



Janeshia A. Grider, Mayor

Mike Grant
Sylvia Apodaca
Englan Sanchez

Maria Lozano
Joe Molina
Susan Street

**CITY COUNCIL AGENDA
REGULAR MEETING
THURSDAY, NOVEMBER 13, 2025 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. If any members of the governmental body attend by videoconference, they will have two-way audio and video communication during the entire meeting and remain visible and audible. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

Topic: Regular Meeting

Date and Time: Thursday, November 13, 2025, at 7:00 P.M. (Central Time)

1. Call Meeting to Order

2. Invocation and Pledge of Allegiance to the Flag

3. Mission Statement

- i. "The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."*

4. Roll Call

5. Citizens Participation

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

6. Consideration and Action on Meeting Minutes

- a. Regular Meeting Minutes November 6, 2025

7. Presentation

- a. Blue Santa Christmas Wrapping Friday, December 12, 2025
- b. Proclamation Acknowledging November Indigenous People's Month

8. Updates

- a. Ackerman Rd. Project
- b. Ackerman Rd. Dip
- c. Sewer Pipeline on Boatman/Foxcross
- d. Springfield Rd. Binz Engleman and Swann Ln.

9. Items for Individual Consideration

- a. Discussion and Possible Action Authorizing City Manager to Adopt Ordinance O2025-928 an ordinance of the City of Kirby approving and adopting an amending to the budget for operating the municipal government of the City of Kirby, Texas for the fiscal year beginning October 1, 2024 and ending September 30, 2025; repealing all ordinances and appropriations in conflict with the provisions of this ordinance; and establishing a savings clause and an effective date
- b. Discussion and Possible Action Authorizing City Manager to Adopt Ordinance 2025 1701 to establish regulations for unauthorized temporary signs, commonly referred to as "bandit signs"; providing definitions, restrictions, and enforcement authority; providing for a penalty, severability, and effective date
- c. Discussion Regarding social media comments on City of Kirby social media accounts.
- d. Discussion and Possible Action Accepting the Quarterly Financial Report for period ending September 30, 2025

- e. Discussion and Possible Action Accepting the Quarterly Investment Report for period ending September 30, 2025
- f. Discussion and Possible Action Appointing an Alternate member to Planning and Zoning Committee
- g. Discussion and Possible Action Accepting Resignation from Brenda Anz Economic Development Committee Member

10. **Closed Session:** The City of Kirby City Council will convene in executive session on the following items:
Pursuant to Texas Government Code Section 551.071

Discussion Regarding Franchise Agreement with Republic Services for Solid Waste Collection

11. **Open Session:** The City Council Will Reconvene into Regular Session Upon Conclusion of The Closed Session and May Recall Any Item Posted for Closed Session for Action, As Necessary.

12. **City Manager Update:**

-Christmas Lighting Friday, December 5, 2025, 6pm – 8pm

-Accounts Payable Position

-Fire Chief Position

-Audio Video Equipment

13. **Request and Announcements**

a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.

14. **Adjournment**



Christine Wilson
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or

Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling (210) 661-3198 or Relay Texas (800) 735-2989 (hearing/speech impaired assistance).

*The notice for the upcoming City Council meeting was posted on the 6th day of November 2025 at 11:58pm, which is more than **three (3) business days** prior to the scheduled meeting on the 13th day of November 2025.*

ORDINANCE NO. O2025-928

AN ORDINANCE OF THE CITY OF KIRBY APPROVING AND ADOPTING AN AMENDING TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF KIRBY, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Kirby previously adopted a budget for the City's 2024-2025 fiscal year; and

WHEREAS, the City Council of the City of Kirby desires to amend the operating budget of the municipal government of the City of Kirby for the fiscal year October 1, 2024 to September 30, 2025; and

WHEREAS, Chapter 102 of the Local Government Code and the Charter of the City of Kirby provides the City with the authority to make changes in its budget for municipal purposes; and

WHEREAS, the City Council finds and determines that it is necessary to amend the budget for municipal purposes; and

WHEREAS, the City Council hereby finds and determines that the budget amendment provided for herein is in the best interests of the municipal taxpayers.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY, that the budget for Fiscal Year 2024-2025 is amended as follows:

SECTION 1. That the City of Kirby fiscal year 2024-2025 budget shall be amended as indicated in the attached Exhibit A.

