



Janeshia A. Grider, Mayor

Sylvia Apodaca
Joe Molina
Sally Hitt

Maria Lozano
Mike Martin
Christopher Garza

**CITY COUNCIL AGENDA
REGULAR MEETING
THURSDAY, MAY 25, 2023 - 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public may testify from a remote location by videoconference at:

Topic: Regular City Council Meeting
Date and Time: May 25, 2023 at 7:00 P.M. (Central Time)
Join Zoom Meeting:

Video Participation: Join Zoom Meeting
<https://zoom.us>
Meeting ID: 956 855 1663 and Passcode: 1955

1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Mission Statement**

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."
4. **Roll Call**
5. **Citizen Participation**

Citizens Participation Is For The City Council To Receive Information On Issues That May Be Of Concern To The Public. Citizens Participation Is Limited To Five (5) Minutes. A Purpose Of The Open Meetings Act Is To Insure That The Public Is Always Given Notice Of The Items That Will Be Discussed By The Council. Should A Member Of The Public Bring An Item To The Council For Which The Subject Was Not Posted On The Agenda For The Meeting, The Council May Receive The Information, But Cannot Discuss Or Act Upon It At The Meeting

6. Consideration Of And Action On Minutes

- a. Special Minutes – May 3, 2023
- b. Regular Minutes – May 11, 2023

7. Presentation

- a. Police Badge Pinning Ceremony

8. Executive Session

The City Council Will Meet In Closed Session Pursuant To Texas Government Code Section 551.074 To Interview Applicants For The Position Of City Manager And To Discuss The Terms And Conditions Of A Draft Contract For City Manager

- a. Conduct Interviews Of Applicant For The Position Of City Manager
- b. Possible Discussion, Negotiation And Deliberation Regarding Terms And Conditions Of A Draft Contract For City Manager

9. Reconvene To Open Session

Following Deliberation In Closed Session, The City Council Will Reconvene In Open Session To Take Any Final Action Required On The Matters Discussed In Closed Session.

- a. Discussion And Possible Action For The Position Of City Manager
- b. Discussion And Possible Action On Contract Negotiations With City Manager

10. Public Hearing, Discussion And Possible Action

- a. To Hear A Request On A Property Located At Property ID: 361467, CB 5941 BLK 6 Lot 53, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

Discussion And Possible Action On A Request On A Property Located At Property ID: 361467, CB 5941 BLK 6 Lot 53, Otherwise Known As 102 Hedwig, Kirby, TX

78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

11. Discussion And Possible Action

- a. Discussion And Possible Action On The Water Fitness Class Held At John Sterling Pool
- b. Discussion And Update On The Ackerman Road Project
- c. Discussion And Possible Action On Austin Bridge And Road Closing Down Taube Road, Sparkling Road, And Cinderella For Construction.
- d. Discussion And Possible Action To Appoint A Council Liaison for the Ackerman Road Project
- e. Discussion And Possible Action On The Kirby Opening Day Pool Party
- f. Discussion And Possible Action On Waiving The John Sterling Rental Fee For Lady Cardinals Softball Team
- g. Discussion And Possible Action On Resolution No. R-2023-754 Establishing And Designating Certain City Officials To Sign City Of Kirby Bank Transactions.
- h. Discussion And Possible Action On Assignment Of Council Member Liaisons to City Boards, Commissions And Committees.

Animal Advisory Committee
Beautification And Recycle Committee
Building And Standards Commission
Crime Control And Prevention District Board
Economic Development Committee
Planning And Zoning Commission
Kirby Senior Center Corporation Board

- i. Discussion And Possible Action On Ramp Between Boatman And Ackerman
- j. Discussion On Possible Business Gomez Hauling Utilizing Property On Ackerman Road
- k. Discussion And Possible Action On Hugo Lentz Park Portable Restrooms
- l. Discussion And Possible Action On A City Fall Festival

- m. Discussion And Possible Action On Placing Citizens Participation At The End Of The Agenda
- n. Discussion And Possible Action On The Senior Painting Program
- o. Discussion And Possible Action On A Request On A Property Located At Property ID: 361468 CB 5941 BLK 6 LOT 54, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

