



*Kimberly McGehee Aldrich, Mayor*

Sylvia Apodaca  
Mike Grant  
Mike Martin

Joe Salazar  
Janeshia Grider  
Susan E. Street

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**CITY COUNCIL MINUTES  
REGULAR MEETING  
THURSDAY, NOVEMBER 18, 2021 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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**1. Call Meeting to Order**

Mayor Aldrich called the meeting to order at 7:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

Mayor Aldrich  
Mayor Pro-Tem Grant  
Council Member Salazar  
Council Member Martin  
Council Member Grider  
Council Member Street

ABSENT

Council Member Apodaca

**5. Citizen Participation**

1. Felix Arambula – He spoke about an upcoming court case.
2. Chris Garza – He spoke about “Citizens Participation” and expressed his views. He suggested absolving the time limit.
3. Kat McGarity – She announced Beautification and Recycle Committee is conducting the Annual Holiday Decorating Contest.
4. Lisa Clark – She inquired about the stop sign on Binz Engleman Road.
5. Jack Miller – He spoke about an email he sent to City Council and administration concerning how the city conducts the meeting when a citizen requests to speak. Also, he explained why he is attending the meetings.
6. B. J. Voigt – She informed Council she delivered six gift bags, etc. for Blue Santa. She thanked residents for their donations. She recognized Officer Gonzales and Fire Department personnel for taking the extra step. She wished everyone a Happy Thanksgiving.

**6. Consideration Of And Action On Minutes**

- a. Regular Minutes – October 28, 2021
- b. Regular Minutes – November 4, 2021

Council Member Street moved to accept the Minutes of October 28, 2021; seconded by Mayor Pro-Tem Grant. The motion carried 6-0.

Mayor Pro-Tem Grant moved to accept the Minutes of November 4, 2021; seconded by Council Member Street. The motion carried with a 5-0-1 vote. (1 abstain – Council Member Salazar).

**7. Presentation**

- a. Introduction of New City Employees

Animal Control – Mike Carrillo, Animal Control Officer introduced Stephanie Velazquez and J’ana Cortez who was not present. He thanked B.J. Voigt for the donations.

- b. Special Presentation By Beautification And Recycle Committee

Members of the Beautification and Recycle Committee presented Mayor Aldrich with a plant and card offering their condolences.

**8. General Discussion And Possible Action**

- a. Discussion And Possible Action On Appointment Of A Member To The Economic Development Committee

There were not any applications.

- b. Discussion And Possible Action On Appointment Of A Member To The Beautification And Recycle Committee

There were not any applications.

- c. Discussion And Possible Action On Correction Of Fiscal Year 2020-2021 Budget Amendment Number Three.

Tina Ynfante, Finance Director, explained the correction of Fiscal Year 2020-2021 Budget Amendment Number Three. The Budget Amendment cover sheet was provided to Council with the correct increase of \$62,411; however, the budget line item STR 9 on the spreadsheet was listed incorrectly with an increase of only \$35,175. The Amended Budget line item should be \$450,761 instead of \$388,350.

Council Member Salazar moved to accept the correction in the amount of \$450,761 for the Amended Budget line item STR 9 for Fiscal Year 2020-2021 Budget Amendment Number Three; seconded by Council Member Martin. The motion carried with 6-0 vote.

AYES: 6

NAYES: 0

- d. Discussion And Possible Action On Resolution No. R-2021-739 Of The City Council Of The City Of Kirby, Texas, Authorizing Participation In The Global Opioid Settlement And Adopting The Texas Term Sheet And Its Intrastate Allocation Schedule Regarding The Global Opioid Settlement; Authorizing The City Manager To Execute All Necessary Documents In Connection With The Above On Behalf Of The City Of Kirby, Texas; And Providing An Effective Date.

After Council discussion, Council Member Grider moved to accept Resolution No. R-2021-739 of the City Council of the City of Kirby, Texas, authorizing participation in the Global Opioid Settlement and adopting the Texas Term Sheet and its intrastate allocation schedule regarding the Global Opioid Settlement; authorizing the City Manager to execute all necessary documents in connection with the above on behalf of the City of Kirby, Texas; and providing an effective date; seconded by Mayor Pro-Tem Grant. Th motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

e. Discussion And Possible Action To Change The Date Of The December 23, 2021 City Council Meeting

Mayor Pro-Tem Grant moved to change the date of the December 23, 2021 City Council meeting to December 16, 2021; seconded by Council Member Martin. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

f. Discussion And Possible Action On Posting City Council Packets On The City Website

Council Members discussed the pros and cons posting the City Council packets on the City website.

Jack Miller – He contributed his ideas on this item. He supported posting the City Council Packet on the City website.

