



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Christopher Garza
Janeshia Grider

Mike Martin
Susan Street
Debbie Walczyk

**CITY COUNCIL AGENDA
REGULAR MEETING
THURSDAY, OCTOBER 13, 2022 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public may testify from a remote location by videoconference at:

Topic: Regular City Council Meeting

Date and Time: October 13, 2022 at 7:00 p.m. (Central Time)

Join Zoom Meeting:

Video Participation: Join Zoom Meeting

<https://zoom.us>

Meeting ID: 956 855 1663 and Passcode: 1955

1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Mission Statement**

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."
4. **Roll Call**
5. **Citizen Participation**

Citizens Participation Is For The City Council To Receive Information On Issues That May Be Of Concern To The Public. Citizens Participation Is Limited To Five (5) Minutes. A Purpose Of The Open Meetings Act Is To Insure That The Public Is Always Given Notice Of The Items That Will Be Discussed By The Council. Should A Member Of The Public Bring An Item To The Council For Which The Subject Was Not Posted On The Agenda For The Meeting, The Council May Receive The Information, But Cannot Discuss Or Act Upon It At The Meeting.

6. Consideration Of And Action On Minutes

- a. Special Minutes – September 15, 2022
- b. Regular Minutes – September 22, 2022

7. Presentation

- a. Employee of the Quarter
- b. Yard of the Quarter – Beautification And Recycle Committee
- c. City of Kirby Animal Services Calendar Fundraiser
- d. Trunk Or Treat – October 29, 2022
- e. Annual Santa Parade – December 18, 2022
- f. Judson Independent School District Bond – Dr. Mary Duhart-Toppen

8. Discussion And Possible Action

- a. Discussion And Possible Action On Resolution No. R-2022-747 A Resolution To Ratify The Property Tax Increase Reflected In The In The 2022-2023 City Budgets.
- b. Discussion And Possible Action On A SCADA System For The City Of Kirby Well Sites And Lift Station
- c. Discussion And Possible Action On Code Of Conduct For Board, Commission And Committee Members
- d. Discussion And Possible Action On Infrastructure Projects Contract Proposal Criteria
- e. Discussion And Possible Action To Appoint Members To The Planning And Zoning Commission
- f. Discussion And Possible Action To Appoint Members To A City Festival Planning Committee
- g. Discussion And Possible Action To Appoint Members To An Ordinance Review Committee

- h. Discussion And Possible Action To Appoint Members To A Charter Review Commission
- i. Discussion And Possible Action To Appoint And Re-Appoint Members To The Crime Control And Prevention District Board
- j. Discussion And Possible Action To Re-Appoint Members To The Beautification And Recycle Committee
- k. Discussion And Possible Action To Re-Appoint Members To The Building And Standards Commission
- l. Discussion And Possible Action On Kirby Kids Business Program
- m. Discussion And Possible Action On A Senior Citizens House Painting Program
- n. Discussion And Possible Action To Accept Donation Of Fire Hose From Bexar County ESD 11
- o. Reports By Council Liaisons
 - 1. Animal Advisory Committee – Council Member Walczyk
 - 2. Beautification And Recycle Committee – Mayor Pro-Tem Grider
 - 3. Building And Standards Commission – Council Member Martin
 - 4. Crime Control And Prevention District – Council Member Garza
 - 5. Economic Development Committee - Council Member Apodaca
 - 6. Planning And Zoning Commission – Mayor Aldrich
 - 7. Senior Center Corporation Board – Council Member Street
- p. Overview And Discussion On 2022 Texas Municipal League Conference By Mayor And Council Members

9. Executive Session

- a. The City Council Will Convene In Closed Session Pursuant To Texas Government Code Section 551.071, To Consult With Its Attorney To Seek Legal Advice On A Matter In Which The Duty Of The Attorney To The Governmental Body Under The Texas Disciplinary rules Of Professional Conduct Of The State Bar Of Texas Clearly conflicts With The Texas Open Meetings Act; To Wit: Legal Issues And Statutory Interpretation Related To The 2018 Street Bond Ackerman Road Bid Award.

10. Convene Into Open Session

- a. City Council Will Convene In Open Session To Undertake Any Action Necessary Regarding The Items Discussed In Closed Session

11. City Manager Announcements

- a. Announcements On City Events And Items Of Community Interest.

12. Request And Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

13. Adjournment

Monique L. Vernon
City Manager

Patty Cox, TRMC
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney, Texas Government Code Section 551.072, Deliberations about Real Property, Texas Government Code Section 551.074, Personnel Matters, and Texas Government Code Section 551.076, Security Devices or Security Audits.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210/661-3198 or Relay Texas 800/735-2989 (hearing/speech impaired assistance)

DATE OF POSTING: October 7, 2022

TIME OF POSTING: 6:45 P.M.

DATE REMOVED

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input checked="" type="checkbox"/>	CONSIDERATION OF MINUTES
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 6. a.

6. Consideration Of And Action On Minutes

Special Minutes – September 15, 2022

Regular Minutes – September 22, 2022

The minutes are attached for your review. If you have any changes, please send me an email no later than 5:00 P.M. on October 11, 2022, and updates will be prepared for Council consideration.



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Christopher Garza
Janeshia Grider

Mike Martin
Susan Street
Debbie Walczyk

**CITY COUNCIL MINUTES
SPECIAL MEETING/PUBLIC HEARING
THURSDAY, SEPTEMBER 15, 2022 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location.

1. Call Meeting to Order

Mayor Aldrich called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. Roll Call

PRESENT

ABSENT

Mayor Aldrich

Council Member Apodaca
Council Member Garza (participated via ZOOM)
Mayor Pro-Tem Grider
Council Member Martin
Council Member Street
Council Member Walczyk

5. Citizen Participation

There were not any citizens signed up to participate.

6. Consideration Of And Action On Minutes

a. Special/Public Hearing Minutes – September 1, 2022

Council Member Martin moved to approve the minutes of September 1, 2022; seconded by Council Member Apodaca. The motion carried with a 6-0-1 vote.

AYES: 6 NAYES: 0 ABSTAIN: 1 (Mayor Pro-Tem Grider)

7. Public Hearing

a. Public Hearing On Proposed Budgets For The 2022-2023 Fiscal Year

Mayor Aldrich opened the Public Hearing On Proposed Budgets For The 2022-2023 Fiscal Year at 7:06 P.M.

There were not any citizens who wished to speak. Mayor Aldrich closed the Public Hearing On Proposed Budgets For The 2022-2023 Fiscal Year at 7:07 P.M.

8. Discussion And Possible Action

a. Discussion And Possible Action On Fiscal Year 2022-2023 Budgets

Council Member Street moved to address item 8.b. before discussing item 8.a.; seconded by Council Member Garza. The motion carried with a 7-0 vote.

City Manager Vernon provided an overview of the Fiscal Year 2022-2023 Budgets. The date and time for the Fiscal Year 2022-2023 Budgets is September 22, 2022.

Council discussed the Fiscal Year 2022-2023 Budgets.

Council Member Martin moved to place approval of the Fiscal Year 2022-2023 Budgets on the September 22, 2022 agenda, seconded by Council Member Apodaca. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

b. Discussion And Possible Action On Asphalt Zipper Machine Financing

Council discussed the financing for the asphalt zipper machine.

Council Member Street moved to accept financing the asphalt zipper machine; seconded by Council Member Martin.

Council Member Street amended her motion.

Council Member Street moved that the City of Kirby borrow an amount not to exceed \$201,090.00 plus interest from Texas Heritage Bank (or another lender acceptable to City Manager Monique Vernon) for the purchase of the Asphalt Zipper Machine on such terms as are acceptable to City Manager Monique Vernon so long as terms of the loan documents include a provision stating that the obligation of the City of Kirby under the loan documents is conditioned on a best effort attempt by the City Council of the City of Kirby to obtain and appropriate funds for payment of the obligation evidenced by the loan documents; seconded by Council Member Martin. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

9. Adjournment

The meeting adjourned at 7:20 P.M.

Kimberly Aldrich, Mayor

ATTEST

Patty Cox, City Secretary, TRMC



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Christopher Garza
Janeshia Grider

Mike Martin
Susan Street
Debbie Walczyk

**CITY COUNCIL MINUTES
REGULAR MEETING/PUBLIC HEARING
THURSDAY, SEPTEMBER 22, 2022 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location.

1. Call Meeting to Order

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2. Invocation and Pledge of Allegiance to the Flag

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

3. Mission Statement

"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."

4. Roll Call

PRESENT

ABSENT

Mayor Aldrich

Council Member Apodaca
Council Member Garza
Mayor Pro-Tem Grider
Council Member Martin
Council Member Street
Council Member Walczyk

5. Citizen Participation

1. Roger Romens – He said he will speak on an item on the agenda.
2. Stephanie Faulkner – She spoke regarding the Code of Conduct that will be discussed tonight. She was informed the document will be distributed tonight and that did not offer her enough time to review the document to speak on this item. The Boards, Committees, and Commissions should be able to look at the document in advance. At the last meeting there was a statement about City staff not providing information in a timely manner.
3. Jacqueline Wynn – She inquired about the \$75.00 credit for water customers. Where she lives each home has individual meters. They receive an invoice from the mobile home office. She asked if she was going to be included in the credit.
4. R. Corpus – His concern was the curbside brush pick up. His was not picked up because there was too much brush. He was told there was a limit and he wanted to know who decides the limits with the pick up?

6. Consideration Of And Action On Minutes

a. Regular Minutes – September 8, 2022

Council Member Walczyk moved to approve the minutes of September 8, 2022; seconded by Council Member Garza. The motion carried with a 6-0-1 vote.

AYES: 6 NAYES: 0 ABSTAIN: 1 (Council Member Apodaca)

7. Presentation

a. Fire Prevention Week Proclamation

Mayor Aldrich presented Fire Chief William Hilburn and firefighters with a proclamation recognizing Fire Prevention Week.

b. Economic Development Proposal – Kate Silvas, The Silvas Group

Ms. Kate Silvas, The Silvas Group, presented her proposal.

8. Public Hearing

a. Public Hearing On Proposed 2022 Property Tax Rate

Mayor Aldrich opened the Public Hearing on proposed 2022 Property Tax Rate at 7:32 P.M.

There were not any citizens present to speak. Mayor Aldrich closed the Public Hearing at 7:34.

9. Discussion And Possible Action

a. Update, Discussion And Possible Action On Alan Shepard Road Reconstruction And Sewer Replacement Project

City Manager Vernon provided the history on this project. At the last meeting the contract was awarded to RL Jones.

There was discussion on whether or not to scale back and use the saved funds toward the zipper.

Mr. Carl Bain, City Engineer, said the project will take between 6 – 8 months for completion.

Council Member Street moved to keep the bid as is, without changes; seconded by Council Member Martin. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

b. Discussion And Possible Action To Award A Bid For The Ackerman Road Phase II Project

Mayor Aldrich thanked Council Member Street for her hard work reviewing the project and providing the spreadsheet.

Council Member Street had created a spreadsheet comparing the top 2 bids: Texas Sterling and Austin Bridge. She offered a comparison of the two bids.

Council Member Walczyk moved to award the bid to Austin Bridge and Road for the Ackerman Road Project, also using funds from our water fund for the sewer; seconded by Council Member Street.

City Manager Vernon said note that is a higher dollar amount coming out of the water fund for that portion, that section for SAWS items is more expensive. We advertised a particular grading system and the recommendation was made from the committee based on that grade system. You have the right to award this bid as you see fit but you may get a protest related to this vote. She wanted to make sure everyone understood that you are going against the recommendation from the grading system that we advertised. This bid was not strictly based on price, it was based on grading criteria.

The motion carried with 7-0 vote for Austin Bridge and Road.

AYES: 7

NAYES: 0

- c. Discussion And Possible Action On Ordinance No. O-2022-918 Making Appropriations For The Support Of The City Of Kirby For The Fiscal Year Beginning October 1, 2022 And Ending September 30, 2023 Appropriating Money To A Sinking Fund To Pay Interest And Principal Due On The City's Indebtedness; And Adopting The Annual Enterprise And General Fund Budgets Of The City Of Kirby For 2022-2023 Fiscal Year. This Is The First Reading.

Council Members addressed the difference in the numbers in the budget from the last meeting.

Council Member Garza moved to move items c, d, e, and f to the end of Discussion and Possible action to allow City Manager Vernon time to enter the changes being requested; seconded by Council Member Street. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

City Manager Vernon distributed the revised budget and identified the changes. She answered questions from Council.

