



*Lisa B. Pierce, Mayor*

Sylvia Apodaca  
Mike Grant  
Jerry Lehman

Kimberly McGehee-Aldrich  
John W. Pierce  
Joe Salazar

---

**CITY COUNCIL MINUTES  
REGULAR MEETING  
THURSDAY, APRIL 23, 2020 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

**SUPPLEMENTAL NOTICE OF MEETING BY VIDEO/TELEPHONE CONFERENCE**

In accordance with order of the Office of the Governor issued March 16, 2020, the City Council of Kirby will conduct the meeting scheduled at 7:00 P.M. on Thursday, April 23, 2020 in the City Hall Council Chambers, located at 112 Bauman, in part by video/telephone conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

---

**1. Call Meeting to Order**

Mayor Pierce called the meeting to order at 7:02 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Pierce led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

ABSENT

Mayor Pierce  
Mayor Pro-Tem Aldrich  
Council Member Pierce  
Council Member Grant  
Council Member Apodaca  
Council Member Salazar

Council Member Lehman\*

\*Council Member Lehman – absent, but tried to call in and had technical difficulties.

**5. Citizen Participation**

1. Anthony Jetter – He asked that the property located at 2924 Ackerman Road be placed on the next Council meeting agenda.

**6. Consideration Of And Action On Minutes**

a. Regular Meeting April 9, 2020

Mayor Pro-Tem Aldrich moved to approve the minutes of April 9, 2020; seconded by Council Member Salazar. The motion carried with a 5-0 vote. (NOTE: Council Member Grant was not able to sign in before the vote.)

**7. Presentation**

a. COVID-19 Emergency Action Plan Update, Acting Fire Chief William Hilburn

Acting Fire Chief Hilburn provided an update on the COVID-19 Emergency Action Plan.

**8. Discussion And Possible Actions**

a. Discussion And Possible Action To Renew And Extend The City Of Kirby Declaration Of Public Health Emergency Issued By The Mayor

City Manager Vernon explained three prior declarations have been signed by Mayor Pierce. Tonight, Council is being asked to extend the declaration until April 30, 2020. Ms. Vernon addressed the changes in the declaration.

Council Member Grant moved to renew and extend the City of Kirby Declaration of Public Health Emergency Issued by the Mayor; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- b. Update, Discussion And Possible Action On Binz Engleman Road Reconstruction Project

Mike Cenicerros, Public Works staff, presented an update on Binz Engleman Road Reconstruction Project.

- c. Discussion And Possible Action On A Request For A Specific Use Permit For The Property Located At NCB 5941A BLK 1 Lot W IRRG 150.59 FT Of 17 , Otherwise Known As 121 Edalyn, Kirby, TX 78219, Which Is Zoned Commercial, Office And Retail (C-2) District To Be Used As A Single Family Dwelling.

Megan Thompson, Code Compliance Officer, said she met with Mr. Mahbubani and submitted pictures from that visit.

Mr. Mahbubani was available to answer questions.

Mayor Pierce asked that this request be postponed.

Council Member Grant moved to postpone this item until Officer Thompson is satisfied with the improvements and clean up; seconded by Council Member Pierce. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- d. Discussion On Proposed Use Of 4451 Ackerman Road

Ms. Moren was unable to log in to the meeting.

City Manager Vernon provided details about the property. She said Ms. Moren is following City ordinance requirements for the property.

- e. Discussion And Possible Action On Resolution No. R-2020-717 Postponing The General/Special Election On May 2, 2020 Until November 3, 2020 Uniform Election Date; For The Purpose Of Electing Three Council Members For Terms Ending May 2022 And One Council Member For A Term Ending May 2021 To Complete An Unexpired Term On The City Council, Designating The Polling Places, Designating Voting System And Directing The Giving Of Notice Of Such Election; And Providing Details Relating To The Holding Of Such Election.

City Manager Vernon provided background on the postponing of the May 2, 2020 election to November 3, 2020. This resolution does not reopen the filing period and does not extend terms.

Council Member Grant moved to adopt Resolution No. R-2020-717 postponing the General/Special Election on May 2, 2020 until November 3, 2020 Uniform Election date; for the purpose of electing three council members for terms ending May 2022 and one council member for a term ending May 2021 to complete an unexpired term on the city council, designating the polling places, designating voting system and directing the giving of notice of such Election; And Providing details relating to the holding of such Election; seconded by Council Member Pierce. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

## **9. Request And Announcements**

### **a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests**

Council Member Grant – He asked that 2924 Ackerman Road be placed on the next Council agenda for an update. He asked that the FM 78/Old Seguin Road digital sign be brought back to determine the cost to have the hedges trimmed. Also, the fence at impound yard and police station needs preservative on them.

Council Member Salazar – He thanked Mayor Pierce for keeping everyone informed with updates on COVID-19. He thanked Mayor Pierce and City Manager Vernon for doing a great job.

Mayor Pro-Tem Aldrich – She thanked everyone who joined the Zoom meeting and reminded everyone to stay safe and practice social distancing.

Council Member Apodaca – She echoed Mayor Pro-Tem Aldrich’s comments, and included be safe and God bless everyone.

Mayor Pierce – She echoed Mayor Pro-Tem Aldrich’s comments. She thanked the local businesses for being a part of Kirby and the people who support them. She will keep bringing updates. She thanked Ms. Vernon who is following funding availability. She encouraged everyone to visit the Bexar County website and Governor Abbott’s website for updates.

## **10. Adjournment**

The meeting adjourned at 8:23 P.M.

---

Lisa B. Pierce  
Mayor

---

Patty Cox, TRMC  
City Secretary