



*Kimberly McGehee Aldrich, Mayor*

Sylvia Apodaca  
Christopher Garza  
Janeshia Grider

Mike Martin  
Susan Street  
Debbie Walczyk

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**CITY COUNCIL AGENDA  
REGULAR MEETING/PUBLIC HEARING  
THURSDAY, SEPTEMBER 22, 2022 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public may testify from a remote location by videoconference at:

Topic: Regular City Council Meeting

Date and Time: September 22, 2022 at 7:00 p.m. (Central Time)

Join Zoom Meeting:

**Video Participation:** Join Zoom Meeting

<https://zoom.us>

Meeting ID: 956 855 1663 and Passcode: 1955

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1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Mission Statement**  
  
"The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner."
4. **Roll Call**
5. **Citizen Participation**

Citizens Participation Is For The City Council To Receive Information On Issues That May Be Of Concern To The Public. Citizens Participation Is Limited To Five (5) Minutes. A Purpose Of The Open Meetings Act Is To Insure That The Public Is Always Given Notice Of The Items That Will Be Discussed By The Council. Should A Member Of The Public Bring An Item To The Council For Which The Subject Was Not Posted On The Agenda For The Meeting, The Council May Receive The Information, But Cannot Discuss Or Act Upon It At The Meeting.

**6. Consideration Of And Action On Minutes**

- a. Regular Minutes – September 8, 2022

**7. Presentation**

- a. Fire Prevention Week Proclamation
- b. Economic Development Proposal – Kate Silvas, The Silvas Group

**8. Public Hearing**

- a. Public Hearing On Proposed 2022 Property Tax Rate

**9. Discussion And Possible Action**

- a. Update, Discussion And Possible Action On Alan Shepard Road Reconstruction And Sewer Replacement Project
- b. Discussion And Possible Action To Award A Bid For The Ackerman Road Phase II Project
- c. Discussion And Possible Action On Ordinance No. O-2022-918 Making Appropriations For The Support Of The City Of Kirby For The Fiscal Year Beginning October 1, 2022 And Ending September 30, 2023 Appropriating Money To A Sinking Fund To Pay Interest And Principal Due On The City's Indebtedness; And Adopting The Annual Enterprise And General Fund Budgets Of The City Of Kirby For 2022-2023 Fiscal Year. This Is The First Reading.
- d. Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2022-918 So That Ordinance No. O-2022-918 Becomes Effective Immediately.
- e. Discussion And Possible Action On Ordinance No. O-2022-919 Levying Ad Valorem Taxes For Use And Operation Of The Municipal Government Of The City Of Kirby, Texas For The 2022 Tax Fiscal Year; Providing For Apportioning Each Levy For Specific Purposes; And, Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid. This Is The First Reading.

- f. Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2022-919 So That Ordinance No. O-2022-919 Becomes Effective Immediately.
- g. Discussion And Possible Action On Ordinance No. O-2022-917 For A Specific Use Permit For The Property Located At CB 4018G (SPRINGFIELD INDUSTRIAL PARK), LOTS 6 And 7, Otherwise Known As 0 Springfield Road, Kirby, TX 78219, Which Is Zoned Light Industrial (LI) To Be Used For The Following Purpose: Constructing Offices And Warehouses To Rent To Different Trades. This Is The Second Reading.
- h. Update And Discussion On Kirby Senior Center Corporation Board Membership, Staffing, Operation Status And Future Plans
- i. Discussion And Possible Action To Schedule A Workshop On Robert's Rules Of Order
- j. Discussion And Possible Action To Appoint Members To The Planning And Zoning Commission.
- k. Discussion And Possible Action To Appoint And Re-appoint Members To The Crime Control And Prevention District Board.
- l. Presentation, Discussion And Possible Action On City Attorney Services
- m. Texas Municipal League Conference Session Assignments By Mayor Aldrich
- n. Discussion And Possible Action On Code Of Conduct For Board, Commission And Committee Members

**10. City Manager Announcements**

- a. Announcements On City Events And Items Of Community Interest.

**11. Request And Announcements**

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

**12. Adjournment**

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Monique L. Vernon  
City Manager

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Patty Cox, TRMC  
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney, Texas Government Code Section 551.072, Deliberations about Real Property, Texas Government Code Section 551.074, Personnel Matters, and Texas Government Code Section 551.076, Security Devices or Security Audits.

This meeting is wheelchair parking accessible at the main entrance located at 112 Bauman. Auxiliary services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours prior to the meeting) by calling 210/661-3198 or Relay Texas 800/735-2989 (hearing/speech impaired assistance)

DATE OF POSTING: September 19, 2022

TIME OF POSTING: 6:45 P.M.

DATE REMOVED



*Kimberly McGehee Aldrich, Mayor*

Sylvia Apodaca  
Christopher Garza  
Janeshia Grider

Mike Martin  
Susan Street  
Debbie Walczyk

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**CITY COUNCIL MEETING  
REGULAR MEETING  
THURSDAY, SEPTEMBER 8, 2022 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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This meeting will also be held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public may testify from a remote location by videoconference at:

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**1. Call Meeting to Order**

Mayor Aldrich called the meeting to order at 7:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

**4. Roll Call**

**PRESENT**

Mayor Aldrich  
Council Member Garza (participated via ZOOM)

**ABSENT**

Council Member Apodaca

Mayor Pro-Tem Grider  
Council Member Martin  
Council Member Street  
Council Member Walczyk

**5. Citizen Participation**

1. Kate Silvas – She informed Council she is a business owner, principal and CEO of Silvas Group a private consulting firm in Converse, Texas. She attended the meeting to listen, learn and understand the City's needs and priorities.

2. Robert Gonzalez – He is representing his pastor, Carlos Garcia. They are seeking approval to use Friendship Park Pavilion for a youth ministry event, Juventud Que Adora Texas, on October 31. There will be approximately 150 youth that will gather and they understand the need for security.

3. Roger Romens – He stated in light of the recent negative press coverage of the Kirby Senior Center it would be appropriate for Council to place on the next agenda an operational status update of the Kirby Senior Center from the Board President or Vice President. The Kirby Senior Center is a 100 percent wholly owned subsidiary corporation of the City of Kirby. The board members are approved and removed at the sole discretion of the City Council. The update will help alleviate clientele concerns caused by rumors and social media. He identified the functions of the Kirby Senior Center.

**6. Consideration Of And Action On Minutes**

a. Regular Minutes – August 25, 2022

Council Member Martin moved to approve the minutes of August 25, 2022; seconded by Council Member Walczyk. The motion carried with a 4-1-1 vote.

AYES: 4      NAYES: 1 (Council Member Garza)      ABSTAIN: 1 (Mayor Pro-Tem Grider)

**7. Presentation**

a. Presentation And Discussion On 2022 Pool Season

City Manager Vernon presented an overview of the 2022 pool season and answered questions. The current contract expires November 2022.

**8. Discussion And Possible Action**

a. Discussion And Possible Action To Award A Bid For The Alan Shepard Road Reconstruction And Sewer Replacement Project

Carl Bain, City Engineer, reported on the seven bids that were received for the Alan Shepard Road Reconstruction and Sewer Replacement Project. There was a four-member committee selected by the City to score the bids. The low bidder with the highest score was RL Jones Construction, score of 95.25. The project reconstruction is from Alan Shepard from the cul-de-sac to Dick Gordon.

After receiving the bid information from Mr. Bain, Council discussed the difference between the bid amount and grant amount awarded that the City needs to allocate to finish the project.

Council Member Walczyk moved to scale back the Alan Shepard Road Reconstruction and Sewer Replacement Project by ten percent to procure savings and reflect that also on our other projects; seconded by Council Member Street. The motion failed with a 2-4 vote.

AYES: 2                      NAYES: 4 ( Council Member Garza and Martin; Mayor Pro-Tem Grider and Mayor Aldrich)

Council Member Martin moved to accept the bid from RL Jones Construction for the Alan Shepard Reconstruction and Sewer Replacement project; seconded by Mayor Pro-Tem Grider. The motion failed 3-3 vote.

AYES: 3                      NAYES: 3 (Council Members Walczyk, Street, Garza)

Council Member Street moved to postpone this item to the next meeting to allow the City Engineer time to provide additional information; seconded by Council Member Garza. The motion failed with a 3-3 vote.

AYES: 3                      NAYS: 3 (Mayor Pro-Tem Grider and Council Members Martin and Aldrich)

Council Member Walczyk moved to approve the bid from RL Jones Construction for the Alan Shepard Road Reconstruction and Sewer Replacement Project as long as the money doesn't come out of salaries; seconded by Council Member Martin. The motion carried with a 4-2 vote.

AYES: 4                      NAYES: 2 (Council Members Garza and Street)

b. Discussion And Possible Action To Award A Bid For The Ackerman Road Phase II Project

Carl Bain, City Engineer, reported on the eight bids that were received for the Ackerman Road Phase II Project. The bids were evaluated by the four member committee. The low bidder was Texas Sterling with a total price in the amount of \$9,763,552.55. Of that amount \$1,224,879.80 is CPS Energy gas work. The City of Kirby will be responsible for \$8,538,672.75. The bids ranged from \$9.7 million to \$11.5 million.

Mayor Aldrich stated as a reminder that the citizens voted in favor of the bond and the lowest bidder does not have to be selected.

There was discussion about the difference in the bids costs that were submitted and the bond funds available.

Council Member Martin moved to postpone the Ackerman Road Phase II bid award to the next meeting; seconded by Council Member Walczyk. The motion carried with a 5-1 vote.

AYES: 5

NAYES: 1 (Mayor Aldrich)

- c. Discussion And Possible Action On Ordinance No. O-2022-917 For A Specific Use Permit For The Property Located At CB 4018G (SPRINGFIELD INDUSTRIAL PARK), LOTS 6 And 7, Otherwise Known As 0 Springfield Road, Kirby, TX 78219, Which Is Zoned Light Industrial (LI) To Be Used For The Following Purpose: Constructing Offices And Warehouses To Rent To Different Trades. This Is The First Reading.

Council Member Martin moved to accept Ordinance No. O-2022-917 for a Specific Use Permit for the property located at CB 4018G (SPRINGFIELD INDUSTRIAL PARK), LOTS 6 and 7, otherwise known as 0 Springfield Road, Kirby, TX 78219, which is zoned Light Industrial (LI) to be used for the following purpose: constructing offices and Warehouses To Rent To Different Trades; seconded by Council Member Walczyk. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- d. Discussion And Possible Action On An Agreement With Speed 21 For Use Of Friendship Park For Sports Camps And Related Events.

City Manager Vernon identified the various terms of the agreement.

After discussing the lease agreement, the following changes would be included:

Item 10. Annual Report and Financial Statement. Due by July 15 instead of September 30.

Council asked Mr. Devan Hemphill to submit the current financials next week and provide non-profit information.

Item k. Will be deleted in its entirety.

Council Member Walczyk moved to accept the two-year agreement with Speed 21 for use of Friendship Park for Sports Camps and related events with the changes; seconded by Council Member Street. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- e. Discussion And Possible Action To Accept The Resignation of John Houlton From Crime Control And Prevention District Board

Council Member Street moved to accept the resignation of John Houlton from Crime Control and Prevention District Board; seconded by Council Member Walczyk. The motion carried with a 5-1 vote.

AYES: 5

NAYES: 1 (Mayor Aldrich)

- f. Discussion And Possible Action On Economic Development Budget Allocation For Fiscal Year 2022-2023

Mayor Aldrich explained this item is back on the agenda to discuss allocating funds for the Economic Development Committee they need to advance their productivity with economic development.

Council Member Garza said he wanted to hear what Ms. Silvas will provide and suggested postponing this item until she can do a presentation.

Council Member Martin stressed that the Economic Development Committee needs help to move the City forward.

Council Member Street moved to allow Ms. Silvas to speak about her proposal; seconded by Council Member Walczyk. The motion carried with a 6-0 vote.

Ms. Silvas provided information on her background and what she can do for the City of Kirby Economic Development Committee.

Council continued their discussion on allocating funds for the Economic Development Committee for Fiscal Year 2022-2023 Budget.

Council Member Walczyk moved to allow Ms. Silvas another opportunity to speak; seconded by Council Member Street. The motion carried with a 6-0 vote.

Ms. Silvas offered her views for making the decision on allocating the funds for the Economic Development Committee.

Council Member Walczyk moved to allocate \$18,000 to the Economic Development Committee for upcoming projects and some instruction on how to do those projects. Council Member Walczyk withdrew her motion.

Council Member Walczyk moved to allocate \$18,000 to Economic Development Committee for upcoming projects and current projects and if need be somewhere down the line if we need more money we will find it; seconded by Council Member Martin. The motion failed with a 0-6 vote.

AYES: 0

NAYES: 6 (Mayor Aldrich; Mayor Pro-Tem Grider, Council Members Walczyk, Garza, Martin, and Street)

Mayor Pro-Tem Grider requested clarification that if one of the companies is accepted that Council will locate additional funds to accept the proposal. Council concurred.

Council Member Street moved to have a fifteen minute recess; seconded by Council Member Walczyk. The motion carried with a 4-2 vote.

Ayes: 4

NAYES: 2 (Mayor Pro-Tem Grider and Mayor Aldrich)

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Mayor Aldrich called for a 15 minute recess at 9:10 P.M.

Mayor Aldrich reconvened at 9:25 P.M.

Council Member Walczyk apologized to the audience and those viewing on-line for her comments earlier.

Council Member Walczyk moved to leave \$5,000 in the Economic Development Committee line item plus an additional \$18,000 to the Economic Development Committee line item; seconded by Council Member Martin. The motion carried with a 4-2 vote.

AYES: 4

NAYES: 2 (Mayor Pro-Tem Grider and Mayor Aldrich)

Council Member Martin move to go to item "k"; seconded by Mayor Pro-Tem Grider. The motion carried with a 6-0 vote.

g. Discussion And Direction On Following Robert's Rules OF Order In City Council Meetings

Council Member Street requested this item and provided written information for Council Members addressing Robert's Rules and Parliamentary procedures.

Council shared their thoughts about the Robert's Rules and Parliamentary procedures.

Council Member Street moved to set a date for a workshop for following Robert's Rules for our Council meetings; seconded by Council member Walczyk. The motion carried 4-2.

AYES: 4

NAYES: 2 (Council Member Martin, Mayor Aldrich)

- h. Discussion And Possible Action On Ordinance No. O-2022-915 An Ordinance Of The City Of Kirby, Texas Repealing Existing Chapter 91 Of The Code Of Ordinances And Adopting A New Chapter 91 Entitled "Animals" To Set Out Provisions As To Animals, Including An Animal Shelter, Animal Control Officers, Microchipping, Animal Bites And Animal Care, Spaying And Neutering, Rabies Control, Adoption Of Animals, Fees, Enforcement, And Related Matters, And Setting A Fine Not To Exceed The Amounts Set Out In Section 10.99 Of The Code Of Ordinances For Each Violation. This Is The Second Reading.

Council Member Walczyk moved to accept Ordinance No. O-2022-915 an Ordinance of the City of Kirby, Texas repealing existing Chapter 91 of the Code of Ordinances And adopting a new Chapter 91 entitled "Animals" to set out provisions as to animals, including an animal shelter, animal control officers, microchipping, animal bites and animal care, spaying and neutering, rabies control, adoption of animals, fees, enforcement, and related matters, and setting a fine not to exceed the amounts set out in Section 10.99 of the Code of Ordinances for each violation; seconded by Council Member Martin. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- i. Discussion And Possible Action On Ordinance No. O-2022-916; Authorizing The Use Of Parks And Recreation Areas Owned And Controlled By The City Of Kirby; Regulating Possession And Consumption Of Alcoholic Beverages In Such Parks; Stating The Policies And Regulations Governing The Use Of Such Park, Establishing A Curfew For Parks Usage. This Is The Second Reading.

Council Member Street moved to accept Ordinance No. O-2022-916; authorizing the use of Parks and Recreation areas owned and controlled by the City of Kirby; regulating possession and consumption of alcoholic beverages in such Parks; stating the Policies and Regulations governing the use of such Park, establishing a curfew for Parks usage; seconded by Council Member Garza. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- j. Discussion And Possible Action To Appoint A Member To The Planning And Zoning Commission For A Term That Expires August 2024.

There have not been any applications submitted.

- k. Discussion And Possible Action On A Request For The City To Allow Use Of Friendship Park For The Juventud Que Adora Texas on October 31, 2022

Mr. Robert Gonzalez provided information on the Juventud Que Adora Texas' use of the pavilion in Friendship Park.

Council Member Walczyk moved to allow Juventud Que Adora Texas use of Friendship Park on October 31, 2022; seconded by Mayor Pro-Tem Grider. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

**9. City Manager Announcements**

- a. Announcements On City Events And Items Of Community Interest.

City Manager Vernon stated that residential curbside brush and bulk started September 5<sup>th</sup>. National Night Out is October 4, 6 P.M. - 8 P.M. at Friendship Park. Beautification & Recycle Committee with VFW will have a rummage sale on Saturday, October 15, 8 A.M. – 3 P.M. Saturday, October 29 noon – 2 P.M. trunk or treat in the cul-de-sac at Public Works.

**10. Request And Announcements**

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

Council Member Street said the Senior Center is accepting donations of candy for their Halloween event. She thanked all City employees for doing a good job.

Council Member Garza said he has a distaste for not being given information. City Council needs to be provided information more in advance in order to make decisions. He thanked everyone for attending the meeting and thanked everyone who works for the City.

Mayor Pro-Tem Grider said the Beautification and Recycle Committee will have a street clean up on October 8, 8 A.M. -10 A.M. any youth needing community service hours are invited. Clean up will start at Kirby VFW on Ackerman Road toward the Police Department. Also, Beautification and Recycle Committee along with VFW will have a Rummage Sale on Saturday, October 15, 8 A.M. – 3:00 P.M. \$25 per stall. A flyer will be available next week with further information. Kirby Youth Outreach Events: SA Youth Rugby Free Clinic at Friendship Park 9-11 AM September 24, October 15 and November 19. Kirby Fitness Free Zumba Classes 6:30 P.M. – 7:30 P.M., September 15 & 20, October 6 & 20, November 3 & 17 and December 1 & 15 at Friendship Park Pavilion. Mayor Pro-Tem Grider addressed accountability. For a future agenda update on the Senior Center. Discussion and possible action removing Council Member Street as a Kirby Senior Center Board Liaison and switching with another Committee.

Council Member Walczyk said she attended Northeast Partnership today and shared some of the discussions about grants. She asked for an agenda item to discuss the Kirby Senior Center. ACCD has an intern program that Kirby can utilize for employee staffing. She stated she proud we have Zipper machine. There are several other cities providing monthly statements open to the public and Council. She asked if Council could receive quarterly statements. She agreed Council should be provided information earlier. An item for an agenda to conduct a workshop for Robert's Rules of Order either in September or November. She asked why there is a meet and greet with Mayor-Pro-Tem Grider and City Manager Vernon only. She introduced a new program she and Council Member Martin developed with the County to paint senior homes. She will provide an application for City Manager Vernon to review.

Council Member Martin thanked all City staff. He inquired about an update on the bridges. City Manager Vernon said Public Works is following up on the bridges. He spoke about his term on the Kirby Senior Center Board and how he tried to speak to the person who could help him with his concern. When he directed his concern to the Board President he was removed from the Board.

Mayor Aldrich said September is Suicide Awareness Month. Speak up, reach out to someone for help. She thanked staff.

**11. Adjournment**

The meeting adjourned at 10:19 P.M.