12. Request And Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

13. Interim City Manager Announcements

- a. Announcements On City Events And Items Of Community Interest

14. Adjournment

Roxanne Cardona
Interim City Manager

Patty Cox, TRMC
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney, Texas Government Code Section 551.072, Deliberations about Real Property, Texas Government Code Section 551.074, Personnel Matters, and Texas Government Code Section 551.076, Security Devices or Security Audits.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210/661-3198 or Relay Texas 800/735-2989 (hearing/speech impaired assistance)

DATE OF POSTING: May 22, 2023

TIME OF POSTING: 6:45 P.M.

DATE REMOVED

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: MAY 25, 2023

AGENDA ITEM: 6. a. & b.

Consideration Of And Action On Minutes

Special Minutes – May 3, 2023

Regular Minutes – May 11, 2023

The minutes are attached for your review. If you have any changes, please send me an email no later than 3:00 P.M. on May 24, 2023, and updates will be prepared for Council consideration.



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Joe Molina
Sally Hitt

Maria Lozano
Mike Martin
Christopher Garza

**CITY COUNCIL MINUTES
SPECIAL MEETING
WEDNESDAY, MAY 3, 2023 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location.

1. Call Meeting to Order

Mayor Aldrich called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. Roll Call

PRESENT

ABSENT

Mayor Aldrich

Council Member Apodaca
Council Member Garza
Mayor Pro-Tem Grider
Council Member Martin
Council Member Street
Council Member Walczyk

5. Citizen Participation

1. Lisa Pierce – she spoke about the special meeting, the behavior of Council Members, possible typo on item 7.b. and questioned if applicants who are seeking positions are being used as a pawn.
2. Amir Haifa – He asked for help regarding commercial property he recently leased. He informed Council about the issues.
3. Maria Lozano – She spoke about the mission statement, fiscal responsibility, hiring a city manager before the election.
4. Jack Miller – he spoke about remaining anonymous, ability to identify a sexual predator, not being a Trump supporter, selecting a city manager, thanked Mayor Pro-Tem Grider for running the last meeting. He expects mayor to make hard decisions. Respect rights of citizens. He asked Council to follow the Charter.

6. Executive Session

The City Council Will Meet In Closed Session Pursuant To Texas Government Code Section 551.074 To Interview Applicants For The Position Of City Manager And To Discuss The Terms And Conditions Of A Draft Contract For City Manager

Mayor Aldrich closed the regular meeting and convened into Executive Session at 7:19 P.M.

- a. Conduct Interviews Of Applicants For The Position Of City Manager
- b. Possible Discussion, Negotiation And Deliberation Regarding Terms And Conditions Of A Draft Contract For City Manager

7. Reconvene To Open Session

Following Deliberation In Closed Session, The City Council Will Reconvene In Open Session To Take Any Final Action Required On The Matters Discussed In Closed Session.

Mayor Aldrich reconvened in open session to take any final action required on the matters discussed in closed session at 10:47 P.M.

a. Discussion And Possible Action For The Position Of City Manager

Council Member Walczyk moved to accept Mr. Trino Pedraza as City Manager; seconded by Council Member Apodaca. The motion carried with a 6-1 vote.

AYES: 6

NAYES: 1 (Mayor Aldrich)

Mayor Aldrich recognized Jack Miller.

Mr. Miller – He talked about this meeting should have never have happened and explained why.

Mayor Aldrich recognized Council Member Walczyk who asked if she could reply to Mr. Miller's comments. She provided an explanation for the meeting.

Mayor Aldrich called for the vote on accepting Mr. Trino Pedraza as City Manager.

b. Discussion And Possible Action On Contract Negations With City Manager

Mayor Aldrich said there is a typographical error on this item and entertained a motion to correct negations to negotiations.

Council Member Walczyk moved to correct the typographical error to change negations to negotiations; seconded by Council Member Martin. The motion carried with a 6-1 vote.

Council Member Walczyk moved to allow Jack Miller to speak, seconded by Council Member Garza. The motion carried with a 7-0 vote.

