



Janeshia A. Grider, Mayor

Mike Grant
Sylvia Apodaca
Englan Sanchez

Maria Lozano
Joe Molina
Susan Street

**CITY COUNCIL AMENDED AGENDA
SPECIAL MEETING
THURSDAY, MAY 7, 2026 – 7:00 P.M.
112 BAUMAN, KIRBY, TX 78219**

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall 112 Bauman, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. If any members of the governmental body attend by videoconference, they will have two-way audio and video communication during the entire meeting and remain visible and audible. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

Topic: Special Meeting

Date and Time: Thursday, May 7, 2026, at 7:00 P.M. (Central Time)

1. Call Meeting to Order

2. Invocation and Pledge of Allegiance to the Flag

3. Mission Statement

- i. "The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."*

4. Roll Call

5. Citizens Participation

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

6. Consideration and Action on Meeting Minutes

- a. Regular Meeting Minutes April 9, 2026
- b. Regular Meeting Minutes April 16, 2026

7. Items for Individual Consideration

- a. Discussion and Possible Action on Approving Ordinance 2026-4900 adopting a policy and establishing procedures for the identification and management of vexatious or abusive requestors under the Texas Public Information Act; providing for a reasonable amount of time to be spent without charge for repeat public information requestors; providing for definitions; authorizing reasonable limitations on requests; providing for notice and opportunity to respond; providing for appeal; providing for severability; and providing an effective date.
- b. Discussion on the structural condition of City Hall.
- c. Discuss and take action on a Resolution 2026-23435 directing publication of notice of intention to issue combination tax and revenue certificates of obligation, in one or more series, in the maximum principal amount of \$15,000,000.00, for the purpose of paying, in whole or in part, contractual obligations incurred to: (i) renovate, improve, and equip existing municipal buildings and facilities housing the governmental functions of the city, including the City Hall, municipal court, and utilities administrative facilities; (ii) acquire, construct, improve, repair, and equip municipal court facilities and facilities physically attached thereto, including administrative facilities and an emergency command center (iii) acquire, construct, improve, repair, and equip, streets, sidewalks, trails, bridges, parking structures, and drainage improvements, together with rights-of-way acquisition, traffic and street signalization, landscaping, and lighting improvements; (iv) acquire, construct, improve, repair, expand, and equip municipal parks and recreational facilities generally accessible to the public; (v) acquire, construct, improve, repair, expand, and equip improvements to the city's waterworks and sewer system, (vi) acquire vehicles and equipment for various city departments, including the police department, the fire department, and public works, (vii) purchase of materials, supplies, equipment, machinery, buildings, land, and rights-of-way for authorized needs and purposes, including in relation to the aforementioned capital improvements; and (viii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuance.
- d. Discussion and Possible Action to remove a detective position at \$68,293.00 to increase the pay of thirteen (13) other positions by \$2.05 – Chief Cardona
- e. Discussion and Possible Action increasing Police Chief salary
- f. Discussion and Possible Action increasing City Secretary salary
- g. Discussion and Possible Action increasing Senior Center Director salary
- h. Discussion and Possible Action increasing Programs Supervisor salary

- i. Discussion and Possible Action to approve the designation of City Hall as an official Early Voting and Election Day polling location for the Bexar County Runoff Election May 18, 2026 – May 22, 2026, and May 26, 2026.
- j. Discussion and Possible Action to authorize the City Manager to enter into an agreement with an outside Public Works Agency capable of providing assistance to the City of Kirby for a period of 90 days.

8. Closed Session

Texas Government Code Section 551, Section 551.074 Personnel Matters: Regarding Annual Review of the City Manager as outlined in the Employment Agreement.

9. Open Session

Texas Government Code Section 551, Section 551.074 Personnel Matters: Regarding Annual Review of the City Manager as outlined in the Employment Agreement.

Any action to be taken from executive session.

10. Adjournment



Christine Wilson
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at Kirby City Hall 112 Bauman, Kirby, Texas 78219 Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling (210) 661-3198 or Relay Texas (800) 735-2989 (hearing/speech impaired assistance).

*The notice for the upcoming City Council meeting was posted on the 2nd day of May 2026, which is more than **three (3) business days** prior to the scheduled meeting on the 7th day of May 2026.*

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 7, 2026

AGENDA ITEM: 6. a.