Council Member Street moved to accept Ordinance No. O-2022-918 making appropriations for the support of the City of Kirby for the Fiscal Year Beginning October 1, 2022 and ending September 30, 2023 appropriating money to a sinking fund to pay interest and principal due on the City's indebtedness; and adopting the Annual Enterprise and General Fund Budgets of the City of Kirby for 2022-2023 Fiscal Year; seconded by Council Member Walczyk. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- d. Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2022-918 So That Ordinance No. O-2022-918 Becomes Effective Immediately.

Council Member Street moved to dispense with the second reading of Ordinance No. O-2022-918 so that Ordinance No. O-2022-918 becomes effective immediately; seconded by Council Member Apodaca. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- e. Discussion And Possible Action On Ordinance No. O-2022-919 Levying Ad Valorem Taxes For Use And Operation Of The Municipal Government Of The City Of Kirby, Texas For The 2022 Tax Fiscal Year; Providing For Apportioning Each Levy For Specific Purposes; And, Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid. This Is The First Reading.

Council Member Street moved that the property tax rate be increased by the adoption of a tax rate of .614126, which is effectively 1.34 percent increase in the tax rate per ordinance No. O-2022-919; seconded by Council Member Garza. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- f. Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2022-919 So That Ordinance No. O-2022-919 Becomes Effective Immediately.

Council Member Garza moved to dispense with the second reading of Ordinance No. O-2022-919 so that Ordinance No. O-2022-919 becomes effective immediately; seconded by Council Member Street. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- g. Discussion And Possible Action On Ordinance No. O-2022-917 For A Specific Use Permit For The Property Located At CB 4018G (SPRINGFIELD INDUSTRIAL PARK), LOTS 6 And 7, Otherwise Known As 0 Springfield Road, Kirby, TX 78219, Which Is Zoned Light Industrial (LI) To Be Used For The Following Purpose: Constructing Offices And Warehouses To Rent To Different Trades. This Is The Second Reading.

Council Member Street moved to accept Ordinance No. O-2022-917 for a Specific Use Permit for the property located at CB 4018G (SPRINGFIELD INDUSTRIAL PARK), LOTS 6 and 7, otherwise known as 0 Springfield Road, Kirby, TX 78219, which is zoned Light Industrial (LI) to be used for the following purpose: constructing offices and warehouses to rent to different trades; seconded by Council Member Garza. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- h. Update And Discussion On Kirby Senior Center Corporation Board Membership, Staffing, Operation Status And Future Plans

Roger Romens provided information on the Kirby Senior Center Corporation Board Membership, Staffing, operation status and future plans.

Kirby Senior Center Board President Mr. Barboza addressed the miscommunication that has been circulating

- i. Discussion And Possible Action To Schedule A Workshop On Robert's Rules Of Order

Council discussed whether or not to schedule a workshop on Robert's Rules of Order. There were parliamentary procedures in the ordinances and everyone should read them, learn them and apply them. If a workshop is needed, then discuss scheduling one.

- j. Discussion And Possible Action To Appoint Members To The Planning And Zoning Commission.

Mayor Aldrich said one application came in from Joe Salazar. City Secretary informed Mayor Aldrich that Mr. Salazar was unable to attend the meeting and said he is interested in being appointed to the Planning and Zoning Commission.

Council Member Apodaca moved to appoint Joe Salazar; seconded by Mayor Pro-Tem Grider. The vote failed with 3-3-1 vote.

AYES: 3

NAYES: 3 (Council Members Garza, Martin, Street)

ABSTAIN: 1 (Council Member Walczyk)

- k. Discussion and Possible Action To Appoint And Re-appoint Members To The Crime Control And Prevention District Board.

City Manager Vernon informed Council at their last meeting the Crime Control and Prevention District Board asked to wait on appointing a member until after their meeting in October because they currently have one vacancy and they are going to address attendance which could open up a second vacancy and there are two applications.

Council Member Martin moved to postpone appoint and re-appoint of members to the Crime Control and Prevention District Board to the next meeting; seconded by Council Member Apodaca. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

I. Presentation, Discussion And Possible Action On City Attorney Services

Mayor Aldrich announced the names of the two services that submitted an RFQ. Law offices of Davidson Troilo Ream & Garza and the other is Denton Navarro Rocha Bernal and Zech.

Jessie Lopez with Davidson Troilo Ream & Garza introduced his associates who were present and provided information on their firm. Austin Beck provided the different responsibilities of staff and their role with their client.

Kelly Albin with Denton Navarro Rocha Bernal & Zech, P.C., introduced the associates who were present and provided information on their firm. She identified the services they provide to their clients.

Council Member Martin moved accept Denton Navarro Rocha Bernal & Zech, P.C. for city attorney services; seconded by Council Member Street. The motion carried with a 5-2 vote.

AYES: 5

NAYES: 2 (Mayor-Pro-Tem Grider and Mayor Aldrich)

Council Member Walczyk requested a 15-minute break; seconded by Council member Street. The motion carried with a 6-1 vote.

AYES: 6

NAYES: 1 (Mayor Aldrich)

Mayor Aldrich called for a recess at 9:00 P.M.

Mayor Aldrich reconvened the meeting at 9:42 P.M.

m. Texas Municipal League Conference Session Assignments By Mayor Aldrich

Mayor Aldrich explained it would be beneficial if Council Members attended different sessions to share their experience with Council during a Council meeting. She asked that there be a maximum of two council members per session.

n. Discussion And Possible Action On Code Of Conduct For Board, Commission And Committee Members

Council Member Walczyk read the Code of Conduct.

Council discussed the Code of Conduct presented to them.

Mayor Pro-Tem Grider moved to allow Stephanie Faulkner to speak; seconded by Council Member Apodaca. With all voting, "aye" the motion carried.

Stephanie Faulkner expressed her views on the Code of Conduct and nepotism.

City Council continued their discussion on the Code of Conduct.

Council Member Apodaca moved to allow Mr. Faulkner to speak; seconded by Mayor Pro-Tem Grider. With all voting, "aye" the motion carried.

Mr. Faulkner provided the history on the Code of Conduct.

Council Member Walczyk moved to allow Mrs. Faulkner to speak; seconded by Council Member Garza. With all voting, "aye" the motion carried.

Mrs. Faulkner provided more history on the Code of Conduct.

City Council continued their discussion.

Council Member Apodaca moved to allow Mr. Faulkner to speak; seconded by Council Member Garza. With all voting, "aye" the motion carried.

Mr. Faulkner read the definition of nepotism and asked how it applies to Board members.

City Manager Vernon asked Council what they are trying to achieve? How are we going to enforce? Your replies will be forwarded to our new legal counsel. Ms. Vernon stated she received the Code of Conduct today and has not had an opportunity to thoroughly review the content.

Council Member Walczyk moved to provide to legal team and also change this so City Council signs, too; seconded by Council Member Martin. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

10. City Manager Announcements

a. Announcements On City Events And Items Of Community Interest.

City Manager Vernon reminded everyone about National Night Out on October 4, 6 P.M. – 8 P.M. in Friendship Park. Kirby Fire Department is partnering with Dominos Pizza 6604 FM 78 National Fire Protection Association to promote Fire Safety. If you order a pizza from Dominos October 11, 13, and 14, between the hours of 5 P.M. – 8 P.M. you might be selected to have your pizza delivered by Kirby Fire Department. Fire Department personnel will conduct an inspection of your fire alarms and will install a new alarm if needed. Fire wont wait, so plan your escape.

11. Request And Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

Council Member Street announced Kirby Senior Center is accepting candy for Halloween. She asked City Manager Vernon if she would continue advertising committee, commission, board vacancies on a weekly basis on Facebook. An item for the next agenda – Santa Parade. She thanked City employees and wished everyone a great weekend.

Council Member Garza addressed something said at the last meeting. An item for an agenda – Discussion on creation of a committee to award road contracts and the grading system that we currently use.

Mayor Pro-Tem Grider addressed the comments made by Council Member Garza. She also addressed negativity. Beautification & Recycle Committee and VFW Post 2059 are conducting a Rummage Sale, \$25 per stall October 15, 2022 8 A.M. – 3 P.M. This weekend Kirby Youth Outreach Event San Antonio Youth Rugby Free Clinic at Friendship Park September 24 9 A.M.-11 A.M.; also, Kirby Fitness Zumba Class October 6 & 20 November 3 and 17 December 1 & 15 Free classes.

Council Member Walczyk said Schertz Police Department, Selma Police Department, Cibolo Police Department are conducting community car seat check Saturday, September 24, 9 A.M. – 2 P.M.

Council Member Apodaca addressed the atmosphere between Council Members. She thanked staff and everyone who stayed during the meeting.

Council Member Martin thanked staff for doing an outstanding job.

Mayor Aldrich said National Night Out – October 4 and she hopes to see all of the Council Members at National Night Out. She asked City Manager Vernon to inform Chief Cardona there is an excess of big trucks and 18 wheelers on Binz Engleman. She addressed the attitude of Council Members. She thanked everyone for staying through the meeting.

12. Adjournment

The meeting adjourned at 11:25 P.M.

Kimberly Aldrich, Mayor

ATTEST

Patty Cox, City Secretary, TRMC

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 7 a.

7. Presentation

Employee of the Quarter

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 7. b.

7. Presentation

Yard of the Quarter – Beautification and Recycle Committee

Jacqueline Wynn – 4823 Surveyor Lot 238

The Beautification and Recycle Committee will recognize 4823 Surveyor, Lot 238 as Yard of the Quarter.



Quarterly Beautification Award Nomination Form

The Quarterly Beautification Award was developed to recognize the efforts of residents that improve the overall appearance of the community through the enhancement of their property. Property owners will be recognized with a beautification award sign and will be given a certificate. The presentations will be made at the City Council meetings.



All nominations should meet the following requirements:

Property must be neat & clean

Grass must be mowed

All shrubbery must be trimmed

There shall be no trash or debris on property

Overall appeal

The same property cannot receive more than one award in a 12-month period. At least 12 months must elapse between awards for the same yard.

Nominate your neighbor in Kirby today!

Owner's Name: Jacqueline Wynn

Address: 4823 Surveyor St lot #238

Phone

Number: ...

Email:

Jackie Wynn

Nominated by: self

Phone:

briefly describe why you think this homeowner deserves this recognition (optional).

my plants are like family. Deeply loved & cared for. I take great pride in the appearance of my yard & watching them grow. Its my favorite hobby.

The Kirby Beautification and Recycle Committee is dedicated to improving the quality of living and appearance of our community. We encourage residents to take pride in their homes and neighborhood. In turn, we look to celebrate those who do a superior job in maintaining their yards in such a way that they enhance the overall curb appeal of the entire community.

RECEIVED
JUL 26 2022
BY: [Signature]

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 7. c.

7. Presentation

City of Kirby Animal Services Calendar Fundraiser

The City will create 2023 calendars and sell them as a fundraiser for the Animal Services Department.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 7. d.

7. Presentation

Trunk Or Treat – October 29, 2022

The City of Kirby will host Trunk or Treat on Saturday, October 29th from 12:00 – 2:00 P.M. in front of the Animal Shelter on Duffek Drive. Businesses and organizations are invited to set up a “trunk” station to distribute candy, snacks and kid friendly give-a-ways.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 7. e.

7. Presentation

Annual Santa Parade – December 18, 2022

Fire Chief Hilburn and the Volunteer Fire Department Board will present this information.

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 7. f.

7. Presentation

Judson Independent School District Bond – Dr. Mary Duhart-Toppen

Dr. Duhart-Toppen, Assistant Superintendent of Curriculum and Instruction will make a presentation about the upcoming Bond.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

C I T Y O F K I R B Y
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. a.

8. Discussion And Possible Action

Discussion And Possible Action On Resolution No. R-2022-747 A Resolution To
 Ratify The Property Tax Increase Reflected In The In The 2022-2023 City Budgets

The Tax Rate Ordinance was approved on September 22nd. This Resolution is required to ratify the tax increase reflected in that ordinance.

RESOLUTION NO. R-2022-747

**A RESOLUTION TO RATIFY THE PROPERTY
TAX INCREASE REFLECTED IN THE 2022-2023
CITY BUDGETS**

WHEREAS, the City Council of the City of Kirby ratifies the property tax increase reflected in the 2022-2023 City budgets.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Kirby ratifies the property tax increase reflected in the 2022-2023 City Budgets.

Passed and approved on this the 13th day of October, 2022.

KIMBERLY ALDRICH, MAYOR

ATTEST TO:

**PATTY COX, TRMC
CITY SECRETARY**

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. b.

8. Discussion And Possible Action

Discussion And Possible Action On A SCADA System For The City Of Kirby Well Sites
And Lift Station

Jeremy Martens, Senior Project Manager with Micro-Com, Inc. will be on Zoom to answer questions about their proposal submitted to Council.

