



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Mike Martin

Joe Salazar
Thomas Hernandez
Janeshia Grider

CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, FEBRUARY 11, 2021 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219

1. **Call Meeting to Order**

Mayor Pierce called the meeting to order at 7:00 P.M.

2. **Invocation and Pledge of Allegiance to the Flag**

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. **Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. **Roll Call**

PRESENT

Mayor Pierce
Mayor Pro-Tem Grant
Council Member Apodaca
Council Member Salazar
Council Member Martin

ABSENT

Council Member Hernandez

5. Citizen Participation

There were not any citizens signed up to speak.

6. Consideration Of And Action On Minutes

a. Regular Meeting – January 28, 2021

Council Member Martin moved to accept the January 28, 2021 minutes; seconded by Mayor Pro-Tem Grant. The motion carried with a 5-0 vote.

7. Presentation

a. Introduction Of New City Employees

Lt. Cardona introduced new employees: Andrew Garcia, Police Officer; Katy Delgado, Dispatch Supervisor; Gracie Gardiner, Full-time Dispatcher; Melanie Vasquez, Part-time Dispatcher.

b. Special Recognition To Administrative Programs Supervisor Tracy Miller

City Manager Vernon recognized Administrative Program Supervisor Tracy Miller on her achievement of earning the designation of Registered Texas Municipal Clerk.

c. Appreciation Of Service To Police Chief Kevin Bois

City Manager Vernon recognized Police Chief Kevin Bois and presented him with a gift of appreciation for his many years of service to the City. Members of City Council and many other people spoke honoring Chief Bois for his service.

8. General Discussion And Possible Action

a. Discussion And Possible Action On Appointment Of A Member To The Planning And Zoning Commission.

There were not any applicants.

b. Discussion And Possible Action On Appointing Up To Four Alternate Members To The Building And Standards Commission.

There were not any applicants.

- c. Discussion And Possible Action On Appointment Of Members To The Beautification And Recycle Committee.

There were not any applicants.

- d. Discussion And Possible Action On A Request For A Specific Use Permit for The Property Located at NCB 5941A BLK 1 Lot W IRR 150.59 Ft Of 17, Otherwise Known As 121 Edalyn, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-2) District To Be Used As A Single Family Dwelling.

City Manager Vernon provided the history on this property.

Code Compliance Office Megan Thompson provided an update on this property and recommended moving forward with the request.

Mayor Pro-Tem Grant moved to approve the Specific Use Permit for the property located at NCB 5941A BLK 1 Lot W IRR 150.59 Ft Of 17, otherwise known as 121 Edalyn, Kirby, TX 78219, which is zoned Commercial, Office and Retail (C-2) District to be used as a Single Family Dwelling; seconded by Council Member Salazar. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- e. Discussion And Possible Action On An Agreement For Towing Services

Chief Bois stated there were four companies that submitted bids for Kirby's towing service. The companies were Comal Towing, Lonestar Towing, Johnny's Wrecker Service LLC, and Roadrunner Towing. There were representatives from Johnny's Wrecker Service LLC and Roadrunner Towing in attendance to answer questions from City Council.

Council Member Martin moved to accept Roadrunner Towing for Kirby's towing services; seconded by Mayor Pro-Tem Grant. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- f. Discussion And Possible Action On Opening A Certificate Of Deposit In The Amount Of \$250,000

City Manager Vernon provided the history on this item. This is a one-year Certificate of Deposit with a 1% interest rate.

Council Member Salazar moved to open a Certificate of Deposit in the amount of \$250,000; seconded by Council Member Martin. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- g. Discussion And Possible Action To Authorize The City To Enter Into An Election Memorandum Of Understanding And Joint Election Agreement With Bexar County Elections Department For Services During Early Voting And Election Day And Authorizing The City Manager To Sign The Memorandum Of Understanding And Joint Election Agreement.

Discusión y posible acción para autorizar a la ciudad a celebrar un memorando electoral de entendimiento y acuerdo electoral conjunto con el Departamento de Elecciones del Condado de Bexar para los Servicios durante la votación anticipada y el día de las elecciones y autorizando al Gerente de la Ciudad a firmar el Memorando de Entendimiento y acuerdo Electoral Conjunto.