6. Consideration of and Action on Minutes

- a. Regular Meeting Minutes – April 9, 2026



Janeshia A. Grider, Mayor

Mike Grant
Sylvia Apodaca
Englan Sanchez

Maria Lozano
Joe Molina
Susan Street

**CITY COUNCIL AGENDA
REGULAR MEETING MINUTES
THURSDAY, APRIL 9, 2026 – 7:00 P.M.
CITY HALL
112 BAUMAN St., KIRBY, TX 78219**

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall at 112 Bauman St., Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. If any members of the governmental body attend by videoconference, they will have two-way audio and video communication during the entire meeting and remain visible and audible. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

Topic: Regular Meeting
Date and Time: Thursday, April 9, 2026, at 7:00 P.M. (Central Time)

1. Call Meeting to Order 7:04pm

2. Invocation and Pledge of Allegiance to the Flag
Mayor Grider prayed and led pledge of allegiance.

3. Mission Statement

- i. *“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”*

4. Roll Call

	<u>Here</u>	<u>Absent</u>
Council Member Mike Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Maria Lozano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Englan Sanchez	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Council Member Susan Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Joe Molina	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Sylvia Apodaca	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Janeshia Grider	<input checked="" type="checkbox"/>	<input type="checkbox"/>

You have a quorum.

5. Citizens Participation

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

Roger Romans
Ernest Spalding

Staff

Senior Center Director Kathy Gomez
Public Works Armando Marquez
Fire Captain Jeff Moxygemba and John Speed
Police Chief Roxanne Cardona
Senior Attorney Daniel Jones
City Secretary Christine Wilson
City Manager Dr. Brian Rowland

6. Consideration and Action on Meeting Minutes

a. Special Meeting Minutes March 25, 2026

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/1)

b. Regular Meeting Minutes March 26, 2026

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/1)

Motion to move item 7h acknowledging the fire department before item 7a made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Motion Passes (7/0)

7. Presentation

- a. HDL Sales Tax Presentation (Katie Biggers)
- b. San Antonio River Authority (SARA)-City of Kirby Collaboration (Mikel Wilkins)
- c. Hilltop Securities: City of Kirby: Debt Profile (Anne Burger Entrekin)
- d. Sexual Assault Awareness and Prevention Month
- e. Sjogren’s Syndrome Awareness Month
- f. Child Abuse Awareness Month – Cardboard Kids
- g. Community Wide Clean up on Saturday, May 16, 2026
- h. Acknowledging Fire Department (Fire Captain Speed)

8. Updates

- a. Ackerman Rd. Project – Working on the checklist and the deliverables have been submitted to Bain Medina Bain.

9. Items for Individual Consideration

- a. Discussion regarding conversation about land acquisition by the Mayor and City Manager with St. Joan of Arc Catholic Church. (Council Member Lozano)
- b. Discussion on audio/video visual equipment installation and Resolution 2024-802. (Council Member Street and Council Member Lozano)
- c. Discussion on staffing strategy for City of Kirby department head positions.
- d. Discussion and Possible Action on Republic Services of San Antonio Notice of Intent to increase the rate for services using the Consumer Price Index (CPI).

Motion To Accept Republic Services of San Antonio Notice of Intent to increase the rate for services using the Consumer Price Index (CPI) made by Council Member Molina and Seconded by Council Member Grant.

	<u>1st/2nd</u>	<u>Ave</u>	<u>Nav</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

- e. Discussion and Possible Action Adopting Ordinance 2026-50201 amending the garbage rates fee schedule; adopting new garbage rates; reflecting the agreement with Republic Services; implementing a rate change; authorizing the City Manager to order the implementation of the amended rate schedule; declaring a public purpose; providing for severability; setting an effective date.

Motion made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.

	<u>1st/2nd</u>	<u>Ave</u>	<u>Nav</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Motion Passes (6/1)

- f. Discussion and Possible Action to move Kirby Fest date from Saturday, May 30, 2026, to Saturday, Oct 3, 2026.