August 25th, 2022



15895 S Pflumm Rd • Olathe, KS 66062-8502
(913) 390-4500 • www.micro-comm-inc.com

To: Monique Vernon
City of Kirby
112 Bauman St.
Kirby, TX 78219

Proposal For:
New all-inclusive SCADA System

Quote: MCQ22030

Estimator:
Jeremy Martens
Micro-Comm, Inc.

Proposal Clarifications:

1. This proposal includes a Micro-Comm 5-Year Parts & Labor Warranty on new PLC/Radio hardware. The Dell Desktop Computer System includes a 3-Year Dell Parts & Labor Warranty.
2. This proposal includes FCC licensing paperwork and applications for all of the new SCADA remote locations. This will be a different frequency from any current SCADA system. This will allow the existing radio network and the proposed radio network to operate simultaneously during the transition. Any existing antennas and coax will be replaced. The proposed YAGI (6 Element/High gain) directional antennas will be horizontally polarized for increased noise/interference rejection.
3. This proposal includes PLC-RTU SCADA Panels replacing the existing Omni Site panels at the remote sites. **This proposal includes a total of 4 SCADA panels.**
4. This proposal includes the replacement of any existing pressure transducers. Existing flow meters will be reused if possible.
5. SCADAview CSX HMI software will allow operators full control and monitoring capabilities including (Phone/Text) alarm notification and Web page access. The City of Kirby will need to supply a standard phone line and "Static IP" Internet connection at the Public Works Building.
6. This proposal includes an optional installation price of the new equipment/instrumentation. This would be for the installation of the new panels, transducers and all required antenna & coax work on the new RTU sites. **Please note, If the City decides to use their own electrical contractor Micro-Comm will work together with them to ensure a proper installation of equipment.**
7. This proposal includes interfacing to existing devices. This proposal does not include repair or replacement of non operational devices (e.g. VFDs, Starters, Valves, Analyzers, etc.), unless specifically listed in the "Scope of Supply"

MICRO-COMM SCOPE OF SUPPLY

1. **(1) M1650 RTU/PLC Unit at Well #2 & 250K Tank**

Micro-Comm will supply a new SCADA panel with a new NEMA 12 enclosure that includes an M1650 RTU module, I/O Sub-panel type construction, radio transceiver, 12VDC power supply & coaxial cable lightning arrestor. New coaxial cable, cable connectors, Yagi antenna and transducer(s) will be supplied.

RTU panel to include:

- (1) Circuit Breaker
- (1) 12VDC Switcher Power Supply
- (1) Battery back-up, (20A/hr)
- (1) M1650 Single-Board RTU assembly
- (1) Motorola Radio
- (1) Coaxial Lightning Arrestor, Patch Cord & Bracket
- (1) Micro-Comm Keypad & Display Module w/Cable

I/O to include the following:

[4] Control Outputs as follows:

- 1 – Well 2 Call
- 3 – Spares

[8] Discrete Inputs as follows:

- 1 – Well 2 Run
- 1 – Generator Run
- 1 – Generator Fault (if available)
- 1 – Power Failure
- 4 – Spares

[4] Analog Inputs as follows:

- 1 – Elevated Tank Level (New MC L5 Transducer, listed below)
- 1 – Well Discharge Pressure (New MC L5 Transducer, listed below)
- 1 – Flow Rate (future: there is a flow meter, but no output available)
- 1 - Spare

[2] Analog Outputs as follows:

- 2 – Spares

The following items will be shipped separately for field mounting:

- (1) Yagi antenna with mounting U-bolts
- (1) lot of coaxial cable & connectors as needed
- (2) Submersible Pressure Transducer w/prewired cable & ¼” NPT fittings
- (1) Engineering, Programming & Testing
- (1) Five Year Parts and Labor Warranty on New Micro-Comm RTU**

2. (1) M1650 RTU/PLC Unit at Well #3 & 500K Elevated Tank

Micro-Comm will supply a new SCADA panel with a new NEMA 12 enclosure that includes an M1650 RTU module, I/O Sub-panel type construction, radio transceiver, 12VDC power supply & coaxial cable lightning arrestor. New coaxial cable, cable connectors, Yagi antenna and transducer(s) will be supplied.

RTU panel to include:

- (1) Circuit Breaker
- (1) 12VDC Switcher Power Supply
- (1) Battery back-up, (20A/hr)
- (1) M1650 Single-Board RTU assembly
- (1) MC L45 Analog Input Module
- (1) Motorola Radio
- (1) Coaxial Lightning Arrestor, Patch Cord & Bracket
- (1) Micro-Comm Keypad & Display Module w/Cable

I/O to include the following:

[4] Control Outputs as follows:

- 1 – Well 3 Call
- 1 – Booster Pump 1 Call
- 1 – Booster Pump 2 Call
- 1 – Booster Pump 3 Call

[8] Discrete Inputs as follows:

- 1 – Well 3 Run
- 1 – Booster Pump 1 Run
- 1 – Booster Pump 2 Run
- 1 – Booster Pump 3 Run
- 1 – Generator Run
- 1 – Generator Fault (if available)
- 1 – Power Failure
- 1 – Spares

[12] Analog Inputs as follows:

- 1 – Elevated Tank Level (New MC L5 Transducer, listed below)
- 1 – Ground Storage Tank Level (New MC L5 Transducer, listed below)
- 1 – Well Discharge Pressure (New MC L5 Transducer, listed below)
- 1 – BPS Discharge Pressure (New MC L5 Transducer, listed below)
- 1 – Flow Rate (future: there is a flow meter, but no output available)
- 7 - Spares

[2] Analog Outputs as follows:

- 2 – Spares

The following items will be shipped separately for field mounting:

- (1) Yagi antenna with mounting U-bolts
- (1) lot of coaxial cable & connectors as needed
- (4) Submersible Pressure Transducer w/prewired cable & ¼" NPT fittings
- (1) Engineering, Programming & Testing
- (1) Five Year Parts and Labor Warranty on New Micro-Comm RTU**

3. (1) M1650 RTU/PLC Unit at Wheatlane Lift Station

Micro-Comm will supply a new SCADA panel with a new NEMA 3R enclosure that includes an M1650 RTU module, I/O Sub-panel type construction, radio transceiver, 12VDC power supply & coaxial cable lightning arrestor. New coaxial cable, cable connectors, Yagi antenna and transducer(s) will be supplied.

RTU panel to include:

- (1) Circuit Breaker
- (1) 12VDC Switcher Power Supply
- (1) Battery back-up, (20A/hr)
- (1) M1650 Single-Board RTU assembly
- (1) MC L47 Discrete Input Module
- (1) Motorola Radio
- (1) Coaxial Lightning Arrestor, Patch Cord & Bracket
- (1) Micro-Comm Keypad & Display Module w/Cable

I/O to include the following:

[4] Control Outputs as follows:

4 – Spares

[24] Discrete Inputs as follows:

- 1 – Pump 1 Run
- 1 – Pump 2 Run
- 1 – Float 1 (existing “High” float)
- 1 – Float 2 (existing “Lag Pump Start” float)
- 1 – Float 3 (existing “Lead Pump Start” float)
- 1 – Float 4 (existing “Pump Off” float)
- 1 – Generator Run
- 1 – Generator Fault (if available)
- 1 – Power Failure
- 16 – Spares

[4] Analog Inputs as follows:

- 1 – Wetwell Level (New MC L5 Transducer, listed below)
- 3 - Spare

[2] Analog Outputs as follows:

- 2 – Spares

The following items will be shipped separately for field mounting:

- (1) Yagi antenna with mounting U-bolts
- (1) lot of coaxial cable & connectors as needed
- (1) Submersible Pressure Transducer w/prewired cable & ¼” NPT fittings
- (1) Engineering, Programming & Testing
- (1) Five Year Parts and Labor Warranty on New Micro-Comm RTU**

4. (1) M1650 RTU Master/Central Unit at the Public Works Building

Micro-Comm will supply a new SCADA panel with a new NEMA 12 enclosure that includes an M1650 RTU module, I/O Sub-panel type construction, radio transceivers, 12VDC power supply & coaxial cable lightning arrestors. New coaxial cable, cable connectors and Yagi antennas will be supplied.

RTU panel to include:

- (1) Circuit Breaker
- (1) 12VDC Switcher Power Supply
- (1) Battery back-up, (20A/hr)
- (1) M1650 Single-Board RTU assembly
- (1) Unmanaged Ethernet Switch
- (1) Motorola Radio
- (1) Coaxial Lightning Arrestor, Patch Cord & Bracket
- (1) Micro-Comm Keypad & Display Module w/Cable

I/O to match existing SCADA I/O list

[4] Control Outputs as follows:

4 – Spares

[8] Discrete Inputs as follows:

1 – Power Failure

7 – Spares

[4] Analog Inputs as follows:

4 – Spares

[2] Analog Outputs as follows:

2 – Spares

The following items will be shipped separately for field mounting:

- (1) Yagi antenna with mounting U-bolts
- (1) lot of coaxial cable & connectors as needed
- (1) Engineering, Programming & Testing
- (1) Five Year Parts and Labor Warranty on New Micro-Comm RTU**

5. (1) SCADA SERVER - Office Desktop Computer System with SCADAviiew CSX HMI Software

Micro-Comm will supply a new Windows desktop computers running SCADAviiew CSX. The system will provide SCADAviiew CSX for control and monitoring and include graphics, tabular listing, trending and custom report generation. Micro-Comm will work with the customer to create custom graphic screens to fit the system. A new phone dialer and web interface will be included.

Computer equipment to include:

- (1) SCADAviiew CSX HMI software
- (1) SCADAdial Phone Dialer software & modem
- (1) SCADAweb Webpage for remote monitoring
- (1) Team Viewer Remote software
- (1) Dell Optiplex PC (16GB Ram, 1TB SSD, Windows 10)
- (2) 24" Color Monitor (2 per computer)
- (1) UPS
- (1) External hard drive for back-up
- (1) HP Office Jet Printer
- (1) Software installation, configuration and testing
- (1) Three Year Parts and Labor Warranty on Computer System Hardware**

Micro-Comm Project Management, Programming and Start-up Services.

The following items are included in this proposal.

- A. This proposal includes on-site meeting(s) for coordination with the City of Kirby, for installation and detailed schedule of the SCADA system implementation.
- B. Micro-Comm Engineering/Programming Labor. Micro-Comm will evaluate the existing site I/O and control. The new RTUs and HMIs will be fully programmed per the Kirby, TX control description. Micro-Comm will also fully set-up and test the system at our facility to minimize the field time for start-up.
- C. Micro-Comm Project Manager Start-up Labor. Micro-Comm will supply a factory project manager to be onsite to implement and test all of the proposed hardware and required software. This includes all travel and lodging expenses.
- D. Customer Training will be done during project Start-up and includes a secondary training session, to be conduct after project start-up. Usually, sixty to ninety days after startup.
- E. Submittals and O&Ms Manuals.
- F. 5 Year parts and labor warranty on Micro-Comm Equipment.
- G. 3 Year parts and labor warranty on Dell Computer Hardware.

PRICING - CONTRACT INFORMATION:

Proposal – New SCADA System.

Proposed Items Basic Price - Total Amount: \$ 65,996.00

OPTIONAL ESTIMATED INSTALLATION (Price to be added to Total System Price above):

Optional Installation by Micro-Comm based on others (owner or general contractor) providing all 120VAC power, power drops, flow meters, disconnects, pressure taps, pressure pits, road bores, pavement cuts, pavement patches, concrete cuts or bores and access to all sites.

Estimated Installation Price: \$ 16,000.00

(- Price estimated on an unseen basis, subject to change. \$4,000/replacement RTU)*

Items not included by Micro-Comm for this proposed work:

- 1) Valves, Pumps, MCCs, VFDs, Pump Control Panels, Breaker Panels, Chemical Panels/Skids, sensors, etc. are not included unless specifically listed.
- 2) Flow Meters, Mag Meters, and Chemical Analyzers are not included.
- 3) Any additional wiring outside the existing SCADA panel wiring.

Terms:

- 1) This proposal does NOT include taxes, insurance or bonding. Proposal is valid for 60 days. An invoice for the total purchase price will be issued upon shipment. Invoice payment terms net 30 days (based upon credit approval). Payment is required (less 10% retainage) prior to scheduling Micro-Comm Start-up.
- 2) This proposal is to be executed by copy of this proposal signed and a Micro-Comm approved Purchase Order. Please note, if a bonded contract (subtract) agreement is required please add an additional 1.5% to the total cost.
- 3) All prices are FOB factory, freight allowed.
- 4) The standard Micro-Comm contractual project is a based on a 180 day -completion period. Submittal Drawings will be provided in 60 days, after receipt of an approved/signed purchase order and including a copy of this proposal executed. Equipment will ship within 60 days of approved submittal drawings/Submittal Meeting. Project Start-up/Installation will be started no later than the 150th day of the project.

