



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
PUBLIC HEARING/REGULAR MEETING
THURSDAY, NOVEMBER 14, 2019 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Pierce
Mayor Pro-Tem Aldrich
Council Member Lehman
Council Member Pierce
Council Member Wilson
Council Member Apodaca

ABSENT

Council Member Grant

5. Citizen Participation

1. Sharon Shuler – She said she will wait until item 9.h. is discussed.
2. Steve Linscomb – Judson ISD, Director of Communications, provided an update on the construction at Kirby Middle School.

6. Consideration Of And Action On Minutes

a. Public Hearing/Regular Meeting – October 24, 2019

Council Member Wilson moved to approve the minutes of October 24, 2019; seconded by Mayor Pro-Tem Aldrich. With all voting, “aye” the motion carried with a 6-0 vote.

b. Special/Joint Workshop Meeting - October 26, 2019

Mayor Pro-Tem Aldrich moved to approve the minutes of October 24, 2019; seconded by Council Member Apodaca. The motion carried with a 4-0-2 vote. Council Member Lehman and Council Member Wilson abstained.

7. Presentation

a. Introduction Of New Employees

Chief Bois introduced Officer Ken Barlow, Emergency Communications Center Supervisor and Officer Roxanne Cardona, Police Lieutenant.

b. Employee Of The Quarter

Chief Bois introduced Devona Paloma as Employee of the Quarter.

8. Public Hearing

- a. On A Request For A Variance To The Zoning Ordinance – Single Family Dwelling District (R-1), Section 153.053 To Consider Permitting Encroachment Into The Fifteen (15') Foot Front Yard Setback For The Construction Of A Carport Located At CB 4018B, BLK 6 LOT 65, Otherwise Known As 5007 Thomas Paine, Kirby, TX 78219.

Mayor Pro-Tem Aldrich moved to postpone this item; seconded by Council Member Lehman. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

9. Discussion And Possible Action

- a. Discussion And Possible Action On A Request For A Variance To The Zoning Ordinance – Single Family Dwelling District (R-1), Section 153.053 To Consider Permitting Encroachment Into The Fifteen (15') Foot Front Yard Setback For The Construction Of A Carport Located At CB 4018B, BLK 6 LOT 65, Otherwise Known As 5007 Thomas Paine, Kirby, TX 78219.

Mayor Pro-Tem Aldrich moved to postpone this item; seconded by Council Member Lehman. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

Mayor Pierce stated this item will be brought back after the Planning and Zoning Commission meets on items 8. a. and 9. a. and provides their recommendation to City Council.

- b. Discussion And Possible Action On Ordinance No. O-2019-872 Concerning Specific Use Permit For 1424 Springfield Road (Big Boy Hauling). This Is The First Reading.

1. Sharon Shuler informed Council that Big Boy Hauling has had a bob cat on the property and was installing fencing with black mesh around the fence. She wants to make sure the work is done properly.

Mayor Pierce read the ordinance in its entirety to ensure all concerns discussed at the last meeting are identified in the ordinance.

The Council discussed certain language used in the ordinance and asked that the city attorney clarify them and asked that the city engineer be contacted about the drainage.

City Manager Vernon said the Ordinance can be edited and provided to City Council before their next meeting.

Council Member Pierce moved to table this item until the City receives information from the city attorney and city engineer about their concerns; seconded by Council Member Apodaca. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- c. Discussion And Possible Action Approving The 2019 Tax Assessment Roll As Submitted By The Bexar County Tax Assessor Collector For The City Of Kirby

City Manager Vernon stated the Tax Assessor-Collector Bexar County submitted a summary of values and levies identified in the 2019 Certified Tax Roll for the City of Kirby. The

total levy is \$2,686,833.08. Staff asked that City Council approve the 2019 Certified Tax Roll and the Tax Assessor-Collector will be notified.

Council Member Apodaca moved to approve the 2019 Tax Assessment Roll as submitted by the Bexar County Tax Assessor Collector for the City of Kirby; seconded by Mayor Pro-Tem Aldridge. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

d. Update, Discussion And Possible Action On Binz Engleman Road Reconstruction Project

Mark Hill, Ford Engineering, provided an update on the Binz Engleman Road Reconstruction project. There was a request for a change order caused by a main break at 5106 Binz Engleman and lowering the elevation in the amount of \$4,326.90.

