



*Lisa B. Pierce, Mayor*

Sylvia Apodaca  
Mike Grant  
Jerry Lehman

Kimberly McGehee-Aldrich  
John W. Pierce  
Debra Wilson

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**CITY COUNCIL MINUTES  
SPECIAL MEETING/BUDGET WORKSHOP  
TUESDAY, JULY 30, 2019 – 6:30 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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**1. Call Meeting to Order**

Mayor Pierce called the meeting to order at 6:30 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Pierce led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

Mayor Pierce  
Mayor Pro-Tem Aldrich  
Council Member Lehman  
Council Member Wilson  
Council Member Pierce  
Council Member Apodaca

ABSENT

Council Member Grant

**5. Citizen Participation**

1. Roger Romens – He said he will wait to speak when item 6.d is introduced.

**6. Discussion And Possible Action**

a. Discussion And Possible Action On Hickory Hill Street Reconstruction Project

Craig Wilson, M&S Engineering, provided information on the Hickory Hill Street Reconstruction Project. He said the plan is 95% complete and talked about the design. Currently the opinion of probable construction cost is \$460,453.67 with a ten percent contingency included. The project will be advertised for bid with a bid opening date of August 29. This is a CDBG grant and the bid will be awarded to the lowest bid. The City has the option to reject the bids.

b. Discussion And Possible Action On 2018 Street Bond Project Phase I

Mr. Wilson informed Council that Phase I will be a mill and overlay rehabilitation on Kirby Heights, Pfeil, Peppermint Lane and Harris and the opinion of probable construction cost is \$177,321.00 with a fifteen percent contingency included. The project will be advertised for bid with a bid opening date of August 29. The reconstructed streets are Ackerman Road, Gibbs Sprawl, Sparkling, and Taube and Cinderella will be a rehabilitation street.

c. Discussion And Possible Action On City Of Kirby Website Revisions

City Manager Vernon provided an update on training provided by Public Alliance.

Mayor Pierce suggested utilizing the drop-down tabs on the website. Also, add more information addressing code and permits that will be more helpful for our residents.

d. Discussion And Possible Action On A Proposed 2019 Property Tax Rate

Roger Romens - He reminded the Council that even if the tax rate stays the same the increase in property valuation will increase the amount of taxes being paid by seniors on a fixed income.

Tina Ynfante, Finance Director, stated the tax rollback rate is .728626, the effective tax rate is .653366 and the proposed tax rate is .728626. Staff is proposing the rollback rate. The public hearing dates are: first public hearing is on August 22, 2019 and the second public hearing is on August 29, 2019.

Council Member Wilson moved to approve the proposed tax rate of .728626 for Fiscal Year 2019-2020; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

**7. Budget Workshop**

a. Discussion And Direction On The Proposed Budgets For Fiscal Year 2019-2020.

Tina Ynfante, Finance Director, presented the changes for revenues and expenditures in the proposed budgets for Fiscal Year 2019-2020. She included the year to date actual funds in the document.

City Manager Vernon asked Council for their feedback on the part-time records clerk position that was created for the police department two fiscal years ago. Staff met with Alamo Colleges and they have a work study program, and through this program the City will be able to post the job description on their website and students will apply for a semester or a school year. The school will pay the salary. There will not be an expense to the City. The feedback covered whether to create a full-time position instead of the part-time position, keep the funds in the budget for the part-time position and consider the internship program.

**8. Adjournment**

The meeting adjourned at 8:00 P.M.

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Lisa B. Pierce  
Mayor

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Patty Cox, TRMC  
City Secretary