

Mike Grant Sylvia Apodaca Joe Molina Maria Lozano Englan Sanchez Dr. Susan Street

## CITY COUNCIL AGENDA REGULAR MEETING THURSDAY, JULY 10, 2025 - 7:00 P.M. CITY HALL COUNCIL CHAMBER 112 BAUMAN, KIRBY, TX 78219

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order.

Topic: Regular City Council Meeting Date and Time: Thursday, JULY 10, 2025 at 7:00 P.M. (Central Time)

- 1. <u>Call Meeting to Order</u>
- 2. Invocation and Pledge of Allegiance to the Flag
- 3. Mission Statement

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."

- 4. <u>Roll Call</u>
- 5. <u>Citizens Participation</u>

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item, to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

#### 6. Consideration of and Action on Minutes

- a. Special Meeting Minutes June 25, 2025
- b. Regular Meeting Minutes June 26, 2025
- c. Special Meeting Minutes July 2, 2025

#### 7. Updates

- a. Update on Ackerman Rd. Project
- b. Update on Foxcross Rd. Project

#### 8. <u>Items for Individual Consideration</u>

- a. Discussion and Possible Action Accepting Jacqueline Jackson resignation from Economic and Development Committee.
- b. Discussion and Possible Action Appointing Economic Development Committee members.
- c. Discussion and Possible Action Appointing Animal Advisory Board Council Liaison.

#### 9. City Manager Update:

- City Council Budget Retreat Friday, July 25, 2025 and Saturday, July 26, 2025

#### 10. Request and Announcements

- a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.
  - Back to School Pool Party August 2, 2025

#### 11. Adjournment

Christine Wilson City Secretary The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210/661-3198 or Relay Texas 800/735-2989 (hearing/speech impaired assistance).

DATE OF POSTING: July 7, 2025 TIME OF POSTING: 6:30 P.M.

DISCUSSION AND POSSIBLE ACTION ITEMS SPECIAL CONSIDERATION
SPECIAL CONSIDERATION
CONSIDERATION OF MINUTES
PUBLIC HEARING
PRESENTATION
WORKSHOP

### DATE: JULY 10, 2025

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AGENDA ITEM: 6. a.

# 6. <u>Consideration of and Action on Minutes</u>

a. Special Meeting Minutes – June 25, 2025



Janeshia A. Grider, Mayor

Mike Grant Sylvia Apodaca Englan Sanchez

Maria Lozano Joe Molina Dr. Susan Street

## CITY COUNCIL AGENDA SPECIAL MEETING WEDNESDAY, JUNE 25, 2025 - 6:00 P.M. CITY HALL COUNCIL CHAMBER 112 BAUMAN, KIRBY, TX 78219

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order.

Topic: Special Meeting Date and Time: Wednesday, June 25, 2025 at 6:00 P.M. (Central Time)

- 1. Call Meeting to Order 6:04pm
- 2. <u>Invocation and Pledge of Allegiance to the Flag</u> Moment of Silence and Pledge of Allegiance
- 3. Mission Statement
  - *i.* "The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."
- 4. <u>Roll Call</u>

	Here	Absent
Council Member Grant	$\boxtimes$	
Council Member Lozano	$\boxtimes$	

Council Member Sanchez		$\boxtimes$
Council Member Street	$\boxtimes$	
Council Member Molina	$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$	
Mayor Grider	$\boxtimes$	

#### You have a quorum. Council Member Sanchez not present.

#### 5. Citizens Participation

Christopher Garza David Barboza Roger Romans Jose Garcia

<u>Staff</u> Police Chief Cardona Acting Fire Chief Blake Ferrell City Secretary Christine Wilson

#### 6. Items for Individual Consideration

- i. Discussion and Possible Action on Appointing a City Manager **NO VOTE TAKEN**
- 7. <u>Closed Session</u> 6:16pm: The City of Kirby City Council may convene in executive session:
  - i. Pursuant to Texas Government Code 551.074 (Personnel Matters) to discuss the appointment, employment, and/or duties of a City Manager, including but not limited to interviews of applicants for City Manager and other matter related to the search for and appointment of City Manager.
- 8. <u>Open Session 9:03pm</u>: The City Council will reconvene into regular session upon conclusion of the closed session and may recall any item posted for closed session for action, as necessary.

#### 9. Adjournment 9:04pm

Janeshia Grider Mayor

### Christine Wilson City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

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DATE OF POSTING: June 20, 2025 TIME OF POSTING: 5:00 P.M.

	DISCUSSION AND POSSIBLE ACTION ITEMS
	SPECIAL CONSIDERATION
_ <u>x</u>	CONSIDERATION OF MINUTES
	UPDATES
	PRESENTATION
	WORKSHOP

### DATE: JULY 10, 2025

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### AGENDA ITEM: 6. b.

