



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
PUBLIC HEARING/REGULAR MEETING
THURSDAY, SEPTEMBER 13, 2018 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

ABSENT

Mayor Pierce
Mayor Pro-Tem Aldrich
Council Member Lehman
Council Member Grant
Council Member Pierce
Council Member Wilson
Council Member Apodaca

Although Mayor Pierce deviated from the agenda, the minutes will be prepared in the order the agenda was posted.

5. Citizen Participation

1. Sylvia Volkmann – She spoke about her concerns with Phase I Binz Engleman Road project.
2. Patty Riggs – She spoke about her concerns with the Binz Engleman Road project.
3. Willie Mae Clay – She asked the City to contact VIA Transportation and ask them to replace the bus stop on Charles Conrad.

6. Consideration Of And Action On Minutes

- a. Regular Meeting August 23, 2018
- b. Public Hearing/Special Meeting August 30, 2018

Council Member Grant moved to accept the Regular Meeting minutes for August 23, 2018 and Public Hearing/Special Meeting minutes for August 30, 2018; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

7. Public Hearing

- a. Public Hearing On Crime Control And Prevention District Proposed Budget For 2018-2019 Fiscal Year

Mayor Pierce closed the regular meeting and opened the public hearing at 7:13 P.M.

There were not any citizens to speak as proponents or opponents.

Mayor Pierce closed the public hearing and reconvened the regular meeting at 7:14 P.M.

8. Discussion And Possible Action

- a. Discussion And Possible Action To Award A Bid For Public Works Yard Asphalt Project

Mayor Pro-Tem Aldrich moved to table this item until the next meeting; seconded by Council Member Grant. The motion carried with a 7-0 vote.

AYES: 7 NAYES: 0

- b. Update, Discussion And Possible Action On Binz Engleman Road Reconstruction Project

Mark Hill, Ford Engineering, provided Council an update on the Binz Engleman Road Reconstruction project. Due to the rain delay there hasn't been a lot of progress. The items completed are sidewalks, curbs, driveways, asphalt, and most of the sodding is complete. The mailboxes are not completed, and signage is not in yet; therefore, Phase I is not completed.

Mayor Pierce said for the record she asked Gilbert who our residents are supposed to contact if there are problems. City Manager Vernon stated they call SAC first, then City. If the residents want to call City Hall first, staff will convey the message to SAC. It was determined that a reasonable amount of time to receive a call back is 24 hours.

There was discussion that Phase II would not begin until Phase I is completed. Also, there was discussion about the materials that are being stored at the property on Gaiety Lane. Mr. Hill informed Council that SAC is going to have the materials tested before using it in our project.

- c. Update, Discussion And Possible Action On Geographic Information System (GIS) Program

Lt. James Laymon, Police Department, presented a PowerPoint presentation on the Geographic Information System (GIS) identifying the information that can be seen on the on-line maps, i.e. zoning districts, fire hydrant locations, water main locations, locations identifying code compliance ranking, and locations where the police responded to various calls.

- d. Discussion And Possible Action On Revising Sewer Service Charges

City Manager Vernon provided the proposed changes to the sewer service charges:

0-1,000 gallons \$17.60 to \$19.64
Per 1,000 gallons after \$4.58 to \$5.11

Council Member Grant moved to accept the recommendations from staff for the changes to the sewer service charges and bring back with the changes; seconded by Council Member Wilson. The motion carried with a 7- 0 vote.

AYES: 7 NAYES: 0

Mayor Pierce called for a ten minute recess at 8:34 P.M.. Mayor Pierce reconvened the meeting at 8:48 P.M.

- e. Discussion And Possible Action On Tobacco User Surcharge For City Of Kirby Employees

After reviewing the information provided by Marc Schnall, City Attorney, Mayor Pierce asked that this item be brought back after the first of the year; Mayor Pro-Tem Aldrich concurred.

- f. Discussion And Possible Action On Ordinance No. O-2018-844 Amending FY 2017-2018 Municipal Budgets Of The City Of Kirby. This Is The First Reading.

Tina Ynfante, Finance Director, addressed the amendment to the 2017-2018 Municipal Budgets.

Council Member Grant moved to adopt Ordinance No. O-2018-844 amending FY 2017-2018 Municipal Budgets of the City of Kirby; seconded by Council Member Wilson. The motion carried with a 7-0 vote.

AYES: 7 NAYES: 0

- g. Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2018-844 So That Ordinance No. O-2018-844 Becomes Effective Immediately

Council Member Grant moved to dispense with the second reading of Ordinance No. O-2018-844 so that Ordinance No. O-2018-844 becomes effective immediately; seconded by Council Member Pierce. The motion carried with a 7-0 vote.

AYES: 7 NAYES: 0

- h. Discussion And Possible Action Pertaining To Ordinance No. O-2018-845 Making Appropriations For The Support Of The City Of Kirby For The Fiscal Year Beginning October 1, 2018 And Ending September 30, 2019 And Appropriations To A Sinking Fund To Pay Interest And Principal Due On The City's Indebtedness; And Adopting

The Annual Enterprise And General Fund Budgets Of The City Of Kirby For 2018-2019 Fiscal Year. This Is The First Reading.