Accepted By: _____ Date: _____

Purchase Order Number: _____ Total PO Amount: \$ _____

End of Document/Proposal

Micro-Comm Customer References

Below are some Customer References that are somewhat close in proximity to the City of Kirby. We really pride ourselves on our customer service and customer relationship. Feel free to reach out and pick their brains about their Micro-Comm System.

Select Customer References:

- 1. Universal City, TX**
Randy Luensman
210-658-5364
- 2. Crocket County Water (Ozona, TX)**
Doug Meador
325-226-4800
- 3. Cotulla, TX**
David Wright
830-879-5812
- 4. Dilley, TX**
Adrian Martinez
830-457-4462
- 5. Garden Ridge, TX**
Steven Steinnetz
210-765-3332

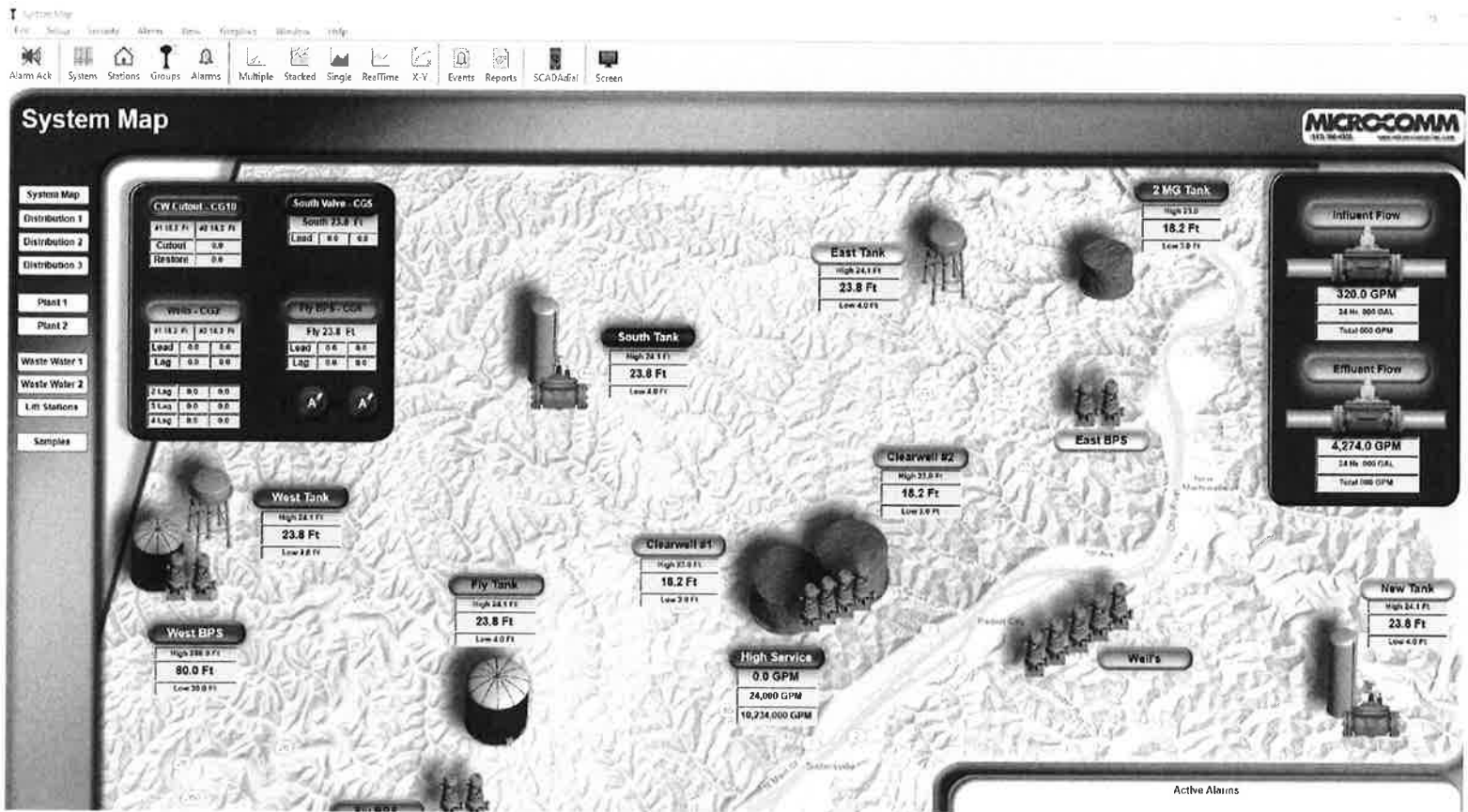


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(913) 390-4500 • www.micro-comm-inc.com

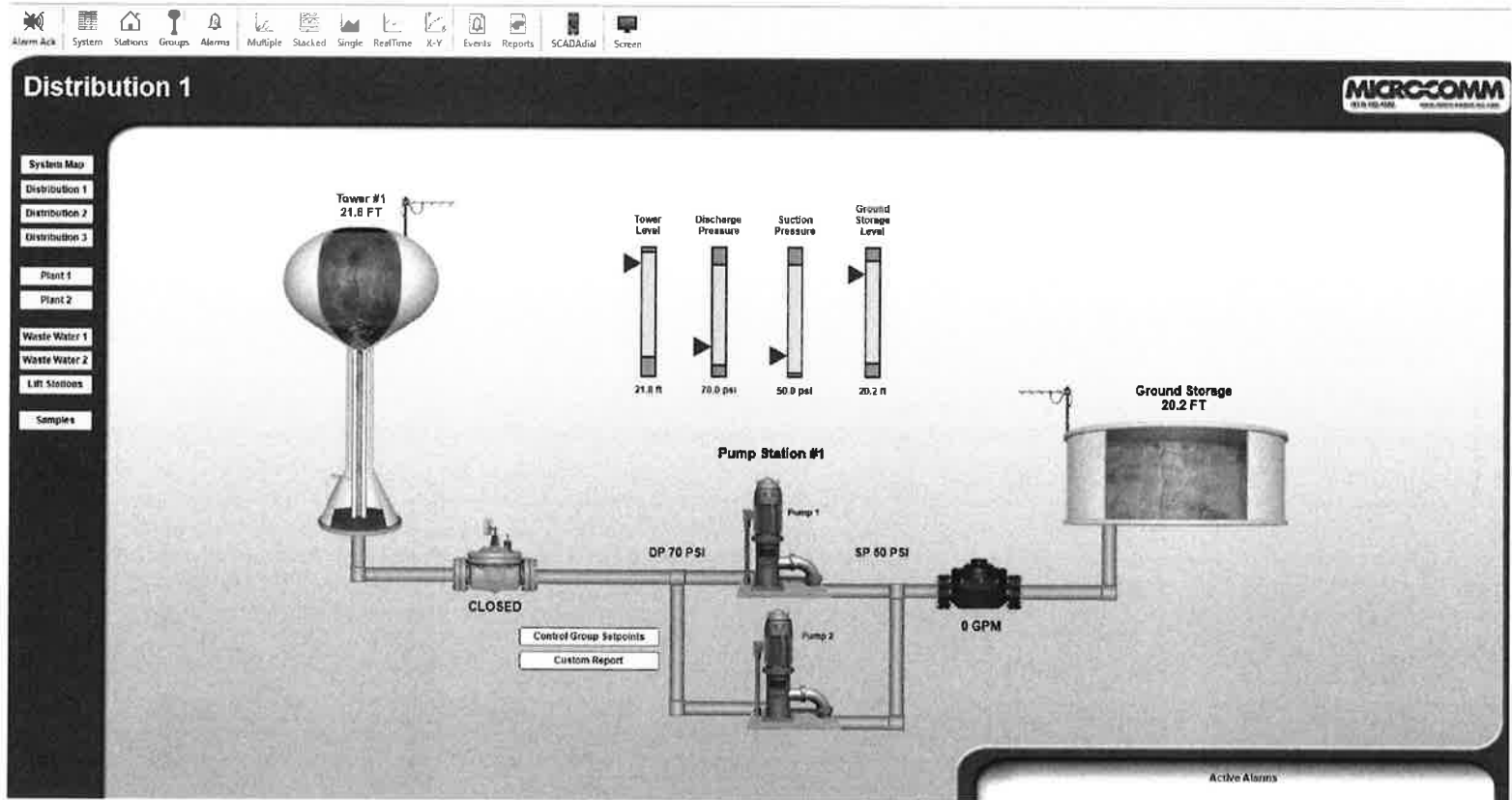
SCADAVIEW CSX OVERVIEW

On the following pages are some examples of what some of the screens for your new SCADA software will look like. Keep in mind these are examples and the whole system will be customized for the City of Kirby. Hopefully this will give you a feel of what some of the capabilities are and the user interface.

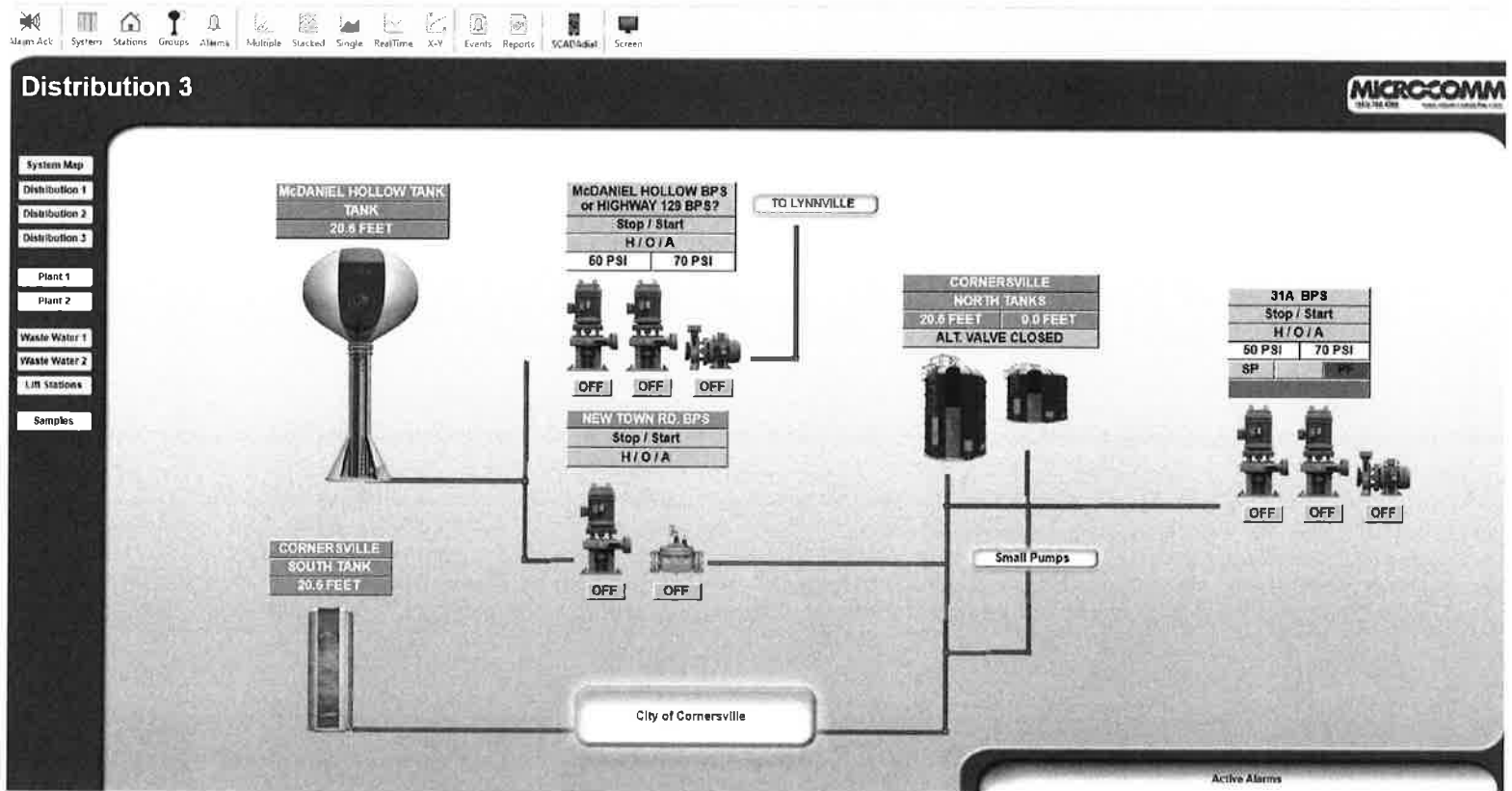
This is an example of a Map overview screen.



