

CITY OF KIRBY, TEXAS



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
PUBLIC HEARING/REGULAR MEETING
THURSDAY, NOVEMBER 9, 2017 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order:

Mayor Pierce called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag:

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement:

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call:

PRESENT

ABSENT

Mayor Pierce
Mayor Pro-Tem Lehman
Council Member Grant

Council Member Pierce
Council Member Wilson
Council Member Aldrich
Council Member Apodaca

5. Citizen Participation:

There were not any citizens signed up to participate.

6. Consideration Of Minutes:

a. Regular Meeting Of October 26, 2017

Mayor Pro-Tem Lehman moved to accept the minutes of October 26, 2017; seconded by Council Member Wilson. With all voting, "aye" the motion carried with a 6-0-1 vote.

AYES: 6

NAYES: 0

ABSTAIN: 1

(Council Member Grant)

7. Presentations

a. Introduction Of New Employees

City Manager Vernon introduced Mark Brinkley, Health Inspector and Abraham Barron, Assistant to the City Manager.

Mark Brinkley and Abraham Barron provided Council with a brief history on their background.

b. Employee Of The Quarter

City Manager Vernon introduced Craig Chambers as the Employee of the Quarter. Craig takes his job seriously; he has a lot of pride in his work and is meticulous in his work. Also, we have another employee who has been nominated as Employee of the Quarter and she will be recognized at the next meeting.

c. Veterans Day Proclamation

Mayor Pierce recognized Quartermaster Lee Ketchum, VFW 2059 and presented him with the Veterans Day Proclamation.

8. Discussion And Possible Action:

a. Discussion And Possible Action To Award A Bid For Binz Engleman Road Reconstruction

City Manager Vernon informed Council that TxDOT has submitted their letter of concurrence and we can move forward with awarding the bid for the Binz Engleman Road Reconstruction project.

Miles Stanley, Ford Engineering, informed Council that six bids were received and two of the bidders were nonresponsive because they did not submit all the required documents. A review of the bids indicated that San Antonio Constructors with a bid of \$2,199,695.92 is the lowest responsive bidder with no irregularities or minor informalities. This bid amount exceeds the combined funding limit of \$2,119,072.00. It is Ford Engineers recommendation that the City award the contract to San Antonio Constructors in the amount of \$2,199,695.92.

Mayor Pierce explained that the City of Kirby will be responsible for paying any cost overages above the combined funding limit, approximately \$80,623.92.

Council Member Grant moved to award the bid for Binz Engleman Road Reconstruction project to San Antonio Constructors in the amount of \$2,199,695.92; seconded by Council Member Wilson. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

b. Discussion And Possible Action On The Procedure for A Potential Street Maintenance And Reconstruction Bond Election In 2018

City Manager Vernon introduced Anne Burger, Hill Top Securities. Anne Burger presented the procedures and options for a bond proposal to repair streets in the City of Kirby.

After discussing the procedures and options, Anne Burger stated she will prepare a sample cost of issuance and bring it back to City Council for review.

Mayor Pierce said staff will prepare the options and Ford Engineering will identify the critical streets. City Council can bring their ideas to City Manager Vernon and this item will be brought back to Council on December 28, 2017. There was a consensus of the City Council to move forward with the procedure for a potential street maintenance and reconstruction bond election in 2018.

c. Discussion And Possible Action On A Generator For Wellsite #3

Gilbert Salas, Assistant Public Works Director, presented the specifications for the generator. The turnkey amount submitted by Waukesha-Pearce Industries is \$198,111.98.

Council Member Grant moved to accept the quote from Waukesha-Pearce Industries in the amount of \$198,111.98 for the generator for Wellsite #3; seconded by Council Member Wilson. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

d. Discussion And Possible Action On Swimming Pool Management Proposals

City Manager Vernon informed City Council that SA Pool Management submitted a proposal in the amount of \$42,850.00. There will be an additional fee in the amount of \$1,200.00 for extending the hours from 6:00 P.M. to 8:00 P.M. on whatever night they choose to designate as the late night. The purchase of food for the concession is not included in the cost and our current budget is \$72,282.00.

Council Member Grant moved to accept SA Pool Management in the amount of \$42,850.00 and include a late night in the amount of \$1,200.00 for a total of \$44,050.00; seconded by Council Member Wilson. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

e. Discussion And Possible Action On Resolution No. R-2017-696 Appointing An EMS Medical Director

Assistant Chief Hilburn, Fire Department, stated this Resolution is updating Dr. Bragan's contract.

Council Member Aldrich moved to accept Resolution No. R-2017-696 appointing Dr. Bragan as EMS Medical Director; seconded by Mayor Pro-Tem Lehman. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

f. Discussion And Possible Action On Digital Signage At City Entrances

Mayor Pierce and Council Member Grant provided the history of the digital sign at Seguin Road and FM 78.