## 6. Consideration of and Action on Minutes

b. Regular Meeting Minutes – June 26, 2025



Mike Grant Sylvia Apodaca Joe Molina Maria Lozano Englan Sanchez Dr. Susan Street

## CITY COUNCIL AGENDA REGULAR MEETING THURSDAY, JUNE 26, 2025 - 7:30 P.M. CITY HALL COUNCIL CHAMBER 112 BAUMAN, KIRBY, TX 78219

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Topic: Regular City Council Meeting Date and Time: Thursday, June 26, 2025 at 7:30 P.M. (Central Time)

## 1. <u>Call Meeting to Order</u> 7:34

- 2. Invocation and Pledge of Allegiance to the Flag
- 3. <u>Mission Statement</u>

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."

#### 4. <u>Roll Call</u>

	Here	Absent
Council Member Grant	$\boxtimes$	
Council Member Lozano	$\boxtimes$	

Council Member Sanchez		$\boxtimes$
Council Member Street	$\boxtimes$	
Council Member Molina	$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$	
Mayor Grider	$\boxtimes$	

### You have a quorum.

**Council Member Sanchez not present.** 

### 5. <u>Citizens Participation</u>

Citizens Participation is for the City Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item, to City Council for which the subject was not posted on the agenda of that meeting, the City Council may receive the information, but it cannot act upon it at that meeting.

Patricia Mann Jeff Bass Rose Rivera Darren Terry

#### Staff

Police Chief Cardona Acting Fire Chief Ferrell Public Works Director Michael Farmer Attorney Natalie Thamm City Secretary Christine Wilson Interim City Manager Dr. Brian Rowland

#### 6. <u>Consideration of and Action on Minutes</u>

### a. Regular Meeting Minutes – June 12, 2025 Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Grant

	1 <sup>st</sup> /2 <sup>nd</sup>		Aye	Nay
Council Member Grant		$\boxtimes$	$\boxtimes$	
Council Member Lozano			$\boxtimes$	
Council Member Sanchez				
Council Member Street			$\boxtimes$	
Council Member Molina			$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$		$\boxtimes$	
Mayor Grider			$\boxtimes$	

#### Motion Passes (6/0)

b. Special Meeting Minutes – June 17, 2025

Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Grant

	1 <sup>st</sup> /2 <sup>nd</sup>		Aye	Nay
Council Member Grant		$\boxtimes$	$\boxtimes$	
Council Member Lozano				
Council Member Sanchez				
Council Member Street			$\boxtimes$	
Council Member Molina			$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$		$\boxtimes$	
Mayor Grider			$\boxtimes$	
			$\boxtimes$	

#### Motion Passes (5 / 0 ) Council Member Lozano abstained from vote

#### 7. <u>Presentation</u>

- a. Proclamation Acknowledging July 4th Independence Day
- b. Proclamation Acknowledging P.R.I.D.E Month

#### 8. Updates

- a. Update on Ackerman Rd. Project Working on the sidewalks and laying asphalt.
- b. Update on Ackerman Rd. Culvert Project Bain Medina Bain has submitted a plan; Public Works is looking it over and next steps would be opening up to bids.
- c. Update on Foxcross Rd. Project Foxcross is completed and there will be a Ribbon Cutting with AACOG on Monday, July 7, 2025.
- d. Website Will be discussed on Item 9J
- e. Audio/Visual Will be discussed on Item 9J

### 9. <u>Items for Individual Consideration</u>

- a. Discussion and Possible Action Adopting the Republic Services Ordinance 2025 1025 Agreement.
  NO ACTION TAKEN
- b. Discussion and Possible Action on Approving Specific Use Permit for 5106 Borchers, Kirby, 78219

## **NO ACTION TAKEN**

c. Discussion and Possible Action on Approving Specific Use Permit for 4700 Binz Engleman, Kirby, 78219

#### **TABLED FOR REGULAR CITY COUNCIL MEETING JULY 24, 2025**

d. Discussion and Possible Action to Authorize Interim City Manager to execute a contract with Advanced Water Well Technologies to Repair and or Replace Well #2 Motor in the amount of \$20,267.91

## Motion made by Mayor Pro-Tem Apodaca and Seconded by Council Member Molina

	1st/2nd		Aye	 Nay
Council Member Grant			$\boxtimes$	
Council Member Lozano			$\boxtimes$	
Council Member Sanchez				
Council Member Street			$\boxtimes$	
Council Member Molina		$\boxtimes$	$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$		$\boxtimes$	
Mayor Grider			$\boxtimes$	

#### Motion Passes (6/0)

- e. Discussion on Water Emergency
- f. Discussion on Approving City of Kirby Mass Notification System Project
- g. Discussion on Senior Center Dissolution
- h. Discussion and Possible Action regarding the update of the Personnel Policy on Travel reimbursement.

