



*Janeshia A. Grider, Mayor*

Mike Grant  
Sylvia Apodaca  
Englan Sanchez

Maria Lozano  
Joe Molina  
Susan Street

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**CITY COUNCIL AGENDA  
REGULAR MEETING  
WEDNESDAY, March 25, 2026 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. If any members of the governmental body attend by videoconference, they will have two-way audio and video communication during the entire meeting and remain visible and audible. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

Topic: Regular Meeting

Date and Time: Wednesday, March 25, 2026, at 7:00 P.M. (Central Time)

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**1. Call Meeting to Order**

**2. Invocation and Pledge of Allegiance to the Flag**

**3. Mission Statement**

- i. "The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."*

**4. Roll Call**

**5. Citizens Participation**

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

#### **6. Items for Individual Consideration**

- a. Presentation and Discussion on Acceptance of the 2024-2025 Year Audit – Debbie Fraser
- b. Discussion and Possible Action to consider adopting Resolution No. 2026-0001 authorizing the submission of an application to the Texas Water Development Board for funding through the drinking water state revolving fund program; establishing a maximum request amount of \$2,200,000; authorizing the City Manager to act as the city’s authorized representative; and authorizing the commitment of local matching funds.
- c. Discussion and Possible Action to consider adopting Resolution No. 2026-0002 authorizing the submission of an application to the Texas Water Development Board for funding through the clean water state revolving fund program; establishing a maximum request amount of \$5,236,200; authorizing the City Manager to act as the city’s authorized representative; and authorizing the commitment of local matching funds.
- d. Discussion and Possible Action to consider adopting Resolution No. 2026-0003 authorizing the submission of an application for federal funding through community project funding; establishing a maximum request amount of \$1,900,000; authorizing the City Manager to act as the city’s authorized representative; and authorizing the commitment of local matching funds, if required.
- e. Discussion and Possible Action to consider adopting Resolution No. 2026-0004 authorizing the submission of an application for federal funding through community project funding; establishing a maximum request amount of \$2,200,000; authorizing the City Manager to act as the city’s authorized representative; and authorizing the commitment of local matching funds, if required.
- f. Discussion and Possible Action to consider adopting Resolution No. 2026-0005 acknowledging the commitment of the United States environmental protection agency (EPA) to fully fund pre-engineering and environmental costs for the second water well project; authorizing the City Manager to act as the city’s authorized representative; and confirming that these funds will be provided at no cost to the city.

**7. Closed Session:** The City of Kirby City Council will convene in executive session on the following items:

Texas Government Code Section 551.071 - A governmental body may not conduct a private consultation with its attorney except: (2) consultation with attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter

1. Yr 24-25 Audit;
2. The results of the Investigation against Councilwoman Susan Street by City Manager Rowland and the findings of said investigation; and

3. Pursuant to the Kirby City Charter Section 2.06, the removal of a councilmember who has been found by at least a majority of five (5) members of the Council to have violated any express prohibition of the Kirby City Charter.

**8. Open Session:** The City Council Will Reconvene into Regular Session Upon Conclusion of The Closed Session and May Recall Any Item Posted for Closed Session for Action, As Necessary.

1. Discuss and take possible action regarding the Yr 24-25 Audit.
2. Discuss and take possible action regarding the Investigation against Councilwoman Susan Street by City Manager Rowland.
3. Discuss and take possible action to remove Councilwoman Susan Street.

**9. Adjournment**



**Christine Wilson**  
**City Secretary**

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling (210) 661-3198 or Relay Texas (800) 735-2989 (hearing/speech impaired assistance).

*The notice for the upcoming City Council meeting was posted on the 19th day of March, 2026, which is more than **three (3) business days** prior to the scheduled meeting on the 25<sup>th</sup> March, 2026.*

<input type="checkbox"/>	DISCUSSION AND
<input checked="" type="checkbox"/>	POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 6.**

**6. Items for Individual Consideration**

Presentation and Discussion on Acceptance of the 2024-2025 Year Audit – Debbie Fraser

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 6.**

**6. Items for Individual Consideration**

Discussion and Possible Action to consider adopting Resolution No. 2026-0001 authorizing the submission of an application to the Texas Water Development Board for funding through the drinking water state revolving fund program; establishing a maximum request amount of \$2,200,000; authorizing the City Manager to act as the city's authorized representative; and authorizing the commitment of local matching funds.

CITY OF KIRBY, TEXAS  
RESOLUTION NO. 2026-0001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRBY TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD FOR FUNDING THROUGH THE DRINKING WATER STATE REVOLVING FUND PROGRAM; ESTABLISHING A MAXIMUM REQUEST AMOUNT OF \$2,200,000; AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE; AND AUTHORIZING THE COMMITMENT OF LOCAL MATCHING FUNDS.