Mayor Aldrich recognized Jack Miller.

Mr. Miller spoke about an issue that was brought to his attention regarding a rental property.

Mayor Aldrich called for the vote to correct the typographical error to change negations to negotiations.

Mayor Aldrich said the contract will be updated; therefore, no action will be taken on this item.

8. Adjournment

Meeting adjourned at 11:02 P.M.

Janeshia A. Grider, Mayor

ATTEST

Patty Cox, City Secretary, TRMC



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Joe Molina
Sally Hitt

Maria Lozano
Mike Martin
Christopher Garza

**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, MAY 11, 2023 - 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location.

1. Call Meeting to Order

Mayor Aldrich called the meeting to order at 7:02 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

3. Mission Statement

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."

4. Roll Call

PRESENT

Mayor Aldrich

ABSENT

Council Member Street

Council Member Apodaca
Council Member Garza
Mayor Pro-Tem Grider
Council Member Martin
Council Member Walczyk

5. Citizen Participation

1. Jack Miller – He spoke about the opportunity to speak during Council meetings and a landlord being investigated.
2. Amir Haifa - He thanked Council for their support. He shared issues with his landlord.
3. Linda and Felton Stanly – They inquired about their application for Senior House Painting Program. They have not been contacted.
4. Roger Romens – He said the website is difficult to maneuver. He asked that the minutes and recordings be placed back on the website.

6. Consideration Of And Action On Minutes

a. Regular Minutes – March 9, 2023

Council Member Martin moved to approve the Regular Minutes – March 9, 2023; seconded by Council Member Apodaca. The motion carried with a 5 - 0 - 1 vote

AYES: 5 NAYES – 0 ABSTAIN – 1 (Council Member Walczyk)

b. Regular Minutes – April 27, 2023

Council Member Martin moved to approve the Regular Minutes – April 27, 2023; seconded by Council Member Apodaca. The motion carried with a 6-0 vote.

AYES: 6 NAYES: 0

7. Presentation

a. Presentation – Proclamation EMS Week

Mayor Aldrich presented Fire Chief William Hilburn with the Proclamation recognizing EMS Week.

8. Discussion And Possible Action

- a. Discussion And Possible Action On Resolution No. R-2023-752 A Resolution Appointing Darrell Dullnig As Judge Of The Municipal Court Of The City Of Kirby, Texas For A Two Year Term Beginning June 1, 2023, Setting The Compensation Of The Judge Of The Municipal Court, And Setting The Dates, Time, And Place For Holding Regular Sessions Of The Municipal Court Of The City Of Kirby, Texas.

Council Member Walczyk moved to accept Resolution No. R-2023-752_A Resolution appointing Darrell Dullnig as Judge of the Municipal Court of the City Of Kirby, Texas for a two year term beginning June 1, 2023 and ending June 1, 2025, setting the compensation of the Judge of the Municipal Court at \$750.00, and setting the dates, time, and place for holding regular sessions of the municipal court of the City of Kirby on Wednesday at 1:00 P.M.; seconded by Council Member Martin. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- b. Discussion And Possible Action Appoint A Member To Beautification And Recycle Committee

Mayor Pro-Tem Grider moved to appoint Danielle McClinten to the Beautification and Recycle Committee; seconded by Council Member Apodaca. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- c. Receipt Of Canvass Of The General Election Returns And Declaring The Results Of The General Election On May 6, 2023; For The Purpose Of Electing One Mayor And Three Council Members For Two Year Terms On The City Council; Declaring The Results Of The Special Election On Reauthorization Of The Local Sales And Use Tax In The City Of Kirby, Texas At The Rate Of One-Fourth Of One Percent To Continue To Provide Revenue For Maintenance And Repair Of Municipal Streets.

Mayor Aldrich explained the canvass has not been provided therefore this item will be moved to a special meeting on Tuesday, May 16, 2023 at 7:00 P.M.