Mayor Pro-Tem Apodaca made a motion to table the update of the Personnel Policy on Travel reimbursement Council Member Grant seconded the motion.

	1 <sup>st</sup> /2 <sup>nd</sup>		Aye	Nay
Council Member Grant		$\boxtimes$	$\boxtimes$	
Council Member Lozano				$\boxtimes$
Council Member Sanchez				
Council Member Street				$\boxtimes$
Council Member Molina			$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$		$\boxtimes$	
Mayor Grider			$\boxtimes$	

Motion Passes (4/2)

i. Discussion and possible action on approval process for City Manager/Interim City Manager training costs, travel reimbursement, and days off during training events.

Mayor Pro-Tem Apodaca made a motion to table the approval process for City Manager/Interim City Manager training costs, travel reimbursement, and days off during training events indefinitely; Council Member Grant seconded the motion.

	1 <sup>st</sup> /2 <sup>nd</sup>		Aye	Nay
Council Member Grant		$\boxtimes$	$\boxtimes$	
Council Member Lozano			$\boxtimes$	
Council Member Sanchez				
Council Member Street				$\boxtimes$
Council Member Molina			$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$		$\boxtimes$	
Mayor Grider			$\boxtimes$	

Motion Passes (5/1) Council Member Lozano misunderstood the motion; did not mean to vote in favor of tabling the item indefinitely.

- j. Discussion of the progress on the audio/visual production at City Hall for all city meetings, including council meetings.
- k. Discussion and Possible Action for the Interim City Manager /City Manager to provide a draft copy of the council meeting agenda on the Friday prior to the next council meeting for all council members.

Mayor Pro-Tem Apodaca made a motion to table the Interim City Manager /City Manager to provide a draft copy of the council meeting agenda on the Friday prior to the next council meeting for all council members indefinitely; Council Member Grant seconded the motion.

	1 <sup>st</sup> /2 <sup>nd</sup>		Aye	Nay
Council Member Grant		$\boxtimes$	$\boxtimes$	
Council Member Lozano				$\boxtimes$
Council Member Sanchez				
Council Member Street				$\boxtimes$
Council Member Molina			$\boxtimes$	
Mayor Pro-Tem Apodaca	$\boxtimes$		$\boxtimes$	
Mayor Grider			$\boxtimes$	

Motion Passes (4 / 2)

- I. Discussion and Possible Action to post all city meeting agendas (boards, commissions, and committees) on the city calendar with the meeting notifications.
- **10.** <u>**Closed Session 9:05pm :**</u> The City of Kirby City Council will convene in executive session on the following items:
  - i. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:
  - ii. Pursuant to Texas Government Code Section 551.071(2) (Consultation with Attorney) regarding franchise agreement with Republic Services for solid waste collection.
  - iii. Pursuant to Texas Government Code Section 551.071(3) (Consultation with Attorney) regarding liabilities for executed contracts.
- Open Session: The City Council Will Reconvene into Regular Session Upon Conclusion of The Closed Session and May Recall Any Item Posted for Closed Session for Action, As Necessary.
  - i. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:
  - Pursuant to Texas Government Code Section 551.071(2) (Consultation with Attorney) regarding franchise agreement with Republic Services for solid waste collection.
    No Action Taken
  - iii. Pursuant to Texas Government Code Section 551.071(3) (Consultation with Attorney) regarding liabilities for executed contracts.
    No Action Taken

### 12. <u>City Manager Update:</u>

- Mosquito Spraying Friday, June 27, 2025 8:00pm

### 13. Request and Announcements

- a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.
  - Fireworks in the Park June 28, 2025 5pm 10pm
  - ORR Audit
  - Budget

### 14. Adjournment 9:43pm

Janeshia Grider Mayor

#### Christine Wilson City Secretary

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DATE OF POSTING: June 23, 2025 TIME OF POSTING: 7:30 P.M.

	DISCUSSION AND POSSIBLE ACTION ITEMS
	SPECIAL CONSIDERATION
_ <u>x</u> _	CONSIDERATION OF MINUTES
	UPDATES
	PRESENTATION
_	WORKSHOP

### DATE: JULY 10, 2025

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## AGENDA ITEM: 6. c.

