Janeshia Grider, Mayor

Maria Lozano
Joe Molina
Dawn McCormick

Sylvia Apodaca
Susan Street
Christopher Garza

CITY COUNCIL AGENDA
REGULAR MEETING
THURSDAY, OCTOBER 15, 2026 - 7:00 PM
112 BAUMAN, KIRBY TX 78219

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. If any members of the governmental body attend by videoconference, they will have two-way audio and video communication during the entire meeting and remain visible and audible. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda.

TOPIC: REGULAR MEETING
Date and Time: THURSDAY, OCTOBER 15, 2026, at 7:00 PM (Central Time)

1. **Call Meeting to Order**

2. **Invocation and Pledge of Allegiance to the Flag**

3. **Mission Statement**
   "The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."

4. **Decorum Statement**

5. **Roll Call**

6. **Citizens Participation**
   Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item to City Council for which the subject was not posted on the agenda of

that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

7. Presentation

a. Northeast San Antonio Chapter of Jack and Jill of America, Incorporated
b. National Night Out: Kirby Crime Control and Prevention Certificate of Appreciation
c. National Domestic Violence Awareness Month Proclamation
d. National Women's Small Business Month Proclamation
e. Filipino- American History Month Proclamation
f. Fire Prevention Week Sunday, October 4 – Saturday October 10, 2026, Proclamation

8. Updates

a Ackerman Rd. Project

9. Items for Individual Consideration

a. Discussion and Discussion and Possible Action to consider adopting Ordinance No. 2026-19544 amending the schedule of fees Ordinance No. 2025-1954, "Fee Schedule"; declaring a public purpose; providing for severability, repealer, savings, open meetings, and codification; and setting an effective date. Second Reading. First Reading October 8, 2026.
b. Discussion and Possible Action regarding Resolution 2026-2222 authorizing the City Manager to execute all necessary documents to award the construction agreement for the Ackerman Culvert replacement project to JROD Concrete, the lowest response and qualified bidder in the amount of $368,847.46; and providing for an effective date.

c. Discussion and Possible Action regarding Resolution 2026-6327 authorizing the City Manager to enter into a professional services agreement with Givler Engineering, INC. For the city's Emergency Response Plan (ERP) in the amount of $35,000.00.

d. Discussion and Possible Action to move Kirby Fest date from October 3, 2026 to November 21, 2026.

10. City Manager Update:

-City Manager Coffee November 17, 2026, 9:30am

-Halloween Festival October 24, 2026, 5:00pm – 8:00pm.

11. Request and Announcements

Requests by Mayor and Council Members to be placed on future City Council Agendas and Announcements on City Events/Community Interest

The City Council reserves the right to adjourn into executive session at any time to discuss matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney Texas Government Code Section 551 072. Deliberations about Real Property; Texas Government Code

Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling (210) 661-3198 or Relay Texas (800) 735-2989 (hearing/speech impaired assistance).

CERTIFICATION

I, CHRISTINE WILSON, CITY SECRETARY OF THE CITY OF KIRBY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 8th DAY OF OCTOBER AT 11:40PM., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

CHRISTINE WILSON

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me or my designee from the City Hall bulletin board on the_____day of_____2026.

ORDINANCE NO. 2026-19544

AN ORDINANCE OF BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, AMENDING THE SCHEDULE OF FEES ORDINANCE NO. 2025-1954, "FEE SCHEDULE"; DECLARING A PUBLIC PURPOSE; PROVIDING FOR SEVERABILITY, REPEALER, SAVINGS, OPEN MEETINGS, AND CODIFICATION; AND SETTING AN EFFECTIVE DATE

WHEREAS, the City of Kirby, Texas (the "City") seeks to amend and update its schedule of fees regarding the fees for all services, permits, licenses, and other costs; and

WHEREAS, City Council had determined that from time to time the Fee Schedule shall be updated and amended to adjust the fees of services, permits, licenses, and other costs associated with doing business as the City; and

WHEREAS, the City Council wishes to update the fee schedule to provide its citizens with all fees in one ordinance, the fees are to be posted on the City's website, and consolidated in the Code of Ordinances; and

WHEREAS, the City Council desires to provide a single and convenient location for the list of all fees charged by the City; and

WHEREAS, the City Council finds that it is in the best interest of the City, and its residents that such fees are in a fee schedule set forth in the City's Code of Ordinances.

WHEREAS, the City Council desires to amend the City's Fee Schedule by updating all of the fees associated for services, permits, licenses, and other costs, as set forth in Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, THAT:

Section 1. Findings. The recitals above are found to be true and correct, are incorporated into this Ordinance for all purposes, and are adopted as findings of the City Council.

Section 2. Adoption of the Amended Fee Schedule. The Fee Schedule attached as Exhibit A is adopted and incorporated into the City of Kirby Code of Ordinances.

Section 3. Public Purpose. The City Council finds that establishing and amending the Fees Schedule supports the City and people doing business within the City.

Section 4. Severability. The phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable. If any provision is declared invalid by a court of competent jurisdiction, the invalidity shall not affect the remaining provisions, which shall remain in effect.

Section 5. Open Meetings. It is officially found and determined that the meeting at which this Ordinance is adopted was open to the public and that public notice of the time, place, and subject matter of the public business to be considered, including this Ordinance, was given as required by Chapter 551, Texas Government Code.

Section 6. Repealer and Savings. Ordinances or parts of ordinances in conflict with this Ordinance are repealed only to the extent of the conflict. The repeal or amendment of any ordinance does not

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abandon any action, claim, right, liability, proceeding, or penalty that accrued before the effective date of this Ordinance.

Section 7. Codification. The City Secretary is authorized to have the provisions of this Ordinance codified in the City Code of Ordinances. The ordinance number, captions, signature blocks, and other formal enactment provisions need not be codified.

Section 8. Effective Date. This Ordinance takes effect immediately after its passage, approval, and publication.

PASSED AND APPROVED First Reading on October 8, 2026.

PASSED AND APPROVED Second Reading on _____, 2026.

ATTEST:

Christine Wilson
City Secretary

(CITY SEAL)

CITY OF KIRBY, TEXAS

Janeshia Grider
Mayor

APPROVED AS TO FORM:

DNRBSZ
City Attorney

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EXHIBIT A
CITY OF KIRBY FEE SCHEDULE

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CITY OF KIRBY - FY27 SCHEDULE OF FEES

Master Working Schedule

Department	Category	Fee / Service	Ordinance / Authority	Code Section	FY27 Proposed
		ADMINISTRATION			
Administration	Event Fees	Estate Sale Permit Fee (4 Consecutive Days) to include 2 sign	O-2015-778	111.18	25.00
Administration	Event Fees	Garage Sale Permit Fee (2 Consecutive Days) to include 2 sign	O-2015-778	111.13	15.00
Administration	Elections Packet	Packet Fee	O-2016-805	31.01	7.00
Administration	Open Records Request	Accident Reports	STATE LAW		6.00 each
Administration	Open Records Request	Acknowledgement, Certified Copies, Jurat's, Oaths and Affirmation	STATE LAW		6.00
Administration	Open Records Request	Certified Copy of Report	STATE LAW		2.00 each additional copy
Administration	Open Records Request	Certified Copy—Each Certification	STATE LAW		5.00
Administration	Open Records Request	Compact Disk CD	STATE LAW		1.00 each
Administration	Open Records Request	Cost per page standard size up to 8.5 x 14	STATE LAW		0.10/page
Administration	Open Records Request	Credit Card Payment Over Phone	STATE LAW		1.00
Administration	Open Records Request	Digital Video (DVD)	STATE LAW		3.00 each
Administration	Open Records Request	Documentation and Research	STATE LAW		10.00 per hour
Administration	Open Records Request	Finger print cards	STATE LAW		5.00 each
Administration	Open Records Request	For locating, compiling, and reproducing, per hour (documents 50 pages and or NOT located in immediate area)	STATE LAW		15.00
Administration	Open Records Request	Key Cards	STATE LAW		0.10/page
Administration	Open Records Request	Maps—Actual cost	STATE LAW		Actual
Administration	Open Records Request	Miscellaneous supplies—Actual cost	STATE LAW		Actual
Administration	Open Records Request	Nonstandard sizes	STATE LAW		0.50/page
Administration	Open Records Request	Other electronic media—Actual cost	STATE LAW		Actual
Administration	Open Records Request	Overhead charge— % of labor charge	STATE LAW		0.20
Administration	Open Records Request	Oversize paper copy (11" X 17")	STATE LAW		0.50
Administration	Open Records Request	Photographs—Actual cost	STATE LAW		Actual
Administration	Open Records Request	Police Report	STATE LAW		0.10/page
Administration	Open Records Request	Postage and shipping charge actual cost	STATE LAW		Actual
Administration	Open Records Request	Protests—Per Document	STATE LAW		5.00

