



Janeshia A. Grider, Mayor

Christopher Garza
Sylvia Apodaca
Joe Molina

Maria Lozano
Mike Martin
Sally Hitt

**CITY COUNCIL AGENDA
REGULAR MEETING
THURSDAY, FEBRUARY 22, 2024 - 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This notice is posted pursuant to the Texas Open Meetings Act. The location where a quorum of the governmental body will be physically present is Kirby City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public who wishes to speak may do so by signing the participation sheet prior to the meeting being called to order.

Topic: Regular City Council Meeting

Date and Time: February 22, 2024 at 7:00 P.M. (Central Time)

1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. **Roll Call**

5. **Citizen Participation**

Citizens participation is for the City Council to receive information on issues that may be of concern to the public. Citizens participation is limited to five (5) minutes per speaker. The purpose of the open meetings act is to ensure that the public is always given notice of the items that will be discussed by the Council. Should a member of the public bring an item to the Council for which the subject was not posted on the agenda for the meeting, the Council may receive the information, but cannot discuss or act upon it at the meeting.

6. **Consideration Of And Action On Minutes**

- a. Regular Minutes – January 25, 2024

7. **Updates by staff and City Partners**

- a. Update/Discussion/Action on water department regarding utility billing errors and related policy matters.
b. Update/Discussion/Action on water connection with SAWS and related contract matters.
c. Update on Ackerman Road construction.

8. **Action Items**

- a. Discussion and Possible Action on appointing Jeremy Fernandez as City Secretary.
b. Discussion and Possible Action on the Agreement between the City of Kirby and the Greater Northeast Little League to renew the contract.
c. Discussion and Possible Action on approving a debit card with a cap amount of funds with the Bank of Schertz for the City of Kirby.
d. Discussion and Possible Action on approval of use of Agenda Item Request Form as a form of compliance with Code of Ordinances section 30.04.
e. Discussion Update and possible action on an Ordinance amending Code of Ordinances Title III, Administration, Article I, Meetings regarding decorum and debate and citizen participation and additions of Sections 30.11 and 30.12 related to carrying firearms on City owned Premises.
f. Discussion and Possible Action on ARPA Funds balance, recommended uses and provide direction to staff on use of funds.
g. Discussion and Possible Action to create a Department of Parks and Recreation.

- h. Discussion and Possible Action on creating new Specific use application.
- i. Discussion and Possible Action for the City to hire or contract with Fitness Instructors to provide fitness classes as part of the City services related to pool and parks.
- j. Discussion and Possible Action on upcoming city events, Egg Hunt, Youth Programs and Women's History and provide direction to staff.

9. **Closed Session:** The City Council will recess its open meeting and reconvene in Closed Session:

10. **Open Session:** The City Council will reconvene into Regular Session upon conclusion of the Closed Session and may recall any item posted for Closed Session for action, as necessary.

11. **City Manager Announcements**

- a. Announcements on City Events and Items of Community Interest.

12. **Request And Announcements**

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

13. **Adjournment**

Jeremy Fernandez
Interim City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney, Texas Government Code Section 551.072, Deliberations about Real Property, Texas Government Code Section 551.074, Personnel Matters, and Texas Government Code Section 551.076, Security Devices or Security Audits.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210/661-3198 or Relay Texas 800/735-2989 (hearing/speech impaired assistance).

DATE OF POSTING: February 16, 2024

TIME OF POSTING: 5:00 P.M.

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| <input checked="" type="checkbox"/> | DISCUSSION AND POSSIBLE ACTION ITEMS |
| <input type="checkbox"/> | SPECIAL CONSIDERATION |
| <input type="checkbox"/> | CONSIDERATION OF MINUTES |
| <input type="checkbox"/> | PUBLIC HEARING |
| <input type="checkbox"/> | PRESENTATION |
| <input type="checkbox"/> | WORKSHOP |

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: February 22, 2024

AGENDA ITEM: 8. a.

- a. Discussion and Possible Action on appointing Jeremy Fernandez as City Secretary.

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**CITY OF KIRBY
CITY COUNCIL MEETING
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DATE: February 22, 2024

AGENDA ITEM: 8. b.

- b. Discussion and Possible Action on the Agreement between the City of Kirby and the Greater Northeast Little League to renew the contract.

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**CITY OF KIRBY
CITY COUNCIL MEETING
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AGENDA ITEM: 8. c.

- c. Discussion and Possible Action on approving a debit card with a cap amount of funds with the Bank of Schertz for the City of Kirby.

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**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: February 22, 2024

AGENDA ITEM: 8. d.

- d. Discussion and Possible Action on approval of use of Agenda Item Request Form as a form of compliance with Code of Ordinances section 30.04.

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**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: February 22, 2024

AGENDA ITEM: 8. e.

- e. Discussion Update and possible action on an Ordinance amending Code of Ordinances Title III, Administration, Article I, Meetings regarding decorum and debate and citizen participation and additions of Sections 30.11 and 30.12 related to carrying firearms on City owned Premises.

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**CITY OF KIRBY
CITY COUNCIL MEETING
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DATE: February 22, 2024

AGENDA ITEM: 8. f.

- f. Discussion and Possible Action on ARPA Funds balance, recommended uses and provide direction to staff on use of funds.

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**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: February 22, 2024

AGENDA ITEM: 8. g.

- g. Discussion and Possible Action to create a Department of Parks and Recreation.

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**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: February 8, 2024

AGENDA ITEM: 8. h.

- h. Discussion and Possible Action on creating new Specific use application.

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| <input checked="" type="checkbox"/> | DISCUSSION AND POSSIBLE ACTION ITEMS |
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**CITY OF KIRBY
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DATE: February 22, 2024

AGENDA ITEM: 8. i.

- i. Discussion and Possible Action for the City to hire or contract with Fitness Instructors to provide fitness classes as part of the City services related to pool and parks.

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**CITY OF KIRBY
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A G E N D A I T E M S U M M A R Y**

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AGENDA ITEM: 8. j.

- j. Discussion and Possible Action on upcoming city events, Egg Hunt, Youth Programs and Women’s History and provide direction to staff.