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Kimberly Aldrich, Mayor

ATTEST

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Patty Cox, City Secretary, TRMC

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 7 a.**

**7. Presentation**

Fire Prevention Week Proclamation 📄



## Proclamation

WHEREAS, the City of Kirby is committed to ensuring the safety and security of all those living in and visiting our city; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires caused 2,580 civilian deaths in the United States in 2020, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 356,500 home fires; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Kirby residents should be sure everyone in the home understands the sounds of the smoke alarms and knows how to respond; and

WHEREAS, Kirby residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Kirby residents will make sure their smoke and carbon monoxide (CO) alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

WHEREAS, Kirby first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Kirby residents that are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2022 Fire Prevention Week™ theme, "Fire won't wait. Plan your escape.™," effectively serves to remind Kirby it is important to have a home fire escape plan.

THEREFORE, I Kimberly Aldrich, Mayor of Kirby, Texas do hereby proclaim October 9-15, 2022, as Fire Prevention Week throughout this city, and I urge all the people of Kirby to plan and practice a home fire escape for Fire Prevention Week 2022 and to support the Kirby Fire Department with safety activities and efforts.

**IN WITNESS WHEREOF**, I have set my hand and caused the SEAL of the City of Kirby to be affixed this the 22nd day of September, 2022.

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KIMBERLY ADRICH, MAYOR

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input checked="" type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 7. b.**

**7.     Presentation**

Economic Development Proposal – Kate Silvas, The Silvas Group



Welcome to  
**Kirby!**  
Small City, Big Heart  
Est. 1955

## Economic Development Services Proposal

9.22.2022

THE  
**SILVUS**  
GROUP

# Kate Silvas, Principal

Certified Economic Developer

Kelly AFB Redevelopment

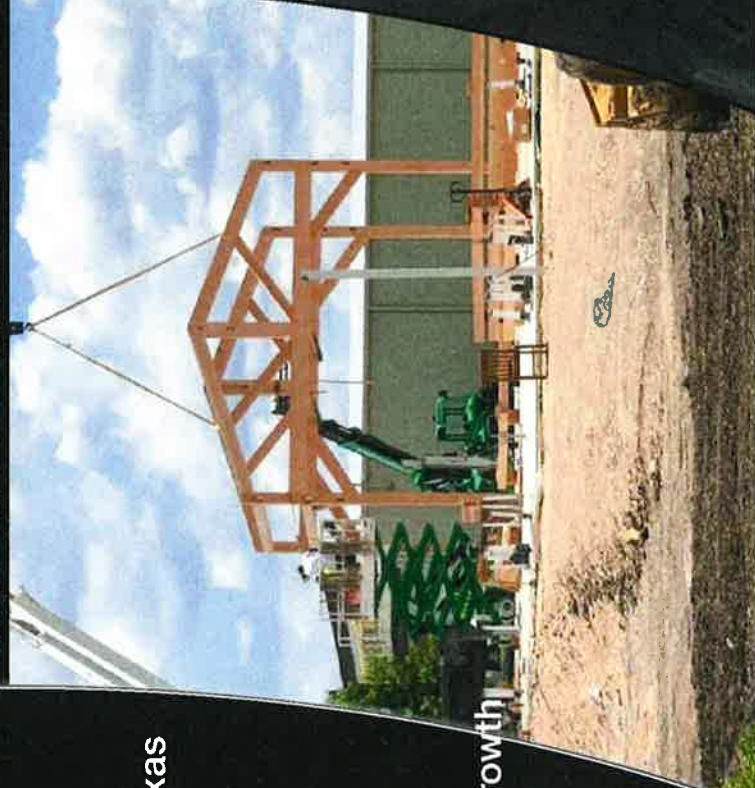
- Global example for base reuse
- 15,000 Jobs
- \$100M Savings

Caterpillar – Seguin, Texas

- Largest Job Creation in Texas
- 1,500 Jobs
- \$180M Investment

Converse EDC

- \$100M Capital Projects
- \$32M+ Private Investment
- Annexation Plan – 300% growth
- Award Winning Marketing



THE  
**SILVAS**  
GROUP

# What is Economic Development?

It is a PEOPLE Business

- Creation of Wealth in the Community
- Improves Services
- Diversifies the tax base

It is a TEAM EFFORT

- Requires commitment from leadership
- Requires investment in infrastructure

It is DEPENDENT on:

- Market Forces
- Timing
- Decision Making
- Competition
- The Unexpected



## **THE BEST Economic Development Programs:**

- **ARE AUTHENTIC** to the Community
- Meet an **UNMET** need for citizens
- Help existing businesses **THRIVE**
- **CREATE** opportunity for existing businesses & workforce
- Build a sense of **PRIDE** for citizens **AND** businesses
- **CREATE** opportunity for young people

# Our Proposal

## PHASE ONE

### Strategic Planning Workshop

- Help Build Vision for Kirby
- Strengths Weaknesses Opportunities Threats
- Needs & Wants
- Goals & Objectives
- Define Primary Businesses

### Meetings with Economic Development Committee

### Confidential Interviews with Kirby Businesses

### Fact-Finding:

- Land Uses / Open Spaces
- Available Open Land / Vacant Buildings
- Contact Land Owners / Representatives
- Determine Infrastructure
- Contact Prospective Businesses / representatives
- Understand their Needs
- Conduct site visits, as needed

### Present Findings to Council

# Our Proposal

## PHASE TWO

### Economic Development Action Plan

- Define level of opportunity in Kirby
- What will work & what will not
- Opportunities for Incentives
- Partnerships with surrounding Businesses
- Create sense of Place

### Expand Kirby's Reach

- Annexation Plans
- Identify Opportunities for Growth
- Outreach to Other Elected Officials
- Meet with Crime Prevention District
- Business Community outside of Kirby
- Real Estate Community – Commercial & Residential

### Strategic Marketing Plan

- Branding
- Marketing Opportunities
- Grant Opportunities

### Report Progress to Council

# **Our Proposal**

## **PHASE THREE**

**Help Community Build its Next Steps Action Plan**

- Explore Possible Incentives Programs
- Research with Texas Economic Development
- Research with Legislative Delegation
- Identify Opportunities for Youth
- Identify Workforce Development Opportunities
- Create Partnerships in the Community and with Businesses
- Churches, Schools, Existing Businesses

**Present Next Steps Action Plan to Council**

# Our Proposal

**PROPOSAL IS EFFECTIVE:** through Sept. 30. 2022

**TIMING:**

Phase One -Three Months (Oct - Dec 2022)  
Phase Two – Three Months (Jan – Mar 2023)  
Phase Three – Three Months (Apr – June 2023)

**PRICING:** \$10,000 USD Retainer - Each Phase

THE SILVAS GROUP tenders this proposal with the expectation that City leadership & administration are willing & able to work collaboratively to facilitate fact-finding & data gathering, and to communicate knowledge & share information pertinent to completing this engagement.

THE SILVAS GROUP will exercise our best efforts to fulfill the scope of this engagement.

THE SILVAS GROUP makes no express or implied guarantees of immediate or long-term results from this proposal or any future engagement.

THE  
**SILVAS**  
GROUP



Remember:  
It's not about you.  
It's about the people you serve.

THE  
**SILVAS**  
GROUP

WE HELP  
YOUR MISSION  
THRIVE

Strategic Planning - Business Development - Fund-Raising  
Advocacy - Communications  
Site Selection

[www.silvasgroup.com](http://www.silvasgroup.com)

[info@silvasgroup.com](mailto:info@silvasgroup.com) 210.421.5151



## PROPOSAL

For

THE CITY OF KIRBY

September 22, 2022

## **PROPOSAL for THE CITY OF KIRBY**

**Economic Development is the process of wealth generation.** Economic development is necessary to help communities improve services to their citizens and diversify the tax base. A balanced economic development program takes a variety of forms, involving creation, attraction, retention and expansion of business development. The most effective programs attract amenities and investments that complement a community and increase local spending.

**Economic development is dependent on a number of important elements.** Most important is the commitment from leadership to build and sustain that success. Leadership that is committed to economic development translates into meaningful investments -- such as utilities and capital infrastructure -- which set the stage for economic development and commercial investment.

**Every community faces certain challenges in economic development.** Economic development is a lengthy process and can disrupt a community's pattern and way of life. Residents may (or may not) embrace that direction. Traffic, construction, congestion and a variety of other elements related to economic development that will impact the "status quo." As a team, it is important to acknowledge and even embrace certain realities -- or limitations -- that a community faces.

**Economic Development is a TEAM EFFORT.** A community and its leadership, working in concert together with a professional economic developer can and will achieve far greater success than just one person working independently on their own.

By their very nature, Economic Development and Commercial Investments of any kind are subject to market forces, timing, decision-making of outside third parties, competition and other unanticipated developments. THE SILVAS GROUP will exercise its best efforts to fulfill the scope of this engagement. Nonetheless, **THE SILVAS GROUP does not guarantee any immediate or specific long-term results from this proposal or any future engagement.**

We offer this proposal with the expectation that the CITY OF KIRBY leadership is able and willing to work collaboratively with us, as needed, in order to facilitate fact-finding and data gathering, and to communicate knowledge and share information pertinent to completing to this engagement. **No subcontractors are included in the scope of this proposal.** Any expertise required of engineers, architects, attorneys or any other professional discipline needed in the course of this engagement will be coordinated with THE CITY OF KIRBY in advance.

**This proposal is effective through September 30, 2022.**

**CONTACT US:**  
**THE SILVAS GROUP**  
Kate Silvas, CECd, Principal  
210.421.5151 or [kate@silvasgroup.com](mailto:kate@silvasgroup.com)

## **I. PROPOSED SCOPE OF OUR ENGAGEMENT:**

On behalf of THE CITY OF KIRBY, THE SILVAS GROUP proposes to provide the following

- 1. Economic Development Consulting:** In collaboration with City officials and in coordination with City Administration, we propose a phased approach to this engagement. Specifically, THE SILVAS GROUP recommends three (3) phases for carrying out this work.

### **PHASE ONE: (OCTOBER – DECEMBER)**

- 1) Conduct one four-hour Strategic Planning workshop with City Council to:
  - a. Help leadership Build Vision for Kirby
  - b. Understand Strengths, Weaknesses, Opportunities and Threats
  - c. Outline the Needs and Wants of the Council & the Community
  - d. Create list of Primary and Secondary Businesses/Employers
  - e. Develop Goals & Objectives
- 2) Conduct one four-hour Strategic Planning workshop with the Economic Development (ED) Committee to:
  - a. Understand Backgrounds, Limitations & Challenges
  - b. Understand Perceived Strengths, Weaknesses, Opportunities and Threats
  - c. Understand the Needs and Wants of the ED Committee & Community
  - d. Create list of Primary and Secondary Businesses/Employers
- 3) Conduct Confidential Interviews with up ten (10) Business Owners in the Community
  - a. Listen to their Concerns
  - b. Understand their Needs & Limitations
  - c. Explore Business Retention and Expansion Options
- 4) Conduct Fact Finding
  - a. Understand Land Uses & Open Spaces
  - b. Catalog Available Open Land / Vacant Buildings
  - c. Contact Land Owners / Representatives of those Parcels / Buildings
  - d. Determine the Infrastructure in place for Parcels of Interest
  - e. Contact Prospective Businesses and/or their representatives
  - f. Understand the Needs of those Businesses
  - g. Conduct site visits, as needed
- 5) Present Our Recommendations to the City Council in a Formal Report for Implementation

## **PHASE TWO – (JANUARY – MARCH)**

- 1) Build an Economic Development Action Plan
  - a) Define level of opportunity in Kirby
  - b) What will work & what will not
  - c) Engage PEOPLE
    - i. Community Leaders
    - ii. Youth
    - iii. Churches
    - iv. Civic Organizations
    - v. Others
  - d) Opportunities for Incentives
  - e) Partnerships with surrounding Businesses
  - f) Help Create sense of Place
- 2) Help Expand Kirby's Reach
  - a) Annexation Plans
  - b) Identify Opportunities for Growth
  - c) Other Elected Officials
  - d) Crime Prevention District
  - e) Business Community outside of Kirby
  - f) Real Estate Community – Commercial & Residential
- 3) Develop Strategic Marketing Plan
  - a. Authentic brand for the City of Kirby
  - b. Identify opportunities to market Kirby
  - c. Grant Opportunities
  - d. Opportunities with Surrounding Businesses
- 4) Report Progress to Council

## **PHASE THREE – (APRIL – JUNE)**

- 1) Help Community Build its Next Steps Action Plan:
  - a) Incentives Programs
  - b) Research with Texas Economic Development Council
  - c) Research with Legislative Delegation
  - d) Identify Opportunities for Youth
  - e) Identify Workforce Development Opportunities
  - f) Create Partnerships in the Community and with Businesses
  - g) Churches, Schools, Existing Businesses
- 2) Present Next Steps Action Plan to Council

**PROPOSAL IS EFFECTIVE: through Sept. 30. 2022**

**TIMING:     Phase One -- Three Months (Oct - Dec 2022)**  
**Phase Two – Three Months (Jan – Mar 2023)**

**Phase Three – Three Months (Apr – June 2023)**

**PRICING:** \$10,000 USD Retainer - Each Phase

**IV. REVISIONS:** THE SILVAS GROUP may make recommendations to THE CITY OF KIRBY regarding revisions to the scope of work, in writing, as needed. The CITY OF KIRBY will retain the authority to authorize such changes in writing.

**V. TERMINATION:** Both THE CITY OF KIRBY and THE SILVAS GROUP will retain the ability to temporarily suspend and/or terminate Economic Development Consulting in writing, with notice given of five business days.

Respectfully Submitted,

Katherine E. Silvas, CEcD  
Principal  
THE SILVAS GROUP

*APPROVED:*

---

CITY OF KIRBY

*Name:*

*Title:*

---

*Date*

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input checked="" type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 8. a.**

**8. Public Hearing**

Public Hearing On Proposed 2022 Property Tax Rate

# NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.614126 per \$100 valuation has been proposed by the governing body of CITY OF KIRBY.

PROPOSED TAX RATE	\$0.614126 per \$100
NO-NEW-REVENUE TAX RATE	\$0.605950 per \$100
VOTER-APPROVAL TAX RATE	\$0.614126 per \$100

The no-new-revenue tax rate is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for CITY OF KIRBY from the same properties in both the 2021 tax year and the 2022 tax year.

The voter-approval rate is the highest tax rate that CITY OF KIRBY may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that CITY OF KIRBY is proposing to increase property taxes for the 2022 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON SEPTEMBER 22, 2022 AT 7:00PM AT KIRBY CITY HALL, 112 BAUMAN STREET, KIRBY, TX 78219.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, CITY OF KIRBY is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of the CITY OF KIRBY at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED  
AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

**FOR the proposal:** Kimberly McGehee Aldrich, Sylvia Apodaca, Christopher Garza,  
Janeshia Grider, Mike Martin, Susan Street, Debra Walczyk

**AGAINST the proposal:** None

**PRESENT** and not voting: None

**ABSENT:** None

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by CITY OF KIRBY last year to the taxes proposed to be imposed on the average residence homestead by CITY OF KIRBY this year.

	<b>2021</b>	<b>2022</b>	<b>Change</b>
<b>Total tax rate (per \$100 of value)</b>	\$0.685667	\$0.614126	decrease of -0.071541, or -10.43%
<b>Average homestead taxable value</b>	\$131,530	\$145,601	increase of 14,071, or 10.70%
<b>Tax on average homestead</b>	\$901.86	\$894.17	decrease of -7.69, or -0.85%
<b>Total tax levy on all properties</b>	\$3,040,146	\$3,093,313	increase of 53,167, or 1.75%

---

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified on 08/12/2022. To see the full calculations or for a copy of the Tax Rate Calculation Worksheet, please visit:  
The Office of the Bexar County Tax Assessor-Collector Albert Uresti, MPA, PCAC  
Carlos Gutierrez, PCC  
Property Tax Division Director  
233 N. Pecos-La Trinidad, San Antonio, TX 78207  
210-335-6600  
[taxoffice@bexar.org](mailto:taxoffice@bexar.org)  
[home.bexar.org/tax](http://home.bexar.org/tax)

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y**  
**C I T Y C O U N C I L M E E T I N G**  
**A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. a.**

**9.     Discussion And Possible Action**

Update, Discussion And Possible Action On Alan Shepard Road Reconstruction And  
Sewer Replacement Project

Bain Medina Bain will be present to provide an update.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY**  
**CITY COUNCIL MEETING**  
**A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. b.**

**9.     Discussion And Possible Action**

Discussion And Possible Action To Award A Bid For The Ackerman Road Phase II Project

Recap on Series 2018 Bond										
Ackerman Rd Project										
			2017-18	2018-19	2019-20	2020-21	2021-22	Recap		
Bond Amount Received	6,845,000.00							6,845,000.00		
Interest Earned			9,746.87	159,899.77	60,186.23	3,194.52	20,433.50	253,460.89		
Excess cost of Issuance				7,655.61				7,655.61		
Supplies				90.00				(90.00)		
Engineering Fees - M&S Engineering										
Engineering Fees - Bain Medina Bain				221,010.16	250,101.10	30,929.52	15,470.69	(486,570.09)		
Construction Cost - Streets Overlay					180,751.43			(180,751.43)		
Current Total								6,438,704.98		

As end of August 31, 2022

City of Kirby, TX  
2018 Street Bond Projects - Phase II  
Proposal Evaluation Table

		1	2	3	4	5	6	7	8	
Company Name		Texas Sterling	Austin Bridge and Road	VK Knowlton Construction & Utilities	D & D Contractors	Capital Excavation	13 Co.	Harper Brothers	Ezbel Construction	
Primary Contact		Greg McVey	Thomas Jones	Gary Seewald	Bryan Judd	Brian Solesau	Jose Velez	Carlos Benavides	Pamela Hood	
Location		San Antonio, TX	San Antonio, TX	San Antonio, TX	Marion, TX	Buda, TX	Comfort, TX	San Antonio, TX	San Antonio, TX	
Date Proposal Received		8/25/2022	8/25/2022	8/25/2022	8/25/2022	8/25/2022	8/25/2022	8/25/2022	8/25/2022	
Item	Points									
1	20	Plan and Schedule	18.75	19.00	12.75	17.75	16.75	18.00	17.00	16.75
2	20	Relevant Experience and Other Considerations	18.50	18.00	14.50	18.50	18.00	18.00	18.00	18.00
3	60	Proposal Form (Cost)	60.00	58.42	57.74	57.30	54.80	53.70	51.13	51.00
		Total	97.25	95.42	84.99	93.55	89.55	89.70	86.13	85.75

Please review the Proposal Evaluation Criteria provided above. Failure to provide required information will result in a scoring of zero for that item.

Project No. KIRBY-003A

## City of Kirby Storm Drain Evaluation

May 11, 2022


**Engineer's Conceptual Opinion of  
Project Cost**
**Problem Area #1 - Hole in Pipe, Reinforcement Visible on Gibbs Sprawl**

Item No.	Description	Quantity	Units	Unit Cost	Cost
1	Mobilization	1	LS	\$ 1,616.75	\$ 1,616.75
2	Insurance & Bond	1	LS	\$ 565.30	\$ 565.30
3	Storm Water Pollution Prevention Plan	1	LS	\$ 411.62	\$ 411.62
4	Traffic Control & Protection	1	LS	\$ 399.64	\$ 399.64
5	Sawcut & Excavate Asphalt Pavement & Base to Repair Depth, Incl. Hauling	9.25	SY	\$ 133.33	\$ 1,233.30
6	Shoring	10.00	LF	\$ 100.00	\$ 1,000.00
7	Remove 30" to 36" RCP, Incl. Hauling	8.00	LF	\$ 40.70	\$ 325.60
8	Install 30" RCP, Incl. Tie-Ins to Ex. Culvert & Inlet	8.00	LF	\$ 1,100.00	\$ 8,800.00
9	Concrete Collars	2.00	EA	\$ 374.50	\$ 749.00
10	Compacted Granular Material	15.42	CY	\$ 31.90	\$ 491.79
11	Install Crushed Moisture Conditioned Limestone Flexible Base (6" Compacted Depth)	9.25	SY	\$ 20.00	\$ 185.00
12	Prime Coat or Single Course Surface Treatment	1.85	GAL	\$ 5.00	\$ 9.25
13	Install Asphalt Treated Base (4" Compacted Depth)	9.25	SY	\$ 30.00	\$ 277.50
14	Pave 2" Type "D" HMA 70-22 Virgin Mix	9.25	SY	\$ 27.00	\$ 249.75

Subtotal Items 1 through 65	\$ 16,314.50
Contingencies & Unlisted Items 25%	\$ 4,078.63
<b>2022 Construction Subtotal</b>	<b>\$ 20,393.13</b>
Cost Escalation (2022-2023)	1.11
<b>2023 Construction Subtotal</b>	<b>\$ 22,636.38</b>
Engineering & Survey	\$ 4,527.28

**Total Project Cost** \$ 23,085.03 to \$ 27,163.66

These opinions of probable cost are based on project concepts, not fully developed designs. Therefore, the figures should be used for planning and budgeting only. This opinion of cost was developed under the direction of L. David Givler, MSCE, PE (TX PE #73842, TX Firm #2573).