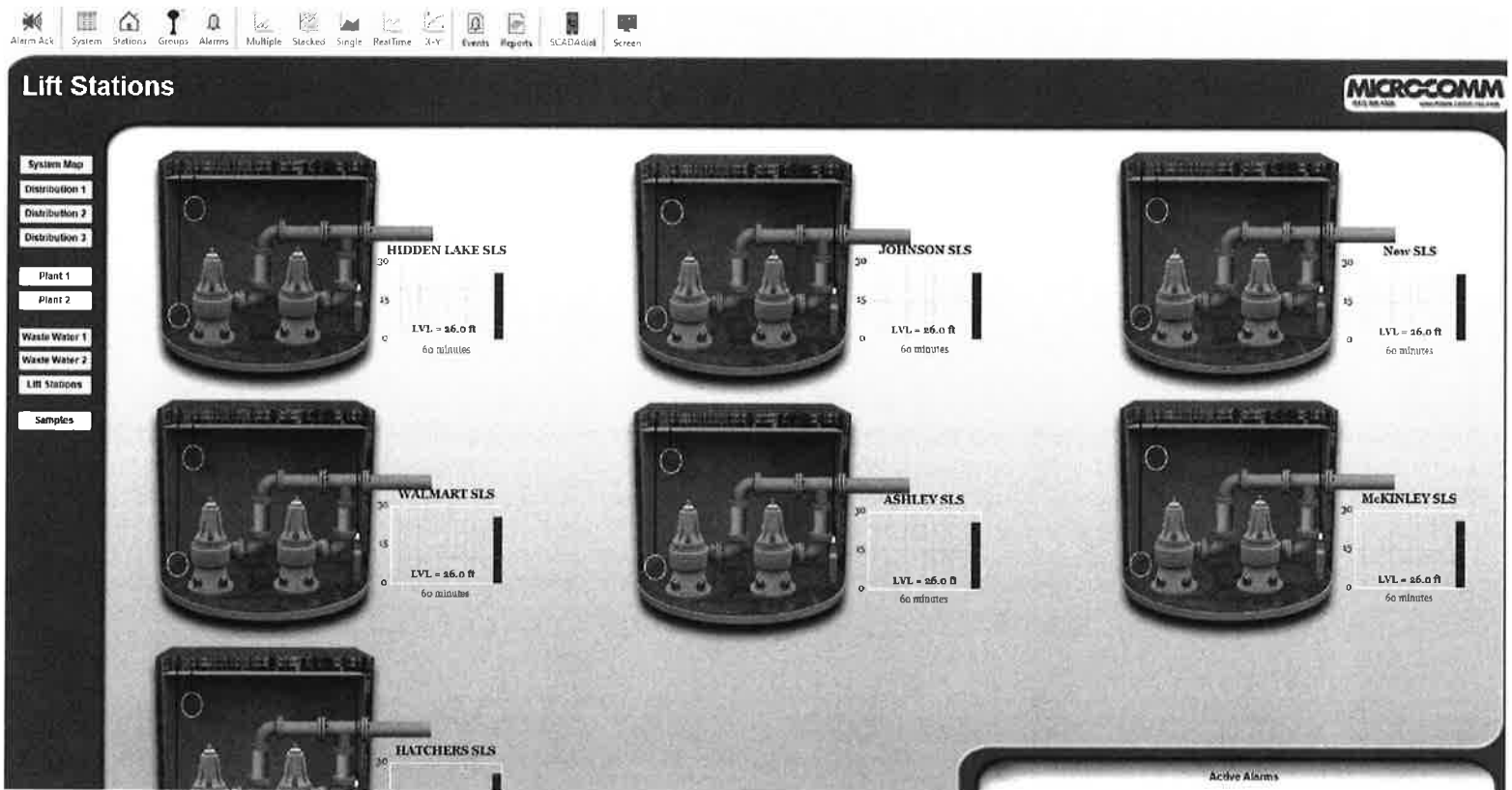
This is an example of a possible distribution screen.



This is an example of a possible distribution screen.

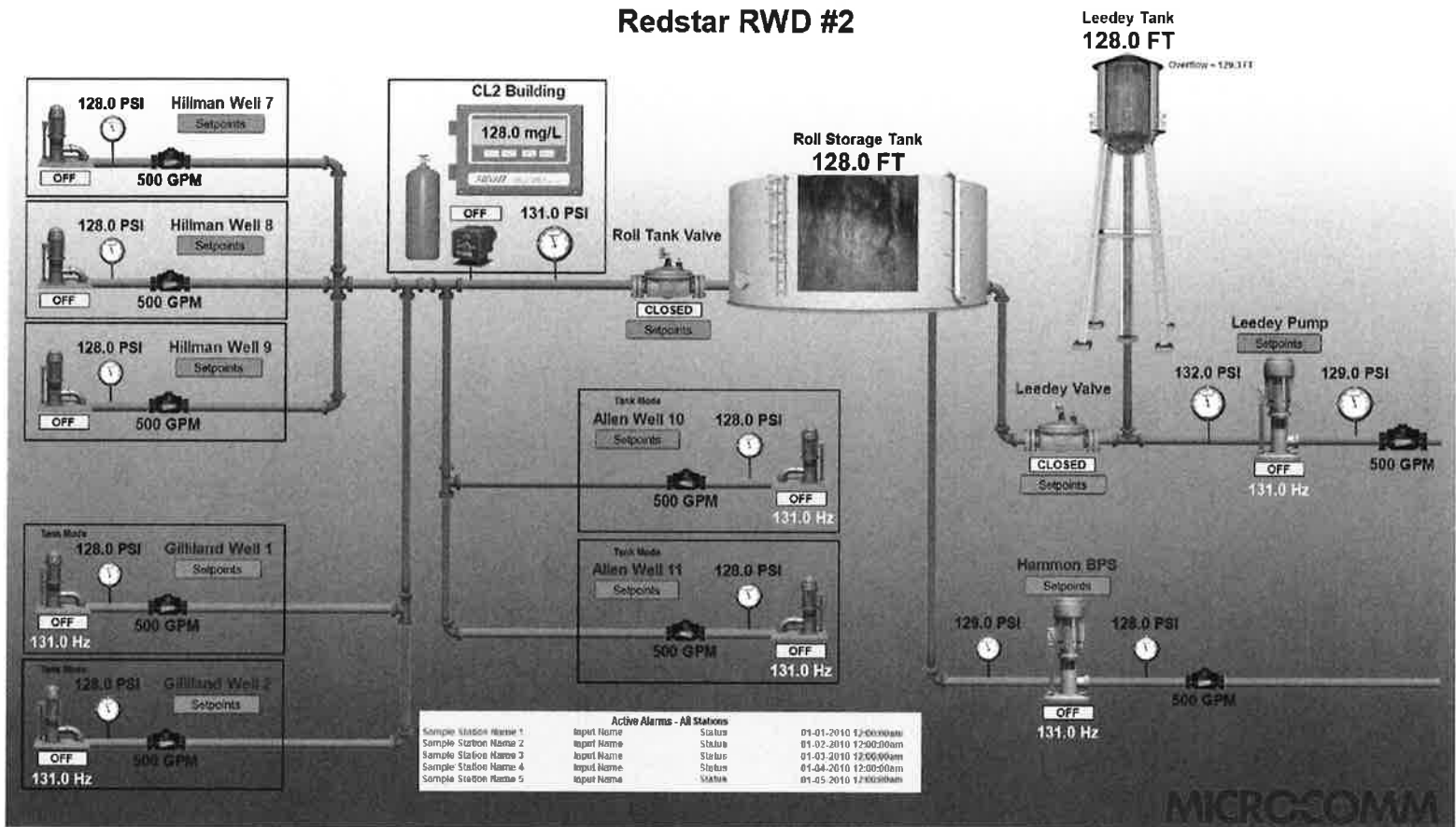


This is an example of a screen displaying multiple lift stations.

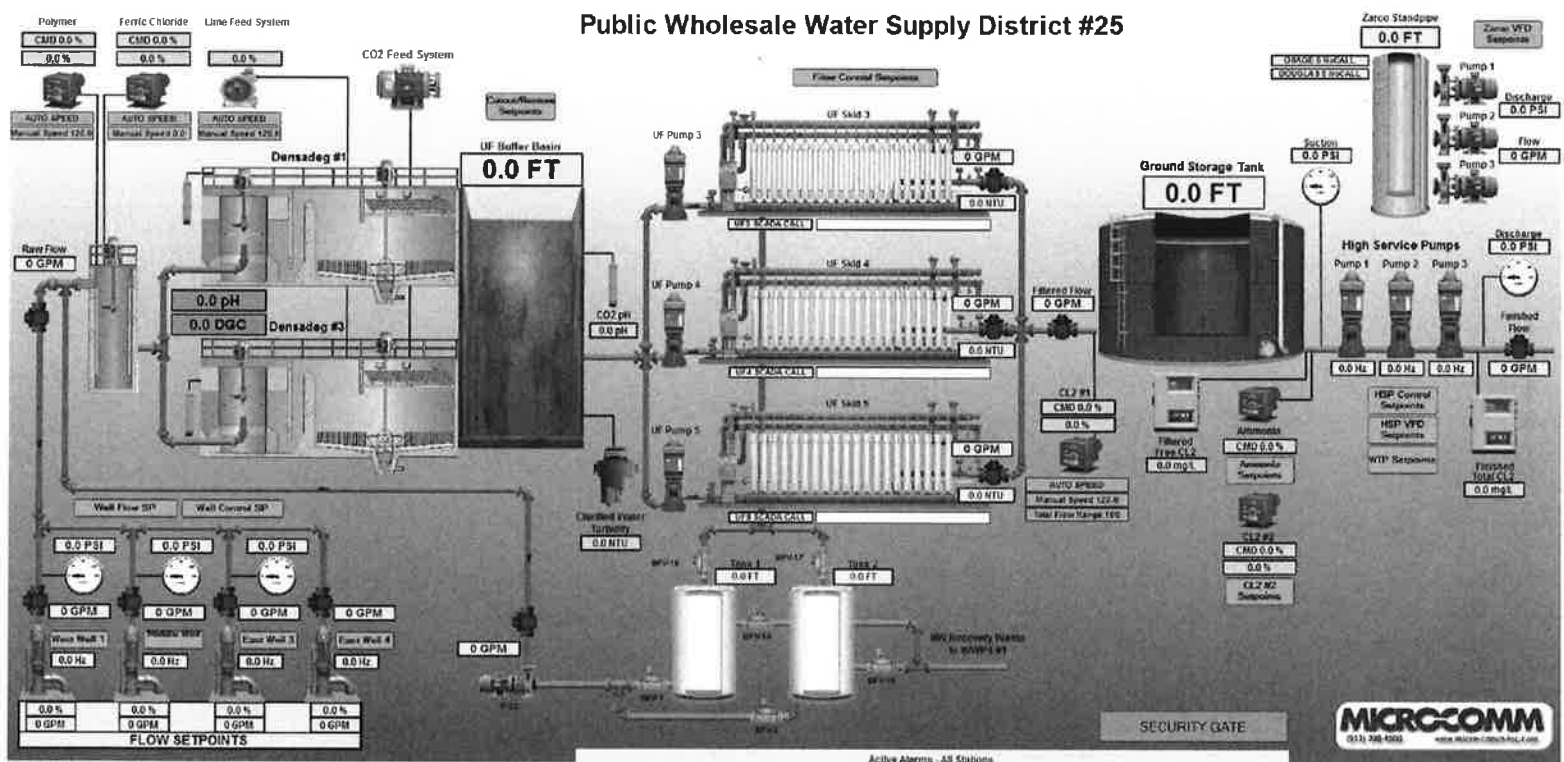


This is an Graphic overview example for a distribution system.

Redstar RWD #2



This is an Graphic overview example for a
Water Treatment Plant.



This is an example of the Station Display. This will have all of the detailed information for each location.