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Administration	Open Records Request	Remote document retrieval charge	STATE LAW		Actual
Administration	Open Records Request	Return Check Fee	STATE LAW		25.00
Administration	Open Records Request	Specialty paper (Mylar, blueprint, blue line, map, photographic)	STATE LAW		Actual
Administration	Open Records Request	Supplement Reports	STATE LAW		0.10/page

ANIMAL CONTROL

Animal Control	Animal Impoundment Fees Per Day	Dog-Cat 1st (offense)	O-2022-915	91.55	55.00
Animal Control	Animal Impoundment Fees Per Day	Dog-Cat 2nd (offense)	O-2022-915	91.55	100.00
Animal Control	Animal Impoundment Fees Per Day	Dog-Cat 3rd (offense)	O-2022-915	91.55	150.00
Animal Control	Animal Impoundment Fees Per Day	Dog-Cat 4th (offense)	O-2022-915	91.55	200.00
Animal Control	Animal Impoundment Fees Per Day	Fowl/Small Animal	O-2022-915	91.55	25.00
Animal Control	Animal Impoundment Fees Per Day	Livestock	O-2022-915	91.55	100.00
Animal Control	Animal Impoundment Fees Per Day	Zoological/Circus	O-2022-915	91.55	250.00
Animal Control	Boarding Fees Per Day	Dog/Cat	O-2022-915	91.55	15.00
Animal Control	Boarding Fees Per Day	Fowl/small animal	O-2022-915	91.55	12.00
Animal Control	Boarding Fees Per Day	Livestock	O-2022-915	91.55	30.00
Animal Control	Boarding Fees Per Day	Zoological/Circus	O-2022-915	91.55	125.00
Animal Control	Charge for Vaccines given/Diagnostic tests	Bordatella	O-2022-915	91.55	15.00
Animal Control	Charge for Vaccines given/Diagnostic tests	DAPPV	O-2022-915	91.55	15.00
Animal Control	Charge for Vaccines given/Diagnostic tests	FIV/FELV	O-2022-915	91.55	30.00
Animal Control	Charge for Vaccines given/Diagnostic tests	FVRCP	O-2022-915	91.55	20.00
Animal Control	Charge for Vaccines given/Diagnostic tests	Heartworm Test	O-2022-915	91.55	30.00
Animal Control	Charge for Vaccines given/Diagnostic tests	Preventatives	O-2022-915	91.55	20.00 each
Animal Control	Charge for Vaccines given/Diagnostic tests	Rabies	O-2022-915	91.55	25.00
Animal Control	Surrender Fees	Adoption Fees Dog	O-2022-915	91.55	150.00
Animal Control	Surrender Fees	Body Disposal	O-2022-915	91.55	40.00
Animal Control	Surrender Fees	Cat	O-2022-915	91.55	100.00
Animal Control	Surrender Fees	Dangerous Dog Yearly Registration	O-2022-915	91.55	300.00
Animal Control	Surrender Fees	Dog/Cat	O-2022-915	91.55	150.00
Animal Control	Surrender Fees	Euthanasia Fee	O-2022-915	91.55	40.00
Animal Control	Surrender Fees	Fowl/Small Animal	O-2022-915	91.55	FREE
Animal Control	Surrender Fees	Head Removal	O-2022-915	91.55	150.00
Animal Control	Surrender Fees	Head removal/submission (if owner chooses not to quarantine)	O-2022-915	91.55	275.00
Animal Control	Surrender Fees	Lab submission	O-2022-915	91.55	75.00
Animal Control	Surrender Fees	Litter	O-2022-915	91.55	175.00
Animal Control	Surrender Fees	Litters over 3 mos, $35.00 per animal	O-2022-915	91.55	125.00 each
Animal Control	Surrender Fees	Livestock	O-2022-915	91.55	100.00

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Animal Control	Surrender Fees	Rabies Quarantine boarding fee per day	O-2022-915	91.55	20.00
Animal Control	Surrender Fees	Rabies Quarantine impound fee	O-2022-915	91.55	75.00
Animal Control	Surrender Fees	Small animal	O-2022-915	91.55	25.00
Animal Control	Surrender Fees	Swine	O-2022-915	91.55	200.00
Animal Control	Surrender Fees	Zoological/Circus animal	O-2022-915	91.55	200.00
		COURT			
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Attempted Theft Under $100.00	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Buyers' License Plate (Expired)	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Cell Phone in School Zone	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Change Lanes w/1,100 Ft of Intersection	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Changed Lane When Unsafe	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Child (4—14) Not Secured By Seat Belt	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Class "C" Assault (Simple)	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Clung to Vehicle	STATE LAW		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Consumption Alcohol While Driving	STATE LAW		
Court	Speeding Under 10%	VCO #0-2001-581 (Non-Ventilated Room)	VCO #0-2001-581		
Court	Speeding Under 10%	VCO #0-2001-581 (Zoning)	VCO #0-2001-581		
Court	Speeding Under 10%	VCO #0-2001-581 Operating Business in Residential	VCO #0-2001-581		
Court	Speeding Under 10%	VCO #0-2001-581—Screening & Fencing	VCO #0-2001-581		
Court	Speeding Under 10%	VCO #394—Overnight Parking of Vehicles	VCO #394		
Court	Speeding Under 10%	VCO #687—Smoking: (Parks) Within 50 Ft of Any Sports Field	VCO #687		
Court	Speeding Under 10%	VCO #337 Sec. 3(A) (Keeping of Poultry & Fowl)	VCO #337	Sec. 3(A)	
Court	Speeding Under 10%	VCO #528 Uniform Mechanical Code	VCO #528		
Court	Speeding Under 10%	VCO #0-2001-581 Unpaved Drive (Parking Area)	VCO #0-2001-581		
Court	Speeding Under 10%	VCO #247 Sec. 2(B)(2) Loud Noise (Animals & Fowl)	VCO #247	Sec. 2(B)(2)	
Court	Speeding Under 10%	VCO #507 (Parents Resp. For Minors Crim. Mis.)	VCO #507		
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Veh w/o Req Equipment/Unsafe Condition	STATE LAW		

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Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Vehicle Registration (Expired)	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Vehicle Registration (Fictitious)	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Vehicle Registration (No Sticker)	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Violate D1 Restriction (Glasses)	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Violate Promise to Appear	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color Backup Light	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color Clearance Lights	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color ID Lamp	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color License Plate Light	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color Lighting Devices or Reflectors	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color Side Marker	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color Signal Device	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Color Stoplight	STATE LAW
Court	Fines Pleas of Guilty or Nolo Contendere Prior to Trial Fees	Wrong Side Road—Not Passing	STATE LAW

