



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Christopher Garza
Janeshia Grider

Mike Martin
Susan Street
Debbie Walczyk

**CITY COUNCIL MINUTES
BUDGET WORKSHOP
THURSDAY, JUNE 23, 2022 – 6:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Aldrich called the meeting to order at 6:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. Roll Call

PRESENT

ABSENT

Mayor Aldrich
Council Member Apodaca
Council Member Garza
Mayor Pro-Tem Grider
Council Member Martin
Council Member Street
Council Member Walczyk

5. Citizen Participation

There were not any citizens signed up to participate.

6. Budget Workshop

a. Presentation And Discussion On City Of Kirby Funds

City Manager Vernon identified the different funds that were used in the budget. The funds are general fund, water fund, debt service fund, ARPA fund. City Manager Vernon answered questions from Council about the various funds and their function in the budget.

b. Presentation And Discussion On City Of Kirby Employee Pay

City Manager Vernon asked for direction for the July 7th special meeting regarding employee pay.

There was discussion about employee pay.

c. Discussion And Direction On City Of Kirby Fiscal Year 2022-2023 Budget

City Manager Vernon informed Council they will receive a draft budget for the July 7th special meeting. Discussion was about streets, supplies for streets, and new employee positions.

d. Presentation And Discussion On Budget Next Steps

City Manager Vernon identified the budget steps. Build the draft budget, July 25th tax information will be received from Bexar County Tax Assessor and the budget will be built off the current budget.

7. Adjournment

Meeting adjourned at 6:50 P.M.

Kimberly Aldrich, Mayor

ATTEST

Patty Cox, City Secretary, TRMC



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Christopher Garza
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**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, JUNE 23, 2022 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

This meeting was held by videoconference call. The location where a quorum of the governmental body will be physically present is City Hall, City Council Chambers at 112 Bauman Street, Kirby, Texas 78219 and it is the intent to have a quorum present at that location and for the member of the governmental body presiding over the meeting to be physically present at that location. A member of the public may testify from a remote location by videoconference at:

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Mayor Aldrich
Council Member Apodaca
Council Member Garza

Mayor Pro-Tem Grider
Council Member Martin
Council Member Street
Council Member Walczyk

5. Citizen Participation

1. Jack Miller – He spoke about the watermain repair on Ackerman Road and an employee working in the area. He mentioned an interaction between two residents at the last meeting. He encouraged Council to address rules of decorum.

6. Presentation

- a. Presentation And Discussion On City Limit Signage Located On FM78 – Dale Picha, Texas Department Of Transportation

This item was postponed.

- b. Presentation And Discussion On City Of Kirby Drainage Assessment Supplemental Report – Chris Martinez, Givler Engineering

Chris Martinez, Givler Engineering provided information on the Kirby Drainage Assessment Supplemental Report.

- c. Presentation And Discussion On Economic Development Proposals – Cory Mobley, Economic Development Committee Chairman

Cory Mobley, Economic Development Committee Chairman provided insight into the demographics of the City. He spoke about Retail Strategies and Retail Coach and provided pros and cons for each service. He answered questions from Council.

7. Consideration Of And Action On Minutes

- a. Regular Minutes – June 9, 2022

Council Member Martin moved to accept the Minutes of June 9, 2022; seconded by Council Member Garza. The motion carried with a 7-0 vote.

8. Public Hearing

- a. A Public Hearing On A Request For A Specific Use Permit To Allow The Property Located At CB: 5941A, BLK 2, LOT 12, Otherwise Known As 5235 Seguin Road, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-2) To Be Used As Single Family Dwelling District (R-1) Property.

Mayor Aldrich opened the Public Hearing at 7:47 P.M.

1. Michael Loreda, applicant, spoke and expressed that they want the property to have residential use.

Mayor Aldrich closed the Public Hearing at 7:49 P.M.

- b. A Public Hearing On A Request For A Variance For Property Zoned Single Family Dwelling District (R-1), To Waive The Requirement Of Ordinance No. O-2015-762, Section 803.1.1, To Allow 3/8 Inch Sheathing Roofing Material Instead Of The Required 7/16 Inch Sheathing/Roofing Material Located At CB 5092C BLK 3 LOT 7, Otherwise Known As 4326 Hoeneke St., Kirby, TX 78219.

Mayor Aldrich opened the Public Hearing at 7:49 P.M.

There were no individuals to speak.

Mayor Aldrich closed the Public Hearing at 7:50 P.M.