Council Member Apodaca moved to authorize the City to enter into an Election Memorandum of Understanding and Joint Election Agreement with Bexar County Elections Department for services during early voting and election day and authorizing the City Manager to sign the Memorandum of Understanding and Joint Election Agreement; seconded by Mayor Pro-Tem Grant. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- h. Discussion And Possible Action To Consider Resolution No. R-2021-731 Calling A General Election On May 1, 2021; For The Purpose Of Electing A Mayor And Three Council Members For Two Year Terms; Designating The Polling Places And Directing The Giving Of Notice Of Such Election; And Providing Details Relating To The Holding Of Such Election, In The City Of Kirby.

discusión y posibles acciones para considerar la Resolución No. R-2021-731 Convocar a una elección general el 1 de mayo de 2021; Con el propósito de elegir a un alcalde y tres miembros del Consejo por mandatos de dos años; Designar los lugares de votación y dirigir la notificación de dicha elección; Y proporcionando detalles relacionados con la celebración de dicha elección, en la ciudad de Kirby.

Mayor Pro-Tem Grant moved to accept Resolution No. R-2021-731 calling a General Election on May 1, 2021; for the purpose of electing a mayor and three council members for two year terms; designating the polling places and directing the giving of notice of such election; and providing details relating to the holding of such election, in the City of Kirby; seconded by Council Member Salazar. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- i. Discussion And Possible Action On Appointment Of A Council Member Through May 2021 To Fill The Unexpired Term Created By Resignation Of Kimberly McGehee Aldrich.

Mayor Pierce said there were three applications submitted to fill the unexpired term. Council Members submitted questions to City Manager Vernon that the applicants would be asked to answer.

Mayor Pierce asked the candidates to come forward and they were welcome to speak. The two candidates in attendance were Susan E. Street and Janeshia Grider. Mayor Pierce asked each applicant the questions that were submitted.

Mayor Pierce asked for nominations after each candidate replied to the questions. There were three candidates that applied, but two attended the meeting.

Council Member Martin moved to appoint Susan Street. Due to the lack of a second, the motion died.

Council Member Salazar moved to appoint Janeshia Grider; seconded by Mayor Pro-Tem Grant. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- j. Administration Of Oath Of Office To Newly Appointed Council Member

City Secretary Patty Cox administered the Oath of Office to Janeshia Grider.

9. Request And Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Mayor Pro-Tem Grant – He said there will be a loss in the City with the resignation of Kevin Bois. He expressed his respect for Kevin and Debra.

Council Member Salazar – He wished everyone a safe weekend, keep eye on the elderly and take care of one another. He recognized former fire fighter KC Hawkins for his service.

Council Member Grider – She thanked Council for their confidence in her.

Council Member Apodaca –She concurred with the praise given about Chief Bois. He has taught her a lot over the years and he is a man of integrity. She thanked Mrs. Bois for her patience and sacrifices she made. She reminded residents to keep their pets inside.

Council Member Martin – He thanked Kevin Bois and his wife, for their service and dedication to the City. He wished them the best. He congratulated Ms. Grider on her appointment to City Council.

Mayor Pierce – She said the last day to file for office is tomorrow at 5:00 P.M. April 1, 2021 is the last day to register to vote. She congratulated Tracy Miller on her certification. She expressed her sentiments to Chief Bois. She thanked everyone for attending the meeting.

Council Member Apodaca – She said on Wednesday, February 17th Kirby Cleaners will be recognized on Cleto Rodriguez’ radio show 7:00 A.M. to 9:00 A.M. at Kirby Cleaners. She invited everyone to come out.

City Manager Vernon – She invited everyone to stay for cake, tea, and water. Appreciation to Kevin Bois. She said City Hall will be closed on Monday, February 15, 2021.

10. Adjournment

The meeting adjourned at 8:29 P.M.

Lisa B. Pierce
Mayor

Patty Cox, TRMC
City Secretary