Station Display

Name
Pump Station #1

Addr
PH

Notes

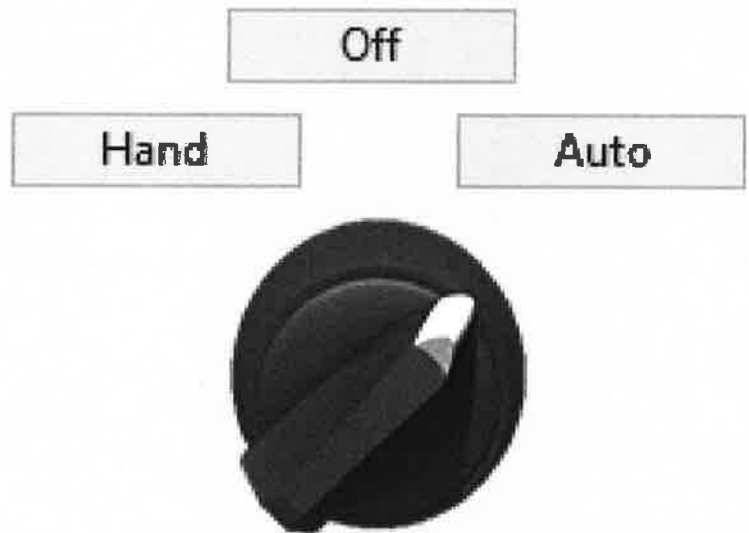
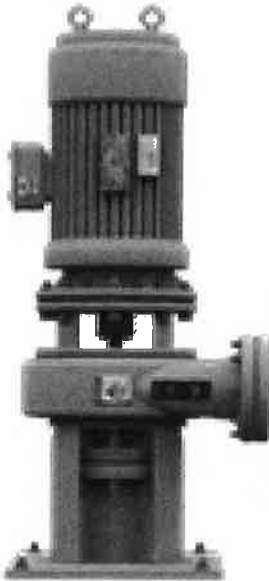
Levels	High/Low	Rate	Outputs	Discretes	Expansion	HOAs	Maintenance	Remote	Events	
Name		Value	Units	Status	Name		SYS	RTU	Mode	Status
Discharge Pressure		70.0	PSI		Pump #1		Auto	Auto	Standby	Off
Suction Pressure		50.0	PSI		Pump #2		Auto	Auto	Standby	Off
Water Temperature		0.0	dgF		High Discharge					
Pump 1 Speed		0.0	%		Bypass Valve				Standby	Off
Pump 2 Speed		0.0	%		Low Suction					
Pump 3 Speed		75.0	%		Power Fail					
Net Demand		0.0	GPM		Entry Alarm					
					Station Flood					

Flow Rate/Total	High/Low	Flow Setup	Station Status			
Name		Value	Units	Status	Station Data	Status
Flow Rate		0.0	GPM		RTU	Normal
Flow Total		10,234,000	GAL		CTU	Normal
24hr Flow Total		24,000	GAL		Data Quality	Valid
					Time Stamp	9:51:57a
					Date	8/25/22
					Data Age	00:00:01

This is an example of a Hand/Off/Auto switch for pump control. The operator would be able to click on a pump on the overview screen and pop-up this screen.

Pump Station #1 - Control Panel

Pump #1



Control Status Event Log Expanded Status Trend

Last Run: August 25, 2022 at 9:52:35 AM

SYS HOA	RTU HOA	Mode	Status	Hours	Cycles
Auto	AUTO	CALL	RUN	1.4	26

RESET

Control Group Setpoints

This is an example of a group screen. This is where setpoints for each site would be entered.

Control Group Setpoints

Name Pump Station #1 **#** 1 **Alternator** AUTO **Reset** ...

Control Setpoints

Events

Trend

Label	Stop	Start
Lead	24.0	18.0
Lag	0.0	0.0
3rd Pump	0.0	0.0
4th Pump	0.0	0.0

Time Clock Controls

Pre-Fill Rate	0.0
Time Inhibit (24hr)	0000
Time Restore (24hr)	0000
Override Stop	0.0
Override Start	0.0

Controlling Level Enables

1 <input checked="" type="checkbox"/> TH-A	5 <input type="checkbox"/>
2 <input type="checkbox"/>	6 <input type="checkbox"/>
3 <input type="checkbox"/>	7 <input type="checkbox"/>
4 <input type="checkbox"/>	8 <input type="checkbox"/>

This is an example of the Event Log. Here everything that is occurring in the system is recorded. Alarms, Setpoint changes, pump states, ect.

Event Logs

Log	Station Name	Start Date	End Date	Start Hour	End Hour	Filter
Alarm	All Stations	1/ 1/2014	1/ 1/2014	12 am	12 am	Search
Date/Time	Station Name	Input Name	Message			
01-01-2014 02:51:51p	GE Backpulse Pumps	Train #5 Pump #1 LOW FLOW	Alarm Acknowledged			
01-01-2014 02:45:15p	GE Backpulse Pumps	Train #5 Pump #1 LOW FLOW	Alarm Cleared			
01-01-2014 02:42:10p	GE Backpulse Pumps	Train #5 Pump #1 LOW FLOW	Alarm			
01-01-2014 02:14:40p	Plant Influent Valve	GE CAPACITY LIMIT	LIMIT Cleared			
01-01-2014 02:00:31p	GE TRAIN #4	Trans-Membrane-PSI	Low Cleared (-5.97PSI)			
01-01-2014 01:56:03p	GE TRAIN #4	Trans-Membrane-PSI	Low Acknowledged			
01-01-2014 01:55:28p	GE TRAIN #4	Trans-Membrane-PSI	Low (-6.01PSI)			
01-01-2014 01:55:24p	GE TRAIN #4	Trans-Membrane-PSI	Low Cleared (-5.98PSI)			
01-01-2014 01:55:19p	GE TRAIN #4	Trans-Membrane-PSI	Low (-6.0PSI)			
01-01-2014 01:55:06p	GE TRAIN #4	Trans-Membrane-PSI	Low Cleared (-5.99PSI)			
01-01-2014 01:55:02p	GE TRAIN #4	Trans-Membrane-PSI	Low (-6.0PSI)			
01-01-2014 01:47:41p	Plant Influent Valve	GE CAPACITY LIMIT	Alarm Acknowledged			
01-01-2014 01:47:09p	Plant Influent Valve	GE CAPACITY LIMIT	LIMIT			
01-01-2014 11:48:14a	GE Backpulse Pumps	Backpulse Level HIGH	Alarm Acknowledged			
01-01-2014 11:45:46a	GE Backpulse Pumps	Backpulse Level HIGH	Alarm			
01-01-2014 10:26:16a	Plant Influent Valve	GE CAPACITY LIMIT	LIMIT Cleared			
01-01-2014 10:04:17a	Plant Influent Valve	GE CAPACITY LIMIT	Alarm Acknowledged			
01-01-2014 09:59:04a	Plant Influent Valve	GE CAPACITY LIMIT	LIMIT			
01-01-2014 06:33:37a	Rapid Mixer's	VFD1 Analog ALM	Alarm Acknowledged			
01-01-2014 05:38:04a	Rapid Mixer's	VFD1 Analog ALM	Alarm Cleared			
01-01-2014 05:37:37a	Rapid Mixer's	VFD1 Analog ALM	Alarm			
01-01-2014 03:44:29a	Rapid Mixer's	VFD1 Analog ALM	Alarm Cleared			
01-01-2014 03:42:20a	Rapid Mixer's	VFD1 Analog ALM	Alarm			

Local Event Log: 23 events

Local Event Log: 23 events

This is an example of a Pump Report.
SCADAview has multiple built-in reports and
the option to customize reports for each
individual customer.

Reports

Daily Pump Report Analog Report Pump Runtime Report Custom Daily Reports Custom Timed Reports

Station Name Start Date End Date Runtimes
 Pump Station #1 1/1/2014 1/31/2014 Hours



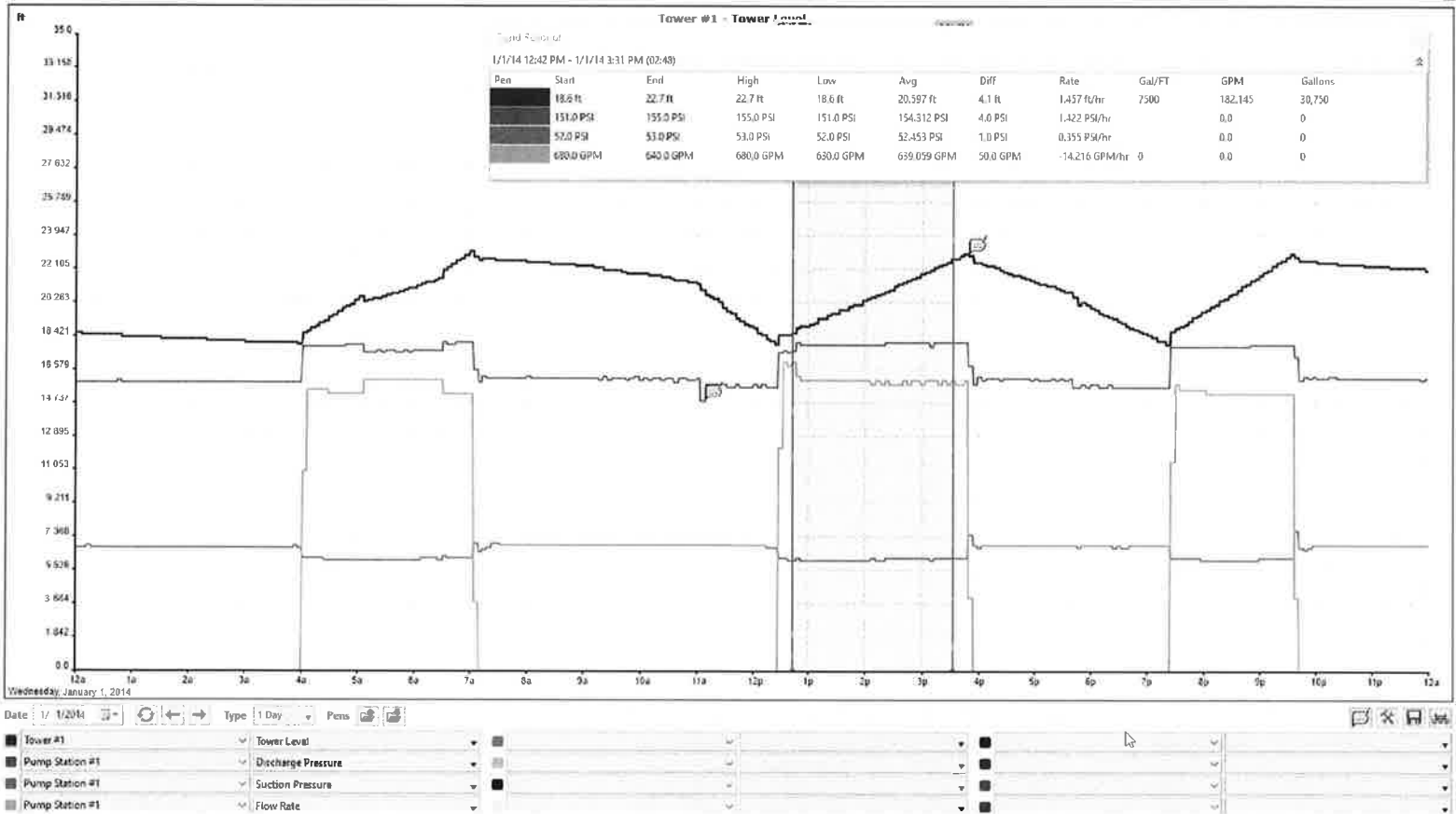
SCADAview CSX Demo System

Pump Station #1 - Daily Pump Report for January 1, 2014 to January 31, 2014

Date	Runtime (hours)								Flow Total	Flow Rate High	Flow Rate Low	Flow Rate NZAvg
	#1	#2	#3	#4	#5	#6	#7	#8	GAL	GPM	GPM	GPM
01-01-2014	5.25	3.35	0.00	0.00	0.00	0.00	0.00	0.00	327,000	680.0	0.0	610.188
01-02-2014	2.37	4.48	0.00	0.00	0.00	0.00	0.00	0.00	266,000	680.0	0.0	627.088
01-03-2014	2.55	6.17	0.00	0.00	0.00	0.00	0.00	0.00	338,000	670.0	0.0	622.176
01-04-2014	3.95	3.12	0.00	0.00	0.00	0.00	0.00	0.00	270,000	680.0	0.0	614.475
01-05-2014	3.45	2.67	0.00	0.00	0.00	0.00	0.00	0.00	235,000	680.0	0.0	616.472
01-06-2014	4.98	3.92	0.00	0.00	0.00	0.00	0.00	0.00	344,000	660.0	0.0	620.919
01-07-2014	3.68	2.98	0.00	0.00	0.00	0.00	0.00	0.00	254,000	680.0	0.0	606.908
01-08-2014	2.75	5.92	0.00	0.00	0.00	0.00	0.00	0.00	335,000	670.0	0.0	619.457
01-09-2014	4.38	2.57	0.00	0.00	0.00	0.00	0.00	0.00	265,000	680.0	0.0	615.704
01-10-2014	3.47	2.92	0.00	0.00	0.00	0.00	0.00	0.00	245,000	680.0	0.0	618.087
01-11-2014	5.45	3.27	0.00	0.00	0.00	0.00	0.00	0.00	333,000	680.0	0.0	612.495
01-12-2014	2.47	2.78	0.00	0.00	0.00	0.00	0.00	0.00	202,000	670.0	0.0	612.531
01-13-2014	3.43	6.07	0.00	0.00	0.00	0.00	0.00	0.00	367,000	660.0	0.0	619.606
01-14-2014	4.62	3.58	0.00	0.00	0.00	0.00	0.00	0.00	318,000	660.0	0.0	621.932
01-15-2014	5.83	2.35	0.00	0.00	0.00	0.00	0.00	0.00	310,000	650.0	0.0	611.409
01-16-2014	3.08	3.42	0.00	0.00	0.00	0.00	0.00	0.00	251,000	680.0	0.0	623.744
01-17-2014	3.78	2.73	0.00	0.00	0.00	0.00	0.00	0.00	252,000	670.0	0.0	612.319
01-18-2014	3.62	4.15	0.00	0.00	0.00	0.00	0.00	0.00	297,000	670.0	0.0	618.706
01-19-2014	5.03	2.87	0.00	0.00	0.00	0.00	0.00	0.00	313,000	700.0	0.0	635.611
01-20-2014	5.35	5.18	0.00	0.00	0.00	0.00	0.00	0.00	417,000	700.0	0.0	636.949
01-21-2014	5.72	4.98	0.00	0.00	0.00	0.00	0.00	0.00	427,000	690.0	0.0	644.137
01-22-2014	6.67	5.70	0.00	0.00	0.00	0.00	0.00	0.00	491,000	680.0	0.0	640.964
01-23-2014	3.63	6.78	0.00	0.00	0.00	0.00	0.00	0.00	420,000	690.0	0.0	644.541
01-24-2014	6.45	4.87	0.00	0.00	0.00	0.00	0.00	0.00	445,000	680.0	0.0	632.625