9. Discussion And Possible Action

- a. Discussion And Possible Action On A Request For A Specific Use Permit To Allow The Property Located At CB: 5941A, BLK 2, LOT 12, Otherwise Known As 5235 Seguin Road, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-2) To Be Used As Single Family Dwelling District (R-1) Property.

Council discussed the request for a Specific Use Permit to allow residential use. There was a brief discussion about spot zoning and Planning and Zoning Commission's recommendation to deny the request.

Council Member Martin moved to deny the request for a Specific Use Permit to allow the property located at CB: 5941A, BLK 2, LOT 12, otherwise known as 5235 Seguin Road, Kirby, TX 78219, which is Zoned Commercial, Office and Retail (C-2) to be used as Single Family Dwelling District (R-1) Property; seconded by Council Member Walczyk. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- b. Discussion And Possible Action On A Request For A Variance For Property Zoned Single Family Dwelling District (R-1), To Waive The Requirement Of Ordinance No. O-2015-762, Section 803.1.1, To Allow 3/8 Inch Sheathing Roofing Material Instead Of The Required 7/16 Inch Sheathing/Roofing Material Located At CB 5092C BLK 3 LOT 7, Otherwise Known As 4326 Hoeneke St., Kirby, TX 78219. Council Discussed the request.

Council discussed this request to allow 3/8-inch sheathing roofing material instead of 7/16-inch sheathing/roofing material and Planning and Zoning Commission's recommendation to deny the request.

Council Member Walczyk moved to deny the request for a Variance for property zoned Single Family Dwelling District (R-1), to waive the requirement of Ordinance No. O-2015-762, Section 803.1.1, to allow 3/8 inch sheathing/roofing material instead of the required 7/16 inch sheathing/roofing material located at CB 5092C BLK 3 LOT 7, otherwise known As 4326 Hoeneke St., Kirby, TX 78219; seconded by Council Member Street. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- c. Discussion And Possible Action On Funding And Timeline For ADA Compliance At The Kirby Senior Center

Council discussed the needed repairs. Mayor Aldrich informed Council that City of Seguin has offered to help. Kirby will provide manpower and asphalt.

Council Member Garza moved to take care of the parking lot, funding, and provide a timeline for ADA compliance at the Kirby Senior Center; seconded by Council Member Street. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- d. Discussion And Possible Action On National League Of Cities (NLC) Service Line Warranty Program – Emilie Zalfini

City Manager Vernon informed Council Ms. Zalfini was not able to attend the meeting.

Council discussed the benefits of the program and their concerns. Marc Schnall, City Attorney, offered his thoughts on changes to the agreement.

Mayor Aldrich suggested bringing the agreement back with all the changes.

- e. Discussion And Possible Action On An Ordinance Of The City Of Kirby, Texas, Amending Chapter 54 Of The Code Of Ordinances In Regard To Illicit Discharge Restrictions Pursuant To U.S. Environmental Protection Agency Guidelines And

Adopted Texas Commission On Environmental Quality Standards, And Providing A Penalty Upon Conviction Of A Violation Of This Chapter In An Amount Not To Exceed \$500.00 Per Violation Per Day Unless The Violator Receives Actual Notice Of The Provisions Of This Ordinance In Which Case The Penalty Upon Conviction Is Not To Exceed \$1,000 Per Violation Per Day Or Not To Exceed \$5,000 Per Violation Per Day For Certain Violations Relative To Point Source Effluent Limitations Or The Discharge Of A Pollutant (Other Than From A Non-Point Source) Into A Sewer System, Including A Sanitary Or Storm Water Sewer System, Owned Or Controlled By The City, And Establishing An Effective Date. This Is The First Reading.

Abraham Galindo was available to answer questions.

After discussing the Ordinance, Council Member Street moved to accept the Ordinance of the City of Kirby, Texas, amending Chapter 54 of the Code of Ordinances in regard to illicit discharge restrictions pursuant to U.S. Environmental Protection Agency Guidelines and adopted Texas Commission on Environmental Quality Standards, and providing a penalty upon conviction of a violation of this chapter in an amount not to exceed \$500.00 per violation per day unless the violator receives actual notice of the provisions of this Ordinance in which case the penalty upon conviction is not to exceed \$1,000 per violation per day or not to exceed \$5,000 per violation per day for certain violations relative to point source effluent limitations or the discharge of a pollutant (other than from a non-point source) into a sewer system, including a sanitary or storm water sewer system, owned or controlled by the city, and establishing an effective date; seconded by Mayor Pro-Tem Grider. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- f. Discussion And Possible Action On An Ordinance Of The City Of Kirby, Texas, Amending Chapter 55 Of The Code Of Ordinances In Regard To Post-Construction Commission On Environmental Quality; And Providing That The City May Seek Injunctive Relief To Restrain Violations Or To Compel Abatement Or Remediation Of Violations; Providing For A Civil Penalty Of Up To \$1,000 Per Day For A Violation Of This Chapter; Setting A Fee For Reviewing Proposed Storm Water Pollution Prevention Plans; And Providing For An Effective Date. This Is The First Reading.

