



*Lisa B. Pierce, Mayor*

Sylvia Apodaca  
Mike Grant  
Jerry Lehman

Kimberly McGehee-Aldrich  
John W. Pierce  
Joe Salazar

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**CITY COUNCIL MINUTES  
PUBLIC HEARING/REGULAR MEETING  
THURSDAY, JANUARY 9, 2020 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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**1. Call Meeting to Order**

Mayor Pierce called the meeting to order at 7:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Pierce led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

ABSENT

Mayor Pierce  
Mayor Pro-Tem Aldrich  
Council Member Lehman  
Council Member Pierce  
Council Member Apodaca  
Council Member Grant  
Council Member Salazar

**5. Citizen Participation**

1. Anthony Quiboloy – He said on behalf of the Eagle Scout Troop #1412 we would like to invite you as honorary guests for allowing us to complete our projects in the City. Invitations were distributed to the Council.

2. B.J. Voigt- She asked general questions about Kirby resident identification stickers for vehicles, licensing pets, alarm permit and any other licenses.

3. Michael Coleman – He wanted City Council to be aware he was falsely fired and falsely arrested.

4. Reverend F.J. Alexander – He asked that the grass in the culvert by 5250 Old Seguin Road be cut.

5. Karen Cray – She asked what will be placed on the property that is being platted.

**6. Consideration Of And Action On Minutes**

a. Public Hearing/Regular Meeting December 26, 2019

Council Member Apodaca moved to approve the December 26, 2019 Public Hearing/Regular Minutes; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 5-0-2 vote.

AYES: 5

NAYES: 0

ABSTAIN: 2 (Council Member Pierce and  
Council Member Grant)

**7. Presentations**

a. Introduction Of New Employees

Assistant Chief Hilburn, Fire Department, introduced the new fire employees: Sarah Heath, Trent Keilman, Roman Barrientez and Grant Davila. Joshua Gonzalez was not in attendance.

Mayor Pierce closed the regular meeting and opened the public hearing at 7:15 P.M.

**8. Public Hearing**

- a. On A Request To Replat And Establish Kirby Manor Commercial Subdivision, Being A Total Of 1.149 Acres Of Land Out Of Lots 1, 2, 3, 4, And C.B. 4018 Of The M.I. Subdivision, Recorded In Volume 9566 Page 169 Of The Deed And Plat Records Of Bexar County, Texas.

1. Joseph Tober, A-1 Engineering – He informed Council that he is the engineer for the property owner. He said the intended use for the property is for a church. They are creating one lot to be able to construct a 5,000 square foot building.

2. Ben Alexander – He asked for clarification on the location of the property.

3. Scott Duffek – He inquired if there were other plats that are being considered.

- b. On A Request To Plat And Establish Brooks Funeral Home, Being A Total Of 2.713 Acres Described In General Warranty Deed Recorded Under Bexar County Clerks Document Number 20190035906 Of The Official Public Records Of Bexar County, Texas And Out Of The Francisco Cadena Survey Number 133, Abstract Number 134, Establishing Lot 1, In Block 59, Brooks Funeral Home, In The City Of Kirby, Bexar County, Texas.

1. Aaron Parenica, Kimley-Horn Engineering – He informed Council he is the engineer for the property owner.

Mayor Pierce closed the public hearing and opened the regular meeting at 7:21 P.M.

## **9. Discussion And Possible Actions**

- a. Discussion And Possible Action To Hear A Request To Replat And Establish Kirby Manor Commercial Subdivision, Being A Total Of 1.149 Acres Of Land Out Of Lots 1, 2, 3, 4, And C.B. 4018 Of The M.I. Subdivision, Recorded In Volume 9566 Page 169 Of The Deed And Plat Records Of Bexar County, Texas.

After discussing the request, Council Member Grant moved to approve the request to replat and establish Kirby Manor Commercial Subdivision, being a total of 1.149 acres of land out of Lots 1, 2, 3, 4, and C.B. 4018 of the M.I. Subdivision, recorded in Volume 9566 Page 169 of the Deed and Plat Records of Bexar County, Texas; seconded by Council Member Apodaca. The motion carried with a 6-1 vote.