- d. Discussion And Possible Action On Resolution No. R-2023-753 Canvassing The General Election Returns And Declaring The Results Of The General Election Held May 6, 2023, For The Purpose Of Electing One Mayor And Three Council Members; Declaring The Results Of The Special Election On Reauthorization Of The Local Sales

And Use Tax In The City Of Kirby, Texas At The Rate Of One-Fourth Of One Percent
To Continue To Provide Revenue For Maintenance And Repair Of Municipal Streets.

Mayor Aldrich explained the canvass has not been provided therefore this item will be moved to a special meeting on Tuesday, May 16, 2023 at 7:00 P.M.

e. Presentation Of Certificates Of Election To Newly Elected Officials

Mayor Aldrich explained the canvass has not been provided therefore this item will be moved to a special meeting on Tuesday, May 16, 2023 at 7:00 P.M.

f. Administration Of Oath Of Office To Newly Elected Officials And Presentation Of Statement Of Officer

Mayor Aldrich explained the canvass has not been provided therefore this item will be moved to a special meeting on Tuesday, May 16, 2023 at 7:00 P.M.

g. Discussion And Possible Action To Elect A Mayor Pro-Tem For The Term May 2023 – May 2024.

Mayor Aldrich explained the canvass has not been provided therefore this item will be moved to a special meeting on Tuesday, May 16, 2023 at 7:00 P.M.

9. Request And Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

Council Member Garza – He did not have any comments.

Mayor Pro-Tem Grider – She thanked everyone for their support and mentorship. She thanked staff for all they do. She provided information on the upcoming Kirby Bike event.

Council Member Apodaca –She said she need three more people for the CPR First Aid class.

Council Member Walczyk – She said Kirby Baptist Church helping with the Children Entrepreneur sale. An item for an agenda is setting a date for the one day event fall festival either the end of September or second weekend of October. She thanked the Employment Committee and the citizens of Kirby. She congratulated all the candidates who won.

Council Member Martin – He congratulated all candidates who won. The employees are doing a fantastic job. Items item for an agenda is the handbook policy and insurance policy, and discuss hand gun policy.

Mayor Aldrich – She thanked the citizens for voting and all employees. Some housekeeping is City Hall will be closed noon – 1 P.M. and 3:00 P.M. – 5:00 P.M., Monday – Friday.

10. Adjournment

Meeting adjourned at 7:40 P.M.

Kimberly Aldrich, Mayor

ATTEST

Patty Cox, City Secretary, TRMC

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: MAY 25, 2023

AGENDA ITEM: 7. a.

7. Presentation

Police Badge Pinning Ceremony

_____	DISCUSSION AND POSSIBLE ACTION ITEMS
_____	SPECIAL CONSIDERATION
_____	CONSENT AGENDA
_____	PUBLIC HEARING
_____	PRESENTATION
_____	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: MAY 25, 2023

AGENDA ITEM: 8. a. & b.

8. Executive Session

The City Council Will Meet In Closed Session Pursuant To Texas Government Code Section 551.074 To Interview Applicants For The Position Of City Manager And To Discuss The Terms And Conditions Of A Draft Contract For City Manager

- a. Conduct Interviews Of Applicant For The Position Of City Manager
- b. Possible Discussion, Negotiation And Deliberation Regarding Terms And Conditions Of A Draft Contract For City Manager

_____	DISCUSSION AND POSSIBLE ACTION ITEMS
_____	SPECIAL CONSIDERATION
_____	CONSENT AGENDA
_____	PUBLIC HEARING
_____	PRESENTATION
_____	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: MARCH 23, 2023

AGENDA ITEM: 9. a. & b.

9. Reconvene To Open Session

Following Deliberation In Closed Session, The City Council Will Reconvene In Open Session To Take Any Final Action Required On The Matters Discussed In Closed Session.

- a. Discussion And Possible Action For The Position Of City Manager
- b. Discussion And Possible Action On Contract Negotiations With City Manager

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input checked="" type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y

DATE: MAY 25, 2023

AGENDA ITEM: 10. a.

10. Public Hearing, Discussion And Possible Action

- a. To Hear A Request On A Property Located At Property ID: 361467, CB 5941 BLK 6 Lot 53, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

Discussion And Possible Action On A Request On A Property Located At Property ID: 361467, CB 5941 BLK 6 Lot 53, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

See memorandum included in packet.

