



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Mike Martin

Joe Salazar
Thomas Hernandez
Janeshia Grider

**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, MARCH 25, 2021 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 7:02 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. Roll Call

PRESENT

ABSENT

Mayor Pierce
Mayor Pro-Tem Grant
Council Member Apodaca
Council Member Salazar
Council Member Hernandez
Council Member Martin
Council Member Grider

5. Citizen Participation

1. Norma Hamby – She thanked City Manager Vernon for allowing the Kirby Senior Center to park their buses in the John Sterling parking lot this past weekend.
2. Emilio Silvas – He introduced himself as a candidate for the Judson ISD School Board.
3. Anthony Jetter – He asked if the property located at 2924 Ackerman Road could be placed on a future agenda for discussion.
4. Susan Street – She said she will wait until the item is discussed.
5. Harold Shaw – He said he will wait until the item is discussed.

6. Consideration Of And Action On Minutes

a. Regular Meeting – March 11, 2021

Council Member Martin moved to accept the March 11, 2021 minutes; seconded by Council Member Apodaca. The motion carried with a 7-0 vote.

7. Presentation

a. Sexual Assault Awareness Month Proclamation

Mayor Pierce announced that the month of April is “Sexual Assault Awareness Month” and recognized this by reading a proclamation.

Ms. Linda Miranda, Bexar County Sheriff’s Office, Victim Advocate, provided a presentation identifying statistics and the resources that are available for the victims. She was available to answer questions.

8. General Discussion And Possible Action

- a. Discussion And Possible Action On Ordinance No. O-2021-893 Amending The Zoning Ordinance Of The City Of Kirby, Texas, To Grant Specific Use Permit #2021-021 Use Permit For The Property Located At Lot 20-B, Block 3, CB 5941, Otherwise Known As 414 Edalyn St., Kirby, TX 78219, Which Is Zoned Commercial, Office And

Retail (C-2) District To Be Used As A Single Family Dwelling. This Is The Second Reading.

Mayor Pro-Tem Grant moved to approve the Ordinance No. O-2021-893 amending the Zoning Ordinance of the City of Kirby, Texas, to grant a Specific Use Permit #2021-021 for the property located at Lot 20-B, Block 3, CB 5941, otherwise known as 414 Edalyn St., Kirby, TX 78219, which is zoned Commercial, Office and Retail (C-2) District to be used as a single family dwelling including adding after the name Michael Willden, "and assignee;" seconded by Council Member Salazar. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- b. Discussion And Possible Action On Ordinance No. O-2021-894 Amending The Zoning Ordinance Of The City Of Kirby, Texas, To Grant Specific Use Permit #2021-019 For Use Of The Property Located At CB 5941 BLK 5 LOT 47; Otherwise Known As 205 Hedwig, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-2) District To Be Used As A Single Family Dwelling. This Is The Second Reading.

Council Member Apodaca moved to approve Ordinance No. O-2021-894 amending the Zoning Ordinance of the City of Kirby, Texas, to grant a Specific Use Permit #2021-019 for the property located at CB 5941 BLK 5 LOT 47; otherwise known as 205 Hedwig, Kirby, TX 78219, which is zoned Commercial, Office and Retail (C-2) District to be used as a Single Family Dwelling; seconded by Council Member Martin. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- c. Discussion And Possible Action On A Request To Accept The Final Plat And Establish Brooks Funeral Home, Being A Total Of 2.713 Acres Described In General Warranty Deed Recorded Under Bexar County Clerks Document Number 20190035906 Of The Official Public Records Of Bexar County, Texas And Out Of The Francisco Cadena Survey Number 133, Abstract Number 134, Establishing Lot 1, In Block 59, Brooks Funeral Home, In The City Of Kirby, Bexar County, Texas.

Danny Brooks, owner/application for Brooks Funeral Home, was available to answer questions.

Council Member Apodaca moved to accept the final plat and establish Brooks Funeral Home, being a total of 2.713 acres described in General Warranty Deed recorded under Bexar County Clerks Document Number 20190035906 of the official public records of Bexar County, Texas and out of the Francisco Cadena Survey Number 133, Abstract Number 134, establishing Lot 1, in Block 59, Brooks Funeral Home, in the City of Kirby, Bexar County, Texas; seconded by Council Member Salazar. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- d. Discussion And Possible Action On Appointment Of A Member To The Planning And Zoning Commission.

There were not any applications.

- e. Discussion And Possible Action On Appointing Up To Four Alternate Members To The Building And Standards Commission.

There were not any applications.

- f. Discussion And Possible Action On Appointment Of Members To The Beautification And Recycle Committee.

There were not any applications.

- g. Update, Discussion And Possible Action On Republic Services Garbage Collection And Recycle Program.

