



*Janeshia A. Grider, Mayor*

Mike Grant  
Sylvia Apodaca  
Englan Sanchez

Maria Lozano  
Joe Molina  
Susan Street

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**CITY COUNCIL AGENDA  
REGULAR MEETING  
THURSDAY, DECEMBER 4, 2025 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. If any members of the governmental body attend by videoconference, they will have two-way audio and video communication during the entire meeting and remain visible and audible. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order. Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

Topic: Regular Meeting

Date and Time: Thursday, December 4, 2025, at 7:00 P.M. (Central Time)

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1. **Call Meeting to Order**

2. **Invocation and Pledge of Allegiance to the Flag**

3. **Mission Statement**

i. *"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."*

**4. Roll Call**

**5. Citizens Participation**

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

**6. Consideration and Action on Meeting Minutes**

- a. Regular Meeting November 6, 2025

**7. Presentation**

- a. Blue Santa Christmas Wrapping Friday, December 12, 2025
- b. Proclamation Acknowledging November Indigenous People's Month
- c. City of Kirby Food Drive

**8. Updates**

- a. Ackerman Rd. Project
- b. Ackerman Rd. Dip
- c. Sewer Main on Arneson and Borchers Alley
- d. Springfield Rd. Right-Away Binz Engleman and Ackerman manhole.

**9. Public Hearing**

- a. Public Hearing to impose a moratorium on new and used automobile sales lots and storage facility developments.

**10. Items for Individual Consideration**

- a. Discussion and Possible Action Authorizing City Manager to Adopt Ordinance O2025-928 an ordinance of the City of Kirby approving and adopting an amending to the budget for operating the municipal government of the City of Kirby, Texas for the fiscal year beginning October 1, 2024 and ending September 30, 2025; repealing all ordinances and appropriations in conflict with the provisions of this ordinance; and establishing a savings clause and an effective date

- 1. Vote to Waive the Second Reading

- b. Discussion and Possible Action Authorizing City to Approve Ordinance no. 2025 - 2002 an ordinance of the City of Kirby, Texas, adopting the 2021 edition of the international building code; providing for amendments; providing for enforcement; providing for a penalty; providing for severability; and providing an effective date

1. Vote to Waive the Second Reading
- c. Discussion and Possible Action Accepting the Quarterly Financial Report for period ending September 30, 2025
- d. Discussion and Possible Action Accepting the Quarterly Investment Report for period ending September 30, 2025
- e. Discussion and Possible Action Appointing an Alternate member to Planning and Zoning Committee
- f. Discussion and Possible Action Accepting Resignation from Brenda Anz Economic Development Committee Member
- g. Discussion and Possible Action Accepting Resignation from Kristina Aldrup Building and Standards Commission Member

**11. Closed Session:** The City of Kirby City Council will convene in executive session on the following items:

- Pursuant to Texas Government Code Section 551.071
- Discussion Regarding Pending Lawsuits
- Discussion Regarding Franchise Agreement with Republic Services for Solid Waste Collection

**12. Open Session:** The City Council Will Reconvene into Regular Session Upon Conclusion of The Closed Session and May Recall Any Item Posted for Closed Session for Action, As Necessary.

**13. City Manager Update:**

- Kirby Christmas Lighting Friday, December 5, 2025 6pm – 8pm
- TML Economic Development Conference
- A B C 's
- Accounts Payable Position
- Fire Chief Position
- Audio Video Equipment
- Ten Ways to Get More from TML
- San Antonio Food Bank

-Thankful Together: Staff Thanksgiving Meal

**14. Request and Announcements**

- a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.

**15. Adjournment**



**Christine Wilson**  
**City Secretary**

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling (210) 661-3198 or Relay Texas (800) 735-2989 (hearing/speech impaired assistance).