Mayor Pierce stated the Economic Development Committee has two members who are seeking bids for signage at the entrances of the City. It was suggested that Council Member Grant attend the next Economic Development Committee meeting to discuss the entrance signs on November 20, 2017 at 6:00 P.M.

g. Discussion And Possible Action To Appoint Member(s) To The Parks And Recreation Committee

City Manager Vernon informed Council there is one applicant, Erna Baker, to fill the vacancy on the Parks and Recreation Committee.

Council Member Pierce moved to appoint Erna Baker to the Parks and Recreation Committee with a term expiring October 1, 2018; seconded by Council Member Grant. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

h. Discussion And Possible Action On Ordinance No. O-2017-821 Repealing Chapter 33 – Police Department Of The Code Of Ordinances And Adopting a New Chapter 33 – Police Department Of The Code Of Ordinances. This Is The Second Reading.

Council Member Grant moved to accept Ordinance No. O-2017-821 repealing Chapter 33-Police Department of the Code of Ordinances and adopting a new Chapter 33 – Police Department of the Code of Ordinances; seconded by Council Member Aldrich. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

i. Discussion And Possible Action On Ordinance No. O-2017-822 Repealing Chapter 34 – Records Management Of The Code Of Ordinances And Adopting A New Chapter 34 – Records Management Of The Code Of Ordinances. This Is The Second Reading.

Mayor Pro-Tem Lehman moved to accept Ordinance No. O-2017-822 repealing Chapter 34-Records Management of the Code of Ordinances and adopting a new Chapter 34-Records Management of the Code of Ordinances; seconded by Council Member Wilson. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

j. Discussion And Possible Action On Ordinance No. O-2017-823 Repealing Chapter 36 – Municipal Court Of The Code Of Ordinances And Adopting A new Chapter 36 - Municipal Court Of The Code Of Ordinances. This Is The Second Reading.

Council Member Aldrich moved to accept Ordinance No. O-2017-823 repealing Chapter 36-Municipal Court of the Code of Ordinances and adopting a new Chapter 36-Municipal Court of the Code of Ordinances; seconded by Council Member Grant. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

k. Discussion And Possible Action On The Gaiety Storage Lot

City Council discussed the Gaiety Storage Lot project. They addressed the fact they recently approved a variance for a resident to allow a carport to cover a recreational vehicle, there have been expenses that have been paid, CPS Energy will submit an invoice for the work they have done, and the residents on Gaiety have voiced their concerns about the storage lot.

Mayor Pro-Tem Lehman moved to stop the Gaiety Storage Lot project as is; seconded by Council Member Grant. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

l. Discussion And Possible Action On 2018 Martin Luther King Jr./Freedom Rider Celebration

Liza Whitley presented the Martin Luther King, Jr. /Freedom Rider Celebration and asked City Council if the City would host the Celebration. The event will be held on January 13, 2018. She asked if the City would waive the fees for renting Friendship Park and the sign permit fee to hang their banner across Ackerman Road. Ms. Whitley informed Council they are purchasing the banner. City Manager Vernon stated for the past three years all fees have been waived, including the cost for police security.

Council Member Aldrich moved to accept the action on the 2018 Martin Luther King Jr./Freedom Rider Celebration on January 13, 2018; seconded by Council Member Apodaca. The motion carried with a 6-0-1 vote.

AYES: 6

NAYES: 0

ABSTAIN: 1 (Mayor Pro-Tem Lehman)

9. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Wilson – She said she is proud to be a Kirby resident and proud of the Police Department and Fire Department for all their work and welcomed the new employees. She has started collecting for the Blue Santa project. She suggested the City consider a permanent location for City records. The Beautification and Recycle Committee is looking for volunteers to help with their recycle program and nominees for the Yard of the Quarter.

Council Member Aldrich – She asked to revisit code compliance procedures. She wants to know the procedure after the sticker has been placed on the door of a property and after a sign has been placed in the yard. City Manager Vernon said the status of the properties is located on MyGov if the address is entered on the site. Instructions can be provided on the Kirby website.

Mayor Pro-Tem Lehman – He said he would like to have an item placed on an agenda addressing Senate Bill 1004. City Manager Vernon stated the item will be placed on the November 30 Council agenda and city attorney, Marc Schnall, will attend to discuss the item.

Council Member Grant – He asked that the families of the victims at Sutherland Springs Baptist Church be remembered in your prayers. He said we have a great Police Department and a lot of good employees.

Mayor Pierce – She said the VFW will have a Veterans Day Celebration on Saturday at 5:30 PM. The Senior Center has an event on November 10, 2017 at 10:45 A.M. Americas Best Eye Glasses is offering, glasses cleaning, repair and eye exam, and yoga is offered at 5:30 P.M. She asked that the Senior Center activity calendar be posted on the City website, they have a new Facebook page, and they had their October Harvest Party. She said Kirby is a great place to live and the Police Department has exciting things happening.

10. Adjournment

The meeting adjourned at 8:49 P.M.

Lisa B. Pierce
Mayor

Attest:

Patty Cox, TRMC