Tom Armstrong, Republic Services, spoke about the garbage collection and recycle program. Glass is recyclable, but it is cost prohibitive. He provided Council a copy of the Spring 2021 mailer about recycling.

- h. Discussion And Direction On Ordinance No. O-2016-783 – An Ordinance Repealing All Ordinances Relating To Solid Waste Collection And Awarding A Contract For Waste Collection And Awarding A Contract For Solid Waste Collection And Disposal, And Recycling Services Within The City Of Kirby, And Authorizing The Mayor To Execute The Contract

Council discussed the time frame to place carts at the curb and take back in to their property. Currently residents can place their carts at the curb starting at 8 PM. and retrieve them at 10 PM retrieval. Council discussed changing the time to place the cart at the curb to 5 PM and retrieve no later than 10 PM. In regards to placement of the carts, back wheels should be close to the curb and there should be sufficient distance (approximately two feet) between carts to allow space for the arms of the truck space to pick up the carts. The debris going into the cart should be bagged to eliminate it from flying out onto the street or into yards. Do not bag recyclable items going into the recycle cart. Mayor Pierce commended the drivers. She asked Council to email Ms. Vernon if there are any other changes to be considered.

- i. Update And Discussion On City Of Kirby Grant Application Process And Status Of Pending Grant Applications

City Manager Vernon explained the process to apply for grants and funding.

There was discussion about writing grants and the cost to hire someone to write grants for the City. City Manager Vernon will obtain quotes for a contractual grant writer.

j. Update, Discussion And Possible Action On Volleyball Court Project And Location

Harold Shaw – He said the safest location for the volleyball court is the site that was approved by City Council in October 2020. The location is by the basketball courts near the Senior Center. The construction plans will be submitted to City Manager Vernon. He urged the City to use white wash sand.

Susan Street – She asked Council to include the Planning and Zoning Commission in the process.

k. Discussion And Possible Action On Resolution No. R-2021-732 A Resolution Authorizing The City Manager To Submit An Application For Funding From The Program Year (PY) 2021 Allocation Of Bexar County's Community Development Block Grant (CDBG) Program.

City Manager Vernon said the next street on the Street Assessment Plan is Alan Shepard. There was discussion about which street to submit for the grant.

City Manager Vernon encouraged residents to attend Commissioners Court, sign up to speak or write a letter to Commissioner Calvert to share your concerns with him.

Mayor Pro-Tem Grant moved to accept Resolution No. R-2021-732 a Resolution authorizing the City Manager to submit an application for funding from the Program Year (PY) 2021 allocation of Bexar County's Community Development Block Grant (CDBG) Program to reconstruct Alan Shepard; Bexar County Funding Request \$500,000; City Cash Match \$221,200; Improvements Total Cost \$721,200; seconded by Council Member Salazar. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

l. Discussion And Possible Action On Funding John Sterling Parking Lot Rehabilitation

City Manager Vernon provided the history on funding the parking lot at John Sterling parking lot. She informed Council that two bids were received to rehab the John Sterling parking lot and identified both bids.

Mayor Pro-Tem Grant moved to accept the bid submitted by Hayden Paving, Inc., in the amount of \$19,952.00; seconded by Council Member Martin. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

9. Request And Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Mayor Pro-Tem Grant – He thanked everyone for attending the meeting.

Council Member Grider – She said she heard on the news that San Antonio Metropolitan Health District has 30,000 first doses of the vaccine available; starting Monday vaccines will be open to all adults. Health and safety are important and use common sense. She requested placing ESD 11 on an agenda. Mayor Pierce said this will be on an agenda for budget time.

Council Member Apodaca – She said the garage sale at the Senior Center was a hit. She thanked the volunteers and everyone who attended. Mother’s Day baskets will be raffled by the Senior Center - \$2.00 per ticket. Tomorrow is “Epilepsy Awareness Day” and asked everyone to wear purple.

Council Member Martin – He said Mr. Jetter wants a project brought back on an agenda. He said he has been hearing complaints about election signs. He asked that this be discussed at a future meeting. He expressed his appreciation for the reclaim placed at Friendship Park.

City Manager Vernon – She said the Annual Garage Sale will be April 23-25 and permits are not required. If you want to participate, send an email to the city secretary with your address. May 10-18 is the Summer Clean Up and residents will drop their brush and bulk drop at the Public Works yard

Mayor Pierce – She thanked everyone for attending the meeting. She thanked Ms. Linda Miranda, Bexar County Victim Advocate. There are resources available to our residents. She addressed writings on social media.

10. Adjournment

Meeting adjourned at 9:54 P.M.

Lisa B. Pierce
Mayor

Patty Cox, TRMC
City Secretary