*The notice for the upcoming City Council meeting was posted on the 26th day of November 2025 at 7:15pm, which is more than **three (3) business days** prior to the scheduled meeting on the 4th day of December 2025.*

**ORDINANCE NO. O-2025-928**

**AN ORDINANCE OF THE CITY OF KIRBY APPROVING AND ADOPTING AN AMENDING TO THE BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF KIRBY, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING A SAVINGS CLAUSE AND AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Kirby previously adopted a budget for the City's 2024-2025 fiscal year; and

**WHEREAS**, the City Council of the City of Kirby desires to amend the operating budget of the municipal government of the City of Kirby for the fiscal year October 1, 2024 to September 30, 2025; and

**WHEREAS**, Chapter 102 of the Local Government Code and the Charter of the City of Kirby provides the City with the authority to make changes in its budget for municipal purposes; and

**WHEREAS**, the City Council finds and determines that it is necessary to amend the budget for municipal purposes; and

**WHEREAS**, the City Council hereby finds and determines that the budget amendment provided for herein is in the best interests of the municipal taxpayers.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY**, that the budget for Fiscal Year 2024-2025 is amended as follows:

**SECTION 1.** That the City of Kirby fiscal year 2024-2025 budget shall be amended as indicated in the attached Exhibit A.

**SECTION 2.** The findings set out herein are found to be true and correct and are hereby adopted by the City Council and made a part of this Ordinance for all purposes.

**SECTION 3.** All ordinances or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters herein.

**SECTION 4.** If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Ordinance would have been enacted without such invalid provision.

**Section 5.** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notices of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

**Section 6.** This Ordinance shall be in force and effect from and after its final passage, and any publication required by law.

PASSED AND APPROVED this the \_\_\_\_\_ of December 2025 for the first reading.

PASSED AND APPROVED this the \_\_\_\_\_ of December 2025 for the second reading.

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Janeshia Grider, Mayor

ATTEST:

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Christine Wilson, City Secretary

## EXHIBIT A

### CITY OF KIRBY 2024-2025 BUDGET AMENDMENTS

## **Police**

- Decrease Salaries (10-530-0000) (\$20,000)

## **Court**

- Increase Salaries (10-540-0000) \$ 17,000
- Increase Overtime (10-540-0005) \$ 4,000
- Increase Retirement (10-540-0015) \$ 1,700
- Increase FICA Tax (10-540-0020)

**ORDINANCE NO. 2025 - 2002**

**AN ORDINANCE OF THE CITY OF KIRBY, TEXAS, ADOPTING THE 2021 EDITION  
OF THE INTERNATIONAL BUILDING CODE; PROVIDING FOR AMENDMENTS;  
PROVIDING FOR ENFORCEMENT; PROVIDING FOR A PENALTY; PROVIDING  
FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Kirby (“City”) is authorized under state law to adopt building regulations to promote the public health, safety, and general welfare of the community; and

**WHEREAS**, the International Code Council has published the 2021 Edition of the International Building Code (“IBC 2021”), which establishes minimum regulations for building systems using prescriptive and performance-related provisions; and

**WHEREAS**, the City Council finds that adoption of the IBC 2021 is necessary to ensure modern, consistent, and enforceable building standards within the City; and

**WHEREAS**, the City Council further finds that adoption of the IBC 2021 will enhance safety, support orderly development, and provide uniformity with regional and statewide building practices;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS:**

**SECTION 1. ADOPTION OF THE 2021 INTERNATIONAL BUILDING CODE**

The City of Kirby hereby adopts the **2021 Edition of the International Building Code**, including Appendices as deemed appropriate by the Building Official, as the official building code of the City. A copy of the IBC 2021 shall be maintained on file in the office of the City Secretary and made available for public inspection.

**SECTION 2. AMENDMENTS**

The City Council may, from time to time, adopt amendments to the IBC 2021 as necessary to address local conditions. Any such amendments shall be codified by ordinance and incorporated into the City’s Code of Ordinances.

**SECTION 3. ENFORCEMENT**

The provisions of the IBC 2021 shall be administered and enforced by the City’s Building Official or designee. The Building Official is authorized to issue permits, conduct inspections, and take any action necessary to enforce compliance with this ordinance and all applicable building regulations.

**SECTION 4. PENALTY**

Any person, firm, or corporation violating any provision of the IBC 2021 or this ordinance shall be subject to penalties as provided by the City's Code of Ordinances. Each day a violation continues constitutes a separate offense.

## **SECTION 5. SEVERABILITY**

If any section, subsection, clause, or phrase of this ordinance is found to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

## **SECTION 6. EFFECTIVE DATE**

This ordinance shall take effect immediately upon its passage and approval.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2025, by the City Council of the City of Kirby, Texas.

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CITY OF KIRBY, TEXAS

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Janeshia Grider  
Mayor

ATTEST:

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Christine Wilson  
City Secretary