Project No. KIRBY-003A

## City of Kirby Storm Drain Evaluation

May 11, 2022



**Engineer's Conceptual Opinion of  
Project Cost**

**Problem Area #3 - Broken Pipe 3 Feet from Junction Box on Gibbs Sprawl**

Item No.	Description	Quantity	Units	Unit Cost	Cost
1	Mobilization	1	LS	\$ 1,037.18	\$ 1,037.18
2	Insurance & Bond	1	LS	\$ 362.65	\$ 362.65
3	Storm Water Pollution Prevention Plan	1	LS	\$ 264.07	\$ 264.07
4	Traffic Control & Protection	1	LS	\$ 256.38	\$ 256.38
5	Remove Concrete Header Curb	10.00	LF	\$ 10.00	\$ 100.00
6	Sawcut & Excavate Asphalt Pavement & Base to Repair Depth, Incl. Hauling	8.33	SY	\$ 133.33	\$ 1,110.64
7	Shoring	10.00	LF	\$ 100.00	\$ 1,000.00
8	Remove 18" RCP, Incl. Hauling	8.00	LF	\$ 24.20	\$ 193.60
9	Install 18" RCP, Incl. Tie-Ins to Ex. Culvert & Inlet	8.00	LF	\$ 500.00	\$ 4,000.00
10	Concrete Collars	2.00	EA	\$ 374.50	\$ 749.00
11	Install Concrete Header Curb	10.00	LF	\$ 30.00	\$ 300.00
12	Compacted Granular Material	13.88	CY	\$ 31.90	\$ 442.88
13	Install Crushed Moisture Conditioned Limestone Flexible Base (6" Compacted Depth)	8.33	SY	\$ 20.00	\$ 166.60
14	Prime Coat or Single Course Surface Treatment	1.67	GAL	\$ 5.00	\$ 8.33
15	Install Asphalt Treated Base (4" Compacted Depth)	8.33	SY	\$ 30.00	\$ 249.90
16	Pave 2" Type "D" HMA 70-22 Virgin Mix	8.33	SY	\$ 27.00	\$ 224.91

Subtotal Items 1 through 65	\$ 10,466.13
Contingencies & Unlisted Items 25%	\$ 2,616.53
<b>2022 Construction Subtotal</b>	<b>\$ 13,082.66</b>
Cost Escalation (2022-2023)	1.11
<b>2023 Construction Subtotal</b>	<b>\$ 14,521.76</b>
Engineering & Survey	\$ 2,904.35
<b>Total Project Cost</b>	<b>\$ 14,809.57 to \$ 17,426.11</b>

These opinions of probable cost are based on project concepts, not fully developed designs. Therefore, the figures should be used for planning and budgeting only. This opinion of cost was developed under the direction of L. David Givler, MSCE, PE (TX PE #73642, TX Firm #2573).

Project No. KIRBY-003A

## City of Kirby Storm Drain Evaluation

May 11, 2022


**Engineer's Conceptual Opinion of  
Project Cost**
**Problem Area #5 - Broken Pipe Near Junction Box on Gibbs Sprawl**

Item No.	Description	Quantity	Units	Unit Cost	Cost
1	Mobilization	1	LS	\$ 1,357.98	\$ 1,357.98
2	Insurance & Bond	1	LS	\$ 474.82	\$ 474.82
3	Storm Water Pollution Prevention Plan	1	LS	\$ 345.74	\$ 345.74
4	Traffic Control & Protection	1	LS	\$ 335.67	\$ 335.67
5	Remove Concrete Header Curb	10.00	LF	\$ 10.00	\$ 100.00
6	Sawcut & Excavate Asphalt Pavement & Base to Repair Depth, Incl. Hauling	9.00	SY	\$ 133.33	\$ 1,199.97
7	Shoring	10.00	LF	\$ 100.00	\$ 1,000.00
8	Remove 24" RCP, Incl. Hauling	8.00	LF	\$ 32.45	\$ 259.60
9	Install 24" RCP, Incl. Tie-Ins to Ex. Culvert & Inlet	8.00	LF	\$ 800.00	\$ 6,400.00
10	Concrete Collars	2.00	EA	\$ 374.50	\$ 749.00
11	Install Concrete Header Curb	10.00	LF	\$ 30.00	\$ 300.00
12	Compacted Granular Material	15.00	CY	\$ 31.90	\$ 478.50
13	Install Crushed Moisture Conditioned Limestone Flexible Base (6" Compacted Depth)	9.00	SY	\$ 20.00	\$ 180.00
14	Prime Coat or Single Course Surface Treatment	1.80	GAL	\$ 5.00	\$ 9.00
15	Install Asphalt Treated Base (4" Compacted Depth)	9.00	SY	\$ 30.00	\$ 270.00
16	Pave 2" Type "D" HMA 70-22 Virgin Mix	9.00	SY	\$ 27.00	\$ 243.00

Subtotal Items 1 through 65	\$ 13,703.28
Contingencies & Unlisted Items 25%	\$ 3,425.82
<b>2022 Construction Subtotal</b>	<b>\$ 17,129.11</b>
Cost Escalation (2022-2023)	1.11
<b>2023 Construction Subtotal</b>	<b>\$ 19,013.31</b>
Engineering & Survey	\$ 3,802.66
<b>Total Project Cost</b>	<b>\$ 19,390.15 to \$ 22,815.97</b>

These opinions of probable cost are based on project concepts, not fully developed designs. Therefore, the figures should be used for planning and budgeting only. This opinion of cost was developed under the direction of L. David Givler, MSCE, PE (TX PE #73642, TX Firm #2573).



FM 78

OLD SEGUIN RD

SEG-O-01

HOENEKE

HOENEKE

LEHMAN

HICKORY HILL

HOENEKE

PFEL

HARRIS

PEPPERMINT

GALEITY LN

PEPPERMINT

KIRBY DR

JAEHWE

HEWING

BOALYN

JAEHWE

ACKERMAN RD

BAUMAN

GIB-I-01

GIB-I-02

GIB-JB-01

GIB-I-00

GIB-JB-02

GIB-I-04

GIB-JB-03

GIB-JB-04

GIB-I-05

GIB-I-06

NORTH HEIGHTS

GRASS SPRING LN

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9.c.**

**9. Discussion And Possible Action**

Discussion And Possible Action On Ordinance No. O-2022-918 Making Appropriations For The Support Of The City Of Kirby For The Fiscal Year Beginning October 1, 2022 And Ending September 30, 2023 Appropriating Money To A Sinking Fund To Pay Interest And Principal Due On The City's Indebtedness; And Adopting The Annual Enterprise And General Fund Budgets Of The City Of Kirby For 2022-2023 Fiscal Year. This Is The First Reading.

STATE OF TEXAS

ORDINANCE NO. O-2022-918

CITY OF KIRBY

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF KIRBY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL ENTERPRISE AND GENERAL FUND BUDGETS OF THE CITY OF KIRBY FOR 2022-2023 FISCAL YEAR

WHEREAS, the budgets, appended here as Exhibit A, for the fiscal year beginning October 1, 2022 and ending September 30, 2023 was duly presented to the City Council by the City Manager and a public hearing was ordered by the City Council and a public notice of said hearing was caused to be given by the City Council and said notice was published in the San Antonio Express Newspaper and said public hearing was held according to said notice and City Charter requirements; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2022 and ending September 30, 2023 for the support of the general government and enterprise system for the City of Kirby, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2022-2023 budget, a copy of which is appended hereto as Exhibit A.

SECTION 2. That the budget, as shown in words and figures in Exhibit A, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

SECTION 3. That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest of the bonded debt of said City.

PASSED AND APPROVED this the 22nd day of September 2022 for the first reading.

PASSED AND APPROVED this the 22nd day of September 2022 for the second reading.

Dispense With The Second Reading Of Ordinance No. O-2022-918.

---

Kimberly Aldrich, Mayor

ATTEST: \_\_\_\_\_  
Patty Cox, City Secretary, TRMC

**CITY OF KIRBY**  
**General Fund 10**  
**Proposed Budget**  
**2022-2023**

"EXHIBIT A"

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	REVENUES	BUDGET	BUDGET	BUDGET
	Beginning Reserves Balance	2,733,208	2,344,878	2,482,378
	<b>TAXES</b>			
10-4000	PROPERTY TAXES CURRENT	2,423,702	2,423,702	2,689,718
10-4001	PROPERTY TAXES CURRENT - COSA	-170,020	-184,032	-154,605
10-4005	PROPERTY TAXES DELINQUENT	35,000	35,000	60,000
10-4010	CITY SALES TAX	320,000	320,000	425,000
10-4015	CITY SALES TAX - HB445	80,000	80,000	100,000
10-4018	CITY SALES TAX - COSA	0	0	0
10-4020	BEVERAGE TAX	10,000	10,000	10,000
10-4025	BINGO TAX	150	150	150
	<b>TOTAL TAXES</b>	<b>2,698,832</b>	<b>2,684,820</b>	<b>3,130,263</b>
	<b>FRANCHISE FEES</b>			
10-4100	CPS FRANCHISE FEES	275,000	275,000	300,000
10-4110	CABLE TV FRANCHISE FEE	70,000	70,000	70,000
10-4115	PUC RIGHTS-OF-WAY FEES	10,000	10,000	10,000
10-4118	FRANCHISE FEES - COSA	0	0	0
10-4120	GARBAGE FRANCHISE TAX	500	500	500
	<b>TOTAL FRANCHISE FEES</b>	<b>355,500</b>	<b>355,500</b>	<b>380,500</b>
	<b>LICENSES &amp; FEES</b>			
10-4200	BUILDING PERMITS	75,000	75,000	65,000
10-4205	ANIMAL SERVICES FEES	10,000	10,000	10,000
10-4210	AS - DONATIONS/LICENSE FEES	1,000	1,000	1,000
10-4215	PARK & FACILITY RENTALS	10,000	10,000	10,000
10-4220	PARK AGREEMENTS	1,125	1,125	1,400
10-4230	PARK FUNDRAISERS	20,000	20,000	20,000
10-4235	PARK CONCESSIONS	2,500	2,500	3,000
10-4240	POOL USAGE FEES	10,000	10,000	10,000
10-4250	HEALTH PERMITS	11,000	11,000	11,000
10-4255	ALARM PERMITS	3,000	3,000	3,000
10-4260	FIRE PERMITS	2,000	2,000	1,500
10-4265	GARAGE SALE PERMITS	1,500	1,500	1,500
10-4270	SOLICITING PERMITS	200	200	200
10-4275	AMBULANCE SERVICE COST REPORT	0	0	0
10-4280	CERTIFICATE OF OCCUPANCY	1,500	1,500	1,500
	<b>TOTAL LICENSES &amp; FEES</b>	<b>148,825</b>	<b>148,825</b>	<b>139,100</b>
	<b>INTERGOVERNMENTAL</b>			
10-4300	SCHOOL CROSSING GUARD REV.	9,800	9,800	9,800
10-4305	CARES ACT REIMBURSEMENT	0	0	0
10-4310	AMERICAN RESCUE PLAN ACT FUNDS	206,369	113,056	0
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>216,169</b>	<b>122,856</b>	<b>9,800</b>

	<b>FINES &amp; PENALTIES</b>			
10-4400	COURT FINES	185,000	185,000	185,000
10-4405	WARRANTS	25,000	25,000	25,000
10-4410	COURT SECURITY FEES	5,000	5,000	5,000
10-4415	COURT TECHNOLOGY FEES	5,000	5,000	5,000
10-4420	ASSET FORFEITURE FUNDS	0	1,300	90
10-4430	LOCAL MUNICIPAL JURY FUND	50	50	50
	<b>TOTAL FINES &amp; PENALTIES</b>	<b>220,050</b>	<b>221,350</b>	<b>220,140</b>
	<b>CHARGES FOR SERVICES</b>			
10-4500	ESD #11 CONTRACTUAL	0	0	0
10-4510	EMS FEES	150,000	150,000	200,000
10-4520	COPIES & MAPS	1,250	1,250	2,000
10-4530	GARBAGE COLLECTION FEE	72,000	72,000	72,000
10-4545	IMPOUND YARD FEES	40,000	40,000	30,000
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>263,250</b>	<b>263,250</b>	<b>304,000</b>
	<b>GRANTS</b>			
10-4600	CDBG GRANT - ALAN SHEPARD	300,000	300,000	300,000
10-4600	CDBG GRANT - FOXCROSS	0	0	258,000
10-4604	MPO-BINZ ENGLEMAN ROAD	0	0	0
10-4616	PETSMART GRANT	250	250	0
10-4620	STRACC GRANT	5,000	5,000	0
10-4627	SOUTHWEST BORDER GRANT	86,000	86,000	1,063
10-4630	LEOSE GRANT	1,400	1,400	0
	<b>TOTAL GRANTS</b>	<b>392,650</b>	<b>392,650</b>	<b>559,063</b>
	<b>MISCELLANEOUS</b>			
10-4700	MISCELLANEOUS REVENUE	7,700	7,700	7,700
10-4705	INTEREST REVENUE	10,000	10,000	10,000
10-4710	SALE OF PROPERTY	10,000	10,000	10,000
10-4715	NSF CHECK FEES	200	200	200
10-4718	LEASE PAYMENT-SENIOR CENTER	1	1	1
10-4719	LEASE PYMT-BEXAR CO ANIMAL FAC	1	1	1
	<b>TOTAL MICELLANEOUS</b>	<b>27,902</b>	<b>27,902</b>	<b>27,902</b>
	<b>TOTAL REVENUES</b>	<b>4,323,178</b>	<b>4,217,153</b>	<b>4,770,768</b>