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EMS

EMS	Transport Type	10x30 Trauma Dressing	27.60
EMS	Transport Type	3" Ace Bdg	21.00
EMS	Transport Type	4x4 Non Ster Gauze Qty 1—5	8.00
EMS	Transport Type	Abd Pads	20.00
EMS	Transport Type	ALS Emergency	2,600.00
EMS	Transport Type	Als II Emergency	3,000.00
EMS	Transport Type	ALS Non-Emergency	2,600.00
EMS	Transport Type	BLS Emergency	2,300.00
EMS	Transport Type	BLS Non-Emergency	2,300.00
EMS	Transport Type	C-Collar Only	42.00
EMS	Transport Type	Dextrostix/Chem Strip	5.00
EMS	Transport Type	Disp Gloves (2 Pair)	6.00
EMS	Transport Type	Disp Thermometer	3.00
EMS	Transport Type	Dispatch Fee	100.00
EMS	Transport Type	Dispo Cold/Hot Pack	15.60
EMS	Transport Type	Dispo Emesis Pan	8.00

EMS	Transport Type	Dispo Linen Kit	32.40
EMS	Transport Type	Emergency Mileage	30.00
EMS	Transport Type	Emergency Rate	125.00
EMS	Transport Type	Extrication	500.00
EMS	Transport Type	Glucometer	60.00
EMS	Transport Type	Graham Megamover 1500	100.00
EMS	Transport Type	No Transport/Response Fee	700.00
EMS	Transport Type	OB Kit	84.00
EMS	Transport Type	Spinal Immobilization	300.00
EMS	Transport Type	Splint Kits	150.00
EMS	Transport Type	Ster Kerlix Bdg Qty 1—5	24.00
EMS	Transport Type	Tape	5.40
EMS	Transport Type	Triangular Bdg	11.00
EMS	Transport Type	Unit Decontamination	200.00
EMS	Cardiovascular	Auto Ext Defib (AED)	324.00
EMS	Cardiovascular	Auto Ext Defib Pads	162.00
EMS	Cardiovascular	Chest Needle	150.00
EMS	Cardiovascular	CPR	210.00
EMS	Cardiovascular	Defib Pads	114.00
EMS	Cardiovascular	Defib Shock/Equipment	870.00
EMS	Cardiovascular	EKG Monitor/Interop	420.00
EMS	Cardiovascular	EKG Pads	114.00
EMS	Cardiovascular	Ext Pacer Elec/Pads	180.00
EMS	Cardiovascular	Ext Pacer Equipment	420.00
EMS	Cardiovascular	Lucus/Lifeband/Auto Puls	600.00
EMS	Cardiovascular	Res-Q-Pod	288.00
EMS	Cardiovascular	Stemi/Telementry	500.00
EMS	IV Supply Proc	Blood Draw Proc	36.00
EMS	IV Supply Proc	Collection Tubes	31.20
EMS	IV Supply Proc	Cricothyroidotomy Kit	348.00
EMS	IV Supply Proc	Ezio Set	500.00
EMS	IV Supply Proc	Intraosseous Iv Cath	84.00
EMS	IV Supply Proc	IV Monitor Charge	102.00
EMS	IV Supply Proc	IV Therapy	348.00
EMS	IV Supply Proc	Saline Lock	288.00
EMS	Drugs	Albut 0.083% 2.5 Mg-Neb	35.28
EMS	Drugs	Benadryl 50mg IN	12.28
EMS	Drugs	EPI 1:1000 1mg/Amp	83.60
EMS	Drugs	EPI 1:10000 1mg/IV	24.62
EMS	Drugs	Furosemide-Lasix 20mg/2ml	30.00
EMS	Drugs	Lidocaine 2%—10mg IV	11.17
EMS	Drugs	Narcan 1mg/2ml IV	197.57
EMS	Drugs	Normal Saline 500ml IV	80.09
EMS	Drugs	Sod Bicarb 8.4% IVP/1meq	56.05

ENGINEERING

Engineering	Base Fee	Drainage, per 100 linear feet of street + 100 linear feet of off-street facility	Actual Cost of Third-Party Plan Review +15%
Engineering	Base Fee	Street and Drainage, per 100 linear foot of street	Actual Cost of Third-Party Plan Review +15%

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Engineering	Base Fee	Wastewater, per 100 linear foot of main	Actual Cost of Third-Party Plan Review +15%
Engineering	Base Fee	Water, per 100 linear foot of main	Actual Cost of Third-Party Plan Review +15%
Engineering	Construction Inspection	Actual Cost of Third-Party inspection	Actual Cost of Third-Party Plan Review +15%
Engineering	Construction Inspection	Base Fee	Actual Cost of Third-Party Plan Review +15%
Engineering	Construction Inspection	Drainage, per 100 linear feet of street + 100 linear feet of off-street facility	Actual Cost of Third-Party Plan Review +15%
Engineering	Construction Inspection	Street and Drainage, per 100 linear foot of street	Actual Cost of Third-Party Plan Review +15%
Engineering	Construction Inspection	Water, per 100 linear foot of main	Actual Cost of Third-Party Plan Review +15%
Engineering	Grading and Clearing Permit—Acreage	5 to 20 acres	Actual Cost of Third-Party Plan Review +15%
Engineering	Grading and Clearing Permit—Acreage	Per acre over 20, plus base charge for 20 acres	Actual Cost of Third-Party Plan Review +15%
Engineering	Grading and Clearing Permit—Acreage	Over 100 acres	Actual Cost of Third-Party Plan Review +15%
Engineering	Inspections and Re-inspections	Engineering Schedule of Fees are set by Bain Medina Bain	Actual Cost of Third-Party Plan Review +15%
Engineering	Labor Charge	Actual Cost of Third-Party plan review	Actual Cost of Third-Party Plan Review +15%

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FIRE DEPARTMENT

Fire Department	FIRE ALARM FEES	4 or 5 False Alarms (within preceding 12 months)		150.9	110.00
Fire Department	FIRE ALARM FEES	6 or 7 False Alarms (within preceding 12 months)		150.9	160.00
Fire Department	FIRE ALARM FEES	8 or more False Alarms (within preceding 12 months)		150.9	210.00

GARBAGE

Garbage	Collection Fees	Commercial Additional Charges Extra Lift	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	131.59
Garbage	Collection Fees	Commercial Container Service: 2 Cubic Yard 1 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	142.02
Garbage	Collection Fees	Commercial Container Service: 2 Cubic Yard 2 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	264.15
Garbage	Collection Fees	Commercial Container Service: 2 Cubic Yard 3 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	359.89
Garbage	Collection Fees	Commercial Container Service: 2 Cubic Yard 4 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	482.10
		Commercial Container Service: 2 Cubic Yard 5 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	600.93
Garbage	Collection Fees	Commercial Container Service: 4 Cubic Yard 1 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	178.34
Garbage	Collection Fees	Commercial Container Service: 4 Cubic Yard 2 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	316.95

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Garbage	Collection Fees	Commercial Container Service: 4 Cubic Yard 3 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	422.03
Garbage	Collection Fees	Commercial Container Service: 4 Cubic Yard 4 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	587.68
Garbage	Collection Fees	Commercial Container Service: 4 Cubic Yard 5 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	742.85
Garbage	Collection Fees	Commercial Container Service: 6 Cubic Yard 1 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	224.57
Garbage	Collection Fees	Commercial Container Service: 6 Cubic Yard 2 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	392.92
Garbage	Collection Fees	Commercial Container Service: 6 Cubic Yard 3 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	527.45
Garbage	Collection Fees	Commercial Container Service: 6 Cubic Yard 4 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	709.85
Garbage	Collection Fees	Commercial Container Service: 6 Cubic Yard 5 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	888.16
Garbage	Collection Fees	Commercial Container Service: 8 Cubic Yard 1 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	254.25
Garbage	Collection Fees	Commercial Container Service: 8 Cubic Yard 2 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	439.12