WHEREAS, the Texas Water Development Board (TWDB) administers the Drinking Water State Revolving Fund (DWSRF) Program to assist communities in financing the construction of public drinking water systems; and

WHEREAS, the DWSRF Program provides low-interest financial assistance for eligible projects, including the planning, design, and construction of water system improvements such as new water wells; and

WHEREAS, the City of Kirby desires to submit an application for funding through the DWSRF Program to support the construction of a new water well to improve system capacity, reliability, and compliance with state and federal drinking water standards; and

WHEREAS, the DWSRF Program may require a local financial commitment, and the City Council of the City of Kirby is willing to provide any required matching funds or financial participation for the project if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Kirby, TEXAS:

1. The City Council hereby authorizes the submission of an application to the Texas Water Development Board for funding through the Drinking Water State Revolving Fund Program, with a maximum request amount not to exceed \$2,200,000.
2. The City Council designates the City Manager of the City of Kirby as the City's Authorized Representative to act in all matters in connection with the application and participation in the program.
3. The City Council commits to providing any required local match or financial participation as required by the program guidelines and authorizes the use of local funds for that purpose.
4. The City agrees to comply with all requirements of the Drinking Water State Revolving Fund Program and the Texas Water Development Board.

PASSED AND APPROVED this \_\_\_\_\_ day of March, 2026.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
City Attorney

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 6.**

**6. Items for Individual Consideration**

Discussion and Possible Action to consider adopting Resolution No. 2026-0002 authorizing the submission of an application to the Texas Water Development Board for funding through the clean water state revolving fund program; establishing a maximum request amount of \$5,236,200; authorizing the City Manager to act as the city's authorized representative; and authorizing the commitment of local matching funds.

CITY OF KIRBY, TEXAS  
RESOLUTION NO. 2026-0002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD FOR FUNDING THROUGH THE CLEAN WATER STATE REVOLVING FUND PROGRAM; ESTABLISHING A MAXIMUM REQUEST AMOUNT OF \$5,236,200; AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE; AND AUTHORIZING THE COMMITMENT OF LOCAL MATCHING FUNDS.

WHEREAS, the Texas Water Development Board (TWDB) administers the Clean Water State Revolving Fund (CWSRF) Program to assist communities in financing wastewater and sewer system improvements; and

WHEREAS, the CWSRF Program provides financial assistance for eligible projects, including the planning, design, and construction of wastewater infrastructure such as new sewer lines; and

WHEREAS, the City of Kirby desires to submit an application for funding through the CWSRF Program to support the construction of new sewer lines to improve system capacity, reliability, and environmental compliance; and

WHEREAS, the CWSRF Program may require a local financial commitment, and the City Council of the City of Kirby is willing to provide any required matching funds or financial participation for the project if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Kirby, TEXAS:

1. The City Council hereby authorizes the submission of an application to the Texas Water Development Board for funding through the Clean Water State Revolving Fund Program, with a maximum request amount not to exceed \$5,236,200.
2. The City Council designates the City Manager of the City of Kirby as the City's Authorized Representative to act in all matters in connection with the application and participation in the program.
3. The City Council commits to providing any required local match or financial participation as required by the program guidelines and authorizes the use of local funds for that purpose.
4. The City agrees to comply with all requirements of the Clean Water State Revolving Fund Program and the Texas Water Development Board.

PASSED AND APPROVED this \_\_\_\_\_ day of March, 2026.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
City Attorney

<input type="checkbox"/>	DISCUSSION AND
<input checked="" type="checkbox"/>	POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	OPEN SESSION
<input type="checkbox"/>	PUBLIC HEARING

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 6.**

**6. Items for Individual Consideration**

Discussion and Possible Action to consider adopting Resolution No. 2026-0003 authorizing the submission of an application for federal funding through community project funding; establishing a maximum request amount of \$1,900,000; authorizing the City Manager to act as the city's authorized representative; and authorizing the commitment of local matching funds, if required.

CITY OF KIRBY, TEXAS  
RESOLUTION NO. 2026-0003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH COMMUNITY PROJECT FUNDING; ESTABLISHING A MAXIMUM REQUEST AMOUNT OF \$1,900,000; AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE; AND AUTHORIZING THE COMMITMENT OF LOCAL MATCHING FUNDS, IF REQUIRED.

WHEREAS, the United States Congress provides funding opportunities through Community Project Funding (CPF), also known as Congressional Earmarks, to support local infrastructure and community development projects; and

WHEREAS, such funding may be used for eligible public infrastructure improvements, including water system upgrades and replacement of aging or hazardous materials; and

WHEREAS, the City of Kirby desires to submit a request for funding through the Congressional Earmark (CPF) process to support the replacement of asbestos water pipes in order to improve public health, system reliability, and regulatory compliance; and

WHEREAS, Community Project Funding (CPF) process may require a local financial commitment, and the City Council of the City of Kirby is willing to provide any required matching funds or financial participation for the project if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS:

1. The City Council hereby authorizes the submission of a funding request through the Congressional Earmark (Community Project Funding) process, with a maximum request amount not to exceed \$1,900,000.
2. The City Council designates the City Manager of the City of Kirby as the City's Authorized Representative to act in all matters in connection with the application and participation in the funding process.
3. The City Council commits to providing any required local match or financial participation as required by program guidelines and authorizes the use of local funds for that purpose.
4. The City agrees to comply with all applicable federal requirements associated with Community Project Funding.

