



Janeshia A. Grider, Mayor

Mike Grant
Sylvia Apodaca
Joe Molina

Maria Lozano
England Sanchez
Sally J. Hitt

**CITY COUNCIL AGENDA
REGULAR MEETING
THURSDAY, February 27, 2025 - 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order.

Topic: Regular City Council Meeting

Date and Time: Thursday, February 27, 2025 at 7:00 P.M. (Central Time)

1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Mission Statement**

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."
4. **Roll Call**
5. **Citizens Participation**

Citizens to be heard is for the Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item, to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but it cannot act upon it at that meeting.

6. Consideration of and Action on Minutes

- a. Special Meeting Minutes – February 3, 2025
- b. Regular Meeting Minutes – February 13, 2025

7. Presentation

- a. Acknowledging Building and Standards Chairperson Jack Majors for 20 years of service

8. Updates

- a. Update on Ackerman Rd. Project
- b. Update on Foxcross Rd. Project

9. Items for Individual Consideration

- a. Discussion and Possible Action regarding the Ordinance to amend the City's Code of Ordinances Article II – City Manager Chapter 31 & 31.15 purchases and contract; providing a severability clause; and providing an effective date.
- b. Discussion on The PIA and Open Meetings Act for all staff, elected officials, and volunteers. (ICM Dr. Rowland)
- c. Discussion on the TML Certified Municipal Official Program. (ICM Dr. Rowland)
- d. Discussion and possible action to approve \$600 for Alamo Area Council Governments AACOG membership. (ICM Dr. Rowland)
- e. Discussion on Trash Fee Ordinance
- f. Discussion and possible action to approve up to \$5000 for Professional Development and Training for ICM Rowland and city administration.
- g. Discussion and possible action to approve \$8,799.61 payment for Donald Baker Consulting LLC for investigation services provide to the City of Kirby.

- h. Discussion and possible action to approve ICM Rowland to increase pay for Municipal Court Clerk up to \$6,000.
- i. Discussion and Possible Action Appointing Member to Crime Control Committee
- j. Discussion and Possible Action Accepting Resignation from Jack Majors Member from Building and Standards
- k. Discussion and Possible Action Appointing Member to Beautification and Receyling

10. Closed Session:

a. The city of Kirby City Council will convene in executive session on the following items:

- i. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Jared Brooks et al, vs. City of Kirby 2024CI28246

- ii. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Jack Miller, et al vs Kirby 20-CV-00642-JKP

- iii. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Rogers Romens vs Kirby 5:24-CV-00964

- iv. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Nancy Pena ET AL vs. City of Kirby 2024CI05087

- v. Pursuant to Texas Government Code Section 551.071(2) (Consultation with Attorney) regarding outstanding liabilities for executed contracts.

- vi. Pursuant to Texas Government Code Section 551.072(2) (Consultation with Attorney) regarding Landis Road.

11. Open Session: The City Council Will Reconvene into Regular Session Upon Conclusion of The Closed Session and May Recall Any Item Posted for Closed Session for Action, As Necessary.

12. City Manager Update:

- a. Feedback on Planning & Zoning Comprehensive Plan
- b. Present the AACOG cameras
- c. Kirby Connection Newsletter

13. Request and Announcements

- a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.

14. Adjournment



Christine Wilson
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210-661-3198 or Relay Texas 800-735-2989 (hearing/speech impaired assistance).

DATE OF POSTING: February 24, 2025
TIME OF POSTING: 6:30 P.M.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 6. a.

6. Consideration of and Action on Minutes

a. Special Meeting Minutes – February 3, 2025



Janeshia A. Grider, Mayor

Mike Grant
Sylvia Apodaca
England Sanchez

Maria Lozano
Joe Molina
Sally Hitt

**CITY COUNCIL AGENDA
SPECIAL MEETING
MONDAY, FEBRUARY 3, 2025 - 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order.

Topic: Special Meeting

Date and Time: Monday February 3, 2025 at 7:00 P.M. (Central Time)

1. **Call Meeting to Order 7:02pm**
2. **Invocation and Pledge of Allegiance to the Flag**

Invocation and a Moment of silence
3. **Mission Statement**

a. *"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."*

4. Roll Call

	<u>Here</u>	<u>Absent</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Hitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mayor, you have a quorum.