Memorandum

To: City Council
From: Patty Cox, TRMC, City Secretary
Date: May 25, 2023

10. Public Hearing, Discussion And Possible Action

- a. To Hear A Request On A Property Located At Property ID: 361467, CB 5941 BLK 6 Lot 53, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

Discussion And Possible Action On A Request On A Property Located At Property ID: 361467, CB 5941 BLK 6 Lot 53, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

Mr. Raul Martinez, applicant/owner is requesting the property currently Zoned Commercial, Office and Retail (C-1) District to be used as a Single Family Dwelling (R-1) District.

Mr. Martinez will be present to answer questions.

11. Discussion And Possible Action

- o. Discussion And Possible Action On A Request On A Property Located At Property ID: 361468 CB 5941 BLK 6 LOT 54, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

Mr. Raul Martinez, applicant/owner is requesting the property currently Zoned Commercial, Office and Retail (C-1) District to be used as a Single Family Dwelling (R-1) District.

Mr. Martinez will be present to answer questions.



FORMAL APPLICATION FOR VARIANCE/SPECIFIC USE REQUEST

Date of Application Feb 24, 2023 Case Number: _____

Name of Applicant Raul Martinez

Address 5147 Old Seguin Rd

Home/Cell Phone 210 288 3818 Business Telephone _____

Is applicant the owner lessee, or other of the property proposed for the
VARIANCE/SPECIFIC USE
Application _____

Current Zoning: C-1 Proposed Zoning: R-1

Location of property where change is requested, described according to subdivision plat
filed at the County Court House or City Tax rolls:

Lot(s) 53 Block 6 NCB 5941

Address of subject property 102 Hedwig St, Kirby, TX 78219

Property is situated along SE side of Hedwig
N.S.E.W. Street)

Approximately Corner lot feet SE of the intersection of
Hedwig N.S.E.W. Jaenke
Street Street

What deed restrictions, if any, concerning the type of improvements permitted are in place
on the subject property? If there is an expiration date for the deed restrictions, what is the
expiration date? You may attach a copy of the original printed deed restrictions in answer
to this questions, after underlining the specific text which addresses the uses or
improvements restricted thereby.

N/A

Detailed reasons for requesting change of Variance/Specific Use (Please list all proposed activities), or attach your reasons for rezoning request:

Existing house has been there for years.
The properties around this property is all residential.
The intended use is for residential purposes.

There is an existing house on the property,
and we want to use it as residential rental.

I, the undersigned owner, lessee, or _____
hereby request a Variance/Specific Use from the City of Kirby, Texas, as follows. In
addition, I hereby consent to the posting of hearing notices on or adjacent to said property
understanding that no undue damage will be incurred.

Attached are the following (Check List):

1. A dimensioned map at a scale of 100 or 200 feet to the inch showing the property referred to in this application and all streets, lots, easements, zoning of abutting properties, and parcels of land within 200 feet of said property.
2. A typed list of the property owners and addresses of all property within 200 feet of said property and description of owner's property.
3. If available, a plan site, indicating location, dimensions and uses of existing and proposed structures, easements, water sources, fences, curb cuts, street and alley right-of-way lines on and within one foot of the property proposed for rezoning (on map required by item 1 above, or another map at greater scale).
4. Check for amount required by the City of Kirby, payable to the City of Kirby as fee for the purpose of defraying expenses of mailing notices and hearing before the Zoning Commission.

 2-24-23
Signature & Date of Applicant

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Q

361433

361434

361435

361437

361438

361444

361445

361446

361467

361468

361469

361474

361475

338447

361470

Jaenke St.

Hedwig St.

Lot 53

Kirby

San Antonio
Rd 18 Kirby

Old Seaton Rd

Piel

Edwin St
Hedwig St
Kirby
Hedwig

Show Search Results



I am requesting a zoning change from commercial to residential because the property is surrounded by residential properties. And I do believe the cities intends to rezone that area back to residential since it is the best fit for the neighbors.

Raul Martinez Jr.



