



Kimberly McGehee Aldrich, Mayor

Sylvia Apodaca
Mike Grant
Mike Martin

Joe Salazar
Janeshia Grider
Susan E. Street

CITY COUNCIL MINUTES
REGULAR MEETING/PUBLIC HEARING/BUDGET WORKSHOP
THURSDAY, AUGUST 26, 2021 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219

1. Call Meeting to Order

Mayor Aldrich called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Aldrich led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Aldrich
Mayor Pro-Tem Grant
Council Member Apodaca
Council Member Martin
Council Member Grider
Council Member Street

ABSENT

Council Member Salazar

5. Citizen Participation

1. B.J. Voigt – She spoke about the upcoming Community Garage Sale and her participation. She said a portion of her proceeds will fund Kirby community projects.

6. Consideration Of And Action On Minutes

- a. Special Meeting – August 9, 2021
- b. Regular Meeting – August 12, 2021

Mayor Pro-Tem Grant moved to accept the Minutes of August 9, 2021 Special Meeting and August 12, 2021 Regular Meeting; seconded by Council Member Street. The motion carried with a 6-0 vote.

7. Presentation

- a. National Payroll Week Proclamation – September 5 – 11, 2021

Tina Ynfante, Finance Director accepted the proclamation on behalf of Denise Kelley, Alamo Chapter of the American Payroll Association.

8. Public Hearing

- a. Crime Control And Prevention District Fiscal Year 2021-2022 Budget

Mayor Aldrich opened the Public Hearing at 7:08 P.M.

There were not any individuals requesting to speak. Mayor Aldrich closed the Public Hearing at 7:09 P.M.

9. General Discussion And Possible Action

- a. Discussion And Possible Action On Crime Control And Prevention District Fiscal Year 2021-2022 Budget.

City Manager Vernon provided the process that was taken to reach this step of voting on the Crime Control and Prevention District Fiscal Year 2021-2022 Budget.

President Houlton and Vice-President Faulkner were present to answer questions from City Council.

Mayor Pro-Tem Grant moved to accept the Crime Control and Prevention District Fiscal Year 2021-2022 Budget; seconded by Council Member Grider. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- b. Discussion And Possible Action To Award A Bid For The Ackerman Road Phase II Project

Brady Kosub, M&S Engineering, stated that after evaluating the proposals that were received, they submitted their letter of recommendation for Alamo City Constructors, Inc. This decision was based on the scoring process. Mr. Kosub was available to answer questions.

After discussing the bids, Council Member Martin moved to accept the bid from Austin Bridge & Road for the Ackerman Road Phase II Project; seconded by Mayor Pro-Tem Grant. The motion carried with 6-0 vote.

AYES: 6

NAYES: 0

- c. Discussion On Ackerman Road Sanitary Sewer Repairs Assistance From San Antonio Water System (SAWS)

City Manager Vernon stated that Council Member Martin requested this item. She said San Antonio Water Systems informed her this is not a project they would consider because it's Kirby's infrastructure.

- d. Discussion And Possible Action To Award A Bid For Group Insurance

- e. Discussion And Possible Action On Employee Wellness Program For Fiscal Year 2021-2022

Mayor Aldrich opened items d. and e.

Jenni Haff, Marsh Insurance announced they negotiated a 3% decrease for a bundling discount due to our favorable loss ratio. The bundle included dental, vision, life insurance to be moved to Blue Cross and Blue Shield (BCBS). BCBS offered a \$10,000 credit to our bill to offset the increased premiums for dental, vision and life insurance. She recommended the City stay with existing BCBS medical plan and move dental, vision and life insurance to BCBS. She identified the three options that were available.

Council Member Grider moved to accept Option #1 – City contributes 100% to employee cost and 45% to dependent cost; and bring back the Wellness Program; seconded by Mayor Pro-Tem Grant. The motion carried with a 5-1 vote.

AYES: 5 NAYES: 1 (Council Member Street)

f. Discussion And Possible Action On Open Meetings Act Requirements On Quorum Of Members Of City Council

Council Member Martin said he requested this item and explained his concerns. Participants at the Town Hall meeting want to speak without time limits, receive feedback and there not be an issue if a quorum is present.

Council discussed notifying City Manager Vernon 4 days prior to the meetings to inform her if attending a Town Hall meeting.

City Manager Vernon informed Council there is additional information in packet.

g. Discussion And Possible Action To Adopt The City Of Kirby 2021 Comprehensive Plan

City Manager Vernon said the 2021 Comprehensive Plan is submitted to City Council for approval.

After discussing the 2021 Comprehensive Plan Mayor Pro-Tem Grant moved to accept the 2021 Comprehensive Plan; seconded by Council Member Martin. The motion carried with a 6-0 vote.

AYES: 6 NAYES: 0

h. Discussion And Possible Action On Senior Citizen Housing Options

Council Member Martin said at the last meeting someone asked for assistance with housing. There was discussion about the resident's current living situation.

i. Discussion And Direction Action On Ordinance No. O-2017-828 Regarding Chapter 71 – Stopping, Standing, And Parking Of the Code Of Ordinances.