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Garbage	Collection Fees	Commercial Container Service: 8 Cubic Yard 3 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	577.80
Garbage	Collection Fees	Commercial Container Service: 8 Cubic Yard 4 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	822.11
Garbage	Collection Fees	Commercial Container Service: 8 Cubic Yard 5 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	1,040.05
Garbage	Collection Fees	Commercial Container Service: 8 Cubic Yard 6 Pickup Per Week	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	1,247.84
Garbage	Collection Fees	Commercial Delivery	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	164.48
Garbage	Collection Fees	Commercial Delivery Fee for any Commercial Container	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	41.12
FIRE DEPARTMENT					
Fire Department	FIRE ALARM FEES	Tier 1: 0—9,999 sq. ft.		150.9	75.00
Fire Department	FIRE ALARM FEES	Tier 2: 10,000—49,999 sq. ft.		150.9	200.00
Fire Department	FIRE ALARM FEES	Tier 3: 50,000+ sq. ft.		150.9	300.00
GARBAGE					
Garbage	Collection Fees	Commercial Disposal Fee/Ton	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	47.69
Garbage	Collection Fees	Commercial Excess Disposal Charges per lb over 10 times	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	0.05
Garbage	Collection Fees	Commercial Exchange or Removal Fee for any Commercial Container	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	65.78

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Garbage	Collection Fees	Commercial Extra lift for any Commercial Container	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	131.59
Garbage	Collection Fees	Commercial False Alarm Fee	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	205.59
Garbage	Collection Fees	Commercial Haul 30 Yard	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	320.72
Garbage	Collection Fees	Commercial Rental/Day $5.35	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	600.93
Garbage	Collection Fees	Residential 1 Cart	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	23.03
Garbage	Collection Fees	Residential Extra Cart	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	9.90
Garbage	Collection Fees	Residential Out of Cycle Brush and Bulk Per Yard	O-2016-783exh.c3-10-2016 | Amended by O-2026-17021	57.19	40.71

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KIRBY SENIOR CENTER

Kirby Senior Center	Member Fares	Kirby Residents Shuttle Fares-To/Fr the Senior Center	$2.00 round trip
Kirby Senior Center	Member Fares	Non-Kirby residents To/Fr the Senior Center (up to 10 miles from center)	$4.00 round trip
Kirby Senior Center	Kirby Connect Fees	Local Kirby Transportation	$1.00 round trip
Kirby Senior Center	Kirby Connect Fees	Community Event Transportation	$2.00 round trip
Kirby Senior Center	Kirby Connect Fees	Community Excursion Transportation	$2.00 round trip

Kirby Senior Center	Kirby Connect Fees	Zone 1 Transportation		$4.00 round trip
Kirby Senior Center	Kirby Connect Fees	Zone 2 Transportation		$6.00 round trip

PARK AND FACILITY RENTALS

PARK AND FACILITY RENTALS	**ALL FACILITIES**	**CLEANING DEPOSIT FEE (Deposits are refundable after 2 weeks of the event; Deposits are returned in the form of a check)**	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-916**	**200.00**
Park and Facility Rentals	John Sterling Building	John Sterling Hall Rental Fee	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-917**	250.00
Park and Facility Rentals	John Sterling Building	John Sterling Hall Each Hour	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-918**	50.00
Park and Facility Rentals	Kirby Senior Center	Kirby Senior Center Rental Fee	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-919**	300.00
Park and Facility Rentals	Kirby Senior Center	Kirby Senior Center Each Hour	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-920**	100.00
Park and Facility Rentals	Senior Center Pavillion	Senior Center Pavillion Rental Fee	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-921**	50.00
Park and Facility Rentals	Senior Center Pavillion	Senior Center Pavillion Each Hour	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-922**	25.00
Park and Facility Rentals	Parks and Recreation	Friendship Park Pavillion Rental Fee	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-923**	300.00
Park and Facility Rentals	Parks and Recreation	Friendship Park Resident Each Hour	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-924**	50.00
Park and Facility Rentals	Parks and Recreation	Hugo Lentz Park Rental Fee	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-925**	100.00
Park and Facility Rentals	Parks and Recreation	Hugo Lentz Park Each Hour	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-926**	50.00
Park and Facility Rentals	Pool	John Sterling Pool Daily Admissions	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-927**	4.00
Park and Facility Rentals	Pool	John Sterling Pool Season Passes -Per Individual	~~**Ord. No. O-2018-838**~~ **Ord. No. O-2022-928**	30.00

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Park and Facility Rentals	Pool	John Sterling Pool Family Pass (includes up to 4)	~~Ord. No. O-2018-838~~ Ord. No. O-2022-929	60.00
Park and Facility Rentals	Pool	SA Pool Management Administrative Fee	~~Ord. No. O-2018-838~~ Ord. No. O-2022-930	25.00
Park and Facility Rentals	Pool	SA Pool Management Lifeguard Fee (per hour/per lifeguard)	~~Ord. No. O-2018-838~~ Ord. No. O-2022-931	30.00
Park and Facility Rentals	Pool	SA Pool Management Cleanup Fee (per lifeguard)	~~Ord. No. O-2018-838~~ Ord. No. O-2022-932	15.00
Park and Facility Rentals	Pool	John Sterling Pool or Clubhouse Rental Fee	~~Ord. No. O-2018-838~~ Ord. No. O-2022-933	100.00
Park and Facility Rentals	Pool	John Sterling Pool or Clubhouse Hourly Fee - Up to 50 Attendees	~~Ord. No. O-2018-838~~ Ord. No. O-2022-934	50.00
Park and Facility Rentals	Pool	John Sterling Pool Rental: 51 to 75 Attendees per hour	~~Ord. No. O-2018-838~~ Ord. No. O-2022-935	50.00

PARK AND FACILITY RENTALS (SECURITY)

Park and Facility Rentals	Required if event has 51 or more attendees and/or alcoholic beverages are consumed at event	Security: Parks, Hall, Pool Per Officer Hourly	~~Ord. No. O-2018-838~~ Ord. No. O-2022-937	50.00
Park and Facility Rentals	No Alcoholic Beverages Consumed Cost Per Hour	1 Officer Required (Cost Per Officer) Number of People 51 - 100;	~~Ord. No. O-2018-838~~ Ord. No. O-2022-938	50.00
Park and Facility Rentals	No Alcoholic Beverages Consumed Cost Per Hour	2 Officers Required (Cost Per Officer) Number of People 101 and above	~~Ord. No. O-2018-838~~ Ord. No. O-2022-939	50.00
Park and Facility Rentals	Alcoholic Beverages Consumed at event. Cost per Hour.	Alcoholic Beverages Consumed Cost Per Hour Number of People 1-50;	~~Ord. No. O-2018-838~~ Ord. No. O-2022-940	50.00
Park and Facility Rentals	Alcoholic Beverages Consumed at event. Cost per Hour.	Alcoholic Beverages Consumed Cost Per Hour Number of People 51-100;	~~Ord. No. O-2018-838~~ Ord. No. O-2022-941	50.00
Park and Facility Rentals	Alcoholic Beverages Consumed at event. Cost per Hour.	Alcoholic Beverages Consumed Cost Per Hour Number of People 100+	~~Ord. No. O-2018-838~~ Ord. No. O-2022-942	50.00