FORMAL APPLICATION FOR VARIANCE/SPECIFIC USE REQUEST

Date of Application Feb 24, 2023 Case Number: _____

Name of Applicant Raul Martinez

Address 5147 Old Seguin Rd

Home/Cell Phone 210 288 3818 Business Telephone _____

Is applicant the owner lessee, or other of the property proposed for the
VARIANCE/SPECIFIC USE
Application _____

Current Zoning: C-1 Proposed Zoning: R-1

Location of property where change is requested, described according to subdivision plat
filed at the County Court House or City Tax rolls:

Lot(s) 54 Block 6 NCB 5941

Address of subject property 102 Hedwig St, Kirby, TX 78219

Property is situated along SE side of Hedwig
N.S.E.W. Street)

Approximately Corner lot SE of the intersection of
Hedwig N.S.E.W.
Street with Jaenke
Street

What deed restrictions, if any, concerning the type of improvements permitted are in place
on the subject property? If there is an expiration date for the deed restrictions, what is the
expiration date? You may attach a copy of the original printed deed restrictions in answer
to this questions, after underlining the specific text which addresses the uses or
improvements restricted thereby.

N/A

Detailed reasons for requesting change of Variance/Specific Use (Please list all proposed activities), or attach your reasons for rezoning request:

Existing house has been there for years.
The properties around this property is all residential.
The intended use is for residential purposes.

There is an existing house on the property,
and we want to use it as residential rental.

I, the undersigned owner, lessee, or _____
hereby request a Variance/Specific Use from the City of Kirby, Texas, as follows. In
addition, I hereby consent to the posting of hearing notices on or adjacent to said property
understanding that no undue damage will be incurred.

Attached are the following (Check List):

1. A dimensioned map at a scale of 100 or 200 feet to the inch showing the property referred to in this application and all streets, lots, easements, zoning of abutting properties, and parcels of land within 200 feet of said property.
2. A typed list of the property owners and addresses of all property within 200 feet of said property and description of owner's property.
3. If available, a plan site, indicating location, dimensions and uses of existing and proposed structures, easements, water sources, fences, curb cuts, street and alley right-of-way lines on and within one foot of the property proposed for rezoning (on map required by item 1 above, or another map at greater scale).
4. Check for amount required by the City of Kirby, payable to the City of Kirby as fee for the purpose of defraying expenses of mailing notices and hearing before the Zoning Commission.

 2-24-23
Signature & Date of Applicant

☐
☐
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Show Search Results

10m

40ft



I am requesting a zoning change from commercial to residential because the property is surrounded by residential properties. And I do believe the cities intends to rezone that area back to residential since it is the best fit for the neighbors.

Raul Martinez Jr.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: May 25, 2023

AGENDA ITEM: 11. a.

Discussion And Possible Action On The Kirby Water Fitness Class Held At John Sterling Pool

Direction needed

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: May 25, 2023

AGENDA ITEM: 11. b.

Discussion And Update On The Ackerman Road Project

Austin Bridge and Road and Bain Medina Bain will be at council to discuss the project and take any question from the council referencing the project on Ackerman Road.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: May 25, 2023

AGENDA ITEM: 11. c.

Discussion And Possible Action On Austin Bridge And Road Close Down Taube Road, Sparkling Road, And Cinderella For Construction

Austin Bridge And Road are wanting to close down the three roads and need council permission before doing so.

Things Council need to consider:

1. How this closure will affect traveling to the businesses and residences?
2. Will it change detour map?
3. If south bound Ackerman will be closed entirely during this closure, and how will the residents get to their destination?
4. Can they provide a time line for the closure or is it going to be closed permanently for 2 years?

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y

DATE: May 25, 2023

AGENDA ITEM: 11. d.

Discussion And Possible Action To Appoint A Council Liaison for the Ackerman Road Project

Council will deliberate and decide to appoint a Council Member Liaison for the Ackerman Road Project to assist with communications.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y

DATE: May 25, 2023

AGENDA ITEM: 11. e.

Discussion And Possible Action On The Kirby Opening Day Pool Party

Council will discuss the Opening Day Pool Party and Plans.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: May 25, 2023

AGENDA ITEM: 11. f.