		2021-2022	2021-2022	2022-2023
	EXPENDITURES	ADOPTED	AMENDED	PROPOSED
	CITY COUNCIL	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-510-0000	MAYOR'S EXPENSES	2,400	2,400	2,400
10-510-0001	COUNCIL'S EXPENSES	5,400	5,400	5,400
10-510-0020	FICA TAX-COUNCIL	600	600	600
10-510-0025	WORKERS COMP-COUNCIL	100	0	0
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>8,500</b>	<b>8,400</b>	<b>8,400</b>
	<b>SUPPLIES</b>			
10-510-1000	AWARDS & MISCELLANEOUS EXP	2,500	2,500	3,000
	<b>TOTAL SUPPLIES</b>	<b>2,500</b>	<b>2,500</b>	<b>3,000</b>
	<b>MISCELLANEOUS</b>			
10-510-4000	MEETINGS & TRAVEL EXPENSE	2,000	7,000	7,000
	CITY COUNCIL EVENTS	0	0	2,100
	<b>TOTAL MICELLANEOUS</b>	<b>2,000</b>	<b>7,000</b>	<b>9,100</b>
	<b>TOTAL CITY COUNCIL</b>	<b>13,000</b>	<b>17,900</b>	<b>20,500</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	CITY ADMINISTRATION	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-520-0000	SALARIES - ADMIN.	240,800	240,800	285,094
10-520-0005	ADMIN OVERTIME	0	0	4,050
10-520-0007	ADMIN LONGEVITY	7,200	7,200	6,950
10-520-0008	ADMIN PREMIUM PAY	0	7,000	0
10-520-0010	INSURANCE ADMIN	25,700	25,700	30,000
10-520-0015	RETIREMENT-ADMIN	35,200	35,200	42,881
10-520-0020	FICA TAX ADMIN	3,600	3,600	4,293
10-520-0025	WORKERS COMP-ADMIN	700	0	0
10-520-0030	TWC TAXES-ADMIN	1,010	1,010	1,260
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>314,210</b>	<b>320,510</b>	<b>374,528</b>
	<b>MAINTENANCE</b>			
10-520-2400	SOFTWARE MAINTENANCE	15,345	15,345	15,345
	<b>TOTAL MAINTENANCE</b>	<b>15,345</b>	<b>15,345</b>	<b>15,345</b>
	<b>CONTRACT SERVICES</b>			
10-520-3100	RECRUITING EXPENSE ADMIN	7,500	7,500	7,500
10-520-3110	PUBLICATION EXPENSE ADMIN	15,000	15,000	15,000
10-520-3120	ECONOMIC DEVELOPMENT EXPENSE	5,000	5,000	23,000
10-520-3130	RECODIFICATION	4,500	4,500	4,500
10-520-3140	WEB SERVICES	5,500	5,500	2,500
	<b>TOTAL CONTRACT SERVICES</b>	<b>37,500</b>	<b>37,500</b>	<b>52,500</b>
	<b>MISCELLANEOUS</b>			
10-520-4000	TRAINING & TRAVEL ADMIN.	7,000	7,000	10,000
10-520-4010	MEMBERSHIP EXPENSE ADMIN	2,000	2,000	2,000
	<b>TOTAL MISCELLANEOUS</b>	<b>9,000</b>	<b>9,000</b>	<b>12,000</b>
	<b>CAPITAL OUTLAY</b>			
10-520-5001	INCODE - PERMITS/CODE SOFTWARE	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CITY ADMINISTRATION</b>	<b>376,055</b>	<b>382,355</b>	<b>454,373</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	POLICE DEPARTMENT	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-530-0000	SALARIES - POLICE DEPT.	862,300	862,300	1,060,500
10-530-0005	POLICE OVERTIME	75,000	75,000	84,200
10-530-0007	POLICE LONGEVITY	15,860	11,880	16,500
10-530-0008	POLICE PREMIUM PAY	0	31,000	0
10-530-0010	INSURANCE PD	157,900	157,900	163,000
10-530-0015	RETIREMENT - PD	127,300	127,300	140,400
10-530-0020	FICA TAX PD	17,010	17,010	21,017
10-530-0025	WORKERS COMP - PD	22,000	0	0
10-530-0030	TWC TAXES - PD	6,100	6,100	6,050
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,283,470</b>	<b>1,288,490</b>	<b>1,491,667</b>
	<b>SUPPLIES</b>			
10-530-1000	OPERATIONAL SUPPLIES PD	11,000	11,000	11,000
10-530-1003	PD SPECIAL EXPENSES	1,500	1,500	1,500
10-530-1006	CRIME PREVENTION	600	600	600
10-530-1100	FUEL & LUBRICANTS PD	30,000	30,000	35,000
10-530-1200	UNIFORMS PD	12,000	12,000	12,000
	<b>TOTAL SUPPLIES</b>	<b>55,100</b>	<b>55,100</b>	<b>60,100</b>
	<b>MAINTENANCE</b>			
10-530-2100	BUILDING MAINTENANCE PD	12,000	12,000	12,000
10-530-2200	EQUIPMENT MAINTENANCE PD	3,000	4,850	4,850
10-530-2300	VEHICLE MAINTENANCE PD	25,000	25,000	25,000
10-530-2400	SOFTWARE MAINTENANCE - PD	21,875	21,875	26,901
10-530-2600	RADIO MAINTENANCE PD	3,100	3,100	3,100
10-530-2601	RADIO ACCESS FEE PD	10,500	10,500	10,500
	<b>TOTAL MAINTENANCE</b>	<b>75,475</b>	<b>77,325</b>	<b>82,351</b>
	<b>CONTRACT SERVICES</b>			
10-530-3150	CRIME LAB TESTING	500	500	500
10-530-3160	MOBILE AIR TIME	0	0	0
10-530-3170	PRISONERS	1,000	1,000	1,000
10-530-3175	EVIDENCE CONSULTANT	0	4,200	0
10-530-3180	FIREARMS QUALIFICATIONS	3,000	3,000	3,000
10-530-3185	RACIAL PROFILING CONSULTANT	8,500	8,500	8,500
10-530-3190	S.W.A.T.	6,500	6,500	6,500
	<b>TOTAL CONTRACT SERVICES</b>	<b>19,500</b>	<b>23,700</b>	<b>19,500</b>
	<b>MISCELLANEOUS</b>			
10-530-4000	TRAINING & TRAVEL PD	6,000	6,000	9,000
10-530-4001	TRAINING PD	0	0	0
10-530-4010	MEMBERSHIPS PD	800	800	800
10-530-4015	K-9 OFFICER	0	10,330	0
	<b>TOTAL MISCELLANEOUS</b>	<b>6,800</b>	<b>17,130</b>	<b>9,800</b>
	<b>CAPITAL OUTLAY</b>			
10-530-5002	VEHICLES	0	0	0
10-530-5003	CAP OUTLAY - ASSET FORFEITURE	0	0	0
10-530-5005	SYMPHONY CONSOLES	103,000	103,000	0
10-530-5006	INCODE - RECORDS MGMT SYSTEM	0	0	0
10-530-5010	CAMERA SECURITY SYSTEM	0	0	0
10-530-5011	TASERS	0	0	0
10-530-5012	VISTACOM RECORDER	42,000	42,000	0
10-530-5015	RADAR UNIT REPLACEMENTS	0	0	0
10-530-5017	RADIOS	0	0	0
10-530-5018	FENCING AT PD YARD	0	0	0
10-530-5019	K-9 OFFICER	0	0	0
10-530-5020	SOUTHWEST BORDER GRANT	86,000	86,000	1,063
10-530-5021	EVIDENCE TRACKING	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>231,000</b>	<b>231,000</b>	<b>1,063</b>
	<b>TOTAL POLICE DEPARTMENT</b>	<b>1,671,345</b>	<b>1,692,745</b>	<b>1,664,481</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	MUNICIPAL COURT	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-540-0000	SALARIES-COURT	33,175	33,175	38,018
10-540-0005	COURT OVERTIME	1,220	1,220	1,350
10-540-0007	COURT LONGEVITY	425	425	468
10-540-0008	COURT PREMIUM PAY	0	2,000	0
10-540-0010	INSURANCE COURT	3,800	3,800	7,500
10-540-0015	RETIREMENT-COURT	5,120	5,120	5,506
10-540-0020	FICA TAX COURT	510	510	551
10-540-0025	WORKERS COMP-COURT	330	0	0
10-540-0030	TWC TAXES-COURT	520	520	324
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>45,100</b>	<b>46,770</b>	<b>53,717</b>
	<b>SUPPLIES</b>			
10-540-1000	COURT SUPPLIES	2,000	2,000	2,000
	<b>TOTAL SUPPLIES</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
	<b>MAINTENANCE</b>			
10-540-2400	COMPUTER SOFTWARE COURT	8,150	8,150	8,150
10-540-2405	COMPUTER TECH COURT	800	800	800
	<b>TOTAL MAINTENANCE</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>
	<b>CONTRACT SERVICES</b>			
10-540-3190	MUNICIPAL JUDGE	12,600	12,600	9,000
10-540-3200	PROSECUTOR	6,000	6,000	6,000
10-540-3210	TRIAL EXPENSE	1,000	1,000	1,500
10-540-3220	SECURITY EXPENSE	3,600	3,600	3,600
10-540-3230	IMPOUND YARD EXPENSE	15,000	15,000	15,000
	<b>TOTAL CONTRACT SERVICES</b>	<b>38,200</b>	<b>38,200</b>	<b>35,100</b>
	<b>CAPITAL OUTLAY</b>			
10-540-5001	COMPUTER TECH COURT	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL MUNICIPAL COURT</b>	<b>94,250</b>	<b>95,920</b>	<b>99,767</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	FIRE DEPARTMENT	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-550-0000	SALARIES - FIRE DEPT.	648,000	648,000	817,735
10-550-0005	FIRE OVERTIME	44,000	44,000	50,383
10-550-0007	FIRE LONGEVITY	11,500	11,500	13,063
10-550-0008	FIRE PREMIUM PAY	0	29,000	0
10-550-0010	INSURANCE - FD	116,800	116,800	120,000
10-550-0015	RETIREMENT - FD	95,500	95,500	112,524
10-550-0020	FICA TAX - FD	12,050	12,050	14,385
10-550-0025	WORKERS COMP - FD	22,800	0	0
10-550-0030	TWC TAXES - FD	4,300	4,300	4,284
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>954,950</b>	<b>961,150</b>	<b>1,132,374</b>
	<b>SUPPLIES</b>			
10-550-1000	OPERATIONAL SUPPLIES - FD	10,000	10,000	10,000
10-550-1001	MEDICAL SUPPLIES EMS	30,000	30,000	30,000
10-550-1100	FUEL & LUBRICANTS - FD	15,000	15,000	18,500
10-550-1200	UNIFORMS - FD	8,000	8,000	8,000
10-550-1250	BUNKER GEAR	10,000	10,000	10,000
	<b>TOTAL SUPPLIES</b>	<b>73,000</b>	<b>73,000</b>	<b>76,500</b>
	<b>MAINTENANCE</b>			
10-550-2100	BUILDING MAINTENANCE - FD	14,600	14,600	14,600
10-550-2200	EQUIPMENT MAINTENANCE - FD	20,000	27,550	27,550
10-550-2300	VEHICLE MAINTENANCE - FD	35,000	43,810	43,810
10-550-2400	SOFTWARE MAINTENANCE - FD	4,000	4,000	4,000
10-550-2600	RADIO MAINTENANCE - FD	1,500	1,500	1,500
10-550-2601	RADIO ACCESS FEE - FD	5,500	5,500	5,500
	<b>TOTAL MAINTENANCE</b>	<b>80,600</b>	<b>96,960</b>	<b>96,960</b>
	<b>CONTRACT SERVICES</b>			
10-550-3240	MEDICAL WASTE DISPOSAL	3,150	3,150	2,646
10-550-3250	MEDICAL DOCTOR	6,000	9,500	12,000
10-550-3260	FIRE PUMPER LEASE PURCHASE	51,740	51,740	53,329
10-550-3261	BREATHING APP LEASE PYMT	0	0	0
10-550-3265	INTEREST ON LEASES	4,915	4,915	3,326
	<b>TOTAL CONTRACT SERVICES</b>	<b>65,805</b>	<b>69,305</b>	<b>71,301</b>
	<b>MISCELLANEOUS</b>			
10-550-4000	TRAINING & TRAVEL - FD	8,000	8,000	8,000
10-550-4010	MEMBERSHIPS - FD	5,300	5,300	5,300
10-550-4015	AMBULANCE SUPPLEMENTAL	0	77,500	0
	<b>TOTAL MISCELLANEOUS</b>	<b>13,300</b>	<b>13,300</b>	<b>13,300</b>
	<b>CAPITAL OUTLAY</b>			
10-550-5001	CHIEF TRUCK	0	48,000	0
10-550-5002	STRACC EQUIPMENT	0	0	0
10-550-5003	CAMERAS	0	0	0
10-550-5006	HOSES	0	0	0
10-550-5007	TOUGHBOOKS (QTY 3)	12,000	12,000	0
10-550-5008	STRYKER POWER LOADS	0	68,200	0
10-550-5012	BUNKER GEAR WASHER EXTRACTOR	0	0	0
10-550-5013	STRETCHER	0	0	0
10-550-5014	AED CR2	0	23,300	0
10-550-5015	SPECTRA LIGHTS	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>12,000</b>	<b>151,500</b>	<b>0</b>
	<b>TOTAL FIRE</b>	<b>1,199,655</b>	<b>1,365,215</b>	<b>1,390,435</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	ANIMAL SERVICES	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-560-0000	SALARIES - ANIMAL FACILITY	72,100	72,100	96,817
10-560-0005	AN. SERVICES OVERTIME	5,657	5,657	7,106
10-560-0007	AN. SERVICES LONGEVITY	1,200	1,200	985
10-560-0008	AS PREMIUM PAY	0	2,000	0
10-560-0010	INSURANCE - AS	15,200	15,200	15,200
10-560-0015	RETIREMENT - AS	9,200	9,200	10,856
10-560-0020	FICA TAX - AS	1,900	1,900	2,758
10-560-0025	WORKERS COMP - AS	3,650	0	0
10-560-0030	TWC TAXES - AS	800	800	756
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>109,707</b>	<b>108,057</b>	<b>134,478</b>
	<b>SUPPLIES</b>			
10-560-1000	OPERATIONAL SUPPLIES - AS	7,000	7,000	7,000
10-560-1001	MEDICAL SUPPLIES - AS	9,000	9,000	9,000
10-560-1100	FUEL & LUBRICANTS - AS	1,500	1,500	2,000
10-560-1200	UNIFORMS - AS	700	700	900
	<b>TOTAL SUPPLIES</b>	<b>18,200</b>	<b>18,200</b>	<b>18,900</b>
	<b>MAINTENANCE</b>			
10-560-2100	BUILDING MAINTENANCE - AS	10,000	10,000	5,000
10-560-2300	VEHICLE MAINTENANCE - AS	1,000	1,000	1,000
10-560-2601	RADIO ACCESS FEE - AS	650	650	650
	<b>TOTAL MAINTENANCE</b>	<b>11,650</b>	<b>11,650</b>	<b>6,650</b>
	<b>CONTRACT SERVICES</b>			
10-560-3260	VETERINARY SERVICES	15,000	15,000	15,000
10-560-3265	KIRBY-BEXAR ANIMAL FACILITY	0	0	0
	<b>TOTAL CONTRACT SERVICES</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
	<b>MISCELLANEOUS</b>			
10-560-4000	TRAINING & TRAVEL - AS	2,000	2,000	4,000
	<b>TOTAL MISCELLANEOUS</b>	<b>2,000</b>	<b>2,000</b>	<b>4,000</b>
	<b>CAPITAL OUTLAY</b>			
10-560-5001	INSULATION IN SHELTER BUILDING	10,000	15,000	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>10,000</b>	<b>15,000</b>	<b>0</b>
	<b>TOTAL ANIMAL SERVICES</b>	<b>166,557</b>	<b>169,907</b>	<b>179,028</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	PARKS	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-570-0000	SALARIES - POOL & PARKS	54,100	54,100	73,902
10-570-0005	PARKS OVERTIME	3,900	3,900	7,088
10-570-0007	PARKS LONGEVITY	1,090	1,090	1,295
10-570-0008	PARKS PREMIUM PAY	0	2,000	0
10-570-0010	INSURANCE PARKS	15,200	15,200	15,200
10-570-0015	RETIREMENT-PARKS	8,375	8,375	10,703
10-570-0020	FICA TAX PARKS	875	875	1,072
10-570-0025	WORKERS COMP-PARKS	1,500	0	0
10-570-0030	TWC TAXES-PARKS	510	510	504
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>85,550</b>	<b>86,050</b>	<b>109,764</b>
	<b>SUPPLIES</b>			
10-570-1000	OPERATIONAL SUPPLIES - PARKS	9,500	9,500	9,500
10-570-1001	OPERATIONAL SUPPLIES - POOL CONC	5,000	5,000	5,000
10-570-1110	CHEMICALS - POOL & PARKS	0	0	0
10-570-1200	UNIFORMS PARKS	1,300	1,300	1,300
10-570-1300	SMALL TOOLS - PARKS	3,000	3,000	3,000
	<b>TOTAL SUPPLIES</b>	<b>18,800</b>	<b>18,800</b>	<b>18,800</b>
	<b>MAINTENANCE</b>			
10-570-2200	EQUIPMENT MAINTENANCE	9,000	9,000	12,000
10-570-2300	VEHICLE MAINTENANCE	2,000	2,000	2,000
10-570-2500	PARK MAINTENANCE	15,000	15,000	15,000
10-570-2510	POOL MAINTENANCE	12,000	48,000	10,000
10-570-2600	RADIO MAINTENANCE	0	0	0
10-570-2601	RADIO ACCESS FEE	0	0	0
10-570-2900	EQUIPMENT RENTAL P & P	1,000	1,000	1,000
	<b>TOTAL MAINTENANCE</b>	<b>39,000</b>	<b>75,000</b>	<b>40,000</b>
	<b>CONTRACT SERVICES</b>			
10-570-3000	POOL MANAGEMENT CO	47,770	47,770	64,135
	<b>TOTAL CONTRACT SERVICES</b>	<b>47,770</b>	<b>47,770</b>	<b>64,135</b>
	<b>MISCELLANEOUS</b>			
10-570-4000	TRAINING & TRAVEL - PARKS	0	0	0
	<b>TOTAL MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>CAPITAL OUTLAY</b>			
10-570-5001	SCAG MOWER	0	0	0
10-570-5004	JOHN STERLING PARKING LOT	0	0	0
	FRIENDSHIP PARK PARKING LOT PATCHES	10,125	10,125	0
10-570-5014	GATOR	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>10,125</b>	<b>10,125</b>	<b>0</b>
	<b>TOTAL PARKS</b>	<b>201,245</b>	<b>237,745</b>	<b>232,699</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	STREETS	BUDGET	BUDGET	BUDGET
	<b>SALARIES &amp; BENEFITS</b>			
10-580-0000	SALARIES - STREET	59,900	59,900	77,627
10-580-0005	STREETS OVERTIME	8,650	8,650	7,378
10-580-0007	STREETS LONGEVITY	1,800	1,800	2,046
10-580-0008	STREETS PREMIUM PAY	0	4,000	0
10-580-0010	INSURANCE STREET	15,200	15,200	15,200
10-580-0015	RETIREMENT-STREET	9,975	9,975	11,242
10-580-0020	FICA TAX STREET	1,025	1,025	1,126
10-580-0025	WORKERS COMP-STREET	3,375	0	0
10-580-0030	TWC TAXES-STREET	510	510	504
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>100,435</b>	<b>101,060</b>	<b>115,123</b>
	<b>SUPPLIES</b>			
10-580-1000	OPERATIONAL SUPPLIES - STREETS	6,000	6,000	6,000
10-580-1005	STREET SWEEPER SUPPLIES	1,100	1,100	1,100
10-580-1007	PAINT - STREETS	1,500	1,500	1,500
10-580-1100	FUEL & LUBRICANTS - STREETS	7,000	7,000	10,000
10-580-1200	UNIFORMS STREETS	1,300	1,300	1,300
10-580-1300	SMALL TOOLS - STREETS	2,000	2,000	2,000
10-580-1400	BASE/STREET OIL/ASPHALT	15,000	15,000	15,000
10-580-1401	SAND/GRAVEL/TOP SOIL/CON	6,000	6,000	6,000
10-580-1402	TRAFFIC CONTROLS/SIGNS	11,385	11,385	11,385
	<b>TOTAL SUPPLIES</b>	<b>51,285</b>	<b>51,285</b>	<b>54,285</b>
	<b>MAINTENANCE</b>			
10-580-2100	BUILDING MAINTENANCE STREETS	0	0	0
10-580-2200	EQUIPMENT MAINTENANCE - STREETS	3,000	3,000	5,000
10-580-2300	VEHICLE MAINTENANCE - STREETS	2,000	2,000	3,000
10-580-2400	SOFTWARE MAINTENANCE	0	0	0
10-580-2600	RADIO MAINTENANCE - STREETS	0	0	0
10-580-2601	RADIO ACCESS FEE - STREETS	0	0	0
10-580-2815	SIDEWALK/DRAINAGE REPAIR	10,000	10,000	10,000
10-580-2850	STREET MAINTENANCE	0	0	75,000
10-580-2851	HB445 - STREET RECONSTRUCTION	40,000	40,000	100,000
		0	0	0
10-580-2900	EQUIPMENT RENTAL - STREETS	1,000	1,000	1,000
	<b>TOTAL MAINTENANCE</b>	<b>56,000</b>	<b>56,000</b>	<b>194,000</b>
	<b>CONTRACT SERVICES</b>			
10-580-3265	INTEREST ON LEASE	0	0	0
10-580-3280	BLDG INSPECTION FEES	25,000	25,000	25,000
10-580-3290	ROLL OFF FEES	3,000	3,000	1,000
10-580-3295	ASPHALT ZIPPER	0	0	50,172
10-580-3300	HEALTH INSPECTION FEES	0	0	0
	<b>TOTAL CONTRACT SERVICES</b>	<b>28,000</b>	<b>28,000</b>	<b>76,172</b>
	<b>MISCELLANEOUS</b>			
10-580-4000	TRAINING & TRAVEL- STREETS	1,000	1,000	1,000
	<b>TOTAL MISCELLANEOUS</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
	<b>CAPITAL OUTLAY</b>			
10-580-5001	VEHICLES	0	0	0
10-580-5007	CDBG - FOXCROSS	0	35,290	258,000
10-580-5011	MPO GRANT BINZ ENGLEMAN			
10-580-5012	CDBG - ALAN SHEPARD	640,000	640,000	850,000
10-580-5013	CHARLES CONRAD BUS STOP PAD	0	8,000	0
10-580-5014	CDBG - HICKORY HILL	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>640,000</b>	<b>683,290</b>	<b>1,108,000</b>
	<b>TOTAL STREETS</b>	<b>876,720</b>	<b>920,635</b>	<b>1,548,580</b>

