

MAINTENANCE WORKER (PARKS)

JOB SUMMARY:

Under the direction of the Public Works Director, maintains City facilities, properties, and grounds.

ESSENTIAL JOB FUNCTIONS:

- Maintains City grounds and outdoor facilities by inspecting areas for potential hazards
- Mows fields, ditches, right-of-ways and around surrounding buildings
- Trims bushes and trees with chain and pole saws
- Removes trash and debris from ditches and sides of the road
- Sprays herbicide near trees and roadways
- Uses a stump grinder to remove dead trees
- Eliminates graffiti through the use of a power washer
- Performs minor electrical and carpentry repairs
- Applies fertilizer to sports fields
- Hauls gravel
- Operates the small dump truck or heavy equipment as needed to clear and tow materials to and from facilities
- Maintains and repairs chlorine injection system
- Maintains and repairs pump motors
- Performs swimming pool maintenance by running chemical test on pool water
- Monitor pump controls and operation
- Replaces pipes as needed
- Inspects pool equipment for damage
- Vacuums the pool regularly
- Performs minor electrical repairs
- Performs related duties and fulfills responsibilities as required

ADDITIONAL JOB FUNCTIONS:

- Repairs sewer lines
- Maintains well sites
- Repairs and replaces water meters, fire hydrants, angle stops, valves, and manholes
- Reading and recording residential and commercial water meters
- Repairs and fills in pot holes
- Runs the roller and small tamper to mend road patches
- Prepares and filling cracks
- Mixes concrete for the installment of old poles with new poles
- Preserves roadways by sealing connecting City streets with sealant

- Replaces faded street name and stop signs

EXAMPLES OF WORK:

Maintain City facilities, properties and grounds by preserving lawns and ditches, removing debris and trash, spraying pesticides and herbicides, maintaining the irrigation systems of the sport fields and assisting with special events as needed. Other duties may include sealing holes and cracks in City streets, performing minor plumbing and carpentry repairs, repairing and replacing road signs and poles, providing safe water for the community by cleaning, maintaining, and repairing sewer lines, well sites, and the water distribution system.

QUALIFICATIONS:

- Graduation from high school or four years of equivalency.
- Valid Texas Driver's License with acceptable driving record; Class C or CDL.

PHYSICAL REQUIREMENTS:

- Walking, standing, lifting and occasional carrying.

WORK LOCATION AND HOURS:

- Multiple indoor/outdoor work in extreme temperatures including heat and cold weather; varied locations and hours. Serves as standby crew for after hour emergency work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

- Required knowledge necessary to understand basic operational, technical or office processes.
- Ability to operate or learn to operate equipment effectively and safely.
- Ability to understand and follow oral and written instructions.
- Ability to work effectively and cooperatively with other employees and the general public.

Revised August, 2018