5. Citizens Participation

Susan Street
Melissa Todd
Christopher Garza
Roger Romans
Jose Garcia

6. Presentations

- a. The Proclamation Recognizing February 1, 2025, as Bexar Area Alumnae Chapter of Delta Sigma Theta, Founders Day.

Proclamation read.

7. Items for Individual Consideration

- a. Discussion and Possible Action on Authorizing the purchase of motor and repair pump for City of Kirby Well #3 for \$34,128.67 to Advance Water Well Technologies.

Motion made by Councilmember Grant and Seconded by Councilmember Hitt.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/0) – Motion Authorizing the purchase of motor and repair pump for City of Kirby Well #3 for \$34, 128.67 to Advance Water Well Technologies passes.

- b. Discussion and Possible Action on Resolution 2025-104 Calling for the May 2025 Election and Authorizing the City Manager to enter into a MOU with Bexar County concerning a Joint Election, with a tentative cost of \$3,165.00.

Motion made by Mayor Pro-Tem Apodaca and Seconded by Councilmember Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/0) – Motion Authorizing the City Manager to enter into a MOU with Bexar County concerning a Joint Election, with a tentative cost of \$3,165.00, passes.

- c. Discussion and Possible Action on Resolution 2025-105 A Resolution amending the signature authorization with Schertz Bank & Trust.

Motion made by Mayor Pro-Tem Apodaca and Seconded by Councilmember Molina.

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/0) – Motion Authorizing the amending the signature authorization with Schertz Bank & Trust.

8. Request and Announcements

- a. Announcement regarding City of Kirby 70th Anniversary events.

Dr. Rowland reminded citizens of the 70th Anniversary events.

- b. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.

Friday, February 7, 2025 Wear red to symbolize Women's Heart Health Day.

9. Adjournment 7:47pm

**Janeshia Grider
Mayor**

**Christine Wilson
City Secretary**

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney; Texas Government Code Section 551.072, Deliberations about Real Property; Texas Government Code Section 551.074, Personnel Matters; Texas Government Code Section 551.076, Security Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

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DATE OF POSTING: January 31, 2025

TIME OF POSTING: 4:00 P.M.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 6. b.

6. Consideration of and Action on Minutes

b. Regular Meeting Minutes – February 13, 2025



Janeshia A. Grider, Mayor

Mike Grant
Sylvia Apodaca
Joe Molina

Maria Lozano
England Sanchez
Sally J. Hitt

**CITY COUNCIL AGENDA
REGULAR MEETING
THURSDAY, FEBRUARY 13, 2025 - 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

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Topic: Regular City Council Meeting

Date and Time: Thursday, February 13, 2025 at 7:00 P.M. (Central Time)

1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. **Roll Call**

	<u>Here</u>	<u>Absent</u>
Council Member Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Council Member Lozano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Hitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mayor, you have a quorum.

5. Citizens Participation

Citizens to be heard is for the Council to receive information on issues that may be of concern to the public. Citizens should limit their comments to three (3) minutes. Should a member of the public bring an item, to the Council for which the subject was not posted on the agenda of that meeting, the Council may receive the information, but it cannot act upon it at that meeting.

- Keith Stanford
- Mary Stanford
- Jackie Winn
- Tina Beechum
- Stephanie Faulkner
- Dr. Susan Street
- Dr. Melissa Todd
- Zion Holmes
- Mayor Kim Aldridge
- Chris Garza
- Roger Romans
- Jerome Johnson
- David Barboza
- Jeff Bass

6. Consideration of and Action on Minutes

a. Regular Meeting Minutes – January 23, 2025

Motion made by Mayor Pro-Tem Apodaca and Seconded by Councilmember Grant

	<u>1st/2nd</u>	<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mayor Grider

Motion Passes (5/1)

b. Special Meeting Minutes – February 3, 2025

	1st/2nd		Aye	Nay
Council Member Grant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

TABLED TO NEXT MEETING

7. Presentation

- Proclamation for February as Black and African American Heritage Month in Kirby, Texas.
- Proclamation for Judson Independent School District Trustees.
- Discussion and update from Bexar County Economic & Community Development: REAP Program Collaboration with CPS Energy
- Presentation on Storm Water Management Plan for the City of Kirby from Givler Engineering

8. Updates

- Update on Ackerman rd. Project (PW Mr. Farmer)
- Update on Foxcross rd. Project (PW Mr. Farmer)