AYES: 6

NAYES: 1 (Mayor Pro-Tem Aldrich)

- b. Discussion And Possible Action To Hear A Request To Plat And Establish Brooks Funeral Home, Being A Total Of 2.713 Acres Described In General Warranty Deed Recorded Under Bexar County Clerks Document Number 20190035906 Of The

Official Public Records Of Bexar County, Texas And Out Of The Francisco Cadena Survey Number 133, Abstract Number 134, Establishing Lot 1, In Block 59, Brooks Funeral Home, In The City Of Kirby, Bexar County, Texas.

After discussing the request, Council Member Grant moved to approve the request to plat and establish Brooks Funeral Home, being a total of 2.713 acre tract out of 8.598 acre tract of land recorded in Volume 16505, Page 217 of the Official Public Records of Bexar County, Texas and out of the Francisco Cadena Survey Number 133, Abstract Number 134, establishing Lot 1, in Block 59, in the City of Kirby, Bexar County, Texas; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- c. Discussion And Possible Action On Resolution No. R-2020-713 Adopting The City Of Kirby Investment Policy.

Council Member Grant moved to approve Resolution No. R-2020-713 adopting the City of Kirby Investment Policy; seconded by Council Member Apodaca. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- d. Discussion And Possible Action On Resolution No. R-2020-714 Adopting The City Of Kirby Investment Strategy

Council Member Pierce moved to accept Resolution No. R-2020-714 adopting the City of Kirby Investment Strategy; seconded by Council Member Apodaca. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- e. Update, Discussion And Possible Action On Binz Engleman Road Reconstruction Project

Gilbert Salas, Public Works Director, provided an update on the Binz Engleman Road Reconstruction project.

- f. Discussion And Possible Action On Appointing A Member To The Beautification And Recycle Committee

There were not any applications submitted.

- g. Discussion And Possible Action On Appointing Alternate Members To The Building And Standards Commission

There were not any applications submitted.

- h. Discussion And Possible Action On Appointing Members To The Kirby Senior Center Corporation Board

Norma Hamby, Senior Center Manager, stated she has not received any applications.

- i. Discussion And Possible Action On The Requirements And Application For Volunteering At City Events And Facilities

After discussion it was determined that this item would be brought back February 13, 2020.

## **10. Request And Announcements**

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Grant – He said he is concerned about scooters on City streets that do not have lights. He asked staff to provide Council with an ordinance to define safety features on the scooters.

Council Member Salazar – He asked that the ordinance that will address the safety features on the scooters and bikes will be enforced. He thanked Chief Bois and his department for their service.

Council Member Lehman – He asked for an update on the paving at La Villa. The City needs to discuss a boundary adjustment.

Council Member Apodaca – She wished everyone a happy new year. There is a breakfast at the Senior Center this Saturday. She expressed her appreciation to Chief Bois and Gilbert Salas.

Council Member Pierce – He expressed his appreciation to Gilbert Salas and Chief Bois and his staff. He asked that on a meeting February there be a discussion on Number 4896.

Mayor Pierce – She said this is National Law Enforcement Day and echoed the appreciation to the Police Department. The Senior Center breakfast is Saturday. January 15 is the first day to file for office and you can pick up applications at City Hall, Money through Friday 8:00 AM – 5:00 PM. for the May 2, 2020 election. Republic Services will be picking up Christmas trees on Tuesday January 21 at 7:00 A.M. She asked staff to contact Tom Armstrong, Republic Services, and invite him to a Council meeting to address services. She asked that the Animal Ordinance be brought back for discussion and updating. She welcomed new employees and wished our exiting employees much luck. She thanked employees for what they do for the City. She asked that CPS use LED lights throughout City. She wished everyone a happy new year.

**11. Adjournment**

The meeting adjourned at 8:08 P.M.

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Lisa B. Pierce  
Mayor

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Patty Cox, TRMC  
City Secretary