

## COVID-19 Notice

The City of Kirby is following the guidance of the CDC and may be conducting screen test before you enter any common area of the court. Mask may be required in all parts of the common court areas. No other person will be allowed with you unless you are a parent/guardian of a juvenile.

You will not be allowed into the court room until your assigned time. If court proceedings are running late court staff will provide a sign in sheet for you. You will be notified to enter by a text/phone call you provide on the sign in sheet.

Please understand that we are taking all precautions for you as well as our staff. Please refrain from entering City Hall if you are experiencing any of the following symptoms:

- Cough
- Fever or Chills
- Sore Throat
- Body Aches
- New Loss of Taste or Smell
- Shortness of Breath or Difficulty Breathing
- Have been in contact with a known or suspected COVID-19 patient

The Municipal Court is allowing defendants to dispose eligible cases by mail/email and fax. Contact the court no later than 24 hours before your court date to determine if your case is eligible.