This is an example of a trend graph. There are multiple types of trend graphs built in to SCADAview. This is probably our most popular. You can display up to 12 items and move a line over to see detailed information at a particular time.

Trend Graph



This is an example of some of the set-up screens for the phone dialer. The user can create a master phone list and then set the dialing order. Text messaging and email are available as well.

User Options

Name

Jim

PIN

54321

Phone Number

1-800-555-1234

☐ SMS Text Message

☐ Email

Email To Address

Email From Address

☐ Send email only if dialing failed

☐ Numeric Pager

Pager Message

Weekly Schedule (On Call)

☒ Sunday
 ☒ Thursday

☒ Monday
 ☒ Friday

☒ Tuesday
 ☒ Saturday

☒ Wednesday

Email Server

Username

Password

☐ Use TLS/SSL

Port

587

Test Dial

Test Email

Close

Save

SCADA Dial CSX DEMO

File

Edit

Setup

Security

Help

Dialer Status: Disabled

Alarms

Select Dialing Group

Water System

Users

Jay

Jim

Dialing Order (Water System)

Jim

Jay

Add...

Delete

Edit...

Duplicate

Custom Voice Files

Voice Recording

Station Alarms

Global Alarms

Schedule

Group Names

Settings

Log

?

Save

Station Alarms

Select Station

Pump Station #1

Dialing Group

Water System

☐ Ignore Alarm Disables

Station Vox File

Alarm Selection

Current Setpoints

Input	Name	Label	Dial	Current Value
LOS	Remote Loss Of Signal		<input type="checkbox"/>	0
PLCLOS	PLC/NET Loss Of Signal		<input type="checkbox"/>	0
AI1	Discharge Pressure	DP	<input checked="" type="checkbox"/>	70.0
AI2	Suction Pressure	SP	<input checked="" type="checkbox"/>	50.0
AI3	Water Temperature	WT	<input type="checkbox"/>	0.0
AI4	Pump 1 Speed	P1S	<input type="checkbox"/>	0.0
AI5	Pump 2 Speed	P2S	<input type="checkbox"/>	0.0
AI6	Pump 3 Speed	P3S	<input type="checkbox"/>	75.0
AI7	Net Demand	ND	<input type="checkbox"/>	0.0
FR1	Flow Rate	FR	<input type="checkbox"/>	0.0
FT1	24hr Flow Total	FT	<input type="checkbox"/>	24,000

Check All

Uncheck All

Close

Save

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8.c.

8. Discussion And Possible Action

Discussion And Possible Action On Code Of Conduct For Board, Commission And
Committee Members

The old and new proposed Code of Conduct are included. The City Attorney's office was asked to review and provide feedback.



Proposed

Code of Ethics and Conduct for Board, Commission, and Committee Members

Members must uphold values of professional and personal ethics that exemplify the highest of standards and demonstrate impartiality, honesty, integrity, respect, and transparency.

Professionalism includes behavior befitting a member of any board, commission, or committee as they perform their duties. Specifically, during meetings, board, commission, and committee members will preserve order and decorum, will not interrupt or delay proceedings, and will not refuse to obey the requests of the presiding officer or any procedures and policies adopted by the City of Kirby.

Impartiality means neutrality and lack of bias in the application of decision-making by members.

Honesty means to be truthful and fair in your dealings with city matters, and free from deceit or fraud.

Integrity means that all members agree to uphold the intent of this policy and govern their actions accordingly. This includes perceived nepotism on any board, commission, or committee that receives city funds for budgetary purposes.

Respect means members will refrain from rude and disrespectful remarks and will not belittle other members, city staff members, or members of the public, to include social media or other communication entities (phone, text, email, online media).

Transparency means that the city provides open access to information concerning actions and funds pertaining to city operations.

Members must incorporate the use of a microphone during all proceedings so that their statements may be clearly heard. No whispering or sharing notes will be allowed during meetings. All meetings of board, commission and committees must be videorecorded, whether in open or executive session, as per the Open Meetings Act.

Members will follow all city ordinances and uphold the laws of the State of Texas.

Members will not condone any unethical or illegal activity. All members agree to uphold the intent of this policy and govern their actions accordingly.

I, _____ (print) received the City of Kirby Board, Commission, and Committee Member Code of Ethics and Conduct on _____, for the (Board, commission, committee) _____. I recognize that any violation of this policy may result in my removal and could prevent future appointments.

X _____
(signature)

City Secretary _____
(signature)

Old



Code of Conduct for Board, Commission and Committee Members

1. During meetings, Board, Commission and Committee Members (Members) shall preserve order and decorum, shall not interrupt or delay proceedings, and shall not refuse to obey the requests of the presiding officer or any procedures and policies adopted by the City of Kirby.
2. Members shall demonstrate respect and courtesy to each other, to City staff members and to members of the public appearing before them.
3. Members shall refrain from rude and derogatory remarks and shall not belittle other Members, City staff members, or members of the public.
4. Members will not use their position to secure special privileges and shall avoid situations that create a perception of bias or partiality in regard to a question before them.
5. Members will not condone any unethical or illegal activity. All members agree to uphold the intent of this policy and govern their actions accordingly.

I, _____ received the City of Kirby Board, Commission and Committee Member Code of Conduct on _____ upon appointment to the _____. I recognize that any violation of this policy may result in my removal and could prevent future appointments.

X. _____

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. d.

8. Discussion And Possible Action

Discussion And Possible Action On Infrastructure Projects Contract Proposal
Criteria

Council Member Garza requested this item.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. e.

8. Discussion And Possible Action

Discussion And Possible Action To Appoint Members To The Planning And Zoning
Commission

There are currently two vacancies for terms expiring August 2024. A roster is included.

PLANNING & ZONING COMMISSION
Terms of Office

Clay McBee	TERM Expires August 2023
VACANT	TERM Expires August 2024
Julie Hinojosa	TERM Expires August 2023
Alexandra D. Ebert	TERM Expires August 2024
VACANT	TERM Expires August 2024
Council Liaison:	
(Council Liaison Mayor Kim Aldrich)	

(SEPTEMBER 2022)

<u> X </u>	DISCUSSION AND POSSIBLE ACTION ITEMS
<u> </u>	SPECIAL CONSIDERATION
<u> </u>	CONSENT AGENDA
<u> </u>	PUBLIC HEARING
<u> </u>	PRESENTATION
<u> </u>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. f.

8. Discussion And Possible Action

Discussion And Possible Action To Appoint Members To A City Festival Planning Committee

Council agreed to establish a City Festival Planning Committee of ten members.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. g.

8. Discussion And Possible Action

Discussion And Possible Action To Appoint Members To An Ordinance Review Committee

Council voted to establish an Ordinance Review Committee made up of five members. Members must be Kirby residents and one appointee should be a resident with code compliance experience.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. h.

8. Discussion And Possible Action

Discussion And Possible Action To Appoint Members To A Charter Review Commission

Section 12.11 of the City Charter that outlines a Charter Review Commission is included.

Council will appoint seven members.

Section 12.11 Charter Review Commission:

At least every six years since the last appointment of a Charter Review Commission, the City Council shall appoint a Charter Review Commission consisting of seven citizens of the City of Kirby.

- (a) Duties of the Commission:
 - (1) Inquire into the operation of the city government under the Charter provisions and determine whether any such provisions require revision. To this end, public hearings may be held; and the commission shall have the power to compel the attendance of any officer or employee of the City and require the submission of any of the City records, which it may deem necessary to the conduct of such hearing.
 - (2) Propose any recommendations it may deem desirable to insure compliance with the provisions of the Charter by the several departments of the City government.
 - (3) Propose, if it deems desirable, amendments to this Charter to improve the effective application of the Charter to current conditions.
 - (4) Report its findings and present its proposed amendments, if any, to the Council.
- (b) Action by the Council: The Council shall receive and have published in the designated official public newspaper of the City and posted on the official website of the City any report presented by the Charter Review Commission; shall consider any recommendations made; and if any amendments be presented as of such report, shall order such amendment or amendments to be submitted to the voters of the City in the manner provided by the laws of the State of Texas, as now or hereafter amended.
- (c) Term of Office: The term of office of such Charter Review Commission shall be six (6) months, or sooner if a report is presented to the City Council prior to said term of office. If during such six (6) month term no report is presented to the City Council, then all records of the proceedings of such Commission shall be filed with the person performing the duties of the City Secretary and shall become public record.

(Res. No. R-2021-734 , § 15, 5-6-2021)

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. i.

8. Discussion And Possible Action

Discussion and Possible Action To Appoint And Re-Appoint Members To The Crime Control And Prevention District Board

Council postponed this item last meeting. The Crime Control Board will meet on Tuesday, October 18th to review applications and make a recommendation.



**APPLICATION FOR VOLUNTEERS
FOR CITY BOARDS/COMMISSIONS/AND COMMITTEES**

PERSONAL DATA

Salazar, Joe W.
(Last Name) (First Name) (Initial)

3506 Ackerman Rd.
(Street Address)

Kirby, Tx. 78219
(City) (State) (Zip Code)

Phone Number: . . . mail Address: _____

Position(s) applying for: Crime Control + Prevention District Board

Are you a registered voter? ☒ Yes ☐ No

When would you be available to start? Immediately

Do you currently serve on any City Boards, Commissions or Committees? Yes ☒ No

If yes, list them: _____

Have you ever been employed with the City of Kirby? ☒ Yes ☐ No If yes, date(s): Ending Date 02-06-04

Are you or your spouse related to any elected official or employee of the City of Kirby? Yes ☒ No

EDUCATION AND TRAINING:

Name of Schools Attended and Location	Approx. Dates Attended	Major Field	Degree Received
<u>Thomas A. Edison High</u>	<u>74'-78'</u>		<u>Diploma</u>
<u>SAC</u>	<u>78'-81'</u>	<u>CJ.</u>	<u>Associate's</u>

SKILLS:

The following space is provided for other information concerning special training, interests, or any other data you wish to provide. License: Teller, PO, Instructor, FTO, T Cole Award:
PO, Intermediate PO, Advance PO, Master PO, Investigator:
Death Scenes, Child Abuse, Special Investigator, Narcotic
Interdiction, Family Violence, Other: Management &
Supervision, Juvenile Justice, Asset Forfeiture, Crisis
Intervention, School Resource Officer, Active Shooter.
25 Letters of Appreciation and Awards.

CONVICTIONS:

Have you ever been convicted of a Felony or other crime? Yes No

If yes, date: _____

If yes, please explain (You may omit convictions for minor traffic violations):

REFERENCES: (If Desired)

List three persons not related to you who are qualified to describe your capabilities for the position you seek.

Name	Address	Phone	Occupation
George Fuentes	5117 Swann		Auto Body Tech
Benita Saldana	5118 Swann		Bank Executive
George Dranowski	5119 Desert Glass		Police Chief

I certify that the statements and information contained herein are true, complete, and correct to the best of my knowledge, I understand that the information will be used only for the purpose of evaluating my application for volunteer service. A photocopy of this authorization shall be as valid as the original.