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Ave</u>	<u>Nav</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

**Recess 10:17pm
Meeting Back in Session 10:24pm**

- g. Discussion and Possible Action to adopt Resolution 2026-1616 Authorizing the City Manager to execute all documents necessary to enter into an agreement with Central Power Systems and Services regarding generator maintenance for the City of Kirby.

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

- h. Discussion and Possible Action Authorizing City Manager to enter into a contract with Liberty Fireworks in the amount of \$14,000.00 for Fireworks in the Park June 27, 2026.

Motion made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

- i. Discussion and Possible Action on recommendation from Economic Development Committee to adopt Economic Development Week, May 4–8, 2026, in the City of Kirby.

Motion made by Council Member Grant and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

- j. Discussion and Possible Action accepting Debbie Walczyk resignation from Planning and Zoning Committee.

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

10. City Manager Update:

- Charter Review Commission Update
- Kirby Master Plan Community Workshop – Kirby Forward 2040
- Beautification and Recycling Committee Meeting Monday, April 13, 2026, 6:00pm
- Planning and Zoning Commission Meeting Tuesday, April 14, 2026, 6:30pm
- Community Townhall Wednesday, April 15, 2026
- Earth Day April 22, 2026
- Regular City Council Meeting
Thursday, April 16, 2026, at 7:00PM & Thursday, May 14, 2026, at 7:00PM
- Early Voting April
April 20-23, 2026 & April 25-28, 2026
- Battle of the Flowers Friday, April 24, 2026, City Hall Closed
- Election Day Saturday, May 2, 2026

11. Request and Announcements

- a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.

- Update on Senior Center Incident
- Update on Redefining Zoning Classification
- Ackerman Dip
- City Managers Attendance
- Resolution for Council Member Street

12. Adjournment 11:19pm

**Janeshia Grider
Mayor**

**Christine Wilson
City Secretary**

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*The notice for the upcoming City Council meeting was posted on the 2nd day of April 2026, which is more than **three (3) business days** prior to the scheduled meeting on the 9th day of April 2026.*

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 7, 2026

AGENDA ITEM: 6. b.

6. Consideration of and Action on Minutes

b. Regular Meeting Minutes – April 16, 2026



Janeshia A. Grider, Mayor

Mike Grant
Sylvia Apodaca
Englan Sanchez

Maria Lozano
Joe Molina
Susan Street

**CITY COUNCIL AGENDA
REGULAR MEETING MINUTES
THURSDAY, APRIL 16, 2026 – 7:00 P.M.
CITY HALL
112 BAUMAN, KIRBY, TX 78219**

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Topic: Regular Meeting
Date and Time: Thursday, April 16, 2026, at 7:00 P.M. (Central Time)

1. Call Meeting to Order 7:08pm

2. Invocation and Pledge of Allegiance to the Flag
Mayor Grider prayed and led pledge of allegiance.

3. Mission Statement

- i. *"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."*

4. Roll Call

	<u>Here</u>	<u>Absent</u>
Council Member Mike Grant arrived at 7:15pm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Maria Lozano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Englan Sanchez arrived at 7:11pm	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Susan Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Joe Molina	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mayor Pro-Tem Sylvia Apodaca	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Janeshia Grider	<input checked="" type="checkbox"/>	<input type="checkbox"/>

You have a quorum. Council Member Sanchez arrived at 7:11pm. Council Member Grant arrived at 7:15pm.

5. Citizens Participation

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

David Barboza

Staff

Senior Center Kathy Gomez
 Public Works Armando Marquez
 Fire Captain Speed
 Police Chief Roxanne Cardona
 Senior Attorney Daniel Jones
 City Secretary Christine Wilson
 City Manager Dr. Brian Rowland

6. Consideration and Action on Meeting Minutes

a. Special Meeting Minutes April 6, 2026

Motion to adopt Special Meeting Minutes April 6, 2026, made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Ave</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (5/1) Council Member Grant absent during vote.

7. Updates

a. Ackerman Rd. Project – Received last drawing and waiting on warranty.

8. Presentation

- a. Texas Police Chiefs Association (TPCA)
- b. 2025 Annual Report
- c. Free Rides Program - Mr. Rick Velez

9. Items for Individual Consideration

a. Discussion and Possible Action Adopting Ordinance No. 2026-100001 a purchasing policy for the City of Kirby; publication and codification; declaring that the meeting at which this ordinance was

adopted was conducted in compliance with the Texas Open Meetings Act; providing for severability; and providing an effective date.

