

Firefighter / Paramedic

JOB SUMMARY:

To provide prompt and professional firefighting and emergency medical services to the community which we serve, while maintaining the highest quality of service.

ESSENTIAL JOB FUNCTIONS:

Essential Functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Works as a team, following the direction of the shift officer, on and off emergency incidents.
- Responds to fires, emergency medical, and other requested incidents
- Ensures the maintenance and cleanliness of buildings, vehicles, grounds, and equipment.
- Complies with training classes and drills for firefighting personnel and general public about fire prevention and safety.
- Provides patient advocacy and contributing to interagency teamwork with maturity and professionalism.
- Provides clear and concise oral and written communications with receiving customers, physicians, nursing staff, and co-workers.
- Complies with departmental policies and procedures as needed for the safe operational activities.
- Performs basic life support skills and procedures at the location of an emergency
 - Bandaging wound
 - Splinting suspected fractures
 - Administering oxygen
 - Vital Signs
 - Glucometer testing
 - Pulse Oximetry
 - Administration of medications as indicated by the Medical Director
- Performs advanced life support skills and procedures at the location of an emergency
 - Manual defibrillation
 - Able to interrupt electrocardiogram (EKG) rhythms
 - Cardioversion
 - Chest decompression
 - Transcutaneous pacing
 - Establishing advanced airway adjuncts

- Establishing peripheral intravenous and intraosseous
- Orotracheal and nasotracheal intubation
- End tidal CO2 monitoring
- Administration of medications as indicated by the Medical Director
- Assist, as a public safety team member, in all active rescue activities by cooperating with other public safety support agencies
- Provides appropriate and complete patient treatment documentation as well as other reports as required by department policy.
- Safely operates an emergency vehicle, while responding to and from emergency scenes and transporting patient to medical facilities.
- Act as team lead for emergency medical incidents.

QUALIFICATIONS:

- High School Diploma or GED Certification
- Eighteen (18) years of age
- Valid Texas Driver's License, and able to obtain a valid Texas Class "B-Exempt" License within six months of employment
- Legally able to work in the United States
- Texas Commission Fire Protection (TCFP) Basic Fire Certification or higher
- Texas Department of State Health Service (TDSHS) Emergency Medical Technician (EMT)-Paramedic
- Basic Life Support Cardiopulmonary Resuscitation Certification
- Advanced Cardiopulmonary Life Support Certification
- National Incident Management System (NIMS) 100, 200, 700, and 800
- Completion of Courage to Be Safe Training within six months of employment
- Completion of National Traffic Safety Incident Management within six months of employment

PHYSICAL REQUIREMENTS:

- **Unimpaired mobility:** Ability to quickly respond to appropriate apparatus, access patients in difficult terrain, climb stairs, work in close and dangerous environments such as damaged vehicles, and with partner carry equipment and patients weighing up to 220 pounds.
- **Physical Abilities:** Ability to perform strenuous physical requirements such as CPR, lifting and moving of equipment and patients in a variety of environmental conditions.
- **Fine Motor Skills:** Ability to perform required medical skills and techniques, such as bandaging, splinting, establishing an IV, performing endotracheal intubation and other advanced airway techniques, manual defibrillation.
- **Vision:** Must have correctable vision acceptable for day and night operation of emergency vehicles, have color acuity adequate for determination of skin and blood color, and be able to read medication dosages on drug labels and syringes.

- **Hearing:** Ability to hear and understand information provided by patients, family or bystanders; to hear breath sounds and accurately determine auscultated blood pressures; to differentiate separate conversations in active, distracting environments; and to hear and understand radio traffic when responding with lights and sirens.
- **Speech:** Ability to speak and enunciate clearly and at a level audible to others in loud conditions, to speak clearly in stressful situations, and to verbally communicate with patients, families and other emergency personnel.

WORK LOCATION AND HOURS:

- Fire Station
- Multiple indoor / outdoor work locations
- Normal hours consist of one tour every four days consisting of a forty-eight hour (two days) on followed by ninety-six hours (four days) off.

KNOWLEDGE, SKILLS, AND ABILITIES:

Must possess required knowledge, skills, abilities and experience to be able to explain and demonstrate with or without reasonable accommodations, that the essential functions of the job can be performed

- Knowledge of basic prehospital emergency medical care
- Knowledge of advanced prehospital emergency medical care
- Knowledge of the operation of medical and basic rescue equipment utilized at the EMT-Basic level of pre-hospital emergency care.
- Knowledge of the operations of medical and advanced rescue equipment utilized at the EMT-Paramedic level of pre-hospital emergency care.
- Knowledge of current principles and practices of emergency medical services, customer service principles, patient advocacy and incident management.
- Skill in emergency vehicle operation.
- Skill in establishing and maintaining effective working relationships.
- Skill in performing strenuous work under all weather conditions including emergency situations.
- Skill in map reading and in navigating to call locations under stress and time constraints.
- Skilled in-patient advocacy and interagency teamwork
- Maturity and professionalism in the performance of all duties.
- Ability to remember numerous details and quickly recall essential information.
- Ability to exercise independent judgement.
- Ability to identify and meet the needs of the patient, family, and support agencies at the scene of an emergency.
- Ability to communicate professionally in a manner that conveys care and concern for the patient and family.
- Ability to Don and Doff firefighting PPE
- Ability to Don and Doff medical PPE

- Ability to perform basic life support skills and procedures at the location of an emergency such as bandaging wounds, splinting suspected fractures, administering oxygen, etc.
- Performs advanced life support skills and procedures at the location of an emergency, manual defibrillation, able to interrupt electrocardiogram (EKG) rhythms, cardioversion, chest decompression, pacing, establishing advanced airway adjuncts, etc.
- The principles and practices of modern firefighting techniques and equipment
- Understand and use tactics and strategies for firefighting, extrication, hazardous materials, and technical rescue operations
- Understand the operation and maintenance of various types of apparatus and equipment used by the Fire Department
- Know different record keeping, report preparation, filing methods and records management techniques
- Know the principles and practices of fire safety
- Understand applicable state, federal, and local laws, rules and regulations
- Computer applications related to the work
- Fire Service methodology for developing and implementing training programs
- Understand Emergency Management operations
- Know proper English, including spelling, grammar, punctuation, and vocabulary
- Know the City of Kirby and the Kirby Fire Department policies and procedures
- Have a good understanding of communication and the chain of command