



**KIRBY SENIOR CENTER
SPECIAL MEETING AGENDA
MEETING WILL BE HELD ON WEDNESDAY, 9/13/2023- 6:30 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public may testify from a remote location by videoconference at:

Topic: Senior Center Board of Directors Special Meeting

Date and Time: September 13, 2023; 6:30 P.M. (Central Time)

Join Zoom Meeting:

Video Participation: Join Zoom Meeting <https://zoom.us>

Meeting ID: 956 855 1663 and Passcode: 1955

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210/661-3198 or Relay Texas 800/735-2989 (hearing/speech impaired assistance)

1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Previous Meeting Minutes**

- a. Special meeting- July 17th, 2023
- b. Regular meeting – August 14th, 2023

5. **Citizen Participation**

“Citizens to be Heard” is for the Kirby Senior Center to receive information on issues that may be of concern to the public. Citizens wishing to speak are limited to three (3) minutes. The purpose of this provision of the Open Meetings Act is to ensure that the public is always given notice of the items that will be discussed by the Board. Should a member of the public bring an item to the Board for which the subject was not an agenda item for that meeting, the Board may receive the information, but cannot act upon, or discuss, it at that meeting.

6. **Presentation – MSP (IT)**

7. **Executive Director’s Report**

8. **Financial Report**

9. **New Business**

- a) Discussion and possible action on Fiscal Year 2024 Budget
- b) Discussion and possible action on Audit for Fiscal Year 2022 and Fiscal Year 2023
- c) Discussion and possible action on MSP IT Contract for Fiscal Year 2024
- d) Discussion and possible action on VIA 5310 Award/AACOG being placed on hold due to Sam.Gov membership expiring.
- e) Discussion and possible action on Senior Center Policies to include Background check policy, Dress Code Guidance and Rules of Conduct
- f) Discussion and possible action on renewal of Crime Bond with Crandall & Associates or obtain bond with through Debora Castillo Insurance Agency.
- g) Discussion and possible action on Halloween festival for October 2023
- h) Discussion and possible action for Health Fair for November 2023

Previous Business

10. **Requests and Announcements**

11. **Adjournment**

- a) Time:

Kathy Gomez
Executive Director

Posted on this the 8th day of September 2023 at 4:00 P.M. at the Kirby Senior Center.

Meetings are currently held monthly on the third Monday of each month. Regular meeting dates and times are subject to change and will be posted at the Senior Center. Special meetings and Workshops are scheduled as needed.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman St. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210-666-5124 or Relay Texas 800-735-2989 (hearing/speech impaired assistance).