Tabled for Next City Council Meeting

- b. Second Reading Discussion and Possible Action Adopting Ordinance 2026-50201 amending the garbage rates fee schedule; adopting new garbage rates; reflecting the agreement with Republic Services; implementing a rate change; authorizing the City Manager to order the implementation of the amended rate schedule; declaring a public purpose; providing for severability; setting an effective date. First Reading April 9, 2026.

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Gridler	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/1)

- c. Discussion and Possible Action to initiate the Charter Review process; establish a Charter Review timeline; and appoint a seven-member Charter Review Commission pursuant to Section 12.11 of the City Charter. Accepting applications until the 6th of May at 5:00pm

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Grant.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Gridler	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

- d. Discussion and Possible Action Adopting Resolution No. 2026-0700 approving the cost for publication of the official notice of the May 2026 General Election for three (3) city council positions; and providing an effective date.

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (7/0)

- e. Discussion and Possible Action to Approve the Resolution 2026-0013 finding that Council Member Susan Street made admissions during the investigation and requires further training.

Motion to Accept Resolution 2026-0013 admonishing Council Woman Susan Street's actions against City Manager Brian Rowland; providing for severability; and providing an effective date made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (5/2)

10. City Manager Update:

- Community Townhall Wednesday, April 15, 2026, at 6:00pm
- State of the City Saturday, April 18, 2026
- Early Voting April Monday –Thursday April 20-23, 2026 & April 25-28, 2026
- Battle of the Flowers April 24, 2026, City Hall Closed
- National Denim Day for Sexual Assault Awareness and Prevention Month April 29, 2026
- Election Day May 2, 2026
- Beautification and Recycling Committee Meeting Monday, May 11, 2026, 6:00pm
- Community Wide Clean-Up Saturday, May 16, 2026
- Planning and Zoning Commission Meeting Tuesday, May 12, 2026, 6:30pm
- Regular City Council Meeting May 14, 2026, at 7:00pm & May 28, 2026, at 7:00pm

11. Request and Announcements

- a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.
- Update New Gun Laws
 - Crest and Wheatland water pooling
 - Update on Senior Center Incident
 - Update on Redefining Zoning Locations
 - Discussion regarding financing Ackerman Dip

12. Adjournment 8:53pm

Janeshia Grider
Mayor

Christine Wilson
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling (210) 661-3198 or Relay Texas (800) 735-2989 (hearing/speech impaired assistance).

*The notice for the upcoming City Council meeting was posted on the 10th day of April 2026, which is more than **three (3) business days** prior to the scheduled meeting on the 16th day of April 2026.*

DRAFT

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion and Possible Action on Approving Ordinance 2026-4900 adopting a policy and establishing procedures for the identification and management of vexatious or abusive requestors under the Texas Public Information Act; providing for a reasonable amount of time to be spent without charge for repeat public information requestors; providing for definitions; authorizing reasonable limitations on requests; providing for notice and opportunity to respond; providing for appeal; providing for severability; and providing an effective date.

**CITY OF KIRBY, TEXAS
ORDINANCE NO. 2026-4900**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, ADOPTING A POLICY AND ESTABLISHING PROCEDURES FOR THE IDENTIFICATION AND MANAGEMENT OF VEXATIOUS OR ABUSIVE REQUESTORS UNDER THE TEXAS PUBLIC INFORMATION ACT; PROVIDING FOR A REASONABLE AMOUNT OF TIME TO BE SPENT WITHOUT CHARGE FOR REPEAT PUBLIC INFORMATION REQUESTORS; PROVIDING FOR DEFINITIONS; AUTHORIZING REASONABLE LIMITATIONS ON REQUESTS; PROVIDING FOR NOTICE AND OPPORTUNITY TO RESPOND; PROVIDING FOR APPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas Public Information Act, Chapter 552 of the Texas Government Code, ensures public access to government records; and

WHEREAS, the City of Kirby is committed to transparency and open government; and

WHEREAS, the City has experienced instances of excessive, repetitive, or abusive public information requests that unreasonably burden City staff and resources; and