City Manager Vernon said there would not be any action on this item tonight due to a change needed for the caption of the ordinance.

Mr. Galindo provided information on this ordinance.

- g. Discussion And Possible Action On Wellsite #3 Repairs And Final Costs

City Manager Vernon said there were final invoices that need to be paid. She identified the invoices from Givler Engineering, Inc. and Advance Water Well Technologies.

Council Member Street moved to approve the final costs for Wellsite #3; seconded by Council Member Martin. With all voting "aye" the motion carried.

AYES: 7

NAYES: 0

- h. Discussion And Possible Action On Appointment Of A Member To The Crime Control And Prevention District Board

The application submitted by James Bogardus was approved by the Crime Control and Prevention District Board.

Council Member Garza moved to appoint James Bogardus to the Crime Control and Prevention District Board; seconded by Council Member Walczyk. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- i. Discussion And Possible Action On Appointment Of A Member To The Planning And Zoning Commission

Roger Romens was available to answer questions.

Council Member Walczyk moved to appoint Roger Romens to the Planning and Zoning Commission; seconded by Council Member Garza. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- j. Discussion And Possible Action On Appointment Of Members To The Kirby Senior Center Corporation Board

Norma Hamby, Senior Center Director said Ruby Rodriguez and Michael Lawrence-Weden were accepted by the Kirby Senior Center Corporation Board.

Council Member Garza moved to appoint Ruby Rodriguez and Michael Lawrence-Weden to the Kirby Senior Center Corporation Board; seconded by Mayor Pro-Tem Grider. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- k. Discussion And Possible Action On Hosting A City Of Kirby Festival In 2023

Council Member Garza spoke about different festivals the City could host.

Council discussed a committee to organize the event and start with ten members and a new name for the event.

City Manager Vernon said a three-day event will need to have funds budgeted for staffing.

10. City Manager Announcements

a. Announcements On City Events And Items Of Community Interest.

City Manager Vernon shared that Officer Sullivan was featured in the paper as part of the Regional SWAT Team. Annual Fireworks in the Park July 3, 2022. City offices will be closed July 4th.

11. Request And Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

Council Member Street said she will continue to work on numbers for the budget for payroll. She said she is sponsoring along with Council Members Garza and Walczyk a back-to-school pool party on August 13, 7 P.M.– 10 P.M.

Council Member Garza congratulated the new members on the committees. Register your children for Free Kirby Baptist summer sports camp. Be careful during 4th of July and take care of your pets.

Mayor Pro-Tem Grider said she witnessed Council Member Martin represent Kirby in Commissioner's Court. Beautification and Recycle Committee had a street clean-up, Kirby Youth Outreach Event this Saturday class for youth June 25 12 to 1 P.M. free clinic. Be mindful of your pets and when you pop fireworks. Have a safe 4th of July.

Council Member Walczyk agreed with residents with PTSD, be mindful of pets walking on asphalt. Walk your pets in the grass and keep them hydrated.

Council Member Apodaca spoke about the Uvalde active shoot incident. She spoke about emergency plans and the need to have a relationship with Judson I.S.D. She provided contact information for Superintendent and Media info. Judson ISD has an emergency plan. Why aren't active shooter classes done. Janette Ball, Superintendent at Judson ISD. Free school supplies grades K-3 to 5th. Free breakfast and lunch at different schools.

Council Member Martin thanked everyone for attending the meeting and congratulated City Manager Vernon for the CDBG grant that was awarded. He thanked staff and urged everyone to stay hydrated.

Mayor Aldrich thanked Council Member Martin for attending Commissioners Court on behalf of the City of Kirby. She extended prayers for employee who was injured tonight. She thanked the Public Works Department. Kudos to the Fire Department and Police Department for

controlling traffic. She spoke about the relationship between Chief Cardona and Judson ISD. City Manager Vernon said they have been in contact. 4th July be safe. Take care of pets. Thank you.

12. Adjournment

Meeting adjourned at 9:51 P.M.

Kimberly Aldrich, Mayor

ATTEST

Patty Cox, City Secretary, TRMC