PERMITS (FIRE)

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Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Panel Replacement Per panel (up to 9)	O-2019-858	150.9	130.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems Fire Alarm Remodel Tests Tier 1: 10 sprinkler heads		150.9	125.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems Fire Alarm Remodel Tests Tier 2: 11—20 sprinkler heads		150.9	150.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems Fire Alarm Remodel Tests Tier 3: 26—100 sprinkler heads		150.9	190.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems Fire Alarm Remodel Tests Tier 4: 101—200 sprinkler heads		150.9	250.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems Fire Alarm Remodel Tests Tier 5: 201+ sprinkler heads		150.9	490.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems New Installation Tests Tier 1: 1—20 sprinkler heads		150.9	190.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems New Installation Tests Tier 2: 21—200 sprinkler heads		150.9	250.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Alarm Systems New Installation Tests Tier 3: 201+ sprinkler heads		150.9	370.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Protection Plan Review		150.9	110.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Reports Accident Report		150.9	30.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Reports Duplicates		150.9	$0.25 per page
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Violations Failure to Apply for Permit		150.9	$210.00 per day
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fire Violations Failure to Request Inspection		150.9	$210.00 per day
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fixed Pipe Systems Standard		150.9	190.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Fixed Pipe Systems UL 300 Compliance (no major pipework)		150.9	100.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Gaseous Suppression Systems		150.9	310.00
Permits	Annual Fire Safety Inspections	Certificate of Occupancy Permit Application Fee		150.9	190.00
Permits	Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)	$1.00 to $250,000.00			Actual cost of Third-Party Plan Review + 15%
Permits	Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)	$250,001.00 to $500,000.00			Actual cost of Third-Party Plan Review + 15%

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Permits	Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)	$500,001.00 to $1,000,000.00		Actual cost of Third-Party Plan Review + 15%
Permits	Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)	$1,000,000.00 to $3,000,000.00		Actual cost of Third-Party Plan Review + 15%
Permits	Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)	$3,000,001.00 to $6,000,000.00		Actual cost of Third-Party Plan Review + 15%
Permits	Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System)	$6,000,001.00 and up $2,400.00 for the first $6,000,000.00		$0.50 for each additional $1,000.00
Permits	Annual Fire Safety Inspections	Annual Fire Safety Inspection Program Initial setup (1-time fee)		1,100.00
Permits	Annual Fire Safety Inspections	Commercial Fire Fee Schedule Above Ground Storage Tank		190.00
		PERMITS (VARIANCES)		
Permits	Valuation	$1.00 to $250,000.00	150.9	510.00
Permits	Valuation	$250,001.00 to $500,000.00	150.9	860.00
Permits	Valuation	$500,001.00 to $1,000,000.00	150.9	1,110.00
Permits	Valuation	$1,000,000.00 to $3,000,000.00	150.9	1,610.00
Permits	FIRE ALARM FEES	Reinspection Fee	150.9	90.00
Permits	Trade Permits	Building, Mechanical, Electrical, Plumbing, Fuel Gas, and similar		$130.00 per trade plus $0.10 sq ft
Permits	Trade Permits	Other project types not listed above		$190.00 per trade plus $0.10 sq ft
Permits	Certificate of Occupancy	Permit Application Fee		180 + Actual cost of third party +15%
Permits	VARIANCES	Variance Request Application Fee		150.00
Permits	VARIANCES	less than one acre		500.00
Permits	VARIANCES	5-10 acres		600.00
Permits	VARIANCES	10-25 acres		800.00
Permits	VARIANCES	25-30 acres		1,100.00
Permits	VARIANCES	30-40 acres		1,200.00
Permits	VARIANCES	40-50 acres		1,300.00
Permits	VARIANCES	50-75 acres		1,400.00
Permits	Valuation	$1.00 to $10,000.00		50.00
Permits	Valuation	$10,001.00 to $25,000.00		$70.69 for the first $10,000.00 plus $5.46 for each additional $1,000.00

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Permits	Valuation	$25,001.00.00 to $50,000.00	$152.59 for the first $25,000.00 plus $3.94 for each additional $1,000.00
Permits	Valuation	$50,001.00 to 100,000.00	$251.09 for the first $50,000.00 plus $2.73 for each additional 1,000.00
Permits	Valuation	$100,001.00 to $500,000.00	$387.59 for the first $100,000.00 plus $2.19 for each additional $1,000.00
Permits	Valuation	$500,001.00 to 1,000,000.00	$1,263.59 for the first $500,000.00 plus $1.85 for each additional $1,000.00
Permits	Valuation	$1,000,000.00 and up	$2,188.59 for the first $1,000,000.00 plus $1.23 for each additional $1,000.00
Permits	Valuation	$1.00 to $10,00.00	76.92
Permits	Valuation	$10,001.00 to $25,000.00	$108.75 for the first $10,000.00 plus $8.40 for each additional $1,000.00
Permits	Valuation	$25,001.00 to $50,000.00	$234.75 for the first $25,000.00 plus $6.06 for each additional $1,000.00
Permits	Valuation	$50,001.00 to $100,000.00	$386.25 for the first $50,000.00 plus $4.20 for each additional $1,000.00

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Permits	Valuation	$100,001.00 to $500,000.00	$596.25 for the first $100,000.00 plus $3.36 for each additional $1,000.00
Permits	Valuation	$500,001.00 to $1,000,000.00	$1,940.25 for the first $500,000.00 plus 2.85 for each additional $1,000.00
Permits	Valuation	$1,000,000.00 and up	$3,365.25 for the first $1,000,000.00 plus $1.89 for each additional $1,000.00
Permits	Construction or Improvement of a Residential Dwelling	New Residential Construction	Sq Footage: $1,000.00 + $0.20 Per Sqft
Permits	Contractor Registration	Contractor Registration Backflow Tester	100.00
Permits	Contractor Registration	Contractor Registration Electric	0.00
Permits	Contractor Registration	Contractor Registration General Contractor	100.00
Permits	Contractor Registration	Contractor Registration Irrigator	100.00
Permits	Contractor Registration	Contractor Registration Mechanical	0.00
Permits	Contractor Registration	Contractor Registration ROW/Utility	100.00
Permits	Contractor Registration	General Contractor	100.00
Permits	Square Footage (sq ft)	0--10,000 Square Feet	$950.00 plus $0.50 per sq ft
Permits	Right-of-Way Permit	1—90 days	250.00
Permits	Right-of-Way Permit	91—180 days	300.00
Permits	Right-of-Way Permit	181—270 days	450.00
Permits	Right-of-Way Permit	271—365 days	600.00
Permits	Right-of-Way Permit	Extension fee (only ONE allowed for only 1—90)	$60.00 to be paid 30 days prior to ext.