		2021-2022	2021-2022	2022-2023
		ADOPTED	AMENDED	PROPOSED
	GENERAL OPERATIONS	BUDGET	BUDGET	BUDGET
	<b>SUPPLIES</b>			
10-590-1000	OPERATIONAL SUPPLIES	6,000	6,000	6,000
10-590-1001	OFFICE SUPPLIES	16,000	16,000	16,000
10-590-1025	PARK FUNDRAISERS	20,000	20,000	20,000
10-590-1030	POSTAGE	2,500	5,000	5,000
10-590-1050	COMPUTERS	7,000	7,000	2,000
	<b>TOTAL SUPPLIES</b>	<b>51,500</b>	<b>54,000</b>	<b>49,000</b>
	<b>MAINTENANCE</b>			
10-590-2100	BUILDING MAINTENANCE	6,000	6,000	6,000
10-590-2200	EQUIPMENT MAINTENANCE	5,000	5,000	5,000
	<b>TOTAL MAINTENANCE</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>
	<b>CONTRACT SERVICES</b>			
10-590-3220	SECURITY SERVICES	1,200	1,200	1,200
10-590-3310	EMPLOYEE SUPPLEMENTAL BENEFITS	10,000	10,000	10,000
10-590-3320	PROFESSIONAL FEES-IT	37,000	37,000	37,000
10-590-3330	VEHICLE/LIABILITY INSURANCE	89,146	95,146	95,146
10-590-3335	WORKMAN'S COMP INSURANCE	0	62,105	74,000
10-590-3340	LEGAL FEES	30,000	30,000	30,000
10-590-3350	ENGINEER	20,000	20,000	10,000
10-590-3360	ACCOUNTING/AUDITOR	24,600	24,600	27,000
10-590-3380	TELEPHONE	41,600	41,600	41,600
10-590-3385	MOBILE/AIR CARDS	8,700	8,700	8,700
10-590-3390	ELECTRICITY & GAS	64,000	64,000	64,000
10-590-3395	ELECTRICITY - STREET	57,000	57,000	57,000
10-590-3400	WATER	10,000	10,000	10,000
10-590-3410	TAX COLLECTOR FEES	6,165	6,165	6,165
10-590-3420	NON PROFITS	0	0	0
10-590-3430	BEXAR APPRAISAL DISTRICT	13,300	13,300	13,300
10-590-3440	ELECTION EXPENSE	10,000	10,000	10,000
10-590-3450	GIS SYSTEM	3,400	3,400	3,400
10-590-3455	HEALTH INSPECTION FEES	13,500	13,500	13,500
	<b>TOTAL CONTRACT SERVICES</b>	<b>439,611</b>	<b>507,716</b>	<b>512,011</b>
	<b>MISCELLANEOUS</b>			
10-590-4010	MEMBERSHIPS	4,000	4,000	4,000
	AMERICAN RESCUE PLAN ACT EXPENSES	206,370	0	0
	Essential Workers Premium Pay \$100,000	0	0	0
10-590-4900	MISCELLANEOUS	200	200	200
	<b>TOTAL MISCELLANEOUS</b>	<b>210,570</b>	<b>4,200</b>	<b>4,200</b>
	<b>CAPITAL OUTLAY</b>			
10-590-5003	VEHICLE STORAGE LOT	0	0	0
	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL GENERAL OPERATIONS</b>	<b>712,681</b>	<b>576,916</b>	<b>576,211</b>
	<b>TOTAL EXPENDITURES</b>	<b>5,311,508</b>	<b>5,459,338</b>	<b>6,166,074</b>
	<b>EXCESS/(DEFICIT)</b>	<b>-988,330</b>	<b>-1,242,185</b>	<b>-1,395,306</b>
	<b>TRANSFERS IN</b>			
10-4800	TRANSFERS IN LIEU OF TAXES	600,000	600,000	600,000
	<b>TRANSFERS OUT</b>			
10-590-7000	TRANSFERS TO DEBT SERVICE	0	0	0
	<b>EXCESS/(DEFICIT)</b>	<b>-388,330</b>	<b>-642,185</b>	<b>-795,306</b>
	<b>ENDING RESERVE BALANCE</b>	<b>2,344,878</b>	<b>1,702,693</b>	<b>1,687,072</b>

**City of Kirby  
Water Fund 20  
Proposed Budget  
2022-2023**

"EXHIBIT A"

		2021-2022 ADOPTED BUDGET	2021-2022 AMENDED BUDGET	2022-2023 PROPOSED BUDGET
<b>REVENUES</b>				
	NET ASSET BEGINNING OF YEAR	3,707,363	3,253,808	6,016,133
<b>CHARGES FOR SERVICES</b>				
20-4500	SALE OF WATER	725,000	725,000	725,000
20-4510	SEWER CHARGES	1,185,000	1,185,000	1,185,000
20-4520	GARBAGE COLLECTION	750,000	750,000	750,000
20-4530	W/S CAPITAL RESERVE	124,000	124,000	124,000
20-4540	PENALTIES	72,000	72,000	72,000
20-4550	EDWARDS AQUIFER FEES	106,000	106,000	106,000
20-4570	TURN OFF/ON CHARGES	30,000	30,000	30,000
20-4580	WATER/SEWER CONNECTS	200	200	200
	<b>TOTAL CHARGES FOR SERVICES</b>	<b>2,992,200</b>	<b>2,992,200</b>	<b>2,992,200</b>
<b>MISCELLANEOUS</b>				
20-4700	MISCELLANEOUS INCOME	200	200	200
20-4705	RECOVERY OF BAD DEBT	0	0	0
20-4720	INTEREST INCOME	8,000	8,000	8,000
	AMERICAN RESCUE PLAN ACT FUNDS	874,349	874,349	0
20-4730	CASH SHORT/OVER	0	0	0
20-4740	GAIN ON SALE OF FIXED ASSETS	0	0	0
	<b>TOTAL MISCELLANEOUS</b>	<b>882,549</b>	<b>882,549</b>	<b>8,200</b>
	<b>TOTAL REVENUES</b>	<b>3,874,749</b>	<b>3,874,749</b>	<b>3,000,400</b>
<b>NONDEPARTMENTAL</b>				
<b>SALARIES &amp; BENEFITS</b>				
20-500-0000	WATER SALARIES	280,500	280,500	361,000
20-500-0005	WATER OVERTIME	51,500	51,500	58,200
20-500-0007	WATER LONGEVITY	5,525	5,525	5,880
20-500-0008	WATER PREMIUM PAY	0	9,000	0
20-500-0010	INSURANCE	60,600	60,600	62,500
20-500-0015	RETIREMENT	47,800	47,800	52,200
20-500-0020	FICA TAX	5,200	5,200	5,200
20-500-0025	WORKERS COMP	7,650	0	0
20-500-0030	TWC UNEMPLOYMENT TAX	2,025	2,025	2,025
20-500-0100	TEMP SERVICES	0	0	0
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>460,800</b>	<b>462,150</b>	<b>547,005</b>
<b>SUPPLIES</b>				
20-500-1000	OPERATIONAL SUPPLIES	40,000	40,000	40,000
20-500-1030	PRINTING/POSTAGE	17,000	17,000	17,000
20-500-1050	COMPUTER- WATER	1,000	1,000	1,000
20-500-1100	FUEL & LUBRICANTS	13,000	13,000	18,000
20-500-1110	CHEMICALS	6,000	6,000	6,000
20-500-1200	UNIFORMS	3,460	3,460	3,460
20-500-1300	SMALL TOOLS	4,000	4,000	8,500
20-500-1400	ASPHALT	7,000	7,000	25,000
20-500-1401	TOPSOIL/BASE/SAND/CONCRETE	6,000	6,000	10,000
20-500-1402	TRAFFIC CONTROLS	1,500	1,500	1,500
	<b>TOTAL SUPPLIES</b>	<b>98,960</b>	<b>98,960</b>	<b>130,460</b>

	<b>MAINTENANCE</b>			
20-500-2100	BLDG. MAINT.	5,000	5,000	10,000
20-500-2200	EQUIPMENT MAINTENANCE	28,000	35,100	35,100
20-500-2300	VEHICLE MAINTENANCE	5,000	5,000	5,000
20-500-2400	SOFTWARE MAINTENANCE	30,000	30,000	30,000
20-500-2600	RADIO MAINTENANCE	0	0	0
20-500-2601	RADIO ACCESS FEE	0	0	0
20-500-2800	WELLS/PUMPS/MOTORS	20,000	20,000	250,000
20-500-2805	SEWER LINES/MANHOLE/LIFT STA.	15,000	15,000	20,000
20-500-2810	WATER LINES/MAINS	15,000	15,000	20,000
20-500-2815	REPAIRS DRIVEWAY, SIDEWALKS & DR WAYS	12,000	12,000	20,000
20-500-2820	DAMAGES	1,000	1,000	1,000
20-500-2900	EQUIPMENT RENTAL	4,500	4,500	4,500
	<b>TOTAL MAINTENANCE</b>	<b>135,500</b>	<b>142,600</b>	<b>395,600</b>
	<b>CONTRACT SERVICES</b>			
20-500-3310	GYM - EMPLOYEE SUPPLEMENTAL BENEFIT	180	180	180
20-500-3350	STORMWATER ENGINEERING FEES	20,000	20,000	20,000
20-500-3390	ELECTRIC FOR WELLS	56,000	56,000	56,000
20-500-3400	WATER PURCHASE/LEASE	13,195	13,195	13,195
20-500-3405	EDWARDS AQUIFER PAYMENTS	108,620	108,620	108,620
20-500-3450	UTILITY BILLING SERVICE	8,000	8,000	8,000
20-500-3460	WATER CONSERVATION EDUCATION	2,500	2,500	2,500
20-500-3465	WATER CONSERVATION REBATE PROG	2,500	2,500	2,500
20-500-3480	PERMITS	500	500	500
20-500-3500	SEWAGE TREATMENT	643,000	643,000	643,000
20-500-3520	GARBAGE CONTRACTOR	750,000	750,000	750,000
20-500-3521	WELL SITE MONITORING (SCADA)	2,000	2,000	70,000
	<b>TOTAL CONTRACT SERVICES</b>	<b>1,606,495</b>	<b>1,606,495</b>	<b>1,674,495</b>
	<b>MISCELLANEOUS</b>			
20-500-4000	TRAINING & TRAVEL WATER	6,000	6,000	6,000
20-500-4010	MEMBERSHIP & LICENSE	10,000	10,000	10,000
20-500-4020	MOBILE & AIR TIME	1,500	1,500	1,500
20-500-4100	BAD DEBT EXPENSE	25,000	25,000	25,000
20-500-4101	BAD DEBT EXPENSE COLLECTIONS	500	500	500
20-500-4200	DEPRECIATION EXPENSE	250,000	250,000	250,000
	AMERICAN RESCUE PLAN ACT EXPENSES	874,349	0	0
20-500-4900	MISCELLANEOUS EXP.	200	200	200
	<b>TOTAL MISCELLANEOUS</b>	<b>1,167,549</b>	<b>293,200</b>	<b>293,200</b>
	<b>CAPITAL OUTLAY</b>			
20-500-5000	PAINT WATER TOWER	0	0	0
20-500-5002	WELL #3 REPAIRS	200,000	200,000	0
20-500-5003	SEWER MACHINE	0	0	0
20-500-5004	DRAINAGE ASSESSMENT (SECOND PHASE)	45,000	45,000	0
20-500-5005	GATE & FENCING AT PUBLIC WORKS YARD	0	0	0
20-500-5006	ACKERMAN RD SEWER PROJECT	0	0	0
20-500-5008	DUMP TRUCK	0	0	0
20-500-5010	WELL #2 GENERATOR & BLDG	0	0	0
20-500-5011	WATER PIPE REPLACEMENT - VINECREST	0	0	0
20-500-5012	WATER PIPE REPLACEMENT - BLUE JAY	0	0	0
20-500-5013	SEWER LINE REPLACEMENT - GAITY	0	0	0
20-500-5016	VEHICLES	0	0	0
20-500-5021	AWIA RISK ASSESSMENT PLAN	0	0	0
20-500-5023	ASPHALT PUBLIC WORKS YARD	0	0	0
20-500-5025	GENERATOR & INSTALLATION	14,000	14,000	70,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>259,000</b>	<b>259,000</b>	<b>70,000</b>
	<b>TOTAL NONDEPARTMENTAL</b>	<b>3,728,304</b>	<b>2,862,405</b>	<b>3,110,760</b>
	<b>EXCESS/(DEFICIT)</b>	<b>146,445</b>	<b>1,012,344</b>	<b>-110,360</b>
	<b>TRANSFER OUT</b>			
20-500-7000	TRANSFER IN LIEU OF TAXES TO GEN FUND	600,000	600,000	600,000
20-500-7005	TRANSFER TO DEBT SERVICE	0	0	0
	<b>EXCESS/(DEFICIT)</b>	<b>-600,000</b>	<b>-600,000</b>	<b>-600,000</b>
	<b>NET ASSETS END OF YEAR</b>	<b>3,253,808</b>	<b>3,666,152</b>	<b>5,305,773</b>

	<b>CITY OF KIRBY</b>			
	<b>DEBT SERVICE 30</b>			
	<b>PROPOSED BUDGET</b>			"EXHIBIT A"
	<b>2022-2023</b>			
		<b>2019-2020</b>	<b>2020-2021</b>	<b>2022-2023</b>
		<b>ACTUAL</b>	<b>ADOPTED</b>	<b>PROPOSED</b>
	<b>REVENUES</b>		<b>BUDGET</b>	<b>BUDGET</b>
	<b>BEGINNING RESERVE BALANCE</b>		<b>37,131</b>	<b>37,643</b>
	<b>TAXES</b>			
30-4000 PROP	PROPERTY TAXES - DEBT SERVICE	475,159	489,987	504,524
<b>TOTAL TAXES</b>	<b>TOTAL TAXES</b>	<b>475,159</b>	<b>489,987</b>	<b>504,524</b>
	<b>MISCELLANEOUS</b>			
30-4705	INTEREST	123	50	50
	<b>TOTAL MISCELLANEOUS</b>	<b>123</b>	<b>50</b>	<b>50</b>
	<b>TOTAL REVENUES</b>	<b>475,282</b>	<b>490,037</b>	<b>504,574</b>
	<b>EXPENDITURES</b>			
30-500-6000	BOND PRINCIPAL	250,000	260,000	280,000
30-500-6010	BOND INTEREST	236,725	226,525	204,925
30-500-6020	BOND PAYING AGENT	2,750	3,000	3,000
	<b>TOTAL EXPENDITURES</b>	<b>489,475</b>	<b>489,525</b>	<b>487,925</b>
	<b>EXCESS/(DEFICIT)</b>	<b>-14,193</b>	<b>512</b>	<b>16,649</b>
30-4805	GEN FUND TRANSFER IN	-5,411		0
30-4810	WATER FUND TRANSFER IN		0	0
	<b>EXCESS/(DEFICIT)</b>	<b>-19,604</b>	<b>512</b>	<b>16,649</b>
	<b>ENDING RESERVE BALANCE</b>		<b>37,643</b>	<b>54,292</b>

<input type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input checked="" type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y  
C I T Y C O U N C I L M E E T I N G  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. d.**

**9.     Discussion And Possible Action**

Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2022-918 So That Ordinance No. O-2022-918 Becomes Effective Immediately.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
AGENDA ITEM SUMMARY**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. e.**

**9. Discussion And Possible Action**

Discussion And Possible Action On Ordinance No. O-2022-919 Levying Ad Valorem Taxes For Use And Operation Of The Municipal Government Of The City Of Kirby, Texas For The 2022 Tax Fiscal Year; Providing For Apportioning Each Levy For Specific Purposes; And, Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid. This Is The First Reading.

Motion to adopt the tax rate ordinance **must** be made using the following statement:

"I move that the property tax rate be increased by the adoption of a tax rate of .614126, which is effectively 1.34 percent increase in the tax rate per ordinance No. O-2022-919."

STATE OF TEXAS

ORDINANCE NO. O-2022-919

COUNTY OF BEXAR

CITY OF KIRBY

AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF KIRBY, TEXAS FOR THE 2022 TAX FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND, PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY;

SECTION 1. That there is hereby levied and there shall be collected, for use and operation of the municipal government of the City of Kirby and to provide an Interest and Sinking Fund for the 2022-2023 fiscal year, upon all property, real, personal and mixed within the corporate limits of said City subject to taxation here set forth:

1. For the maintenance and operation of the general government .517126 on each \$100.00 valuation of property; and
2. For the interest and sinking fund, .097000 on each \$100.00 valuation of property.

For a total tax rate of .614126 on each \$100.00 valuation of property tax being so levied and apportioned to the specific purposes here set forth above.

***THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 18.48 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000.00 HOME BY APPROXIMATELY -51.54.***

SECTION 2. All taxes shall become a lien upon the property against which assessed, and the assessor and collector for the City of Kirby is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Kirby and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest and, the interest penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Kirby. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

SECTION 3. That this ordinance shall take effect after the second reading.

PASSED AND APPROVED for a first reading on this 22nd day of September 2022, at a Regular Meeting of the City Council of the City of Kirby, Texas, there being a quorum present, by \_\_\_\_\_ AYES and \_\_\_\_\_ NAYES and approved by roll call vote on the date above set.

PASSED AND ADOPTED for the second reading on this the 22nd day of September 2022, at a Regular Meeting of the City Council of the City of Kirby, Texas, there being a quorum present by \_\_\_\_\_ AYES and \_\_\_\_\_ NAYES and approved by roll call vote on the date above set.

Dispense With The Second Reading Of Ordinance No. O-2022-918.

\_\_\_\_\_  
Kimberly Aldrich, Mayor

ATTEST:

\_\_\_\_\_  
Patty Cox, City Secretary, TRMC

Vernon's Texas Statutes and Codes Annotated  
Tax Code (Refs & Annos)  
Title 1. Property Tax Code  
Subtitle D. Appraisal and Assessment (Refs & Annos)  
Chapter 26. Assessment (Refs & Annos)

V.T.C.A., Tax Code § 26.05

§ 26.05. Tax Rate

Effective: January 1, 2021  
Currentness

(a) The governing body of each taxing unit shall adopt a tax rate for the current tax year and shall notify the assessor for the taxing unit of the rate adopted. The governing body must adopt a tax rate before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the taxing unit, except that the governing body must adopt a tax rate that exceeds the voter-approval tax rate not later than the 71st day before the next uniform election date prescribed by Section 41.001, Election Code, that occurs in November of that year. The tax rate consists of two components, each of which must be approved separately. The components are:

(1) for a taxing unit other than a school district, the rate that, if applied to the total taxable value, will impose the total amount described by Section 26.04(e)(3)(C), less any amount of additional sales and use tax revenue that will be used to pay debt service, or, for a school district, the rate calculated under Section 44.004(c)(5)(A)(ii)(b), Education Code; and

(2) the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the taxing unit for the next year.

(b) A taxing unit may not impose property taxes in any year until the governing body has adopted a tax rate for that year, and the annual tax rate must be set by ordinance, resolution, or order, depending on the method prescribed by law for adoption of a law by the governing body. The vote on the ordinance, resolution, or order setting the tax rate must be separate from the vote adopting the budget. For a taxing unit other than a school district, the vote on the ordinance, resolution, or order setting a tax rate that exceeds the no-new-revenue tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order. For a school district, the vote on the ordinance, resolution, or order setting a tax rate that exceeds the sum of the no-new-revenue maintenance and operations tax rate of the district as determined under Section 26.08(i) and the district's current debt rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance, resolution, or order. A motion to adopt an ordinance, resolution, or order setting a tax rate that exceeds the no-new-revenue tax rate must be made in the following form: "I move that the property tax rate be increased by the adoption of a tax rate of (specify tax rate), which is effectively a (insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate) percent increase in the tax rate." If the ordinance, resolution, or order sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must:

(1) include in the ordinance, resolution, or order in type larger than the type used in any other portion of the document:

(A) the following statement: "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."; and

(B) if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE NO-NEW-REVENUE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(Insert amount)."; and

(2) include on the home page of the Internet website of the taxing unit:

(A) the following statement: "(Insert name of taxing unit) ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; and

(B) if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement: "THE TAX RATE WILL EFFECTIVELY BE RAISED BY (INSERT PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE NO-NEW-REVENUE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$(Insert amount)."

(c) If the governing body of a taxing unit does not adopt a tax rate before the date required by Subsection (a), the tax rate for the taxing unit for that tax year is the lower of the no-new-revenue tax rate calculated for that tax year or the tax rate adopted by the taxing unit for the preceding tax year. A tax rate established by this subsection is treated as an adopted tax rate. Before the fifth day after the establishment of a tax rate by this subsection, the governing body of the taxing unit must ratify the applicable tax rate in the manner required by Subsection (b).

(d) The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the voter-approval tax rate or the no-new-revenue tax rate calculated as provided by this chapter until the governing body has held a public hearing on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065. The governing body of a taxing unit shall reduce a tax rate set by law or by vote of the electorate to the lower of the voter-approval tax rate or the no-new-revenue tax rate and may not adopt a higher rate unless it first complies with Section 26.06.

(d-1) The governing body of a taxing unit other than a school district may not hold a public hearing on a proposed tax rate or a public meeting to adopt a tax rate until the fifth day after the date the chief appraiser of each appraisal district in which the taxing unit participates has:

(1) delivered the notice required by Section 26.04(e-2); and

(2) complied with Section 26.17(f).