9. Items for Individual Consideration

- a. Discussion and Possible Action Appointing Member to Beautification and Recycling Committee

Motion made by Mayor Pro-Tem Apodaca and Seconded by Councilmember Grant

	<u>1st/2nd</u>		<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/0)

- b. Discussion and Possible Action Accepting Resignation from Sheila McClinton Member from Beautification and Recycling Committee

Motion made by Mayor Pro-Tem Apodaca and Seconded by Councilmember Hitt

	<u>1st/2nd</u>		<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Motion Passes (6/0)

- c. Discussion and Possible action Amending Ordinance 389 Related to City Contracts Authorization for The City of Kirby. Regarding the Ordinance to amend the City's Code of Ordinances Article II – City Manager Chapter 31 & 31.15 purchases and contract; providing a severability clause; and providing an effective date

	<u>1st/2nd</u>		<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Council Member Lozano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TABLED TO NEXT MEETING

- d. Discussion and Update on 70th City Celebration (ICM Rowland)

DISCUSSION NO VOTE REQUIRED

10. **Executive Session:** The City of Kirby City Council will convene in executive session on the following items:

- a. Consultation with Attorney under 551.071-(2) regarding Resignation letter from former City Manager Applewhite.

	<u>1st/2nd</u>		<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Mayor Pro-Tem Apodaca	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Mayor Grider	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

NO VOTE REQUIRED

11. **Open Session:** The City Council Will Reconvene into Regular Session Upon Conclusion of The Closed Session and May Recall Any Item Posted for Closed Session for Action, As Necessary.

- a. Discussion and possible action regarding resignation letter from former City Manager Applewhite.

	<u>1st/2nd</u>		<u>Aye</u>	<u>Nay</u>
Council Member Grant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member Lozano	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Sanchez	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Hitt	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Council Member Molina	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

Mayor Pro-Tem Apodaca
Mayor Grider

NO VOTE REQUIRED

12. City Manager Update:

a. ICM Rowland

13. Request and Announcements

a. Requests by Mayor and Council Members for Items to be placed on future City Council Agendas and Announcements on City Events/Community Interest.

- Bulk Trash Pick-Up Dates
- Update on Senior Center Dissolution
- The Zipper
- Granicus
- Planning & Zoning Comprehensive Plan

14. Adjournment 9:31PM

**Janeshia Grider
Mayor**

**Christine Wilson
City Secretary**

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Devices or Security Audits; and Section 551.087 of the Texas Government Code, Deliberation about Economic Development.

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DATE OF POSTING: February 10, 2025

TIME OF POSTING: 3:45 P.M.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 7. a.

7. Presentation

- a. Acknowledging Building and Standards Chairperson Jack Majors for 20 years of service

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input checked="" type="checkbox"/>	UPDATES
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 8. a.

8. Updates

- a. Update on Ackerman Rd. Project

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input checked="" type="checkbox"/>	UPDATES
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 8. b.

8. Updates

b. Update on Foxcross Rd. Project

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and Possible Action regarding the Ordinance to amend the City's Code of Ordinances Article II – City Manager Chapter 31 & 31.15 purchases and contract; providing a severability clause; and providing an effective date.

ORDINANCE NO. 2025-389

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KIRBY AMENDING THE CITY'S CODE OF ORDINANCES ARTICLE II. - CITY MANAGER, CHAPTER 31, § 31.15 PURCHASES AND CONTRACT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Kirby, Texas is a home-rule municipality located in Bexar County, Texas and duly established under the Texas Constitution and the laws of this State; and

WHEREAS, Section 7.09 of the City Charter authorizes City Council to confer general authority to the City Manager to contract for expenditures involving \$10,000 or less by ordinance; and

WHEREAS, § 31.15 of the City's Code of Ordinances currently sets the threshold for budgeted items at \$5,000 and for nonbudgeted items at \$2,000; and

WHEREAS, City Council believes it to be in the best interest of the City to raise the authorization of City Manager to match the limits set forth in Section 7.09 of the City Charter to ensure the orderly and effective exercise of administrative authority and carrying out of City business.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, THAT:

Section 1. Amendments. The Kirby Code of Ordinances Chapter 31 is hereby amended as shown in Exhibit A attached hereto and incorporated for all purposes. Deletions are noted as ~~strikethroughs~~ and additions as underlined.