City Manager Vernon said Mayor Pro-Tem Grant requested this item. She said the purpose of this item tonight is for Council to decide if they are going to add or remove the "no parking" signs.

There was discussion about the bike lanes on Binz Engleman. If the bike lanes are removed the striping for the bike lanes will have to be removed.

Mayor Pro-Tem Grant explained there were bike lanes on both sides of Binz Engleman. Either install more no parking signs or remove the no parking signs on Binz Engleman.

Council Member Grider said from the perspective of a cyclist, they are already facing issues and she supported keeping the bike lanes. She asked if the City would be in compliance with the regulations of the grant that helped pay for the street?

Mayor Aldrich said this item can be visited at a later date after the audit.

j. Discussion And Direction On Intersection Stop Sign Locations

Mayor Pro-Tem Grant suggested a two-way stop on Binz Engleman at Fred Haise.

Council Member Apodaca suggested a sign at Autumn and Redding that states cross traffic doesn't stop. Council Member Street concurred.

City Manager Vernon said the ordinance will be brought back with the revisions.

k. Discussion And Possible Action On Ordinance No. O-2021-899 Repealing Ordinance No. O-2018-847 And Adopting New Sections 50-10 Through 50-20 Of The Code Ordinances Including A Revision To Sewer Service Charges And Providing For A Penalty. This Is The First Reading.

City Manager Vernon said all the changes were incorporated into the Ordinance and provided two minor revisions. Impact fees will come back in a separate ordinance at a later date.

Council Member Martin moved to accept Ordinance No. O-2021-899 repealing Ordinance No. O-2018-847 and adopting new Sections 50-10 through 50-20 of the Code Ordinances including a revision to sewer service charges and providing for a penalty; seconded by Council Member Street. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

l. Discussion And Possible Action To Adopt A Quarantine Leave Policy For Applicable Employees

City Manager Vernon said Council is being asked to approve the Paid Quarantine Leave Policy that will be added to our Personnel Policies Manual. Texas House Bill 2073 was signed by the governor on June 15, 2021 and took effect immediately.

Council Member Grider moved to adopt the Quarantine Leave Policy for applicable employees; seconded by Mayor Pro-Tem Grant. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

m. Discussion And Possible Action On Streets Zipper Machine Process And Cost

City Manager Vernon provided information on the 420X model zipper machine.

Council discussed the various pieces of equipment that are needed to operate the zipper machine, and whether the City has these parts or equipment.

Mayor Aldrich asked City Manager Vernon to contact Road Hog for comparison costs.

n. Discussion And Possible Action To Accept Jacqueline Jackson's Resignation From The Economic Development Committee

Mayor Pro-Tem Grant moved to accept Jacqueline Jackson's resignation from the Economic Development Committee; seconded by Council Member Apodaca. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

Council Member Grider thanked Ms. Jackson for her service to the City.

10. Budget Workshop

a. Discussion And Direction On The Proposed Budgets For Fiscal Year 2021-2022 And Announcement Of Date And Time Of Budgets Public Hearing

City Manager Vernon said the changes made during our meeting tonight will be added to the budget. She said next year instead of a single audit we will have an extra audit because federal funds spent. Currently, there are 4.4 months funds in reserve. The cost for the sewer infrastructures for Ackerman Road will be included in the Water Fund .

City Manager Vernon announced the budget public hearing will be September 1, 2021 at 6:30 P.M., Wednesday in City Hall.

11. City Manager Announcements

a. Announcements On City Events And Items Of Community Interest.

City Manager Vernon announced upcoming events.

12. Request And Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interest

Council Member Grider thanked everyone that helped make the door to door outreach with the Police Department a success. She thanked B.J. for the food she provided everyone. It was a pleasure meeting residents and hearing their concerns. She spoke about more walks and open forums. She suggested a Council retreat away from city hall in the city and bring in an outside mediator. She asked everyone to have a safe and happy weekend.

Mayor Pro-Tem Grant said he will be celebrating 56 years of marriage. He asked that the Senior Center working budget to be placed on next agenda. He thanked everyone for attending the meeting.

Council Member Street thanked Public Works for fixing potholes and wished everyone a good weekend.

Council Member Apodaca said the pick-up/drop off lines at schools are long. She urged everyone to be patient because every child is important. She thanked City employees for their hand work especially on hot days outside.

Council Member Martin said most of the concerns he heard from residents while walking last weekend were the condition of the streets and speeding on Swann Lane. He spoke about a free breakfast or lunch for employees and residents to reach out to them and let them know we care. He expressed his thoughts for staff working in the heat.

Mayor Aldrich commended Council Member Grider for putting together the outreach with the Police Department and she looked forward to next one. She thanked employees for the job they do. She thanked public works for patching the potholes on Diadem. She encouraged everyone to stay safe, mask up, sanitize, get vaccinated or not.

13. Adjournment

The meeting adjourned at 9:15 P.M.

Kimberly Aldrich, Mayor

ATTEST

Patty Cox, City Secretary, TRMC