WHEREAS, the Texas legislature adopted HB 3033 in its' 88th Legislative Session which provided means for Texas municipalities in dealing with vexatious requestors, Texas Government Code Sections 552.232 and 552.275; and

WHEREAS, the City Council finds it necessary and proper for the good government to adopt an ordinance regulating vexatious requests of public records, and to address such conduct while preserving the public's right to access information;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS:

SECTION 1. DEFINITIONS

(A) *Public Information*: All information that is written, produced, collected, assembled, or maintained under a law or ordinance or in connection with the transaction of official city business by the City Council or by any employee of the City. It also includes data the City owns or has a right of access to but was prepared or stored by a third party. The definition of "public information" applies to and includes to any electronic communication created, transmitted, received, or maintained on any device. This term shall be construed in accordance with the provisions of the Act as set forth in Tex. Gov't Code Chapter 552, as may be amended.

(B) Requestor: A person who submits a written request to the City of Kirby for inspection or copies of public information.

(C) Policy:

(1) That in accordance with Section 552.275, the City Council hereby establishes an annual time limit of 36 hours and a monthly time limit of 15 hours as the amount of time that employees are required to devote without charge to produce public information for inspection or duplication or providing copies of public information to any one requestor. This annual time limit shall apply to each twelve (12) month period commencing each fiscal year beginning October 1, of the fiscal year of adoption of the policy by City Council.

(2) The Office of the City Secretary will maintain and enforce the policy. It shall be the City Secretary's responsibility to enforce the policy equally to all requestors except as exempted by the Act, to provide detailed statements, and to maintain a record of the cumulative amount of time each requestor has accrued towards the established limit per fiscal year. The City Secretary is hereby expressly authorized to implement additional policies and procedures relative to the handling of requests for public information that are not inconsistent with the Act and the City Code of Ordinances.

(D) Additional definitions:

(1) **Public Information Request** means a request for information made under the Texas Public Information Act.

(2) **Vexatious Requestor** means an individual who, within the preceding twelve (12) months, has made requests that are:

- Repetitive or duplicative;
- Intended to harass, intimidate, or disrupt City operations;
- Unreasonably burdensome in scope or frequency; or
- Made without a reasonable expectation of obtaining meaningful information.

(3) **Custodian of Records** means the City Secretary or designated Public Information Officer.

SECTION 2. DESIGNATION OF VEXATIOUS REQUESTOR

(A) The Custodian of Records may request a government issues photo identification and recommend that an individual be designated as a vexatious requestor.

(B) Prior to such designation, the City shall provide written notice to the individual stating:

- The basis for the proposed designation;

- Examples of the conduct at issue;
- The proposed restrictions; and
- The opportunity to respond within ten (10) business days.

(C) The City Manager or designee shall review the recommendation and any response prior to issuing a determination.

SECTION 3. LIMITATIONS ON REQUESTS

Upon designation as a vexatious requestor, the City may impose reasonable restrictions, including:

- (A) Limiting the number of active requests at any one time;
- (B) Requiring requests to be submitted in writing on a standard form;
- (C) Requiring prepayment of estimated costs as permitted by law;
- (D) Restricting the scope or frequency of requests; and
- (E) Establishing reasonable timeframes for submission of new requests.

All limitations shall comply with the Texas Public Information Act.

SECTION 4. APPEAL PROCESS

(A) A person designated as a vexatious requestor may appeal the determination by submitting a written appeal to the City Manager within ten (10) business days of the designation.

(B) The City Manager shall review the appeal and issue a final written decision within fifteen (15) business days.

(C) Nothing in this section limits any rights available under state law.

SECTION 5. PERIOD OF DESIGNATION

A designation as a vexatious requestor shall remain in effect for a period not to exceed one (1) year, after which it shall automatically expire unless renewed based on continued conduct.

SECTION 6. COMPLIANCE WITH STATE LAW

Nothing in this Ordinance shall be construed to limit or conflict with the Texas Public Information Act or any other applicable law. All actions taken under this Ordinance shall be consistent with state law and guidance from the Office of the Attorney General.

SECTION 7. SEVERABILITY

If any provision of this Ordinance is held invalid or unconstitutional, such invalidity shall not affect the remaining provisions, which shall continue in full force and effect.