Council Member Pierce moved to accept the change order for the main break at 5106 Binz Engleman and lower the elevation in the amount of \$4,326.90; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

e. Update, Discussion And Possible Action On Hickory Hill Drive Reconstruction Project

Gilbert Salas, Director of Public Works, provided an update on Hickory Hill Drive Reconstruction Project.

f. Update, Discussion And Possible Action On 2018 Street Bond Project – Phase 1 (Peppermint Ln., Harris Road, Pfeil Street, and Kirby Heights)

Gilbert Salas, Director of Public Works, provided an update on 2018 Street Bond Project – Phase 1 (Peppermint Ln., Harris Road, Pfeil Street, and Kirby Heights).

g. Update, Discussion And Possible Action On 2018 Street Bond Project – Phase 2 (Ackerman Road)

City Manager Vernon provided an update on the 2018 Street Bond Project – Phase 2 (Ackerman Road).

h. Discussion And Possible Action On Tyler Technologies Agreement

City Manager Vernon informed Council that the City Attorney has reviewed the agreement and did not have any changes to the document. This software system will be purchased through a purchasing cooperative type entity; therefore, we did not have to bid out because this is similar to the BuyBoard.

Chief Bois provided information on Tyler Technologies and the advantages that come with the software.

Council Member Wilson moved to authorize the City Manager to enter into an agreement with Tyler Technologies; seconded by Council Member Apodaca. The motion carried with 6-0 vote.

AYES: 6

NAYES: 0

- i. Discussion And Possible Action On Appointing A Member To The Beautification And Recycle Committee

City Manager Vernon stated there have not been any applications submitted.

- j. Discussion And Possible Action On Appointing Alternate Members To The Building And Standards Commission

City Manager Vernon stated there have not been any applications submitted.

- k. Discussion And Possible Action On Appointing Members To the Kirby Senior Center Corporation Board

Senior Center Manager Hamby stated there have not been any applications submitted.

- l. Discussion And Possible Action On Appointing Up To Three Members To A Charter Review Commission

City Manager Vernon stated there have not been any applications submitted.

- m. Discussion And Possible Action On Kirby Senior Center Manager Job Description

Sid Sanders, Sr., President of the Kirby Senior Center Board of Directors informed Council that the manager is hired by and paid by AACOG and is not associated with the City. He suggested the Council contact AACOG for a copy of the job description.

- n. Discussion And Possible Action To Accept Jose Garcia's Resignation From The Economic Development Committee

Mayor Pierce read Jose Garcia's letter of resignation from the Economic Development Committee.

Council Member Apodaca moved to accept Jose Garcia's resignation from the Economic Development Committee; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

- o. Discussion And Possible Action On Filling Vacancy Created By Resignation Of Debra Wilson Including Consideration Of A Nominee Submitted By Debra Wilson Pursuant To Section 2.06 (c) Of The City Charter And Consideration Of Other Potential Appointees If Such Nominee Is Not Appointed.

Council Member Wilson nominated Sid Sanders, Sr. to fill the vacancy until the May 2020 election. The motion died due to the lack of a second.

Mayor Pierce proposed to accept applications before the November 21, 2019 Council meeting.

Council Member Apodaca moved to accept applications until noon on Tuesday, November 19, 2019; seconded by Council Member Lehman.

Council Member Apodaca and Council Member Lehman withdrew their motions and Council Member Apodaca moved to accept applications until 5:00 P.M. on Tuesday, November 19, 2019; seconded by Council Member Lehman. The motion carried with a 5-0-1 vote.

AYES: 5

NAYES: 0

ABSTAIN: 1 (Council Member
(Wilson))

- p. Recognition Of Outgoing City Council Member

Mayor Pierce and City Council recognized Debra Wilson and thanked her for her years of service to our City.

10. Requests and Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Pierce - He asked staff to follow up with city engineer regarding earlier discussion and thanked Debra Wilson.

Council Member Apodaca - She inquired about the storage yard on Gaiety Ln.

Council Member Lehman congratulated Debra Wilson and thanked her for her many years on Council and let her know she will be missed.

Mayor Pro-Tem Aldrich – She thanked everyone for attending the meeting. She thanked Debra Wilson for her service on City Council and as an employee. She will be greatly missed.

Council Member Wilson – She was invited to attend an event in the gym at Kirby Middle School and it's a very nice gym. She thanked Gilbert for placing tarps on the chairs by the pool. The City needs an application for many types of volunteers. She informed Sid Sr. it wasn't her who was requesting the job description it was the City auditors requesting the the Kirby Senior Center manager job description. She expressed her feelings about information she was receiving while she was on vacation recently. If you want to be on City Council submit an application. She has enjoyed working with the Police Department eighteen years. She spent many hours volunteering.

Mayor Pierce -She thanked Debra Wilson for the time she was employed and served on Council, their friendship, mentoring, and sharing family. Upcoming events are Fire Department 2019 Annual Christmas Parade, Police Department/Crime Control Commission Cookies with Santa, Beautification & Recycle Committee 2019 Holiday Decorating Contest. The Eagle Scout project vandalized and thanks to the outpour from community brought in enough money to redo the project. November 15th is the Ribbon Cutting for the new monument sign on FM 78. Thanked Groesbeck Masonry, TXDot, Economic Development Committee and City staff for their work in getting the monument. She said she is sorry to see Mr. Garcia resign from Economic Development Committee.

11. Adjournment

Lisa B. Pierce
Mayor

Patty Cox, TRMC
City Secretary