(d-2) Notwithstanding Subsection (a), the governing body of a taxing unit other than a school district may not adopt a tax rate until the chief appraiser of each appraisal district in which the taxing unit participates has complied with Subsection (d-1).

(e) A person who owns taxable property is entitled to an injunction restraining the collection of taxes by a taxing unit in which the property is taxable if the taxing unit has not complied with the requirements of this section or Section 26.04. It is a defense in an action for an injunction under this subsection that the failure to comply was in good faith. An action to enjoin the collection of taxes must be filed not later than the 15th day after the date the taxing unit adopts a tax rate. A property owner is not required to pay the taxes imposed by a taxing unit on the owner's property while an action filed by the property owner to enjoin the collection of taxes imposed by the taxing unit on the owner's property is pending. If the property owner pays the taxes and subsequently prevails in the action, the property owner is entitled to a refund of the taxes paid, together with reasonable attorney's fees and court costs. The property owner is not required to apply to the collector for the taxing unit to receive the refund.

(e-1) The governing body of a taxing unit that imposes an additional sales and use tax may not adopt the component of the tax rate of the taxing unit described by Subsection (a)(1) of this section until the chief financial officer or the auditor for the taxing unit submits to the governing body of the taxing unit a written certification that the amount of additional sales and use tax revenue that will be used to pay debt service has been deducted from the total amount described by Section 26.04(e)(3)(C) as required by Subsection (a)(1) of this section. The comptroller shall prescribe the form of the certification required by this subsection and the manner in which it is required to be submitted.

(f) Except as required by the law under which an obligation was created, the governing body may not apply any tax revenues generated by the rate described in Subsection (a)(1) of this section for any purpose other than the retirement of debt.

(g) Notwithstanding Subsection (a), the governing body of a school district that elects to adopt a tax rate before the adoption of a budget for the fiscal year that begins in the current tax year may adopt a tax rate for the current tax year before receipt of the certified appraisal roll for the school district if the chief appraiser of the appraisal district in which the school district participates has certified to the assessor for the school district an estimate of the taxable value of property in the school district as provided by Section 26.01(e). If a school district adopts a tax rate under this subsection, the no-new-revenue tax rate and the voter-approval tax rate of the district shall be calculated based on the certified estimate of taxable value.

#### Credits

Acts 1979, 66th Leg., p. 2268, ch. 841, § 1, eff. Jan. 1, 1982. Amended by Acts 1981, 67th Leg., 1st C.S., p. 164, ch. 13, § 117, eff. Jan. 1, 1982; Acts 1985, 69th Leg., ch. 657, § 3, eff. June 14, 1985; Acts 1987, 70th Leg., ch. 699, § 2, eff. June 19, 1987; Acts 1987, 70th Leg., ch. 947, § 7, eff. Jan. 1, 1988; Acts 1987, 70th Leg., ch. 988, § 2, eff. June 18, 1987; Acts 1991, 72nd Leg., ch. 404, § 1, eff. Jan. 1, 1992; Acts 1997, 75th Leg., ch. 165, § 29.06, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1039, § 27, eff. Jan. 1, 1998; Acts 1999, 76th Leg., ch. 398, § 3, eff. Aug. 30, 1999; Acts 1999, 76th Leg., ch. 423, § 1, eff. Jan. 1, 2000; Acts 1999, 76th Leg., ch. 1358, § 2, eff. Jan. 1, 2000; Acts 2005, 79th Leg., ch. 412, § 13, eff. Sept. 1, 2005; Acts 2005, 79th Leg., ch. 1368, § 1, eff. June 18, 2005; Acts 2007, 80th Leg., ch. 921, § 14.001, eff. Sept. 1, 2007; Acts 2009, 81st Leg., ch. 668, § 1, eff. June 19, 2009; Acts 2009, 81st Leg., ch. 1328, § 86, eff. Sept. 1, 2009; Acts 2011, 82nd Leg., 1st C.S., ch. 4 (S.B. 1), § 57.28, eff. Sept. 28, 2011; Acts 2015, 84th Leg., ch. 481 (S.B. 1760), § 5, eff. Jan. 1, 2016; Acts 2019, 86th Leg., ch. 944 (S.B. 2), § 46.

#### Notes of Decisions (36)

V. T. C. A., Tax Code § 26.05, TX TAX § 26.05

Current through the end of the 2021 Regular and Called Sessions of the 87th Legislature.

<u>  X  </u>	DISCUSSION AND POSSIBLE ACTION ITEMS
<u>      </u>	SPECIAL CONSIDERATION
<u>      </u>	CONSENT AGENDA
<u>      </u>	PUBLIC HEARING
<u>      </u>	PRESENTATION
<u>      </u>	WORKSHOP

**C I T Y O F K I R B Y  
C I T Y C O U N C I L M E E T I N G  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. f.**

**9.     Discussion And Possible Action**

- ✓ Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2022-919 So That Ordinance No. O-2022-919 Becomes Effective Immediately.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. g.**

**9. Discussion And Possible Action**

Discussion And Possible Action On Ordinance No. O-2022-917 For A Specific Use Permit For The Property Located At CB 4018G (SPRINGFIELD INDUSTRIAL PARK), LOTS 6 And 7, Otherwise Known As 0 Springfield Road, Kirby, TX 78219, Which Is Zoned Light Industrial (LI) To Be Used For The Following Purpose: Constructing Offices And Warehouses To Rent To Different Trades. This Is The Second Reading.

The first reading was approved on September 8, 2022.

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF KIRBY, TEXAS, TO GRANT SPECIFIC USE PERMIT #2022-033 FOR USE OF THE PROPERTY AT 0 SPRINGFIELD ROAD, LOTS 6 AND 7, KIRBY, TEXAS TO BE USED FOR THE FOLLOWING PURPOSE: CONSTRUCTING OFFICES AND WAREHOUSES TO RENT TO DIFFERENT TRADES.**

**WHEREAS**, Jorge Garcia, the owner of the property located at 0 Springfield Road, Lots 6 and 7, Kirby, Texas, being the property covered by Bexar Appraisal District Property ID number 1286026 and 128607 (the "Property") has requested that a Specific Use Permit be granted for use of the Property -

**WHEREAS**, the Planning and Zoning Commission of the City of Kirby has recommended to the City Council that the Specific Use Permit be granted for use of the Property for the purpose of constructing offices and warehouses to rent to different trades.

**WHEREAS**, the City Council of the City of Kirby has conducted a public hearing on the requested Specific Use Permit and finds that it is appropriate to grant a Specific Use Permit for use of the Property for the purpose of constructing offices and warehouses to rent to different trades. Also, further provided that the applicant for such Specific Use Permit signs a sworn statement accepting and agreeing to be bound by and comply with the terms of such Special Use Permit.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRBY, TEXAS, that:**

Section 1. Specific Use Permit #2022-033 for use of the property located at 0 Springfield Road, Lots 6 and 7, Kirby, Texas, being the property covered by Bexar Appraisal District Property ID number 1286026 and 128027 purpose of constructing offices and warehouses to rent to different trades. Also, further provided that the applicant for such Specific Use Permit signs a sworn statement accepting and agreeing to be bound by and comply with the terms of such Special Use Permit.

Section 2. This ordinance shall be effective upon adoption on second reading.

PASSED on first reading on the 8<sup>th</sup> day of September 2022.

PASSED AND ADOPTED on second reading on the 22<sup>nd</sup> day of September, 2022

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Kim Aldrich, Mayor

ATTEST:

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Patty Cox, City Secretary

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. h.**

**9. Discussion And Possible Action**

Update And Discussion On Kirby Senior Center Corporation Board Membership,  
Staffing, Operation Status And Future Plans

Information will be emailed to City Council.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. i.**

**9. Discussion And Possible Action**

Discussion And Possible Action To Schedule A Workshop On Robert's Rules Of Order

Council Member Street requested this item.

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**CITY OF KIRBY  
CITY COUNCIL MEETING  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. j.**

**9. Discussion And Possible Action**

Discussion And Possible Action To Appoint Members To The Planning And Zoning Commission

There are currently two vacancies. A roster is included. One application is also included.

PLANNING & ZONING COMMISSION  
Terms of Office

Clay McBee

TERM  
Expires August 2023

VACANT

TERM  
Expires August 2024

Julie Hinojosa

TERM  
Expires August 2023

Alexandra D. Ebert

TERM  
Expires August 2024

VACANT

TERM  
Expires August 2024

Council Liaison:

(Council Liaison Mayor Kim Aldrich)

(SEPTEMBER 2022)



**APPLICATION FOR VOLUNTEERS  
FOR CITY BOARDS/COMMISSIONS/AND COMITTEES**

**PERSONAL DATA**

Salazar, Joe W.  
(Last Name) (First Name) (Initial)

3506 Ackerman Rd  
(Street Address)

Kirby, Tx. 78219  
(City) (State) (Zip Code)

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Position(s) applying for: Planning & Zoning Commision

Are you a registered voter? ☒ Yes ☐ No

When would you be available to start? ASAP

Do you currently serve on any City Boards, Commissions or Committees? Yes ☐ No ☒

If yes, list them: \_\_\_\_\_

Have you ever been employed with the City of Kirby? ☒ Yes ☐ No If yes, date(s): Ending Date 2-6-04

Are you or your spouse related to any elected official or employee of the City of Kirby? Yes ☐ No ☒

**EDUCATION AND TRAINING:**

Name of Schools Attended and Location	Approx. Dates Attended	Major Field	Degree Received
<u>Thomas A. Edison High</u>	<u>1978</u>	<u>Diploma</u>	
<u>SAC</u>	<u>78-81</u>	<u>C.J.</u>	<u>Associates</u>

**SKILLS:**

The following space is provided for other information concerning special training, interests, or any other data you wish to provide.

I have training in Management - Supervision, Personal Development and Development of Policies and procedures. I have either worked for Kirby or lived here since 1989. I have a working knowledge of our zoning ordinances while employed here. I also have knowledge on how to work on over stretched City Budget.

## CONVICTIONS:

Have you ever been convicted of a Felony or other crime? Yes No

If yes, date: \_\_\_\_\_

If yes, please explain (You may omit convictions for minor traffic violations):

## REFERENCES: (If Desired)

List three persons not related to you who are qualified to describe your capabilities for the position you seek.

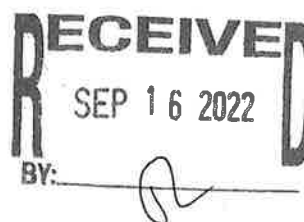
Name	Address	Phone	Occupation
George Fuentes	5117 Suann		Auto Tech
Benita Saldana	5118 Suann		Bank Management
George Dranovsky	5919 Desc + Glass		Police Chief

I certify that the statements and information contained herein are true, complete, and correct to the best of my knowledge, I understand that the information will be used only for the purpose of evaluating my application for volunteer service. A photocopy of this authorization shall be as valid as the original.

Signature of Applicant:

Joe W. Salazar

Date: 09-15-22



Updated March 2019

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y  
C I T Y C O U N C I L M E E T I N G  
A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. k.**

**9. Discussion And Possible Action**

Discussion and Possible Action To Appoint And Re-appoint Members To The  
Crime Control And Prevention District Board.

The following members wish to be re-appointed for terms expiring September 2024.

Harold Shaw  
Patricia Mann  
Kenneth Thuleen

The Board will review applications for one vacant seat on September 20<sup>th</sup> and make a recommendation to Council.

# KIRBY CRIME CONTROL AND PREVENTION DISTRICT

## MEMBERS

NAME	TERM	TERM END	ROLL
OPEN SEAT	2 YRS	SEPT. 30, 2022	
D. FAULKNER	2 YRS	SEPT. 30, 2023	VICE PRESIDENT BOND END 07/19/2023
H. SHAW	2 YRS	SEPT. 30, 2022	MEMBER PLACE 1 BOND END 01/19/2024
J. Bogardus	2 YRS	SEPT. 30, 2023	MEMBER PLACE 2 BOND END 06/28/2025
P. MANN	2 YRS	SEPT. 30, 2022	MEMBER PLACE 3 BOND END 01/19/2024
S. FAULKNER	2 YRS	SEPT. 30, 2023	MEMBER PLACE 4 BOND END 11/08/2024
K. THULEEN	2 YRS	SEPT. 30, 2022	MEMBER PLACE 5 BOND END 06/10/2025
C. Garza			CITY COUNCIL LIAISON

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**Y O F K I R B Y**  
**CITY COUNCIL MEETING**  
**A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. I.**

**9. Discussion And Possible Action**

Presentations, Discussion And Possible Action On City Attorney Services

The City received Statement of Qualifications from the following:

Davidson Troilo Ream & Garza  
Denton Navarro Rocha Bernal & Zech

Representatives will be present to provide an overview and answer questions.



**REQUEST FOR QUALIFICATIONS  
FOR CITY ATTORNEY SERVICES  
FOR THE CITY OF KIRBY, TEXAS**

**I. Purpose**

The City of Kirby is seeking Request for Qualifications (RFQ) from experienced Professional Legal Firms or Individual Attorneys for the purpose of providing legal services to the City of Kirby on a contract basis.

The firm/individual will be tasked with providing general municipal counsel, basic legal services, advice on special projects, and advice to the City Council. The City requests that one attorney be designated as the point of contact or lead attorney.

**II. Services Required**

The firm/individual selected is to have a Juris Doctorate from an accredited law school, a license to practice law in the State of Texas and be a member in good standing of the Texas Bar. Experience with Texas municipalities and knowledge of municipal law, municipal finance, personnel law, and land use and regulation.

Basic legal services required include:

- a. Reviewing and drafting ordinances, resolutions, contracts, agreements, deeds, and easements;
- b. Providing advice regarding government operations, elections, open meetings, public information, City ordinances, State law, personnel matters, property matters, and real estate matters, including annexation, zoning, and condemnation.
- c. Reviewing agendas and materials for City Council meetings, preparing legal advice, attending City Council meetings;
- d. Providing counsel and advice to City Council, City staff, Boards, Commissions and Committees.

- e. The City Attorney will be required to provide detailed, itemized billing monthly.

### **III. Proposal Requirements**

Each Statement of Qualifications (SOQ) must address, but does not need to be limited to the following issues:

1. Firm or individual name, including the address of all firm offices, identifying in which office the work will be performed.
2. Attach a list of Principals in the firm, including a biographical sketch of each to contain education, years of experience, years of municipal law experience, and any area of specialty within the field of municipal law.
3. Provide the name of the assigned Attorney and complete resume who will have primary responsibility for the City of Kirby legal matters.
4. Provide a list of attorneys who will provide services to the City. Include a description of these attorney's education, years of legal experience, years of municipal legal experience and any areas of specialty within the field of municipal law.
5. Provide a complete list of all current municipal clients including email and phone contact information.
6. Provide a summary of the firm's experience in each of the following areas and your strategy for managing those areas which your firm does not have experience and would need to outsource:
  - a. Business contracts and agreements.
  - b. Ordinances and resolutions.
  - c. Real estate matters including deeds and easements.
  - d. Elections.
  - e. Open meetings and open records.
  - f. State law as it pertains to municipalities.
  - g. Personnel matters.
  - h. Zoning and development processes.
  - i. Economic development incentives.
  - j. Code enforcement.
  - k. Police specialty law.
  - l. Environmental, with TCEQ issues.
  - m. Wastewater matters.
  - n. Ethics administration.

7. Please list any client that you currently represent that could cause a potential conflict of interest with the City of Kirby. Describe how you would resolve these current or future potential conflicts of interest.
8. If your firm has represented any client in the past fifteen years against the City of Kirby or one of its employees, please describe the case(s).
9. If you have filed any litigation in the last five years in which a municipality was a defendant, please describe the case(s).

#### **IV. Evaluation Process**

Based on the Council's review of submittals, it is expected that several firms may be short listed for further consideration, and may be required to submit supplemental information. Additionally, the selected firms may be required to make a formal presentation before the Mayor and City Council.

Please submit nine (9) copies of the SOQ by 5:00 P.M. on Monday, September 12, 2022.

Mailing Address:

Monique Vernon, City Manager  
City of Kirby  
112 Bauman  
Kirby, TX 78219  
Re: City Attorney Services

Physical Address for drop-off:

Monique Vernon, City Manager  
City of Kirby  
112 Bauman  
Kirby, TX 78219  
Re: City Attorney Services

#### **V. Contract Award**

The contract will be awarded for an initial two-year period, at which time the City Council will review the performance and relationship. Assuming that the parties mutually agree, the agreement will be automatically renewed for additional one-year periods following the initial two-year period unless terminated by either party. However, the City Attorney shall work at the pleasure of the City Council and nothing herein shall limit their ability to terminate the contract at will with no notice or penalty. All costs directly or indirectly related to preparation of a response to this RFQ or any oral presentation required to supplement and/or clarify the RFQ which may be required shall be the sole responsibility of, and shall be borne by, the firm.

#### **VI. Inquiries**

Please contact City Manager Monique Vernon with questions or additional information related to this RFQ at [mvernon@cityofkirby.org](mailto:mvernon@cityofkirby.org) or 210-661-3198, ext. 308

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y**  
**CITY COUNCIL MEETING**  
**A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. m.**

**9. Discussion And Possible Action**

Texas Municipal League Conference Session Assignments By Mayor Aldrich



≡ Menu

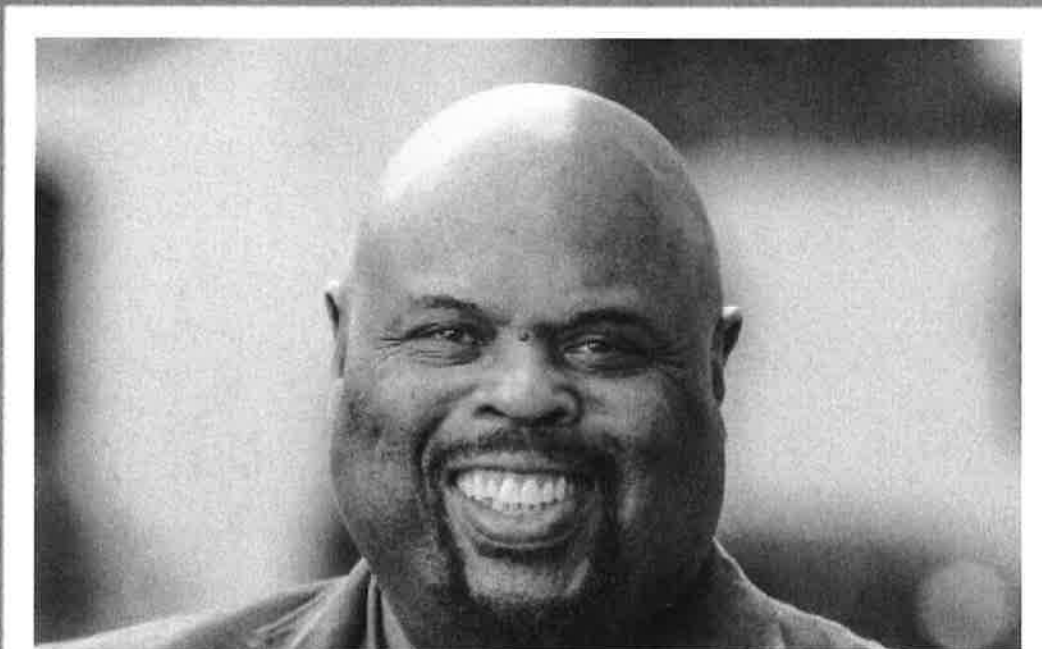
## WEDNESDAY, OCTOBER 5

**7:30 a.m.-5:00 p.m.**

**Attendee Registration**

**8:00 a.m.-5:00 p.m.**

**Exhibitor Registration**

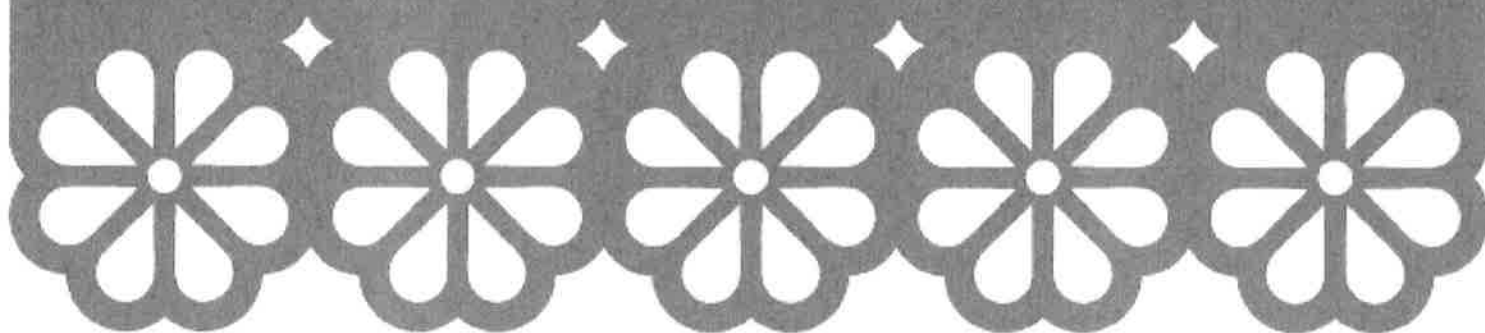




# Opening General Session Keynote Wednesday, October 5

**“The Responsibility of Leaders in  
Times of Uncertainty”**

**Dr. Rick Rigsby**  
**President & CEO, Rick Rigsby Communications**



**10:30 a.m. – Noon**

**Opening General Session and Presentation of Awards**

***The Responsibility of Leaders in Times of Uncertainty***

**Dr. Rick Rigsby, President and CEO, Rick Rigsby Communications**

There are certain moments in history that compel leaders to rise to another level. In our present landscape...a global pandemic, racial unrest, and political

division combine to create such a moment. And, if you're a leader...it's an opportunity of a lifetime!

