



*Janeshia A. Grider, Mayor*

Mike Grant  
Sylvia Apodaca  
Joe Molina

Maria Lozano  
Englan Sanchez  
Dr. Susan Street

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**CITY COUNCIL AGENDA  
MEETING MINUTES  
THURSDAY, AUGUST 28, 2025 - 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. If any members of the governmental body attend by videoconference, they will have two-way audio and video communication during the entire meeting and remain visible and audible. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order.

Topic: Regular City Council Meeting

Date and Time: Thursday, August 28, 2025, at 7:00 P.M. (Central Time)

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1. **Call Meeting to Order 7:10pm**
2. **Invocation and Pledge of Allegiance to the Flag**  
Mayor Grider prayed and Pledge of Allegiance
3. **Mission Statement**

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."

4. **Roll Call**

<b>Council Member Grant</b>	<b>Here</b>	<b>Absent</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Council Member Lozano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**You Have a Quorum. Council Member Sanchez Absent.**

**5. Citizens Participation**

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item, to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

Lisa Pierce

**Staff**

Fire Captain Ferrell  
 Police Chief Cardona  
 Public Works Director Farmer  
 Senior Center Director Gomez  
 Attorney Jones  
 City Secretary Christine Wilson  
 City Manager Dr. Brian Rowland

**6. Consideration of and Action on Minutes**

a. Regular Meeting Minutes – August 14, 2025

**Motion to accept Regular Minutes with necessary corrections for August 14, 2025  
 made by Mayor Pro-Tem Apodaca and Seconded by Council Member Grant.**

	<u>1<sup>st</sup> / 2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (6/0)**

**7. Presentation**

- a. Acknowledgement of Acting Fire Chief Blake Ferrell from December 2024 – July 2025
- b. Oath of Municipal Court Attorney Sandoval

**8. Updates**

- a. Update on Ackerman Rd. Project – Fixing manholes and covers.
- b. Update on Foxcross Rd. Project – Collaborating with Bexar County for the Ribbon Cutting.

**10. Items for Individual Consideration**

- a. Discussion and Possible Action on Second Reading an Amendment to the City's Code of Ordinance adding Chapter 32, Article III, establishing a Zoning Board of Adjustment and the rules and regulations governing the Board, and adding Chapter 153, Article VIII, Section 153.122 regarding variances, special exceptions, and appeals to outline related procedures.

**Motion made by Council Member Grant and Seconded by Council Member Molina.**

	<u>1<sup>st</sup>/2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (4/2)**

- b. Discussion and feedback on City Council Leadership Retreat.

- c. Discussion and Possible Action Renewing Planning and Zoning Member #1.

**Motion to reappoint Clay McBee to Planning and Zoning made by Council Member Grant and Seconded by Council Member Molina.**

	<u>1<sup>st</sup>/2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mayor Grider

**Motion Passes (6/0)**

- d. Discussion Regarding Open Records Request January 2024 – July 2025 Audit.
- e. Discussion and Possible Action moving the City of Kirby Regular Council Meeting from Thursday, November 27, 2025, at 7:00pm to Thursday, November 6, 2025, at 7:00pm due to Thanksgiving.

**Motion made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.**

	<u>1<sup>st</sup> / 2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (5/1)**

- f. Discussion and Possible Action moving the City of Kirby Regular Council Meeting from Thursday, December 25, 2025, at 7:00pm to Thursday, December 4, 2025, at 7:00pm due to Christmas.

**Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Grant.**

	<u>1<sup>st</sup> / 2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (4/2)**

g. Discussion and Possible Action moving the City of Kirby Regular Council Meeting from Thursday, October 23, 2025, at 7:00pm to Thursday, October 16, 2025, at 7:00pm due to Bexar County Election.

**Motion made by Council Member Lozano and Seconded by Council Member Molina.**

	<u>1<sup>st</sup> / 2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (6/0)**

h. Discussion and Possible Action Accepting Resolution 2025-1400 Legislative Update Public Information Requests.

**Motion to Accepting Resolution 2025-1400 Legislative Update Public Information Requests with the addition of street behind word Bauman made by Mayor Pro-Tem Apodaca and Seconded by Council Member Grant.**

	<u>1<sup>st</sup> / 2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (6/0)**

i. Discussion on EPA Update.

j. Discussion and Possible Action adding City Secretary Christine Wilson as authorized signature on CDs.

**Motion made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.**

	<u>1<sup>st</sup> / 2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (4/2)**

k. Discussion and Possible Action on Resolution 2025- 1403 Designation of City of Kirby Official Newspaper San Antonio News.

**Motion to Accept Resolution 2025- 1403 Designation of City of Kirby Official Newspaper San Antonio Express News made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.**

	<u>1<sup>st</sup>/2<sup>nd</sup></u>	<b>Aye</b>	<b>Nay</b>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (6/0)**

l. Discussion and possible action on Marsh McLennan Agency proposal and recommendations regarding City Employee benefits.

**DISCUSSION ONLY, VOTE TABLED FOR NEXT MEETING**

m. Discussion and Possible Action Accepting Resignation from Danielle McClinton Beautification and Recycling Committee Member.

**Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Grant.**

	<u>1<sup>st</sup>/2<sup>nd</sup></u>	<b>Aye</b>	<b>Nay</b>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (6/0)**

- n. Discussion and Possible Action Accepting Members to Beautification and Recycling Committee.

**TABLED FOR NEXT MEETING**

- o. Discussion and Possible Action on notifying the public on past personnel matters.

**DISCUSSION ONLY, NO VOTE TAKEN**

**Motion to go into Executive Session made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.**

	<u>1<sup>st</sup>/2<sup>nd</sup></u>	<b>Aye</b>	<b>Nay</b>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Motion Passes (6/0)**

**11. Closed Session 9:27PM:** The City of Kirby City Council may convene in executive session:

The City Council will convene in executive session pursuant to Texas Government Code Section 551.074(a)(2) to discuss a complaint filed against a member of City Council.

Discussion regarding permissible disclosure of Executive Session matters.

Discussion regarding concerns related to Council-staff relations.

**Motion to come out of Executive Session made by Council Member Grant and Seconded by Mayor Pro-Tem Apodaca.**

	<u>1<sup>st</sup> / 2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Motion Passes (6/0)</b>			

**12. Open Session 11:37pm:** The City Council will reconvene into regular session upon conclusion of the closed session and may recall any item posted for closed session for action, as necessary.

The City Council will convene in executive session pursuant to Texas Government Code Section 551.074(a)(2) to discuss a complaint filed against a member of City Council.

Discussion regarding permissible disclosure of Executive Session matters.

Discussion regarding concerns related to Council-staff relations.

**13. City Manager Update:**

- Budget Town Hall Wednesday, August 27, 10:00am and 6:00pm
- Hog Wild Lei-It Out September 12, 2025 8:00am – 5:45pm
- Staff Meeting September 4, 2025
- Kirby Bulk Brush Pick up September 1<sup>st</sup> -12<sup>th</sup>, 2025
- Acknowledgment, Birthday, and Celebrations October 2024 – July 2025

**14. Request and Announcements**

- a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.
  - Update on Audio/Visual in Council Chamber
  - Update on Hiring Finance Director
  - Update on Hiring Fire Chief
  - Update on Repair on dip on Ackerman
  - Another Budget Workshop

**15. Adjournment 11:51PM**



**Janeshia Grider  
Mayor**



**Christine Wilson  
City Secretary**

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210/661-3198 or Relay Texas 800/735-2989 (hearing/speech impaired assistance).

**DATE OF POSTING: August 25, 2025**

**TIME OF POSTING: 7:00 P.M.**