SECTION 8. PROPER NOTICE AND MEETING: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

SECTION 9. EFFECTIVE DATE

This Ordinance shall take effect immediately upon its passage and approval.

FIRST, PASSED AND APPROVED this _____ day of _____, 2026.

SECOND, PASSED AND APPROVED this _____ day of _____, 2026.

Mayor

ATTEST:

City Secretary

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	UPDATES
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion on the structural condition of City Hall.

<u>X</u>	DISCUSSION AND POSSIBLE ACTION ITEMS
—	SPECIAL CONSIDERATION
—	CONSENT AGENDA
—	UPDATES
—	PRESENTATION
—	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

AGENDA ITEM: 7.

Items for Individual Consideration

Discuss and take action on a resolution 2026-23435 directing publication of notice of intention to issue combination tax and revenue certificates of obligation, in one or more series, in the maximum principal amount of \$15,000,000.00, for the purpose of paying, in whole or in part, contractual obligations incurred to: (i) renovate, improve, and equip existing municipal buildings and facilities housing the governmental functions of the city, including the city hall, municipal court, and utilities administrative facilities; (ii) acquire, construct, improve, repair, and equip municipal court facilities and facilities physically attached thereto, including administrative facilities and an emergency command center (iii) acquire, construct, improve, repair, and equip, streets, sidewalks, trails, bridges, parking structures, and drainage improvements, together with rights-of-way acquisition, traffic and street signalization, landscaping, and lighting improvements; (iv) acquire, construct, improve, repair, expand, and equip municipal parks and recreational facilities generally accessible to the public; (v) acquire, construct, improve, repair, expand, and equip improvements to the city's waterworks and sewer system, (vi) acquire vehicles and equipment for various city departments, including the police department, the fire department, and public works, (vii) purchase of materials, supplies, equipment, machinery, buildings, land, and rights-of-way for authorized needs and purposes, including in relation to the aforementioned capital improvements; and (viii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuance.

adoption of said Resolution, prevailed and carried by the following vote:

AYES: _____

NOES: _____

2. That a true, full and correct copy of the aforesaid Resolution passed at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that said Resolution has been duly recorded in said City Council's minutes of said Meeting; that the above and foregoing paragraph is a true, full and correct excerpt from said City Council's minutes of said Meeting pertaining to the adoption of said Resolution; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of said City Council as indicated therein; that each of the officers and members of said City Council was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid Meeting, and that said Resolution would be introduced and considered for adoption at said Meeting, and each of said officers and members consented, in advance, to the holding of said Meeting for such purpose, and that said Meeting was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

3. That the Mayor of said City has approved and hereby approves the aforesaid Resolution; that the Mayor and the City Secretary of said City have duly signed said Resolution; and that the Mayor and the City Secretary of said City hereby declare that their signing of this Certificate shall constitute the signing of the attached and following copy of said Resolution for all purposes.

SIGNED AND SEALED THE 7th DAY OF MAY, 2026.

City Secretary

Mayor

(CITY SEAL)