Signature of Applicant

Joe W. S. Lopez

Date:

8-16-22



**APPLICATION FOR VOLUNTEERS
FOR CITY BOARDS/COMMISSIONS/AND COMMITTEES**

PERSONAL DATA

BARBOZA

DAVID

(Last Name)

(First Name)

(Initial)

2402 ROSEVILLE

(Street Address)

SAN ANTONIO

TEXAS

78219

(City)

(State)

(Zip Code)

Phone Number: () _____

Email Address: _____

Position(s) applying for: Crime Control and Prevention District

Are you a registered voter? ☒ Yes ☐ No

When would you be available to start? Soon as I am approved by the City Council

Do you currently serve on any City Boards, Commissions or Committees? ☒ Yes ☐ No

If yes, list them: Kirby Senior Center President

Have you ever been employed with the City of Kirby? ☒ Yes ☐ No If yes, date(s): 01/2017 11/2017

Are you or your spouse related to any elected official or employee of the City of Kirby? Yes ☐ No ☒

EDUCATION AND TRAINING:

Name of Schools Attended and Location	Approx. Dates Attended	Major Field	Degree Received
San Antonio Police Academy	March 2000	CORRECTION OFFICER	correction officer certification

SKILLS:

The following space is provided for other information concerning special training, interests, or any other data you wish to provide.

Held Texas Law Enforcement Telecommunications System Access (TLETS) Certification

Held TCLEOSE (Texas Commission on Law Enforcement Officer Standards and Education) Certification

Held Texas Crime Information Center and National Crime Information Center (TCIC/NCIC) Certification

CONVICTIONS:

Have you ever been convicted of a Felony or other crime? Yes ☐ No ☒

If yes, date: _____

If yes, please explain (You may omit convictions for minor traffic violations):

NONE

REFERENCES: (If Desired)

List three persons not related to you who are qualified to describe your capabilities for the position you seek.

Name	Address	Phone	Occupation

I certify that the statements and information contained herein are true, complete, and correct to the best of my knowledge, I understand that the information will be used only for the purpose of evaluating my application for volunteer service. A photocopy of this authorization shall be as valid as the original.

Signature of Applicant: _____

Date: _____

7-19-22



APPLICATION FOR VOLUNTEERS FOR CITY BOARDS/COMMISSIONS/AND COMITTEES

PERSONAL DATA

4:15 (Last Name) Sally (First Name) J (Initial)

5202 CROWN LN (Street Address)

Kirby (City) TX (State) 78219 (Zip Code)

Phone Number: _____ Email Address: _____

Position(s) applying for: Kirby Crime Control

Are you a registered voter? ☒ Yes ☐ No

When would you be available to start? Now

Do you currently serve on any City Boards, Commissions or Committees? Yes ☐ No ☒

If yes, list them: np

Have you ever been employed with the City of Kirby? Yes ☐ No ☒ If yes, date(s): _____

Are you or your spouse related to any elected official or employee of the City of Kirby? Yes ☐ No ☒

EDUCATION AND TRAINING:

Name of Schools Attended and Location	Approx. Dates Attended	Major Field	Degree Received
<u>Samuel Clemens Schurz</u>	<u>1973</u>	<u>GED</u>	<u>-</u>
<u>Auditor H.H. Mich</u>	<u>1959</u>		

SKILLS:

The following space is provided for other information concerning special training, interests, or any other data you wish to provide.

Sales, Cashier

CONVICTIONS:

Have you ever been convicted of a Felony or other crime? Yes No

If yes, date: _____

If yes, please explain (You may omit convictions for minor traffic violations):

NA

REFERENCES: (If Desired)

List three persons not related to you who are qualified to describe your capabilities for the position you seek.

Name	Address	Phone	Occupation
Bonnie	4819		Retired
Glenda	Cinderella		
Curtis	5022		Retired
	Cinderella		US 6057
Michael L. L. L.	2812 Red Schoffe		Retired

I certify that the statements and information contained herein are true, complete, and correct to the best of my knowledge, I understand that the information will be used only for the purpose of evaluating my application for volunteer service. A photocopy of this authorization shall be as valid as the original.

Signature of Applicant: _____

Sally J. Hitt

Date: _____

10/04/22

<u> X </u>	DISCUSSION AND POSSIBLE ACTION ITEMS
<u> </u>	SPECIAL CONSIDERATION
<u> </u>	CONSENT AGENDA
<u> </u>	PUBLIC HEARING
<u> </u>	PRESENTATION
<u> </u>	WORKSHOP

C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. j.

8. Discussion And Possible Action

Discussion And Possible Action To Re-Appoint Members To The Beautification
And Recycle Committee

The following members wish to be re-appointed to a term expiring October 1, 2024:

Katherine E. McGarity

Maria Lozano

Patricia Baber

There is also one vacancy with a term expiring October 1, 2024.

BEAUTIFICATION AND RECYCLE COMMITTEE

KATHERINE E. McGARITY, CHAIRPERSON	TERM: OCTOBER 1, 2022
BARBARA HERB, VICE-CHAIRPERSON	TERM: OCTOBER 1, 2023
GLENDA EHLERS-CURTIS	TERM: OCTOBER 1, 2023
MARIA LOZANO	TERM: OCTOBER 1, 2022
PATRICIA BABER	TERM: OCTOBER 1, 2022
ALICE MOCZYGEMBA	TERM: OCTOBER 1, 2023
VACANT	TERM: OCTOBER 1, 2022

(Council Liaison – Mayor Pro-Tem Janeshia Grider)

(OCTOBER 2022)

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. k.

8. Discussion And Possible Action

Discussion And Possible Action To Re-Appoint Members To The Building And Standards Commission

The following members wish to be re-appointed to a term expiring October 1, 2024:

Kristina Aldrup

Richard Bundick is serving as an alternate member. If Council would consider appointing him as a regular member to the Building and Standards Commission he would be available to continue serving.

Building and Standards Commission

REGULAR MEMBERS

CHAIRPERSON
JACK MAJOR

TERM & CONTACT INFO

OCTOBER 1, 2023

KRISTINA ALDRUP

OCTOBER 1, 2022

VACANT

OCTOBER 1, 2022

LEXIE POTTER

OCTOBER 1, 2023

JAKUB KOSIBA

OCTOBER 1, 2023

ALTERNATE MEMBERS

RICHARD BUNDICK

OCTOBER 1, 2023

VACANT

OCTOBER 1, 2023

VACANT

OCTOBER 1, 2022

VACANT

OCTOBER 1, 2022

STAFF

FRANK SALAZAR
112 Bauman

SECRETARY

PATTY COX
112 Bauman

(Council Liaison – Michael Martin)

(OCTOBER 2022)

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

C I T Y O F K I R B Y
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. I.

8. Discussion And Possible Action

Discussion And Possible Action On A Kirby Kids Business Program

Council Member Walczyk requested this item and provided the information included.

Business Kids Program

Date _____

Kirby Kids Drink Sale Permit

Drink Type _____

Name: _____



Patty Cox Kirby City Secretary

Tommy Calvert Commissioner Precinct 4

AN ACT

relating to the local regulation of the sale of lemonade or other beverages by children.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. The heading to Chapter 250, Local Government Code, is amended to read as follows:

CHAPTER 250. MISCELLANEOUS REGULATORY AUTHORITY [~~OF~~
~~MUNICIPALITIES AND COUNTIES~~]

SECTION 2. Chapter 250, Local Government Code, is amended by adding Section 250.009 to read as follows:

Sec. 250.009. CERTAIN SALES OF BEVERAGES BY CHILDREN.
Notwithstanding any other law, a municipality, county, or other
local public health authority may not adopt or enforce an
ordinance, order, or rule that prohibits or regulates, including by
requiring a license, permit, or fee, the occasional sale of
lemonade or other nonalcoholic beverages from a stand on private
property or in a public park by an individual younger than 18 years
of age.

SECTION 3. Chapter 202, Property Code, is amended by adding

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

C I T Y O F K I R B Y
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. m.

8. Discussion And Possible Action

Discussion And Possible Action On A Senior Citizens House Painting Program

Council Member Walczyk requested this item and provided the information included.



Senior House Painting Program

Before filling out the application, please read the following guidelines. This must be signed and returned with your application.

1. This program is strictly for senior citizens over 65 years or 60 with a disability.
2. This program is only for painting the outside of your home, not doing repairs. If repairs are needed, we can give your information to the County Commissioner's office for additional help.
3. The home will have to be inspected by our team to be ranked by level of need prior to accepting the application.
4. We are encouraging you to reach out to your families for help with the process, although we will have volunteers available.
5. The original applications will be authorized by two council member's signatures to ensure that no copies are made available. You may not share a copy of your application with anyone else.
6. You must pick up your own application and a photo ID is required to show residency.
7. Applications will be available at City Hall and the Kirby Senior Center. There will be a limited number of applications.
8. If selected by this program, any animals must be restrained or removed from the yard (front and/or back) for the safety of our volunteers.

I have read and understood the rules for applying for this program and agree to comply with all.

(Please print name)

Signature

Date

Application for the Senior House Painting Program

App # _____

This program is for painting only the OUTSIDE of your home.

Name _____

Address _____

Phone _____

Age _____

Own your home? Yes No Explain



Number of years in this home? _____

Disability: Yes No Explain

Times to contact _____

Additional information

Signature of Applicant _____ Date _____

----- Do Not Write Below This Line -----

Council Member D. Walczyk

Council Member M. Martin

Notes:

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. n.

8. Discussion And Possible Action

Discussion And Possible Action To Accept Donation Of Fire Hose From Bexar
County ESD 11

Bexar County ESD 11 wishes to donate 1,400 feet of rubber covered 5" hose to the Kirby
Fire Department. A letter from them is included.



EMERGENCY SERVICES DISTRICT 11

**4511 Texas Palm Dr.
Converse, Texas 78109
210-467-5855**



October 4, 2022

Chief William Hilburn
Kirby Fire Department

RE: 5" Hose

Chief:

Bexar County Emergency Services District 11 is in the process of standardizing our equipment and hose. With this, we will be replacing approximately 1400 feet of rubber covered 5" hose with double jacket hose.

During our last Board Meeting, there was a consensus to donate the hose that we are replacing. BCESD11 would like to donate this hose to the City of Kirby. As discussed, you will need council approval to accept the donation. Once you obtain approval, we will move forward with the final approval from the BCESD11 board on October 20th.

Please let me know if you or your Council have any questions.

Sincerely,

Richard Wendt

Fire Chief

<input checked="checked" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. o.

8. Discussion And Possible Action

Reports By Council Liaisons

1. Animal Advisory Committee – Council Member Walczyk
2. Beautification And Recycle Committee – Mayor Pro-Tem Grider
3. Building And Standards Commission – Council Member Martin
4. Crime Control And Prevention District – Council Member Garza
5. Economic Development Committee - Council Member Apodaca
6. Planning And Zoning Commission – Mayor Aldrich
7. Senior Center Corporation Board – Council Member Street

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 8. p.

8. Discussion And Possible Action

Overview And Discussion On 2022 Texas Municipal League Conference By
Mayor And Council Members

Mayor Aldrich and Council Members Garza, Martin, Street and Walczyk will report.

_____	DISCUSSION AND POSSIBLE ACTION ITEMS
_____	SPECIAL CONSIDERATION
_____	CONSENT AGENDA
_____	PUBLIC HEARING
_____	PRESENTATION
_____	WORKSHOP

**CITY OF KIRBY
CITY COUNCIL MEETING
AGENDA ITEM SUMMARY**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 9. a.

9. Executive Session

The City Council Will Convene In Closed Session Pursuant To Texas Government Code Section 551.071, To Consult With Its Attorney To Seek Legal Advice On A Matter In Which The Duty Of The Attorney To The Governmental Body Under The Texas Disciplinary rules Of Professional Conduct Of The State Bar Of Texas Clearly conflicts With The Texas Open Meetings Act; To Wie: Legal Issues And Statutory Interpretation Related To The 2018 Street Bond Ackerman Road Bid Award.

_____	DISCUSSION AND POSSIBLE ACTION ITEMS
_____	SPECIAL CONSIDERATION
_____	CONSENT AGENDA
_____	PUBLIC HEARING
_____	PRESENTATION
_____	WORKSHOP

**C I T Y O F K I R B Y
C I T Y C O U N C I L M E E T I N G
A G E N D A I T E M S U M M A R Y**

DATE: OCTOBER 13, 2022

AGENDA ITEM: 10. a.

10. Convene Into Open Session

City Council Will Convene In Open Session To Undertake Any Action Necessary
Regarding The Items Discussed In Closed Session