



*Lisa B. Pierce, Mayor*

Sylvia Apodaca  
Mike Grant  
Jerry Lehman

Kimberly McGehee-Aldrich  
John W. Pierce  
Joe Salazar

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**CITY COUNCIL MINUTES  
SPECIAL MEETING/ WORKSHOP  
THURSDAY, JULY 9, 2020 – 6:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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**1. Call Meeting to Order**

Mayor Pierce called the meeting to order at 6:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Pierce led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

Mayor Pierce  
Mayor Pro-Tem Aldrich  
Council Member Lehman – Called in to meeting  
Council Member Pierce  
Council Member Apodaca  
Council Member Salazar

ABSENT

Council Member Grant

**5. Citizen Participation**

There were not any citizens signed up to participate.

## 6. **Presentation**

### a. Presentation And Discussion On City Of Kirby Funds

Tina Ynfante, Finance Director, presented the second amended General Fund Budget and second amended Water Fund Budget. The General Fund revenues increased by \$6,760.00 and expenditures decreased by \$28,235.00. Ms. Ynfante identified the areas where increases have occurred and where the decreases have occurred in the General Fund Budget. Ms. Ynfante stated in the Water Fund there were not any changes in the revenue and the expenditures increased by \$10,000. She identified where the increases have occurred. She explained the Debt Service Fund Usage Policy. This Fund is used to account for the accumulation of funds designated for payment of general long-term principle and interest and related costs. Ms. Ynfante explained the breakdown of sales taxes.

City Manager Vernon explained the Crime Control and Prevention District account.

### b. Presentation, Discussion And Possible Action On City Of Kirby Employee Pay Scale Revisions

City Manager Vernon provided a breakdown on the number of employees in each department. Ms. Vernon spoke about the discussions regarding moving away from cost of living adjustment pay increases and going toward a more merit-based pay system. She provided a brief history on how the pay scale has developed. Chief Bois used the Police Department mock evaluation as an example of how the merit-based pay system would work.

Ms. Vernon asked if staff has achieved what City Council had discussed previously. There were not any changes from City Council.

## 7. **Adjournment**

The meeting adjourned at 6:55 P.M.

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Lisa B. Pierce  
Mayor

ATTEST:

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Patty Cox, TRMC  
City Secretary