RESOLUTION NO. 2026-23435

RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CITY OF KIRBY, TEXAS COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, IN ONE OR MORE SERIES, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$15,000,000.00, FOR THE PURPOSE OF PAYING, IN WHOLE OR IN PART, CONTRACTUAL OBLIGATIONS INCURRED TO: (I) RENOVATE, IMPROVE, AND EQUIP EXISTING MUNICIPAL BUILDINGS AND FACILITIES HOUSING THE GOVERNMENTAL FUNCTIONS OF THE CITY, INCLUDING THE CITY HALL, MUNICIPAL COURT, AND UTILITIES ADMINISTRATIVE FACILITIES; (II) ACQUIRE, CONSTRUCT, IMPROVE, REPAIR, AND EQUIP MUNICIPAL COURT FACILITIES AND FACILITIES PHYSICALLY ATTACHED THERETO, INCLUDING ADMINISTRATIVE FACILITIES AND AN EMERGENCY COMMAND CENTER (III) ACQUIRE, CONSTRUCT, IMPROVE, REPAIR, AND EQUIP, STREETS, SIDEWALKS, TRAILS, BRIDGES, PARKING STRUCTURES, AND DRAINAGE IMPROVEMENTS, TOGETHER WITH RIGHTS-OF-WAY ACQUISITION, TRAFFIC AND STREET SIGNALIZATION, LANDSCAPING, AND LIGHTING IMPROVEMENTS; (IV) ACQUIRE, CONSTRUCT, IMPROVE, REPAIR, EXPAND, AND EQUIP MUNICIPAL PARKS AND RECREATIONAL FACILITIES GENERALLY ACCESSIBLE TO THE PUBLIC; (V) ACQUIRE, CONSTRUCT, IMPROVE, REPAIR, EXPAND, AND EQUIP IMPROVEMENTS TO THE CITY'S WATERWORKS AND SEWER SYSTEM, (VI) ACQUIRE VEHICLES AND EQUIPMENT FOR VARIOUS CITY DEPARTMENTS, INCLUDING THE POLICE DEPARTMENT, THE FIRE DEPARTMENT, AND PUBLIC WORKS, (VII) PURCHASE OF MATERIALS, SUPPLIES, EQUIPMENT, MACHINERY, BUILDINGS, LAND, AND RIGHTS-OF-WAY FOR AUTHORIZED NEEDS AND PURPOSES, INCLUDING IN RELATION TO THE AFOREMENTIONED CAPITAL IMPROVEMENTS; AND (VIII) PAYMENT OF PROFESSIONAL SERVICES IN CONNECTION THEREWITH INCLUDING LEGAL, ENGINEERING, ARCHITECTURAL AND FISCAL FEES AND THE COSTS OF ISSUANCE.

THE STATE OF TEXAS §
COUNTY OF BEXAR §
CITY OF KIRBY §

WHEREAS, the City deems it advisable to give notice of intention to issue Combination Tax and Revenue Certificates of Obligation, in one or more series, in the maximum principal amount of \$15,000,000.00, for the purpose of paying, in whole or in part, contractual obligations incurred to: (i) renovate, improve, and equip existing municipal buildings and facilities housing the governmental functions of the city, including the city hall, municipal court, and utilities administrative facilities; (ii) acquire, construct, improve, repair, and equip municipal court facilities and facilities physically attached thereto, including administrative facilities and an emergency command center (iii) acquire, construct, improve, repair, and equip, streets, sidewalks, trails, bridges, parking structures, and drainage improvements, together with rights-of-way acquisition, traffic and street signalization, landscaping, and lighting improvements; (iv) acquire, construct, improve, repair, expand, and equip municipal parks and recreational facilities generally accessible to the public; (v) acquire, construct, improve, repair, expand, and equip improvements to the city's waterworks and sewer system, (vi) acquire vehicles and equipment for various city departments, including the police department, the fire department, and public works, (vii) purchase of materials, supplies, equipment, machinery, buildings, land, and rights-of-way for authorized needs and purposes, including in relation to the aforementioned capital improvements; and (viii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuance; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was passed, was open to the public and public notice of the time, place, and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, THAT:

1. That attached hereto is a form of the Notice of Intention to issue Combination Tax and Revenue Certificates of Obligation, the form and substance of which is hereby adopted and approved. The City Manager, Finance Director and the City Secretary of the City (or any persons serving on an interim basis or in an acting capacity) are each authorized to make changes to the Notice as necessary prior to its publication and posting as described in Sections 2 and 3 below.

2. That the City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper of general circulation in said City, and published in said City, on the same day in each of two consecutive weeks, the date of the first publication thereof to be before the 45th day before the time set for the passage of the ordinance authorizing the issuance of such Certificates of Obligation as shown in said notice.

3. That the City Secretary shall further cause said notice to be posted on the City's internet website for at least 45 days before the date tentatively set for the passage of the ordinance authorizing the issuance of the Certificates of Obligation.

4. That this Resolution shall become effective immediately upon adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS AT
A SPECIAL MEETING ON THE 7th DAY OF MAY, 2026.