Section 2. Findings. That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. Cumulative Clause. This Ordinance shall be cumulative of all provisions of ordinances of the City of Kirby, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any renumbering shall be made as necessary in the City's Code of Ordinances as necessary.

Section 4. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 5. Public Meeting. That it is officially found, determined and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 6. Effective Date. This ordinance shall take effect immediately from and after its passage and any publication requirements.

PASSED AND APPROVED on first reading this ___ day of _____, 2025.

PASSED AND APPROVED on second reading this ___ day of _____, 2025.

Janeshia Grider, Mayor

ATTEST:

Christine Wilson, City Secretary

EXHIBIT A

§ 31.15 - PURCHASES AND CONTRACTS.

- (A) The City Manager may make all purchases of supplies, materials and equipment authorized by the City Council in the manner prescribed, and subject to the limitations imposed, by law.
- (B) ~~No purchase for a budget line item in excess of \$5,000 and no purchase for a nonbudget item in excess of \$2,000~~ involving \$10,000 or more shall be made by the City Manager without specific authorization of the City Council.

- DISCUSSION AND
POSSIBLE ACTION ITEMS
- SPECIAL CONSIDERATION
- CONSENT AGENDA
- PUBLIC HEARING
- PRESENTATION
- WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

- a. Discussion on the TML Certified Municipal Official Program. (ICM Dr. Rowland)

- _____ CONSENT AGENDA
- _____ PUBLIC HEARING
- _____ PRESENTATION
- _____ WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and possible action to approve \$600 for Alamo Area Council Governments AACOG membership.



2025 Board of Directors

*Mary Dennis, Chair
Mayor, City of Live Oak
Wade Hedtke, Vice Chair
County Judge, Karnes County
Tommy Calvert
Commissioner, Bexar County
Rochelle Camacho
County Judge, Frio County
Rebeca Clay-Flores
Commissioner, Bexar County
Weldon Cude
County Judge, Atascosa County
Donna Dodgen
Mayor, City of Seguin
Richard A. Evans
County Judge, Bandera County
Dr. Adriana Rocha Garcia
Councilwoman, City of San Antonio
Marina Alderete Gavito
Councilwoman, City of San Antonio
James Hasslocher
Board Member, University Health System
Joe Herring
Mayor, City of Kerrville
Daniel Jones
County Judge, Gillespie County
Rob Kelly
County Judge, Kerr County
Sherman Krause
County Judge, Comal County
Kyle Kutscher
County Judge, Guadalupe County
Lisa Lewis
Chief Administrative Officer, CPS Energy
Keith Lutz
County Judge, Medina County
Jose Menendez
Senator, State of Texas, District 26
Grant Moody
Commissioner, Bexar County
Manny Pelaez
Councilman, City of San Antonio
Chris Riley
Mayor, City of Leon Valley
Darrin Schroeder
Mayor, City of Castroville
Lawrence Spradley
Councilman, City of New Braunfels
Shane Stolarczyk
County Judge, Kendall County
Alfred "Al" Suarez
Mayor, City of Converse
James E. Teal
County Judge, McMullen County
Sylvester Vasquez
President, Southwest ISD
Enrique Valdivia
Chair, Edwards Aquifer Authority
Hank Whitman
County Judge, Wilson County
Suzanne de Leon (Ex-Officio)
Former Board of Directors Chair
Ryan Guillen (Ex-Officio)
State Representative, District 31
Brian Hoffman (Ex-Officio)
Joint Base San Antonio
Judith Zaffirini (Ex-Officio)
State Senator, District 21*

February 3, 2025

Hon. Janeshia A Grider
City of Kirby
112 Bauman St.
Kirby, TX 78219

Dear Mayor Grider:

Thank you for your continued support of the Alamo Area Council of Governments (AACOG).

AACOG is proud to work with and support our members across the 13-county Alamo Area through planning and coordination activities including the provision of technical assistance, dissemination of information, and administration of regional programs.

Your continued AACOG membership allows us to provide for better intergovernmental cooperation and a more efficient response in key areas including assistance for older adults and veterans, air quality monitoring, services for individuals with intellectual and developmental disabilities, rural public transportation, environmental conservation, community and economic development, criminal justice, homeland security, regional 9-1-1, military affairs, and weatherization (energy efficiency) assistance.