PERMITS (VARIANCES)

Permits	Food Establishment Permit Fees	Alcoholic Beverage Permit Fee and Permit and Renewal Permit	60.00

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Permits	Licenses	Beer off Premises	30.00
Permits	Licenses	Beer on Premises	187.50
Permits	Licenses	Beverage Cartage	10.00
Permits	Licenses	Branch Distributor's Permit	42.00
Permits	Licenses	Local Distributors	55.00
Permits	Licenses	Local Distributor's Permit	55.00
Permits	Licenses	Mixed Beverage Permit	380.00
Permits	Licenses	Mixed drinks on premises	125.00
Permits	Licenses	Mixed drinks, late night	250.00
Permits	Licenses	Package Store	150.00
Permits	Licenses	Package Store Permit	255.00
Permits	Licenses	Wholesaler's Permit	942.00
Permits	Licenses	Wine and Beer off premises	30.00
Permits	Licenses	Wine and beer on premises	187.50
Permits	Licenses	Wine and beer, late night	250.00
Permits	Licenses	Wine and Malt Beverage Retailer's Off Premises Permit	35.00
Permits	Licenses	Wine and Malt Beverage Retailer's Permit—All Other Counties	92.00
Permits	Licenses	Wine and Malt Beverage Retailer's Permit—Bexar County	505.00
Permits	Licenses	Wine only package store	125.00
Permits	Licenses	Wine-Only Package Store Permit	38.00
Permits	Licenses	Winery Permit	38.00
Permits	Licenses	Frozen Desert and Beverage Machine Permit	125.00
Permits	Licenses	Mobile/Temporary/Seasonal	250.00
Permits	Licenses	Health Re-inspections	125.00
		PERMITS (FOOD ESTABLISHMENT)	
Permits	Food Establishment Permit Fees	0-5	150.00
Permits	Food Establishment Permit Fees	6-10	300.00
Permits	Food Establishment Permit Fees	11 and more	600.00
Permits	Food Establishment Permit Fees	1—3	100.00
Permits	Food Establishment Permit Fees	4—6	200.00
Permits	Food Establishment Permit Fees	7—10	300.00
Permits	Food Establishment Permit Fees	11—20	400.00
Permits	Food Establishment Permit Fees	More than 20	500.00
Permits	Solicitor Permits	0—5 Employees	500.00
Permits	Solicitor Permits	11 or more Employees	850.00
Permits	Solicitor Permits	6—10 Employees	650.00
Permits	Solicitor Permits	Application/Background fee	20.00
Permits	Solicitor Permits	Per Agent	10.00
Permits	Solicitor Permits	Per Day	14.00
Permits	Solicitor Permits	Per Month	30.00
Permits	Solicitor Permits	Per Week	20.00

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Permits	Solicitor Permits	Per Year	155.00
Permits	Solicitor Permits	Replacement Fee	10.00
Permits	Planning and Zoning	Annexation Petition by Property Owner—Plus all related fees	600.00
Permits	Master Development Plan	Master Development Plan Amendment (minor revision)	600.00
Permits	SPECIFIC USE	Specific Use Permit (SUP) for 0 to 2 acres	600.00
Permits	SPECIFIC USE	Specific Use Permit (SUP) for 2+ to 5 acres	850.00
Permits	SPECIFIC USE	Specific Use Permit (SUP) for 5+ to 20 acres	2,000.00
Permits	SPECIFIC USE	Specific Use Permit (SUP) for 20+ to 50 acres	2,500.00
Permits	SPECIFIC USE	Specific Use Permit (SUP) for 50+ to 100 acres	3,500.00
Permits	SPECIFIC USE	Specific Use Permit (SUP) for 100+ acres	5,500.00
Permits	Preliminary Plat	0 to 50 acres	Actual Cost of Third-Party Plan Review - plus 15%
Permits	Preliminary Plat	Amended Plat	Actual Cost of Third-Party Plan Review - plus 15%
Permits	Preliminary Plat	Final Record Plat or Re-plat 0 to 50 acres	Actual Cost of Third-Party Plan Review - plus 15%
Permits	Preliminary Plat	Greater than 50 acres	Actual Cost of Third-Party Plan Review - plus 15%
Permits	Preliminary Plat	Greater than 50 acres	Actual Cost of Third-Party Plan Review - plus 15%
Permits	Preliminary Plat	Minor Plat	Actual Cost of Third-Party Plan Review - plus 15%
Permits	Preliminary Plat	Revised Final Plat (minor)	Actual Cost
Permits	Preliminary Plat	Site Plan	1,400.00
Permits	Preliminary Plat	Vacant Plat	Actual Cost of Third-Party Plan Review - plus 15%
Permits	Preliminary Plat	Advanced/Specialized Equipment Fees	Current Contract Rates

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POLICE DEPARTMENT

Police Department	Alarm Permit Fee	1—2 Buglar Alarm 12 month period	No Fee
Police Department	Alarm Permit Fee	3—4 Burglar Alarm	75.00
Police Department	Alarm Permit Fee	5+ Burglary Alarm	125.00
Police Department	Advanced Fees	Administrative Publication Fee	50.00
Police Department	Advanced Fees	Publication Fee—Per Publication	Current Newspaper Rates
Police Department	Basic Fees	Basic Towing and Removal Fees	95.00
Police Department	Basic Fees	Environmental Hazard Fee	25.00
Police Department	Basic Fees	Governmental Fee	180.00
Police Department	Basic Fees	Total Not including Storage and applicable advanced fees	340.00
Police Department	Basic Fees	Vehicle Impoundment Fees	40.00
Police Department	Daily Storage Fees	20 Feet and under—After the first 24 hours	20.00
Police Department	Daily Storage Fees	21 Feet and over—After the first 24 hours	350.00
Police Department	Daily Storage Fees	Fire Alarm Fee 1-3 Alarm	500.00
Police Department	Miscellaneous Fees	Background Check Fee	20.00
Police Department	Miscellaneous Fees	Body Camera Video	$1.00 per minute +$10.00
Police Department	Miscellaneous Fees	Solicitor/Peddler Permit	40.00
Police Department	Solicitor Permits	0-5 Employees	500.00
Police Department	Solicitor Permits	6-10 Employees	650.00
Police Department	Solicitor Permits	11 or more Employees	850.00
Police Department	Solicitor Permits	Application/Background fee	20.00
Police Department	Solicitor Permits	Per Agent	10.00
Police Department	Solicitor Permits	Per Day	14.00
Police Department	Solicitor Permits	Per Month	30.00
Police Department	Solicitor Permits	Per Week	20.00
Police Department	Solicitor Permits	Per Year	155.00
Police Department	Solicitor Permits	Replacement Fee	10.00
		PUBLIC WORKS	
Public Works	Fire Hydrant Meter for Construction	Deposit (refundable)	200.00
Public Works	Fire Hydrant Meter for Construction	Service Charge	50.00
Public Works	Meter Permit Fees	10-inch	340.00

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Public Works	Meter Permit Fees	4-inch service line connection or smaller	175.00
Public Works	Meter Permit Fees	6-inch	235.00
Public Works	Meter Permit Fees	8-inch	290.00
Public Works	Meter Permit Fees	Above 10 inches	525.00
Public Works	Meter Permit Fees	All Right-of-Way Permits	25.00
Public Works	Meter Permit Fees	All Right-of-Way Reinspection Fee	0.00
Public Works	Meter Permit Fees	Unpermitted work penalty	0.00
Public Works	Meter Size	2" turbine	Cost + Labor
Public Works	Meter Size	2" X 2"	1,940.00
Public Works	Meter Size	3" Comp	Cost + Labor
Public Works	Meter Size	3" or larger	Cost + Labor
Public Works	Meter Size	3/4" X 3/4"	345.00
Public Works	Meter Size	4" Comp	Cost + Labor
Public Works	Meter Size	4" turbine	Cost + Labor
Public Works	Meter Size	5/8" X 3/4"	330.00
Public Works	Meter Size	Labor Charge: 1.5" X 1/5"	450.00
Public Works	Meter Size	1" X 1"	460.00
Public Works	Meter Size	1.5" X 1/5"	465.00
Public Works	Meter Size	2" turbine	Cost + Labor
Public Works	Meter Size	2" X 2"	1,950.00
Public Works	Meter Size	3" Comp	Cost + Labor
Public Works	Meter Size	3/4" X 3/4"	355.00
Public Works	Meter Size	4" Comp	Cost + Labor
Public Works	Meter Size	5/8" X 3/4"	340.00
Public Works	Water and Sewer Rate	Residential Rates (Gallons)	Water (Gallons)
Public Works	Water and Sewer Rate	Base	17.00
Public Works	Water and Sewer Rate	0-10,000 gallons	2.66 per 1,000
Public Works	Water and Sewer Rate	10,001-20,000 gallons	2.25 per 1,000
Public Works	Water and Sewer Rate	21,001-30,000 gallons	3.25 per 1,000
Public Works	Water and Sewer Rate	31,001-40,000 gallons	4.25 per 1,000
Public Works	Water and Sewer Rate	41,000 + 41,001	6.25 per 1,000
Public Works	Residential Sewer (Gallons)	0—1,000	25.16
Public Works	Residential Sewer (Gallons)	Every 1000 after	6.99 per 1,000
Public Works	Commercial/Apartment/Mobile Home/Bulk Water (Gallons)	Base	15.00
Public Works	Commercial/Apartment/Mobile Home/Bulk Water (Gallons)	0 —100,000	$2.00 per 1,000
Public Works	Commercial/Apartment/Mobile Home/Bulk Water (Gallons)	101,000+	$3.00 per 1,000
Public Works	Commercial/Apartment/Mobile Home Bulk Sewer (Gallons)	0—1,000	19.64
Public Works	Commercial/Apartment/Mobile Home Bulk Sewer (Gallons)	per 1,000 after	5.11