It's been said that great people do things that others don't. And great leaders look for moments such as these to do what others won't. Dr. Rick Rigsby argues that nothing prepares one for leadership like a season of instability that produces an environment of uncertainty.

[Read Dr. Rigsby's bio here.](#)

**Noon-5:00 p.m.**

**Exhibit Hall Grand Opening**

**12:30-1:00 p.m.**

**Greenhouse Session**

***A Once-in-a-Lifetime Chance for Universal Broadband***

Presented by **Texas Cable Association**

Learn about how to most effectively administer American Rescue Plan Act (ARPA), Infrastructure Investment and Jobs Act (IIJA), and other funds for broadband availability and adoption programs using evidence-based best practices and by focusing on models that have proven effective. Attendees will learn how to develop comprehensive strategies to build high-speed broadband networks in areas where they do not yet exist, help more households subscribe to broadband where networks do exist, and think holistically about how connectivity initiatives further other public policy priorities.

**1:15-1:45 p.m.**

**Greenhouse Session**

***Growth Keeps Coming at You: How to Stay Ahead of it***

Presented by **Freese & Nichols, Inc.**

Across Texas, municipalities are experiencing unprecedented growth. Do you have all your ducks in a row to respond? A wide range of tools can help your city get ahead of

development pressures: a community vision; a comprehensive plan; a unified development ordinance; master plans for thoroughfares, water and wastewater systems, and parks; and impact fees and other funding mechanisms. Learn the best practices and lessons learned from other cities who have navigated the challenges of growth.

**1:45–3:00**  
**p.m.**

### Concurrent Sessions

***When the Federal Money Runs Out***  
Session  
courtesy of  
Government  
Finance  
Officers  
Association  
of Texas

The American Rescue Plan Act (ARPA), Infrastructure Investment and Jobs Act (IIJA), and various other federal and state funding opportunities has injected local governments with needed funding to pay for COVID relief, essential workers, infrastructure, and more. However, when the money runs out, many communities will be faced with the headache of how to pay for ongoing maintenance or continue services. Attendees will learn how to plan for long-term costs, budget sustainably, and enact smart financial policies to ensure cities are using one-time funds responsibly.

**Speakers:** **Chris Brown**, Controller, City of Houston; **Katina Hampton**, Director of Administrative Services, City of Friendswood; **Adrienne Lothery**, Assistant City Manager, City of Colleyville; and **John Zagurski**, Director of Finance, Town of Northlake

***Rebuilding Trust in Elections: Three Things Every Local Elected Official Should Know***  
Session  
courtesy of  
Texas  
Municipal  
Clerks

With so much controversy surrounding elections in the world today, educating the public is more important than ever. The members of the Texas Municipal Clerks Association, Inc., take pride in running our elections honestly and ethically. Having a discussion to bring awareness to the processes of an election can enhance public trust and allow citizens to feel pride in the work performed by city staff.

**Speaker:** **Lee Woodward**, City Secretary, City of La Porte; **Joe Chow**, Mayor, Town of Addison; **Sereniah Breland**, City Manager, City of Pflugerville; **Greg Sowell**, Communications Director, City of Richardson; and **Heider Garcia**, Elections Administrator, Tarrant County

Association,  
Inc.

**Broadband  
Expansion in  
Texas  
Communities**

The pandemic showed us how critical high-speed broadband is for our cities, schools, work, and healthcare. The Texas Broadband Development Office (BDO) will tap into potentially billions of dollars from federal programs to build out infrastructure and improve broadband coverage throughout the State, as well as address barriers to adoption and use. Learn about the BDO's strategy to expand access and how your community can get shovel-ready to tap into future funding opportunities.

**Speaker: Greg Conte**, Director, Texas Broadband Development Office

**Land Use in  
Small Cities**

Session  
courtesy of  
Small Cities  
Advisory  
Council

This session will focus on key issues and challenges surrounding land use in small cities.

**Speaker: Tad Cleaves**, Legal Counsel, Texas Municipal League

**Water for  
Texas: Water  
for the Future**

Session  
courtesy of  
Texas  
Municipal  
Utilities  
Association

The 2022 State Water Plan marks a quarter-century of Texas' widely recognized regional water planning process and the fifth state water plan based on the work of hundreds of water planning stakeholders. This plan sets forth thousands of specific, actionable strategies and projects—costs and sponsors included—that clearly demonstrate how Texas will be able to address future needs. This presentation will also cover what it takes to develop a new regional water supply project by an entity that has no existing infrastructure. Topics will include how and why the customers joined together to pursue the new supply, the planning required to advance the effort, funding options reviewed and pursued, and the partnerships formed to improve the economies of the project's scale.

**Speaker: Graham Moore**, Executive Director, Alliance Regional

Water Authority; **Sarah Lee**, Manager, Regional Planning Water Department, Texas Water Development Board

**Risk****Management:****The Gut****Punch****Chronicles**

In recent years, Texas cities – and many Texans themselves – keep getting “punched in the gut.” COVID-19, Winter Storm Uri, increasingly volatile weather, explosions, fire, inflation, and other risks – these events combined account for hundreds of millions of dollars in claims. Hear from four TML Intergovernmental Risk Pool Trustees and Pool staff who share their experiences guiding the Pool through uncertain times. Learn how coverage applies in these situations, and how to prepare your city for the next crisis. You understand your own personal insurance needs, and understanding your city’s coverage matters too.

**Speakers:** **Randy Criswell**, Board Chair, TML Risk Pool, and City Manager, City of Wolfforth; **Mary M. Dennis**, Board Vice-Chair, TML Risk Pool, and Mayor, City of Live Oak; **Rickey Childers**, Board Trustee (Place 15 – Appointed Citizen Member), TML Risk Pool; and **Scott Houston**, Intergovernmental Manager, TML Risk Pool

2:00-2:30 p.m.

## Greenhouse Session

### ***The Time for Broadband Grants Is Now***

Presented by **Magellan**

The Time is Now. With \$42 billion released in the Infrastructure Investment and Jobs Act, more broadband grants are available than ever before for urban and rural communities. In this session, you’ll learn how to develop a project for funding and have the best chance of winning and award.

2:45-3:15 p.m.

## Greenhouse Session

### ***Utilize ARPA Funds to Increase ‘Shop Local’ Efforts***

Presented by **HdL Companies**

The Federal Government released the second tranche of American Rescue Plan Act

(ARPA) funding, \$33 billion in direct aid, to every county, city, town and borough in America. Agencies have until year-end 2024 to allocate the funds and year-end 2026 to spend it. HdL will discuss how agencies are using ARPA funding to boost their local economies and strengthen small businesses for the future. HdL will share ROI case studies of community eGift Card programs and show you how to run a 'shop local' campaign just in time for the holiday season, benefitting residents and merchants alike.

## 3:30-4:00 p.m. Greenhouse Session

### ***Who Can Afford to Be Without Power?***

Presented by **Power Temp Systems, Inc.**

This session will focus on temporary portable power applications and distribution systems. Attendees will learn about the importance of continuity planning, and the different products available for maintaining electrical power during outages. By maximizing preparedness, cities are able to reduce recovery time and save substantially on costs, while continuing to power critical services for their communities.

**3:30-4:45  
p.m.**

### **Concurrent Sessions**

#### ***Comprehensive Planning for Small Cities***

Session  
courtesy of the  
Small Cities  
Advisory  
Council

Comprehensive planning is an important way for cities to properly prepare for the future, but can be a challenge due to limited resources in small cities. In this session, panelists will share their experiences with the planning process and provide useful tips to help your city move forward.

**Speakers: Garrett Spradling**, City Manager, City of Borger; **Forrest Williams**, Director of Administrative Services, City of Caldwell; and **Ryan Wells**, Director of Planning & Development Services, City of Fate

#### ***Sex, Drugs, and Political Patronage:***

Learn from an experienced employment attorney the basics of the laws affecting public sector employment, such as what to do when there's a complaint of sexual harassment, when you can

***Why  
Employment  
Law Is so Much  
Fun***

choose employees based on their politics, what to do about employees who shouldn't be on leave, and those who should not be at work, how to have (and document) difficult conversations about performance, when you have to pay overtime, and what employees have the right to say on social media. This is an opportunity to ask questions and talk about the best way to run an efficient workplace while staying on the right side of the many laws protecting public employees.

**Speaker: Sheila Gladstone**, Chair, Employment Law Practice Group, Lloyd Gosselink

***Finding,  
Winning, and  
Managing  
Competitive  
Grants***

This session will dive into the strategies and tactics that enable cities to successfully find, win, and manage competitive grants that bring critical funding to key projects. We will discuss how to build a grant strategy across all departments, identify grant programs to fund your key projects, develop winning grant applications, and manage your grants to enable long-term, sustainable fund retention post-award.

**Speakers: Whitten Guajardo**, Director of Operations, and **Jordan Carter**, Chief Executive Officer, B&A Grant Services and Software

***Unlocking  
Healthier,  
Happier  
Communities  
by Shaping the  
Built  
Environment***

Session  
courtesy of  
Texas  
Recreation and  
Park Society

The term built environment refers to the human-made surroundings that provide the setting for human activity, ranging in scale from buildings and parks or green space to neighborhoods and cities that can often include their supporting infrastructure, such as water supply or energy networks. This session will explore the impact the built environment has on human health and wellbeing through data-based studies and analysis of real world examples. The discourse includes actionable strategies, policies, and tools that park professionals can implement to improve health and wellbeing through the design of the built environment, building healthier happier places that make life fun!

***Budgeting  
Mechanisms  
for Delivering***

Technology has become a digital utility. Ubiquitous in nature, organizations make continuing investments to meet the ever-evolving challenge to do more. Security, ERPs, network, fiber,

**Technology  
Advancements  
in our  
Communities**

Session  
courtesy of  
Texas  
Association of  
Governmental  
Information  
Technology  
Managers

telecom, systems architecture, Wi-Fi, software, and radios amount to millions in critical funding to provide essential technology-driven services for cities and citizens. This session will provide insight into how TAGITM members have seized grant opportunities to advance the technology evolution, and provide real examples of how funding was used to deliver leading-edge technology solutions on behalf of Texas local governments.

**Speaker: Shane McDaniel**, Director of IT, City of Seguin; **Jose Peña**, IT Director, City of Pharr; and **Mike Sturm**, Director of IT, City of San Marcos

**Amplifying City  
Services  
Through  
Internal and  
External  
Collaboration**

Session  
courtesy of  
Texas  
Municipal  
Library  
Directors  
Association

When departments approach their work from a collaborative perspective, our communities win. Join us to learn how internal and external collaborations – focused on community goals and aspirations – were developed and successfully launched.

**Speakers: Manya Shorr**, Assistant City Manager, City of Fort Worth; **Maria Redburn**, Library Director, and **Krissi Oden**, Cultural Arts Manager, City of Bedford; **Leslie Scott**, Library Director, and **Robyn Battle**, Executive Director of Community Services, Town of Prosper; **Becky McClain**, Library Director, City of Santa Fe; and **Dennis Quinn**, Director of Library Services, City of Coppell

4:45 p.m.

**TAMCC Business Meeting**



Menu

## THURSDAY, OCTOBER 6

**7:30-8:45 a.m.**

**TML Health and Risk Pools' Breakfast (separate ticketed event, no charge)**

**8:30-9:30 a.m.**

**Continental Breakfast in Exhibit Hall (Sponsored by HR Green)**

**7:30 a.m.-5:00 p.m.**

**Attendee Registration**

**8:00 a.m.-4:00 p.m.**

**Exhibitor Registration**

**Exhibit Hall Open**

**9:15-10:30  
a.m.**

### **Concurrent Sessions**

#### ***Advocating for Your Constituents***

The recent decline in civil discourse has affected both our communities and our city halls. A council member needs to advocate for their constituents, but without disrupting a functional

***Without  
Disruption***

team environment. This session will look at ways for city councils to prioritize teamwork, while allowing councilmembers to advocate strong individual positions.

**Speaker: Thomas A. Gwosdz**, Roberts, Odefey, Witte & Wall, LLP

***Small City  
Strategies for  
Getting  
Infrastructure  
Grants***

Session

courtesy of  
Small Cities  
Advisory  
Council

Small cities have a fair shot at accessing historic federal infrastructure grants from the Bipartisan Infrastructure Law over the next five years. With dozens of new programs that can benefit cities of all sizes, learn which programs can be used and for what, how to navigate the process, and which offer small cities a competitive edge.

**Speaker: Brittney Kohler**, Legislative Director for Transportation and Infrastructure, National League of Cities; and **Charles Small**, Deputy Assistant Secretary for Intergovernmental Affairs, United States Department of Transportation

***How to  
Succeed at  
Community  
Engagement***

Session

courtesy of  
Texas

Association of  
Municipal  
Information  
Officers

There's more to communicating with residents these days than getting a newsletter out or posting on Facebook. To effectively communicate and engage your community, your communications and marketing staff need the tools – and the support – to cut through the noise and connect with residents, businesses and even your own staff. We will address those easily correctable mistakes and offer tips for providing active support to your team and moving your community engagement from feeble to fantastic.

**Speakers: Jay Warren**, Director of Communications and Legislative Affairs, City of Arlington; **Molly Fox**, Director of Communications, City of Bedford; **Sarah Osborne**, Executive Director of Communications, City of League City; and **Greg Sowell**, Director of Communications and Community Engagement, City of Richardson

***Strengthen  
Employee  
Engagement  
Through  
Discrimination***

Learn how your organization can leverage the work of David Sirota and Douglas A Klein in their book *The Enthusiastic Employee: How Companies Profit by Giving Workers What they Want* to create a more engaged workforce through Title VII Discrimination and Harassment Prevention. You'll gain insight on how to strengthen

**and  
Harassment  
Prevention**

Session  
courtesy of  
Texas  
Municipal  
Human  
Resources  
Association

your messaging that discrimination is not tolerated and every employee has a safe place to work where their value is reflected through equity, achievement, and camaraderie.

**Speaker: Mark Stephens**, Human Resources Compliance Administrator/Training Specialist, Stephens Training and Consulting

**Best Practices  
in  
Cybersecurity**

Regardless of your role in your city (and even if you're not a technology professional), understanding cybersecurity best practices is important in today's computer-led world. You want to know this information so you can understand possible cybersecurity business impacts at your organization and possible risk impacts for your employees and citizens. This session will focus on the **top actions** any organization (and every individual) can take to help mitigate cyber risks.

Speaker: **Ryan Burns**, MLIS, Cyber Risk Services Manager, TML Intergovernmental Risk Pool, and **Guillermo (Will) Trevino**, Deputy City Attorney, City of Brownsville

**TMRS: The  
Most  
Innovative  
Retirement  
Plan for Cities**

TMRS' leadership will discuss years of innovation in plan design, funding and investment policies, organizational structure and customer service. David Wescoe will speak about fostering an innovative culture. Dave Hunter will discuss how TMRS' investment strategy supports a stable and secure funding source for retirement benefits. Michelle Kranes will showcase the latest innovative tools for participating cities, members and retirees.

**Speakers: David Wescoe**, Executive Director, **Dave Hunter**, Chief Investment Officer and **Michelle Kranes**, Chief Service Officer, **Debbie Muñoz**, Director of Member and City Services, **Anthony Mills**, Director of City Services, Texas Municipal Retirement System

## 10:00-10:30 a.m. Greenhouse Session

### ***Rural Communities Making a Difference***

Presented by **Magellan**

Rural communities leverage new funding to expand broadband to those most in need. Find out how rural communities in East Texas are working together to build fiber and wireless networks.

## 10:45-11:15 a.m. Greenhouse Session

### ***TX Sales Tax: Statewide Trends and Local Realities***

Presented by **HdL Companies**

This presentation will explore the current state of Texas sales and use tax trends and how they vary by industry segment and by community. We will discuss how to assess your city's sales and use tax base to identify vulnerabilities and identify opportunities to enhance its resilience.

**10:45–11:55  
a.m.**

### **Concurrent Sessions**

#### ***Putting Taylor on the Map***

Session  
courtesy of the  
Texas City  
Management  
Association

In this session, City of Taylor Mayor Brandt Rydell, City Manager Brian LaBorde, Deputy City Manager Jeff Jenkins, and Assistant City Manager Tom Yantis review some of the accomplishments from this past year that helped put Taylor on the map, including good governance best practices, their Strong Towns approach to comprehensive planning, and the events that led to Taylor being selected as the location for the multi-billion dollar Samsung Austin Semiconductor LLC microchip processing plant.

Speakers: **Brandt Rydell**, Mayor; **Brian LaBorde**, City Manager; **Jeff Jenkins**, Deputy City Manager; and **Tom Yantis**, Assistant City Manager, City of Taylor

#### ***Ready to Work – San***

Learn about San Antonio's new "Ready to Work" program, funded by City sales tax to provide affordable post-secondary education

**Antonio's  
Unprecedented  
\$200m  
Education and  
Job Placement  
Program**

and quality jobs to unemployed, under-employed and historically under-served residents. Ready to Work will serve over 40,000 people over the next five years, enrolling over 28,000 in post-secondary education, and placing over 15,000 in quality jobs  
Speaker: **Michael Ramsey**, Executive Director of Workforce Development, City of San Antonio

**Stressed Out:  
COVID's  
Impact on  
Employees'  
Mental Health**

Employees were already dealing with mental, emotional and behavioral health struggles before the pandemic, but COVID has substantially increased these issues. Mental and behavioral health challenges are affecting employees at work due to stress, grief, isolation, and anxiety. This session will help you understand how these issues are impacting your workforce and what employers can do about it.