PASSED AND APPROVED this \_\_\_\_\_ day of March, 2026.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
City Attorney

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 6.**

**6. Items for Individual Consideration**

Discussion and Possible Action to consider adopting Resolution No. 2026-0004 authorizing the submission of an application for federal funding through community project funding; establishing a maximum request amount of \$2,200,000; authorizing the City Manager to act as the city's authorized representative; and authorizing the commitment of local matching funds, if required.

CITY OF KIRBY, TEXAS  
RESOLUTION NO. 2026-0004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH COMMUNITY PROJECT FUNDING; ESTABLISHING A MAXIMUM REQUEST AMOUNT OF \$2,200,000; AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE; AND AUTHORIZING THE COMMITMENT OF LOCAL MATCHING FUNDS, IF REQUIRED.

WHEREAS, the United States Congress provides funding opportunities through Community Project Funding (CPF), to support local infrastructure and community development projects; and

WHEREAS, such funding may be used for eligible public infrastructure improvements, including water system projects; and

WHEREAS, the City of Kirby desires to submit a request for funding through the Community Project Funding (CPF) process to support the construction of a new water well to improve system capacity, reliability, and compliance with state and federal drinking water standards; and

WHEREAS, Community Project Funding (CPF) process may require a local financial commitment, and the City Council of the City of Kirby is willing to provide any required matching funds or financial participation for the project if awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS:

1. The City Council hereby authorizes the submission of a funding request through the Congressional Earmark (Community Project Funding) process, with a maximum request amount not to exceed \$2,200,000.
2. The City Council designates the City Manager of the City of Kirby as the City's Authorized Representative to act in all matters in connection with the application and participation in the funding process.
3. The City Council commits to providing any required local match or financial participation as required by program guidelines and authorizes the use of local funds for that purpose.
4. The City agrees to comply with all applicable federal requirements associated with Community Project Funding.

PASSED AND APPROVED this \_\_\_\_\_ day of March, 2026.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
City Attorney

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	EXECUTIVE SESSION
<input type="checkbox"/>	PUBLIC HEARING

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 6.**

**6. Items for Individual Consideration**

Discussion and Possible Action to consider adopting Resolution No. 2026-0005  
Acknowledging the commitment of the United States environmental protection agency (EPA) to fully fund pre-engineering and environmental costs for the second water well project; authorizing the City Manager to act as the city's authorized representative; and confirming that these funds will be provided at no cost to the city.

CITY OF KIRBY, TEXAS  
RESOLUTION NO. 2026-0005

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, ACKNOWLEDGING THE COMMITMENT OF THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA) TO FULLY FUND PRE-ENGINEERING AND ENVIRONMENTAL COSTS FOR THE SECOND WATER WELL PROJECT; AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVE; AND CONFIRMING THAT THESE FUNDS WILL BE PROVIDED AT NO COST TO THE CITY.

WHEREAS, the United States Environmental Protection Agency (EPA) provides funding assistance for water infrastructure projects to support safe and reliable public water systems; and

WHEREAS, the EPA has committed to fully fund pre-engineering activities, including design-phase engineering and environmental review, for the City of Kirby's Second Water Well Project; and

WHEREAS, these pre-engineering and environmental costs will be provided at zero cost to the City of Kirby, reducing financial burden while allowing the project to advance efficiently; and

WHEREAS, the City Council of the City of Kirby desires to acknowledge this commitment and authorize the City Manager to act as the City's Authorized Representative in all matters related to the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS:

1. The City Council acknowledges and accepts the EPA's commitment to fully fund pre-engineering and environmental costs for the Second Water Well Project, up to the design phase, at no cost to the City.
2. The City Council designates the City Manager of the City of Kirby as the City's Authorized Representative to act in all matters in connection with the project.
3. The City agrees to cooperate with the EPA and its representatives in all required activities to facilitate the project.

PASSED AND APPROVED this \_\_\_\_\_ day of March, 2026.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
City Attorney

<input type="checkbox"/>	DISCUSSION AND
<input type="checkbox"/>	POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input checked="" type="checkbox"/>	CLOSED SESSION

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 7.**

- 7. Closed Session:** The City of Kirby City Council will convene in executive session on the following items:

Texas Government Code Section 551.071 - A governmental body may not conduct a private consultation with its attorney except: (2) consultation with attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter

1. Yr 24-25 Audit;
2. The results of the Investigation against Councilwoman Susan Street by City Manager Rowland and the findings of said investigation; and
3. Pursuant to the Kirby City Charter Section 2.06, the removal of a councilmember who has been found by at least a majority of five (5) members of the Council to have violated any express prohibition of the Kirby City Charter.

<input type="checkbox"/>	DISCUSSION AND
<input type="checkbox"/>	POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input checked="" type="checkbox"/>	OPEN SESSION

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: MARCH 25, 2026**

**AGENDA ITEM: 8.**

**8. Open Session:** The City of Kirby City Council will convene in executive session on the following items:

1. Discuss and take possible action regarding the Yr 24-25 Audit.
2. Discuss and take possible action regarding the Investigation against Councilwoman Susan Street by City Manager Rowland.
3. Discuss and take possible action to remove Councilwoman Susan Street.