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Public Works	Bulk Rates Water (Gallons)	Base	15.00
Public Works	Bulk Rates Water (Gallons)	0—100,000	$2.00 per 1,000
Public Works	Bulk Rates Water (Gallons)	101,000+	$3.00 per 1,000
Public Works	Rebates—Residential customers only	Rebate for each ultra low-flow toilet (2 per household), not more than 2 every 5 years.	50.00
Public Works	Rebates—Residential customers only	Rebate for each ultra low-flow toilet (1 per household), not more than 1 every 5 years.	50.00
Public Works	Rebates—Residential customers only	Rebate for circulating pumps (hot water on demand), not more than 1 every 5 years.	75.00
Public Works	Drought Contingency Surcharges	For the first 1,000 gallons over allocation	2.00
Public Works	Drought Contingency Surcharges	Drought Contingency Violation Fines, up to	200.00
Public Works	Winter Averaging Example:	December usage	3,000 gallons
Public Works	Winter Averaging Example:	January usage	5,000 gallons
Public Works	Winter Averaging Example:	February usage	13,000 gallons
Public Works	Winter Averaging Example:	Divide by 3 (total of Dec., Jan., Feb.)	$4.33 is the average - $1.00 (base rate for sewer $19.64) 3.33 remainder x $5.11 (each additional thousand gallons) $17.02 + $19.64 (base rate) $36.66 (new sewer average)
Public Works	Water Meter Deposit	Administrative Fee	0.00
Public Works	Water Meter Deposit	Capital Outlay	4.00
Public Works	Water Meter Deposit	Deposit Commercial Water and Sewer	300.00
Public Works	Water Meter Deposit	Deposit Residential Water and Sewer	100.00
Public Works	Water Meter Deposit	Disconnection and Reconnection Fee	50.00
Public Works	Water Meter Deposit	Edwards Aquifer Fee	3.40
Public Works	Water Meter Deposit	Meter Lock Cut Off	0.00
Public Works	Water Meter Deposit	Meter Tampering	0.00
Public Works	Water Meter Deposit	Remove Meter	0.00
Public Works	Water Meter Deposit	Reinstall Meter	
Public Works	Water Meter Deposit	Tapping Fee (New Home) Long Services	6,283.00
Public Works	Water Meter Deposit	Tapping Fee (New Home) Short Services	$1,500.00 Each
Public Works	Water Meter Deposit	Unauthorized use of Water (Theft)	75.00
Public Works	Network Nodes	Annual Public Right of Way Fee	250.00
Public Works	Network Nodes	Network Nodes	500.00

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Public Works	Network Nodes	Node Support Pole Application Fee	1,000.00
Public Works	Network Nodes	Rental Fee for Transport Facilities, per device per month, not to exceed the aggregate "per node" fee	28.00

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CITY OF KIRBY, TEXAS
RESOLUTION NO. 2026-2222

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS TO AWARD THE CONSTRUCTION AGREEMENT FOR THE ACKERMAN CULVERT REPLACEMENT PROJECT TO JROD CONCRETE, THE LOWEST RESPONSE AND QUALIFIED BIDDER IN THE AMOUNT OF $368,847.46; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Kirby, Texas (the "City"), seeks to award the Ackerman Culvert Replacement Project to JROD Concrete; and

WHEREAS, the City desires to repair the Ackerman Culvert for the residents of the City; and

WHEREAS, the City hereby awards the construction contract for the Ackerman Culvert Replacement Project to JROD Concrete, the lowest response and qualified bidder in the amount of $368,847.46; and

WHEREAS, the City Council finds that authorizing the City Manager to execute all necessary documents to obtain and enter into an agreement with JROD Concrete for the repairs to the Ackerman Culvert Replacement Project; and

WHEREAS, the City Council desires to authorize the City Manager to execute the agreement and any related documents necessary to carry out the purposes of this Resolution, provided that such actions are consistent with the approved project scope, available funding, and any applicable grants available.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, THAT:

SECTION 1. AUTHORIZATION

The City Council of the City of Kirby, Texas, hereby authorizes the City Manager to execute all necessary documents to obtain and enter into an agreement with JROD Concrete for the repairs to the Ackerman Culvert Replacement Project.

SECTION 2. RELATED DOCUMENTS

The City Manager is further authorized to execute any documents reasonably necessary to implement the agreement, including, but not limited to, contracts, purchase orders, notices, certifications, invoices, and other related documents required for the Ackerman Culvert Replacement Project.

SECTION 3. COMPLIANCE

All actions taken pursuant to this Resolution shall comply with the requirements of the applicable laws regarding the Ackerman Culvert Replacement Project.

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SECTION 4. EFFECTIVE DATE

If any provision of this Resolution is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. This Resolution shall take effect immediately upon its adoption by the City Council of the City of Kirby, Texas.

PASSED AND APPROVED this ___ day of _____, 2026.

CITY OF KIRBY, TEXAS

_____

Janeshia Grider, Mayor

ATTEST:

_____

Christine Wilson, City Secretary

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10/5/2026

ACKERMAN ROAD CULVERT REPLACEMENT PROJECT FOR THE CITY OF KIRBY

Bid Date: October 1st 2026 at 3:00pm CST
BMB Job No. C-1594.08

Bid Summary		
Engineers Estimate	$	416,677.60
Total Bids		12
Average Bid	$	600,333.86

	Bidder	Base Bid	
1	JROD Concrete	$	368,847.43
2	JL Bass Construction	$	468,408.81
3	All-Pro Paving	$	488,441.61
4	Texas Guardrail Contractors	$	494,828.40
5	E-Z Bel Construction	$	518,351.00
6	Clearfield Construction	$	546,229.80
7	AEX Construction*	$	578,500.00
8	Alamo City Construction	$	584,800.00
9	Myers Concrete Construction	$	685,736.00
10	J Sanchez Contracting	$	738,123.63
11	Presidio Constracting	$	810,351.65
12	Pronto Sanblasting & Coating & Oil Field	$	921,388.00

**Bid Form with Unit Prices not provided.*

RESOLUTION 2026 - 6327

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH GIVLER ENGINEERING, INC. FOR THE CITY'S EMERGENCY RESPONSE PLAN (ERP) IN THE AMOUNT OF $35,000.00.