Based on our records, 2025 membership dues for City of Kirby is \$600.00. An invoice is attached for your convenience. Enclosed you will also find the 2024 Return On Investment Report for City of Kirby.

If you would like for AACOG to make a presentation to City of Kirby about the benefits of membership, or if you would like to be added to one of the AACOG program newsletters, please contact Crystal Campos-Rosales, External Affairs Coordinator, at (210) 362-5204 or ccampos-rosales@aacog.gov.

Once again, thank you very much for your support and partnership. We look forward to continuing to work with you on improving the quality of life of your residents and the entire Alamo Area.

Sincerely,

Clifford C. Herberg
Executive Director

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion on Trash Fee Ordinance

CITY	RESIDENTIAL FEE	COMMERCIAL FEE
New Braunfels	\$13.40	\$75.00 - \$350.00
Castroville	\$33.82	Directly through Waste Management
Universal City	\$29.55	Directly through Waste Management
Converse	\$25.88	Directly through Waste Management
Selma	\$13.50	Directly through Waste Management
Garden Ridge	\$35.88	\$42.79 - \$832.29
Live Oak	Quarterly \$92.88 Monthly \$28.75	Attached
Cibolo	\$13.94	
Seguin	\$24.04	
San Marcos	\$26.74	
Kirby	\$15.07	\$25.67

ADDITIONAL INFO

<https://newbraunfels.gov/1186/Commercial-Garbage>

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and possible action to approve up to \$5000 for Professional Development and Training for ICM Rowland and city administration.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and possible action to approve \$8,799.61 payment for Donald Baker Consulting LLC on investigation for the city of Kirby.

- DISCUSSION AND
POSSIBLE ACTION ITEMS
- SPECIAL CONSIDERATION
- CONSENT AGENDA
- PUBLIC HEARING
- PRESENTATION
- WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and possible action to approve ICM Rowland to increase pay for Municipal Court Clerk up to \$6,000.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and Possible Action Appointing Member to Crime Control Committee

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and Possible Action Accepting Resignation from Jack Majors Member from Building and Standards

- DISCUSSION AND
POSSIBLE ACTION ITEMS
- SPECIAL CONSIDERATION
- CONSENT AGENDA
- PUBLIC HEARING
- PRESENTATION
- WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 9.

9. Items for Individual Consideration

Discussion and Possible Action Appointing Member to Beautification and Receyling

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	EXECUTIVE SESSION
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 10.

10. Closed Session

The city of Kirby City Council will convene in executive session on the following items:

- vii. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Jared Brooks et al, vs. City of Kirby 2024CI28246

- viii. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Jack Miller, et al vs Kirby 20-CV-00642-JKP

- ix. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Rogers Romens vs Kirby 5:24-CV-00964

- x. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Nancy Pena ET AL vs. City of Kirby 2024CI05087

- xi. Pursuant to Texas Government Code Section 551.071(2) (Consultation with Attorney) regarding outstanding liabilities for executed contracts.
- xii. Pursuant to Texas Government Code Section 551.072(2) (Consultation with Attorney) regarding Landis Road.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	OPEN SESSION
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 11.

11. Open Session

The City Council Will Reconvene into Regular Session Upon Conclusion of The Closed Session and May Recall Any Item Posted for Closed Session for Action, As Necessary.

- i. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Jared Brooks et al. vs. City of Kirby 2024CI28246

- ii. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Jack Miller, et al vs Kirby 20-CV-00642-JKP

- iii. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Rogers Romens vs Kirby 5:24-CV-00964

- iv. Pursuant to Texas Government Code Section 551.071(1) (Consultation with Attorney) regarding pending and contemplated litigation:

Nancy Pena ET AL vs. City of Kirby 2024CI05087

- v. Pursuant to Texas Government Code Section 551.071(2) (Consultation with Attorney) regarding outstanding liabilities for executed contracts.
- vi. Pursuant to Texas Government Code Section 551.072(2) (Consultation with Attorney) regarding Landis Road.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input checked="" type="checkbox"/>	CITY MANAGER UPDATE

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: FEBRUARY 27, 2025

AGENDA ITEM: 12.

12. City Manager Update:

- a. Feedback on Planning & Zoning Comprehensive Plan
- b. Present the AACOG cameras
- c. Kirby Connection Newsletter