Mayor
City of Kirby, Texas

Attest:

City Secretary
City of Kirby, Texas

(City Seal)

DRAFT

EXHIBIT A
NOTICE OF INTENTION TO ISSUE CITY OF KIRBY, TEXAS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

The City of Kirby does hereby give notice of intention to issue Combination Tax and Revenue Certificates of Obligation, in one or more series, in the maximum principal amount not to exceed \$15,000,000.00, for the purpose of paying, in whole or in part, contractual obligations incurred to: (i) renovate, improve, and equip existing municipal buildings and facilities housing the governmental functions of the city, including the city hall, municipal court, and utilities administrative facilities; (ii) acquire, construct, improve, repair, and equip municipal court facilities and facilities physically attached thereto, including administrative facilities and an emergency command center (iii) acquire, construct, improve, repair, and equip, streets, sidewalks, trails, bridges, parking structures, and drainage improvements, together with rights-of-way acquisition, traffic and street signalization, landscaping, and lighting improvements; (iv) acquire, construct, improve, repair, expand, and equip municipal parks and recreational facilities generally accessible to the public; (v) acquire, construct, improve, repair, expand, and equip improvements to the city's waterworks and sewer system, (vi) acquire vehicles and equipment for various city departments, including the police department, the fire department, and public works, (vii) purchase of materials, supplies, equipment, machinery, buildings, land, and rights-of-way for authorized needs and purposes, including in relation to the aforementioned capital improvements; and (viii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuance. The City proposes to provide for the payment of such Combination Tax and Revenue Certificates of Obligation from the levy and collection of ad valorem taxes in the City as provided by law, and from a lien on and pledge of "Surplus Revenues," if any, received by the City from the ownership and operation of the City's waterworks and sewer system. In accordance with Section 271.049, as amended, Texas Local Government Code, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$4,750,000; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$_____ ; (iii) the estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is \$_____ ; (iv) the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the Certificates to be authorized is March 1, 2058. The City Council intends to consider an Ordinance or ordinances authorizing the issuance of City of Kirby, Texas Combination Tax and Revenue Certificates of Obligation, at a Regular City Council Meeting to be held at ___7___ p.m. on Thursday, July 9, 2026, at the City Hall, Kirby, Texas.

/s/ Christine Wilson
City Secretary, City of Kirby, Texas

DRAFT

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	UPDATES
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion and Possible Action to remove a detective position at \$68,293.00 to increase the pay of thirteen (13) other positions by \$2.05 – Chief Cardona

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion and Possible Action increasing Police Chief salary

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	CITY MANAGER UPDATE

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion and Possible Action increasing City Secretary salary

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion and Possible Action increasing Senior Center Director salary

<u> X </u>	DISCUSSION AND POSSIBLE ACTION ITEMS
<u> </u>	SPECIAL CONSIDERATION
<u> </u>	OPEN SESSION
<u> </u>	PUBLIC HEARING
<u> </u>	PRESENTATION
<u> </u>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion and Possible Action increasing Programs Supervisor salary

<u> X </u>	DISCUSSION AND POSSIBLE ACTION ITEMS
<u> </u>	SPECIAL CONSIDERATION
<u> </u>	CONSENT AGENDA
<u> </u>	PUBLIC HEARING
<u> </u>	PRESENTATION
<u> </u>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

Items for Individual Consideration

Discussion and Possible Action to approve the designation of City Hall as an official Early Voting and Election Day polling location for the Bexar County Runoff Election May 18, 2026 – May 22, 2026, and May 26, 2026.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: MAY 7, 2026

AGENDA ITEM: 7.

7. Items for Individual Consideration

Discussion and Possible Action to authorize the City Manager to enter into an agreement with an outside Public Works Agency capable of providing assistance to the City of Kirby for a period of 90 days.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	UPDATES
<input checked="" type="checkbox"/>	CLOSED SESSION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: MAY 7, 2026

AGENDA ITEM: 8.

Closed Session

Texas Government Code Section 551, Section 551.074 Personnel Matters: Regarding Annual Review of the City Manager as outlined in the Employment Agreement.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	EXECUTIVE SESSION
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input checked="" type="checkbox"/>	OPEN SESSION

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: MAY 7, 2026

AGENDA ITEM: 9.

Open Session

Texas Government Code Section 551, Section 551.074 Personnel Matters: Regarding Annual Review of the City Manager as outlined in the Employment Agreement.

Any action to be taken from executive session.