Council Member Street moved to post the entire packet on the Kirby website when it is updated and until the website is updated the packet will be posted on Kirby CM Facebook page as soon as it is available to be posted; seconded by Council Member Martin. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

g. Discussion And Possible Action On Video Streaming All City Of Kirby Meetings

Council Members discussed the pros and cons of video streaming all City of Kirby meetings. Once equipment is installed Council and staff will be trained to operate it for meetings.

Jack Miller – He offered his views on this item. He supported live streaming all of the Kirby meetings.

Council Member Street moved to video stream all City of Kirby meetings effective January 2022; seconded by Council Member Salazar. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

h. Update, Discussion And Possible Action On K-9 Jake

City Manager Vernon shared a summary of boarding dates and payments there were included along with a current invoice to needed to be paid. The Crime Control Board used budgeted K9 Program funds last fiscal year to pay the first invoice and voted to pay the second and third invoices from a future Budget Amendment this fiscal year.

Lieutenant Alonzo provided an update on K-9 Jake.

Council discussed an outstanding invoice for boarding K-9 Jake. City Manager Vernon provided insight into the invoice.

Mayor Pro-Tem Grant moved to approve two billing cycles to be deducted from the K-9-line item from the Police Department budget to be later covered through a future budget amendment; seconded by Council Member Salazar. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- i. Discussion And Possible Action Approving The 2021 Tax Roll As Submitted By The Bexar County Tax Assessor Collector For The City Of Kirby

City Manager Vernon explained City Council is required to approve the Tax Roll per Section 26.09(e) of the State Property Tax Code.

Council Member Martin moved to approve the 2021 Tax Roll as submitted by the Bexar County Tax Assessor Collector for the City of Kirby; seconded by Council Member Street. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- j. Discussion And Possible Action On Proposal From Givler Engineering For Conducting A Video Inspection Of The City of Kirby's Drainage System

City Manager Vernon informed Council that Phase II of the Drainage Assessment consists of conducting a video inspection. A proposal from Givler Engineering was provided. There is \$45,000 in the Water Fund for this project.

Council Member Street moved to accept the proposal from Givler Engineering for conducting a video inspection of the City of Kirby's drainage system; seconded by Council member Salazar. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- k. City Council Liaison Reports

1. Animal Advisory Committee – Mayor Pro-Tem Grant

Mayor Pro-Tem Grant provided an update on the Committee.

2. Beautification And Recycle Committee – Council Member Grider  
Council Member Grider provided an update on the Committee.

3. Building And Standards Commission – Council Member Martin  
Council Member Martin provided an update on the Commission.

4. Crime Control And Prevention District – Council Member Salazar  
Council Member Salazar was not present to provide an update on the Board.

5. Economic Development Committee Council Member Apodaca  
Council Member Apodaca was not present to provide an update on the Committee.

6. Planning And Zoning Commission – Mayor Aldrich  
City Manager Vernon provided an update on the Commission.

7. Senior Center Corporation Board – Council Member Street  
Council Member Street provided an update on the Board.

**9. City Manager Announcements**

a. Announcements On City Events And Items Of Community Interest.

City Manager Vernon announced City offices will be closed Thursday and Friday and wished everyone a Happy Thanksgiving. She encouraged applicants to volunteer. You don't have to be a resident to volunteer for Economic Development Committee or Beautification and Recycle Committee.

**10. Request And Announcements**

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

Council Member Street - She wished everyone a Happy Thanksgiving and be safe.

Council Member Grider – She thanked B.J. Voigt for the generous donations for Blue Santa. She announced upcoming events. November 20, 9:00 A.M. – 11:00 A.M. Free San Antonio Rugby Clinic at Friendship Park. Travel the Trail December 1, 2021 5:30 P.M. – 6:00 P.M. at Hugo Lentz Park. Winter averaging November 15 to February 15. She thanked the good Samaritans in the City. She wished everyone a healthy and safe holiday.

Mayor Pro-Tem Grant – He wished everyone a happy and safe Thanksgiving. He commented on the Binz Engleman Road sign and keeping children safe. He thanked everyone for attending the meeting.

Council Member Salazar – He said the VFW was having a fundraiser to replace the roof and encouraged people to purchase raffle tickets to help families in need.

Council Member Martin – He inquired on the status of the Public Works radios. He thanked the staff and expressed his thanks for repairing the potholes. He wished everyone a Happy Thanksgiving.

Mayor Aldrich – She wished everyone a Happy Thanksgiving. She thanked all city employees for doing a fabulous job. She read a statement she saw on Facebook. Take care of your four-legged family members. She thanked everyone for attending the meeting.

City Manager Vernon asked everyone to keep Apodaca family in their thoughts.

**11. Adjournment**

The meeting adjourned at 8:2358 P.M.

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Kimberly Aldrich, Mayor

ATTEST

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Patty Cox, City Secretary, TRMC