# 6. <u>Consideration of and Action on Minutes</u>

c. Special Meeting Minutes – July 2, 2025



Janeshia A. Grider, Mayor

Mike Grant Sylvia Apodaca Englan Sanchez

Maria Lozano Joe Molina Dr. Susan Street

## CITY COUNCIL AGENDA SPECIAL MEETING WEDNESDAY, JULY 2, 2025 - 6:00 P.M. CITY HALL COUNCIL CHAMBER 112 BAUMAN, KIRBY, TX 78219

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Topic: Special Meeting Date and Time: Wednesday, July 2, 2025 at 6:00 P.M. (Central Time)

- 1. Call Meeting to Order 6:06pm
- 2. <u>Invocation and Pledge of Allegiance to the Flag</u> Moment of Silence and Pledge of Allegiance
- 3. Mission Statement
  - *i. "The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."*
- 4. Roll Call

	Here	Absent
Council Member Grant	$\boxtimes$	Arrived at 6:24pm
Council Member Lozano	$\boxtimes$	

Council Member Sanchez	$\boxtimes$	
Council Member Street	$\boxtimes$	
Council Member Molina		$\boxtimes$
Mayor Pro-Tem Apodaca	$\boxtimes$	
Mayor Grider	$\boxtimes$	

#### You have a quorum.

5. <u>Citizens Participation</u> Ron Badour

**Chris Garza** 

### <u>Staff</u>

Police Chief Cardona Public Works Director Mr. Farmer Acting Fire Chief Blake Ferrell

City Secretary Christine Wilson

Interim City Manager Dr. Brian Rowland

### 6. <u>Items for Individual Consideration</u>

7. a. Discussion and Possible Action on Appointing a City Manager

## NO VOTE TAKEN

- 8. <u>Closed Session 6:13pm :</u> The City of Kirby City Council may convene in executive session:
  - i. Pursuant to Texas Government Code 551.074 (Personnel Matters) to discuss the appointment, employment, and/or duties of a City Manager, including but not limited to interviews of applicants for City Manager and other matter related to the search for and appointment of City Manager.
- 9. <u>Open Session</u> 8:38pm: The City Council will reconvene into regular session upon conclusion of the closed session and may recall any item posted for closed session for action, as necessary.

### 10. Adjournment 8:38pm

Janeshia Grider Mayor

### Christine Wilson City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

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DATE OF POSTING: June 27, 2025 TIME OF POSTING: 5:00 P.M.

	DISCUSSION AND
	POSSIBLE ACTION ITEMS
-	SPECIAL CONSIDERATION
	CONSENT AGENDA
<u>_x</u>	UPDATES
	PRESENTATION
	WORKSHOP

## DATE: JULY 10, 2025

## AGENDA ITEM: 7.

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## 7. Updates

a. Update on Ackerman Rd. Project

	DISCUSSION AND POSSIBLE ACTION ITEMS
	SPECIAL CONSIDERATION
	CONSENT AGENDA
<u> </u>	UPDATES
	PRESENTATION
	WORKSHOP

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# DATE: JULY 10, 2025

### AGENDA ITEM: 7.

## 7. Updates

b. Update on Foxcross Rd. Project

X	DISCUSSION AND POSSIBLE ACTION ITEMS
	SPECIAL CONSIDERATION
	CONSENT AGENDA
	PUBLIC HEARING
	PRESENTATION
	CITY MANAGER UPDATE

### DATE: JULY 10, 2025

### AGENDA ITEM: 9.

## 9. <u>Items for Individual Consideration</u>

Discussion and Possible Action Accepting Jacqueline Jackson resignation from Economic Development Committee.

	DISCUSSION AND POSSIBLE ACTION ITEMS
	SPECIAL CONSIDERATION
	CONSENT AGENDA
	PUBLIC HEARING
	PRESENTATION
	WORKSHOP
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### DATE: JULY 10, 2025

#### AGENDA ITEM: 9.

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# 9. <u>Items for Individual Consideration</u>

Discussion and Possible Action Appointing Economic Development Committee members.

<u>x</u>	DISCUSSION AND POSSIBLE ACTION ITEMS	
	SPECIAL CONSIDERATION	
·	OPEN SESSION	
-	PUBLIC HEARING	
)	PRESENTATION	
	WORKSHOP	

### DATE: JULY 10, 2025

#### AGENDA ITEM: 9.

## 9. Items for Individual Consideration

Discussion and Possible Action Appointing Animal Advisory Board Council Liaison.

	DISCUSSION AND POSSIBLE ACTION ITEMS
	SPECIAL CONSIDERATION
	CONSENT AGENDA
	PUBLIC HEARING
	PRESENTATION
_x	CITY MANAGER UPDATE

## DATE: JULY 10, 2025

### AGENDA ITEM: 12.

12. <u>City Manager Update:</u> City Council Budget Retreat Friday, July 25, 2025 and Saturday, July 26, 2025