SECTION 2. The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

SECTION 3. All ordinances or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters herein.

SECTION 4. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 5. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notices of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

Section 6. This Ordinance shall be in force and effect from and after its final passage, and any publication required by law.

PASSED AND APPROVED this the _____ of November 2025 for the first reading.

PASSED AND APPROVED this the _____ of November 2025 for the second reading.

Janeshia Grider, Mayor

ATTEST:

Christine Wilson, City Secretary

EXHIBIT A
CITY OF KIRBY 2024-2025 BUDGET AMENDMENTS

General Fund

Police

- Decrease Salaries (10-530-0000) (\$ 10,000)

Court

- Increase Salaries (10-540-0000) \$ 20,000

Fire

- Decrease Salaries (10-550-0000) (\$ 10,000)

Water Fund

- Increase Use of Fund Balance (20-500-4805) \$ 854,290
- Increase Ackerman Sewer (20-500-5006) \$ 854,290

CITY OF KIRBY, TEXAS

ORDINANCE NO. 2025-1701

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, TO ESTABLISH REGULATIONS FOR UNAUTHORIZED TEMPORARY SIGNS, COMMONLY REFERRED TO AS “BANDIT SIGNS”; PROVIDING DEFINITIONS, RESTRICTIONS, AND ENFORCEMENT AUTHORITY; PROVIDING FOR A PENALTY, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, the City Council of the City of Kirby finds that the proliferation of unauthorized temporary signs placed in public rights-of-way, utility easements, and other restricted areas negatively impacts the City’s appearance, creates visual clutter, and may present traffic and safety hazards; and

WHEREAS, the City Council desires to adopt reasonable regulations governing the placement and removal of such signs in order to preserve community aesthetics, ensure public safety, and maintain the integrity of public property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS:

SECTION 1. DEFINITIONS.

For the purpose of this ordinance, the following terms shall have the meanings ascribed below:

(a) *Bandit Sign* means any temporary sign, placard, poster, or advertisement placed within the public right-of-way, on utility poles, traffic signs, streetlights, trees, or any location not authorized by the City.

(b) *Right-of-Way* means any area, either public or private, designated for vehicular or pedestrian access, including streets, sidewalks, parkways, and medians.

(c) *Temporary Sign* means any sign intended for short-term use or display, typically related to an event, sale, or service, and not permanently affixed to the ground or a structure.

SECTION 2. PROHIBITIONS.

(a) It shall be unlawful for any person, business, or organization to place, post, or display a bandit sign within:

1. Any public right-of-way or easement;
2. Any property owned or maintained by the City of Kirby;
3. Any utility pole, traffic control device, or tree within City limits; or
4. Any median, intersection, or other location that interferes with driver visibility or pedestrian safety.

(b) The City of Kirby may remove and dispose of any bandit sign placed in violation of this ordinance without prior notice.

SECTION 3. ENFORCEMENT AND PENALTIES.

(a) The Code Enforcement Officer, Police Department, or other designated City personnel are authorized to enforce this ordinance.

(b) Each sign displayed in violation of this ordinance constitutes a separate offense.

(c) Any person, business, or entity found in violation shall be subject to a fine not to exceed **\$500 per offense**, as authorized by law.

(d) Removal of an unauthorized sign by the City shall not preclude the issuance of a citation or fine.

SECTION 4. EXCEPTIONS.

The following temporary signs are exempt from this ordinance, provided they comply with all other applicable City regulations:

1. Governmental or public safety signs authorized by the City, County, or State;
2. Political signs lawfully placed on private property with the property owner's consent in accordance with state law;
3. Temporary on-premise business signs approved under an active permit.

SECTION 5. SEVERABILITY.

If any section, subsection, paragraph, or clause of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance, which shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE.

This ordinance shall take effect immediately upon its passage and publication as required by law.

PASSED AND APPROVED this the ___ day of _____, 2025.

PASSED AND APPROVED this the ___ day of _____, 2025.

Janeshia Grider, Mayor

ATTEST:

Christine Wilson, City Secretary