Council Member Wilson moved to approve Ordinance No. O-2018-845 making appropriation for the support of the City of Kirby for the fiscal year beginning October 1, 2018 and ending September 30, 2019; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; and adopting the annual budgets (General Fund, Water Fund, and Interest & Sinking Fund) of the City of Kirby for the 2018-2019 fiscal year; seconded by Mayor-Pro-Tem Aldrich. The vote carried with a 7-0 vote.

AYES: 7

NAYES: 0

i. Discussion And Possible Action To Ratify The Property Tax Revenue Increase Reflected In The Annual Budget For The Fiscal Year Beginning October 1, 2018

Mayor Pro-Tem Aldrich moved that that we ratify the property tax revenue increase which is a 26.20% increase from last year's budget, which is \$493,537; seconded by Council Member Grant. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

j. Discussion And Possible Action Pertaining To Ordinance No. O-2018-846 Levying Ad Valorem Taxes For Use And Operation Of The Municipal Government Of The City Of Kirby, Texas For The 2018 Tax Fiscal Year; Providing For Apportioning Each Levy For Specific Purposes; And, Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid. This Is The First Reading.

Council Member Pierce moved that that the property tax rate be increased by the adoption of a tax rate of \$0.729376, which is effectively a 26.20% increase in the tax rate, per Ordinance No. O-2018-846, an ordinance of the City of Kirby, Texas levying ad valorem taxes for use and support of the municipal government of the City for fiscal year beginning October 1, 2018 and ending September 30, 2019; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid; and providing for an effective date; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

Mayor Pro-Tem Aldrich moved to approve and adopt the \$0.616376 per \$100 valuation for maintenance and operations (M&O) for the 2018-2019 tax rate supporting the annual budget; seconded by Council Member Wilson. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

Mayor Pro-Tem Aldrich moved to approve and adopt the \$0.113000 per \$100 valuation for Interest & Sinking Debt Service for the 2018-2019 tax rate supporting the annual budget; seconded by Council Member Lehman. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- k. Discussion And Possible Action To Ratify City Approval Of An Amendment To Community Development Block Grant Program Cooperative Agreement Between Bexar County And City Of Kirby

City Manager Vernon provided the background for this item.

Mayor Pro-Tem Aldrich moved to ratify City approval of an amendment to Community Development Block Grant Program Cooperative Agreement between Bexar County and City of Kirby; seconded by Council Member Grant. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- l. Discussion And Possible Action On Renewing An Agreement With Tyler Technologies, Inc. For Accounting Services Program

Tina Ynfante, Finance Director, informed Council the areas using the accounting services programs are utility, court, permits, and financial. There is a five percent increase which equates to \$1,201 annually for the next five years.

Council Member Grant moved to renew an agreement with Tyler Technologies, Inc., for accounting services program; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- m. Discussion And Possible Action On The Crime Control And Prevention District FY 2018-2019 Budget

Chief Bois presented the Crime Control and Prevention District FY 2018-2019 Budget.

Mayor Pierce stated there were public hearings and there were not any proponents or opponents attending to speak.

Council Member Wilson moved to accept the Crime Control and Prevention District FY 2018-2019 Budget; seconded by Mayor Pro-Tem Aldrich. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

9. Executive Session

- a. Executive Session Pursuant To The Texas Government Code, Section 551.074, Personnel Matters, To Deliberate On The Employment And Evaluation Of The City Manager

Mayor Pierce closed the regular meeting and convened into Executive Session at 9:14 P.M.

Mayor Pierce closed the Executive Session at 9:22 P.M. stating there was no action taken.

10. Reconvene To Open Session

- a. Discussion And Possible Action On City Manager's Contract

Mayor Pierce reconvened the open session at 9:22 P.M.

Mayor Pro-Tem Aldrich moved to renew the City Manager's contract to September 2020; seconded by Council Member Grant. The motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

11. Requests and Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Apodaca – She asked that a representative from San Antonio Constructors attend our Council meeting.

Council Member Wilson – She thanked Lt. Laymon for the work he did on the GIS, she asked that when the City mows if they would weed eat by the curbs, and thanked Roger for cleaning the ditch on Alan Shepard. She thanked all the people who worked during Fireworks in the Park on Labor Day weekend. She reminded everyone about the Senior Center breakfast on September 15, 2018 at 8:30 P.M.

Mayor Pro-Tem Aldrich – She said the strip center at Diadem and Old Seguin needs to be cleaned up.

Council Member Pierce – He thanked everyone for attending the meeting.

Mayor Pierce – She echoed the other members’ comments. She said the Senior Center is having a Breakfast on Saturday at 8:30 A.M. and Hugo Lentz Park clean up and dedication is also on Saturday at 8:00 A.M. and Republic Services will be there. She thanked all the staff who worked at Fireworks in the Park and the fireworks show was dynamic. She thanked City staff for choosing the City of Kirby as their place of employment. She is hoping we will reach an understanding regarding the Binz Engleman Road Reconstruction project and thanked the residents for the comments.

12. Adjournment

Meeting adjourned at 9:31 P.M

Lisa B. Pierce
Mayor

Attest:

Patty Cox, TRMC, City Secretary