Discussion And Possible Action On Waiving The John Sterling Rental Fee For Lady Cardinals Softball Team

Alexandra Meuth will be at council to discuss the Lady Cardinals and assistance from the City for her party.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
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DATE: May 25, 2023

AGENDA ITEM: 11. g.

**Discussion And Possible Action On Resolution No. R-2023-754 Establishing And Designating
Certain City Officials To Sign City Of Kirby Bank Transactions.**

The City will need additional bank transaction signers. Council will need to deliberate and assign two additional signers for the City of Kirby.

STATE OF TEXAS

CITY OF KIRBY

RESOLUTION NO. R-2023-754

A RESOLUTION ESTABLISHING AND
DESIGNATING CERTAIN CITY OFFICIALS
TO SIGN CITY OF KIRBY BANK
TRANSACTIONS

WHEREAS, the business of the City of Kirby must continue uninterrupted; and

WHEREAS, two signatures are required to negotiate any City of Kirby bank transaction; and

WHEREAS, one or another City Official may be absent from the City on any business day; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS;

THAT, the four (4) City Officials whose names and signatures appear below, are authorized to sign transactions on the bank accounts of the City of Kirby. This Resolution repeals all other resolutions related to this matter.

Janeshia A. Grider	_____	Mayor
	_____	City Manager
Naomi Cox	_____	City Secretary
	_____	Police Secretary

PASSED AND APPROVED THIS the 25th day of May, 2023.

Kimberly M. Aldrich, Mayor

ATTEST:

Patty Cox, TRMC
City Secretary

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
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DATE: May 25, 2023

AGENDA ITEM: 11. h.

Discussion And Possible Action On Assignment Of Council Member Liaisons to City Boards, Commissions And Committees.

Animal Advisory Committee
Beautification And Recycle Committee
Building And Standards Commission
Crime Control And Prevention District Board
Economic Development Committee
Planning And Zoning Commission
Kirby Senior Center Corporation Board

Council will have an opportunity to assign Council Liaisons for each committee and Corporation.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: May 25, 2023

AGENDA ITEM: 11. i.

Discussion And Possible Action On Ramp Between Boatman And Ackerman

Council will discuss the deficiencies of the road and possibly come up with a plan of action to fix it.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
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DATE: May 25, 2023

AGENDA ITEM: 11. j.

Discussion On Possible Business Gomez Hauling Utilizing Property On Ackerman Road

Gomez Hauling And Real Estate Broker Will be present to discuss their plans to adding a 18-wheeler business on Ackerman Road.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y

DATE: May 25, 2023

AGENDA ITEM: 11. k.

Discussion And Possible Action On Hugo Lentz Park Portable Restrooms

Update on the Hugo Lentz Portal Restrooms and needs of restrooms in the Park.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: May 25, 2023

AGENDA ITEM: 11. I.

Discussion And Possible Action On A City Fall Festival

The City Council had questions on the City Fall Festival that was being planned for the end of the year.

Council would like to know the details of this City Fall Festival. Who was on the committee and if there were any applications provided? There was also questions in reference to any funds that may have been accepted due to conversations of the previous council.

The Council is requesting up to date information so that they can deliberate the needs for the Festival.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: May 25, 2023

AGENDA ITEM: 11. m.

Discussion And Possible Action On Placing Citizens Participation At The End Of The Agenda

Council will be able to deliberate if Citizens Participation could be or should be moved to the end of the meeting.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: May 25, 2023

AGENDA ITEM: 11. n.

Discussion And Possible Action On The Senior Painting Program

Council will discuss the Kirby Senior Painting Program.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

C I T Y O F K I R B Y
CITY COUNCIL MEETING
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DATE: MAY 25, 2023

AGENDA ITEM: 11. o.

Discussion And Possible Action On A Request On A Property Located At Property ID: 361468 CB 5941 BLK 6 LOT 54, Otherwise Known As 102 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-1) District To Be Used As A Single Family Dwelling (R-1) District.

Information included with Item. 10.a. memorandum.