WHEREAS, Givler Engineering, Inc. previously developed the City of Kirby's Emergency Response Plan (ERP) in 2021; and

WHEREAS, the America's Water Infrastructure Act (AWIA) of 2018 requires community water systems to maintain an Emergency Response Plan addressing risks and preparedness for all hazards, including natural hazards and malevolent acts; and

WHEREAS, the City's Emergency Response Plan must be reviewed and updated every five years to support compliance with applicable federal requirements; and

WHEREAS, Givler Engineering, Inc. has submitted a proposal dated September 4, 2026, to review and update the City's Emergency Response Plan for a fixed fee of $35,000.00; and

WHEREAS, the proposed services include reviewing existing emergency response documents, coordinating with local emergency planning committees, preparing a draft and final Emergency Response Plan, and submitting the required certification to the U.S. Environmental Protection Agency; and

WHEREAS, the City Council finds that entering into this agreement serves the public interest by supporting emergency preparedness and the continued protection of the City's public water system.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS:

Section 1. Authorization. The City Council hereby authorizes the City Manager to enter into and execute a Professional Services Agreement with Givler Engineering, Inc. for the review and update of the City's Emergency Response Plan, in accordance with the submitted proposal, for a fixed fee of $35,000.00.

Section 2. Recitals. The recitals contained in the preamble of this Resolution are hereby found to be true and correct and are incorporated into this Resolution for all purposes.

Section 3. Conflicting Provisions. All resolutions or parts thereof that conflict with this Resolution are repealed to the extent of such conflict.

Section 4. Governing Law. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. Severability. If any provision of this Resolution is held invalid, the remaining provisions shall remain in full force and effect.

Section 6. Open Meetings. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and that public notice of the time, place, and subject matter of the public business considered at the meeting, including this Resolution, was given as required by Chapter 551 of the Texas Government Code, as amended.

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Section 7. Effective Date. This Resolution shall take effect immediately upon its final passage and approval.

PASSED AND APPROVED this the _____ day of _____, 2026.

Janeshia Grider, Mayor
City of Kirby, Texas

ATTEST:

Christine Wilson, City Secretary
City of Kirby, Texas

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GIVLER
Engineering Inc.

515 Busby Drive, San Antonio, Texas 78209
TBPE No. F-2573

September 4, 2026

Dr. Brian Rowland, City Manager
The City of Kirby
112 Bauman
Kirby, Texas 78219

Re: **Professional Services Agreement and Proposal for**
AWIA Emergency Response Plan
Project No. KIRBY-004K

Dear Dr. Rowland:

Givler Engineering Inc. is pleased to offer this proposal for developing an Emergency Response Plan (ERP) in compliance with the America's Water Infrastructure Act (AWIA) 2018. This documents must be reviewed and updated every 5 years. GEI previously developed Kirby's ERP in 2021.

The City of Kirby has a population of approximately 9,669 people and provides water to City residents and customers. Customers include residential, commercial, and industrial users of their services. The City's water service area covers approximately 2 square miles, is over 95% developed, and is situated in Bexar County.

The AWIA 2018 requires each community water system to take a holistic approach to risk and emergency planning that evaluates each aspect of a water system to provide resiliency for all-hazards, including malevolent acts and natural hazards. This proposal addresses the effort required to perform the City's water system Emergency Response Plan.

Based on the current population served by the community water system, the U.S. Environmental Protection Agency (EPA) will require a certification letter from the utility stating that the comprehensive ERP is complete by the final due date of December 31, 2026.

Scope of Work

GEI proposes to perform the following tasks:

Emergency Response Plan (ERP)

1. Review existing ERP.

2. Collect and review documents pertaining to the City's existing security, emergency response, and emergency/disaster planning approaches.
3. Visit system sites as needed.
4. Coordinate with local emergency planning committees.
5. Develop an electronic library of documents collected and produced in the ERP review and update.
6. Submit a draft ERP to the City for review. City will review and return a consolidated set of comments and modifications. The ERP shall include:
    a. strategies and resources to improve the resilience of the system, including the physical security and cybersecurity of the system;
    b. plans and procedures that can be implemented, and identification of equipment that can be utilized, in the event of a malevolent act or natural hazard that threatens the ability of the community water system to deliver safe drinking water;
    c. actions, procedures, and equipment which can obviate or significantly lessen the impact of a malevolent act or natural hazard on the public health and the safety and supply of drinking water provided to communities and individuals, including the development of alternative source water options, relocation of water intakes, and construction of flood protection barriers; and
    d. strategies that can be used to aid in the detection of malevolent acts or natural hazards that threaten the security or resilience of the system.
7. Submit Final ERP, responding to City comments.
8. Execute and submit certification of its completion to the U.S. EPA by the due date.

Basis of Compensation

The fee for performing the tasks listed in the Scope of Work will be performed for the following fixed fee amounts:

Emergency Response Plan	**$35,000**

Additional services may be authorized by the City at the following rates:

Personnel	**Hourly Rate**
Principal Engineer	$250
Sr. Professional Engineer	$200
Professional Geologist	$200
Sr. Geology Specialist	$180
Professional Engineer	$180
Sr. Researcher	$165

Sr. EIT/Designer	$150
EIT/Designer	$135
Researcher	$120
Administrative	$ 75

Mileage will be invoiced at 15% above IRS business rate.
Expenses will be invoiced at 15% above cost.
Rates are valid for a period of one year and will escalate by 4% in each successive year, based on the date at the top of this page.
Travel time is invoiced at the full rate.

Invoices will be issued at approximately 1-month intervals. Invoice payments are due on receipt. Balances over 30 days old from the date of invoice are subject to a 1.5% per month service charge, which is an annual percentage rate of 18%.

With GEI's concurrence, additional work beyond the Scope of Work listed above may be authorized by you based on the preceding rate schedule.

Certification

Givler Engineering, Inc. will not be required to execute any document that would result in its certifying, guaranteeing, or warranting the existence of conditions whose existence Givler Engineering, Inc. cannot ascertain.

Engineer's Standard of Care

Engineer shall provide its services under this Agreement with the same degree of care, skill and diligence as is ordinarily provided by a professional engineer under similar circumstances for a similar project. Engineer represents that it has the capability, experience, available personnel, and means required to perform the services contemplated by this Contract. Services will be performed using personnel and equipment qualified and/or suitable to perform the work requested by the City. City retains the right to report to Engineer any unsatisfactory performance of Engineer personnel for appropriate corrective action. Engineer shall comply with applicable federal, state, and local laws in connection with any work performed hereunder.

Limitations

This document is valid as a proposal for 60 calendar days from the date at the top of the page. Once the document is executed as an agreement, the agreement may be terminated in writing by either party at any time. Givler Engineering, Inc. will not invoice more than the actual amount of work completed at the time of notice of termination of this agreement.

To the maximum extent permitted by law, the Client agrees to limit the Consultant's liability for the Client's damages to the sum of $25,000 or the Consultant's fee, whichever is greater. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Governing Law

This agreement is governed by and shall be construed in accordance with the law of the State of Texas, excluding any conflict of laws, rule, or principle that might refer the governance or the construction of this agreement to the law of another jurisdiction. Exclusive and mandatory venue for any action brought in connection with this agreement shall be in San Antonio, Bexar County, Texas, and the parties hereby consent to venue in San Antonio, Bexar County, Texas.

Authorization

In order to approve this contract and to indicate your acceptance, **please send one signed copy back to me**. Thanks for the opportunity to submit this proposal. Please do not hesitate to contact me if you have questions or if you need to discuss some of the terms of this Agreement.

Sincerely,

L. David Givler, MSCE, PE
President of Givler Engineering, Inc.

Acceptance and Approval

Name: _____

Dr. Brian Rowland
City Manager, City of Kirby TX

Date: _____

Attachment: W-9 for Givler Engineering, Inc.