

# **FIREFIGHTER/EMT**

## **Job Summary:**

To provide prompt and professional firefighting and or emergency medical services, in order to maintain the highest quality of services to the citizens of Kirby.

## **ESSENTIAL JOB FUNCTIONS:**

- Works with shift captain in charge.
- Follows directives of those in charge.
- Insures all equipment is maintained in good working condition and ready at all times.
- Properly fills out Fire and or EMS reports.
- Assures compliance with state mandated data collection and inspections.
- Responds to alarms and assists in the suppression of fires, including rescue, entry, ventilating, and salvage work.
- Responds to Fire and EMS calls.
- Performs related duties and fulfills responsibilities as required.

## **EXAMPLES OF WORK:**

Depending on skills, training, and certification level and at the discretion of the officer in charge, responds to fire suppression situations and assists in providing other emergency care to patients. Performs vehicle and station maintenance as needed. Attends regularly scheduled training seminars, and maintains current certifications with city provided continuing education.

## **QUALIFICATIONS:**

High school education or its four years equivalency. Certification from the Texas Commission on Fire Protection, and Certification from Department of Health State Services, A valid Texas Class B motor vehicle license.

## **PHYSICAL REQUIREMENTS:**

- Walking, standing, lifting and occasional carrying.

## **WORK LOCATION AND HOURS:**

- Fire station, multiple indoor/outdoor work locations.
- Normal hours are one shift every three days consisting of twenty-four hours followed by two shifts (forty-eight hours) off.

## **KNOWLEDGE, SKILLS AND ABILITIES:**

- Makes fire alarm calls, assists in extinguishment and overhaul at scene.
- Provides basic life support assistance to patients requiring emergency treatment.
- Performs driving and assists in report preparation and gives patient reports to hospitals or physicians.
- Gathers data for monthly reporting and ensure to its accuracy.
- Responds to emergency calls as required.

Revised April 2022.