Speaker: **Jennifer Hoff**, Executive Director, TML Health Benefits Pool

**Better  
Together:  
Collaborating  
to Get Things  
Done**

Session  
courtesy of  
Small Cities'  
Advisory  
Council

Collaboration with other cities, local businesses, and more is an effective way for small cities to provide high-quality services with limited resources. In this session, small city leaders will share ways they have partnered with other entities to get projects done.

Speakers: **Stacey Almond**, City Manager, and **Ryan Arthur**, Fire Chief, City of Lake Worth; **Joseph Laster**, Emergency Management Coordinator, City of Lake Worth and City of Saginaw; **Victor Contreras**, Mayor, City of Marion; and **Norman Craven**, Town Administrator, Town of Lakeside

**Public  
Improvement  
Districts as a  
Development  
Tool**

Session  
courtesy of  
Association of  
Hispanic

Public Improvement Districts (PIDs) have assisted Texas cities spur residential development within their city-limits and ETJs. The session will cover the financial and financing aspects of PIDs, insights on negotiations with developers from a city-perspective, and how to create and manage a PID.

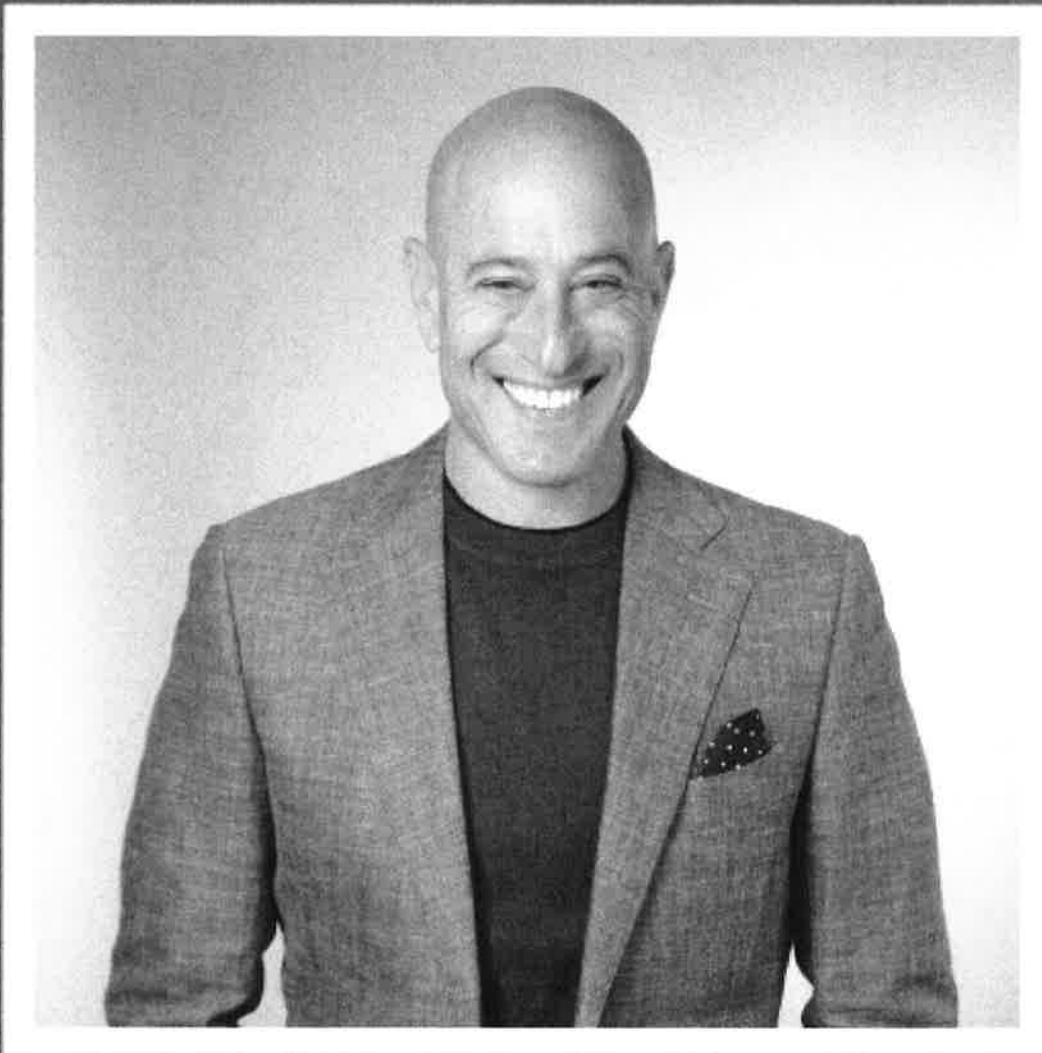
Speaker: **Victor Quiroga Jr.**, and **Dan Wegmiller**, Managing Directors, Specialized Public Finance Inc.; **Clayton Binford**, Partner, McCall, Parkhurst & Horton, L.L.P.; and, **Robert Killen**, Attorney, Killen, Griffin & Farrimond, PLLC

## Municipal Officials

### ***Downtown Development Is Economic Development***

A strong, vibrant downtown reflects a strong, vibrant community. When communities invest in their downtowns, they can attract new businesses and industries, visitors and residents, leading to increased sales tax revenue and property values. Join us for this session to learn how Texas communities have used downtown successes to contribute to their overall economic development strategies.

**Speakers:** **Katelyn Brown**, Community Engagement Manager, Destination Bryan; and **Shelly Hargrove**, Marketing and Communications Coordinator, Texas Downtown



# General Session and Lunch Thursday, October 6

**“The Way Forward”**

**Adam Markel**  
**Transformational Leader and Author**



**Noon–1:30 p.m. (separate ticketed event)**

**Luncheon and Keynote Speaker**

***The Way Forward***

**Adam Markel**, Transformational Leader and Author

The way forward is to become change proof – to have the capacity to leverage uncertainty and change to build long-term growth. Research proves that we are built to bounce forward, not back. Our brains can learn how to process stress and turn it into strategy by building the narrative of resilience. In this high-impact presentation, Adam Markel will share innovative recovery techniques and impactful resilience-building rituals to help you immediately improve your capacity to address stress and avoid costly burnout. These tangible practices result in the ability to leverage the power of uncertainty to build long-term growth while becoming resilient.

Read Adam Markel's bio.

## 1:30-2:00 p.m. Greenhouse Session

### ***Who Can Afford to Be Without Power?*** (encore presentation)

Presented by **Power Temp Systems, Inc.**

This session will focus on temporary portable power applications and distribution systems. Attendees will learn about the importance of continuity planning, and the different products available for maintaining electrical power during outages. By maximizing preparedness, cities are able to reduce recovery time and save substantially on costs, while continuing to power critical services for their communities.

**1:45-3:00  
p.m.**

### **Concurrent Sessions**

**2023  
Legislative  
Outlook for  
Cities**

The 88th session of the Texas Legislature begins on January 10, 2023. Learn what issues are likely to be priorities, and how the League and cities will work together to protect your ability to serve your residents.

**Speakers: Bennett Sandlin**, Executive Director, **Bill Longley**, General Counsel, **JJ Rocha**, Grassroots and Legislative Services Manager, and **Monty Wynn**, Grassroots and Legislative Services Director, Texas Municipal League

**The State of  
Transportation  
Funding in  
Texas**

Texas transportation faces challenges due to population growth, aging infrastructure, and rapidly rising road construction costs. Cities are also shouldering more costs historically covered by state and federal governments. This session will cover the state of transportation funding in Texas. We will discuss who funds which road and transportation projects (including electric vehicle charging stations), and the finance tools available to Texas cities. Speaker: **Brian R. Barth**, P.E., Deputy Executive Director, Program Delivery, Texas Department of Transportation

## ***Strong Towns Curbside Chat***

In this Curbside Chat, Daniel Herriges of Strong Towns explains how so many American cities have found themselves in decline after decades of “growth.” The problem lies in the current model of development — one which values short-term gains over long-term prosperity. To strengthen our cities and ensure their economic success, we must look to traditional ways of building cities. In this presentation, we show how active citizens, local officials, and design professionals can change the negative trajectory in their towns and help them become more resilient — no matter what challenges lie ahead.

This core Strong Towns presentation is a game-changer for communities looking to grow more resilient in an uncertain future.

**Speaker: Daniel Herriges**, Senior Editor, Strong Towns

## ***Improve Your Community's Sustainability Session*** courtesy of the Small Cities Advisory Council

Recycling programs, community gardens, and beautification projects are a few ways small cities can become more sustainable. In this session, learn how to incorporate new or improved sustainability projects in your city.

**Speaker: Sara Walters**, Program Director, Keep Texas Beautiful

## ***The Integration of Innovation into Public Works Maintenance Session*** courtesy of Texas Chapter of American Public Works Association

Public works is a critical city department that provides essential services to citizens. Increasing financial constraints on maintenance budgets require staff to maximize funding through innovative ideas to accomplish maintenance activities. Some ideas include the use of technology, asset management, staff experience, working with suppliers, and collaborating with other cities. In this practical session, you will gain insight into how to integrate innovation into public works maintenance in your community.

**Speakers: Joshua Mair**, Director of Public Works, City of Helotes; **Tony Vasquez**, Public Works Division Chief, Bexar County; and

**Anthony Chukwudolue**, Deputy Director – Streets, City of San Antonio

**Where Quality  
Meets Life  
Connected:  
How Growing  
Populations  
Affect Utilities**

Cities in many areas throughout Texas are experiencing rapid growth, and struggling with the planning and infrastructure challenges the growth demands. Attend this session to hear how the Cities of Celina and Pflugerville are planning for rapid growth, attracting development and business to propel growth, and anticipating and implementing the infrastructure to meet these needs. Our panelists will provide lessons learned and valuable insights for other municipalities facing similar challenges.

**Speakers: Kimberly Brawner**, Assistant City Manager, and **Jason Laumer**, City Manager, City of Celina; **Sereniah Breland**, City Manager, City of Pflugerville; and **Lance Klement**, North Texas Team Leader, Garver

## 2:15-2:45 p.m. Greenhouse Session

### ***A Once-in-a-Lifetime Chance for Universal Broadband*** (encore presentation)

Presented by **Texas Cable Association**

Learn about how to most effectively administer American Rescue Plan Act (ARPA), Infrastructure Investment and Jobs Act (IIJA), and other funds for broadband availability and adoption programs using evidence-based best practices and by focusing on models that have proven effective. Attendees will learn how to develop comprehensive strategies to build high-speed broadband networks in areas where they do not yet exist, help more households subscribe to broadband where networks do exist, and think holistically about how connectivity initiatives further other public policy priorities.

## 3:00-3:30 p.m. Greenhouse Session

### ***Bringing the Infrastructure Bill Home: Tapping Federal Funds for Your Projects***

Presented by **Freese & Nichols, Inc.**

The Infrastructure Bill is the latest in a series of recent actions taken by Congress to make significant amounts of funding available for local projects. In addition to making additional money available, the rules for accessing and using these funds has also changed. We'll provide an update on programs created and funded by the Infrastructure Bill and help you understand how to track and identify a variety of funding opportunities for your projects.

**3:30-4:45  
p.m.**

### **Concurrent Sessions**

#### ***Polish Your Professional Presence***

Proper etiquette is not about looking good; it is a fundamental part of your professional skills. It is the mark of character that differentiates you in a competitive market. How to handle yourself confidently in a myriad of business situations, from networking events to boardrooms, can be a daunting task. We often expect our employees to entertain our client's "Five-star" with little to no training. How confident are you that your employees are representing you in the best possible manner? Networking is a key component to building customer trust.

**Speaker: Diane Gottsman**, Founder, The Protocol School of Texas

#### ***Time Management Fundamentals for Working Smarter***

Busy professionals can lose up to three hours a day from time leaks through seemingly minor situations. Daily frustrations combined with less downtime create a vicious cycle of workdays that are less productive with never-ending to-do lists and longer work hours. In this session, learn how to use your time more efficiently by working with your brain and not against it, regardless of whether you're working virtually, onsite, or a hybrid. Discover strategic time management best practices to create periods of focus throughout the day, prioritize requests and demands more effectively and efficiently, and recover quickly when the unexpected derails plans. Get ready to raise the level of your personal productivity skills.

**Speaker: Helene Segura**, Time Management Fixer, LivingOrderSA

#### ***Social Media and the New***

To say we have all experienced life changing events in the past few years is an understatement. In this session, the Texas

**Normal**  
Session  
courtesy of  
Texas  
Municipal  
Clerks  
Association,  
Inc.

Municipal Clerks Association, Inc., will present some innovative and creative ways cities have learned to adjust and move forward as a team within this new normal through social media, whether that be support with communication, advertising, or celebrating. **Speakers: Thomas Harris III**, City Secretary, City of Sugar Land; **Bradley Ford**, City Manager, City of Waco; **Mary M. Dennis**, Mayor, City of Live Oak; and **Nicole A. Corr**, Attorney, Wood Banowsky, LLC

**Roundtable**  
**Session:**  
**Getting Texas**  
**Cities Direct**  
**Access to**  
**Federal**  
**Transportation**  
**Funds**

Congress passed historic direct access for local governments in the bipartisan infrastructure package. The National League of Cities will moderate a roundtable discussion among Texas local government leaders on how they're planning to use direct applications to the federal government and what challenges will need to be overcome. Share your city's top infrastructure projects in advance here: <https://forms.office.com/r/DdP3MkftP4>  
**Speaker: Brittney Kohler**, Legislative Director for Transportation and Infrastructure Services, National League of Cities

**Texas Law**  
**Enforcement**  
**Accreditation**  
**Program**  
Session  
courtesy of  
Texas Police  
Chiefs  
Association

This session, designed for elected and appointed city officials, will explain how becoming an accredited police agency through the Texas Police Chiefs Association will benefit your community and police department.  
**Speakers: Jimmy Perdue**, Director of Public Safety/Police Chief, City of North Richland Hills; and **Scott Rubin**, Chief of Police, City of Blanco



Menu

## FRIDAY, OCTOBER 7

7:30-10:30 a.m.

Attendee Registration

8:00-10:00 a.m.

Exhibitor Registration

8:00-10:00 a.m.

Exhibit Hall Open

9:00-10:15  
a.m.

### Concurrent Sessions

**Government  
Performance  
— A Preview  
of Texas  
2036's 2023  
Priorities**

In 2036, Texas will celebrate its bicentennial: 200 years of growth, change, perseverance through adversity, and achievement. By then, nearly 10 million more people will call Texas home. With seven Texas legislative sessions to build on our legacy of success and address future challenges, it's time to take stock of where we have been as a state, where we are today, and what steps we must take to get to where we want to go in the future. Join Margaret Spellings,

former secretary of education and president and CEO of Texas 2036, Texas 2036 executive vice president A.J. Rodriguez, and former San Antonio city manager Sheryl Sculley for a discussion about what state and local governments can do to ensure our future success.

**Speakers:** **Margaret Spellings**, President and CEO, Texas 2036; **Sheryl Sculley**, Former City Manager, City of San Antonio, and Board Member, Texas 2036; **A.J. Rodriguez**, Executive Vice President, Texas 2036

***Advancing  
Diversity,  
Equality, and  
Inclusion in  
Your  
Community***  
Session  
courtesy of  
Texas  
Association  
of Black City  
Council  
Members

Making diversity, equality, and inclusion (DEI) a priority in your community may cause you some discomfort. Learn how to overcome your discomfort and uncertainty by taking bold intentional steps in creating a diverse, equitable, and inclusive community. Move from setting goals, to establishing a climate where creating some level of discomfort by questioning the norm is seen as positive growth.

**Speakers:** **Tonya Veasey**, MBA, President and CEO, Open Channels Group

***Legal Q&A***

Meet the TML legal staff and hear the answers to questions you've always wanted to have answered in this fun and informal session.

**Speakers:** **Amber McKeon-Mueller**, Legal Counsel; **Evelyn Njuguna**, Director of Legal Services; **Tad Cleaves**, Legal Counsel; **Sarah Tompkins**, Legal Counsel; and **Stephanie Huser**, Legal Counsel, Texas Municipal League

To submit questions in advance, email the TML legal team.

***A Strategic  
Planning  
Blueprint  
That Works***

If your city has struggled with creating a successful strategic plan or annual work plan, or if you have had difficulties executing the one you have, this session is for you. In this session, Alysia uncovers the keys to an effective planning process through council and staff

engagement, goal and strategy development, and realistic implementation. This session will teach you how to build a blueprint for success to achieve your city's goals and create more value for those you serve.

Speaker: **Alysia A. Cook**, PCED, IOM, Principal, Opportunity Strategies LLC

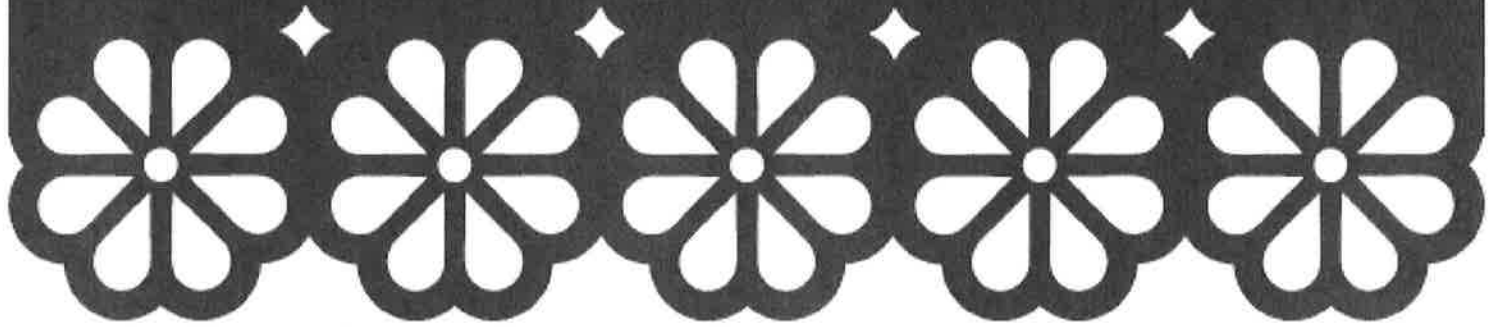


## Closing General Session and Brunch Friday, October 7

**“Build More Welcoming Communities”**

## Melody Warnick

### Author and Placemaking Expert



**10:30–Noon (separate ticketed event)**  
**Closing Session and Brunch**

#### ***Build a Welcoming Community***

**Melody Warnick**, Author and Placemaking Expert

With communities across the country fighting to attract and retain an increasingly mobile workforce, the towns and cities that know how to welcome newcomers have a leg up. But what does that look like? And why does it matter? In her talk, Melody Warnick shares statistics and stories about the good that results when we build communities that say, “Hello, stay a while,” to all kinds of people, from visitors to newcomers, young families to senior citizens, immigrants to old-timers. Plenty of fresh ideas will equip leaders with the tools to inspire change back home, building towns that are more lovable and livable for everyone.

Read Melody Warnick’s bio [here](#).

<input checked="" type="checkbox"/>	DISCUSSION AND POSSIBLE ACTION ITEMS
<input type="checkbox"/>	SPECIAL CONSIDERATION
<input type="checkbox"/>	CONSENT AGENDA
<input type="checkbox"/>	PUBLIC HEARING
<input type="checkbox"/>	PRESENTATION
<input type="checkbox"/>	WORKSHOP

**C I T Y O F K I R B Y**  
**CITY COUNCIL MEETING**  
**A G E N D A I T E M S U M M A R Y**

**DATE: SEPTEMBER 22, 2022**

**AGENDA ITEM: 9. n.**

**9.     Discussion And Possible Action**

Discussion And Possible Action On Code Of Conduct For Board, Commission And  
Committee Members

Council Member Walczyk said she will pass copies of the draft code of conduct out at  
the meeting.