



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, JULY 12, 2018 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

ABSENT

Mayor Pierce
Mayor Pro-Tem Member Aldrich
Council Member Lehman
Council Member Grant
Council Member Pierce
Council Member Wilson
Council Member Apodaca

b. Discussion And Possible Action On A Request From Donna Charette To Conduct A Rummage Sale Using The Parking Lot Located At 5510 Duffek Dr. To Benefit Hand-Me-Down-Hounds

Mayor Pierce said Donna Charette has raised funds for different animal organizations and she is requesting use of the parking lot where the kennels are located. Dr. Basten the founder of Hand Me Down Hounds will hold a low cost vaccine and heartworm test clinic for residents of Kirby, as well as low cost nail trims. The rummage sale will be held on October 20, 2018 (rain date October 27, 2018).

Council Member Grant moved to allow the request from Donna Charette to conduct a rummage sale using the parking lot located at 5510 Duffek Dr. to benefit Hand-Me-Down-Hounds; seconded by Council Member Pierce.

With all voting, "aye" the motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

c. Discussion And Possible Action Regarding The Traffic On Binz Engleman Road

Chief Bois provided an update on the traffic on Binz Engleman Road. He said at this time the traffic issues have been addressed.

d. Update, Discussion And Possible Action On The Construction Project On Binz Engleman

Gilbert Salas, Director of Public Works, provided an update on the Binz Engleman Construction Project phases.

Mark Hill, Ford Engineering, provided an update on the Binz Engleman Construction Project signage and logistics on the process of the project.

Mayor Pierce asked Mark Hill if Ford Engineering will be monitoring the project. Mark Hill, Ford Engineering, said there is someone who monitors the project one or more times a week.

e. Designation Of Three Council Members to attend the Texas Municipal League 2018 Conference

Mayor Pierce asked if there is anyone who is interested in attending. Council Member Lehman and Council Member Wilson said they want to attend. Council Member Apodaca said she will check her schedule and confirm if she will be able to attend.

Council Member Grant moved to accept Council Member Lehman, Council Member Wilson, and Council Member Apodaca, as the three Council Members to attend the Texas Municipal League 2018 Conference in Ft. Worth, October 10 - 12; seconded by Mayor Pro-Tem Aldrich.

With all voting, "aye" the motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- f. Discussion And Possible Action On Installation Of Solar Powered Stop Signs At Or Near 4800 Block Of Binz Engleman Road, Kirby, TX 78219

Chief Bois provided the basic specifications and prices for the stop signs. He recommended 30" – 36" stop signs with eight flashing LED's on the corners. He said we will need four signs, with a maximum of eight.

- g. Discussion And Possible Action On Adoption Of A City Of Kirby, Texas Debt Management Policy.

Anne Berger, Hilltop Securities, said with the passage of the bond issue we have progressed through the process. The process includes going through Standard and Poors Rating Agency and getting a municipal bond rating. Having policies is good management and good management practices and plus Standard and Poors has part of their rating policy which they call their Financial Management Assessment. The purpose of the Texas Debt Management Policy is to establish guidelines for the financing of capital expenditures. Ms. Berger provided Council a thorough review of the policy.

Mayor Pro-Tem Aldrich moved to adopt the City of Kirby, Texas Debt Management Policy; seconded by Council Member Grant.

With all voting, "aye" the motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- h. Discussion And Possible Action On Adoption Of A Fund Balance Policy For The City Of Kirby, Texas.

Ms. Berger said the purpose of the Fund Balance Policy is to establish a key element of the financial stability of the City of Kirby by setting guidelines for fund balance in selected funds. Ms. Berger provided Council a thorough review of the policy.

Marc Schnall, city attorney, informed Council that he has reviewed the policies and there were two changes that were discussed tonight.

Mayor Pro-Tem Aldrich moved to adopt the Fund Balance Policy for the City of Kirby, Texas; seconded by Council Member Grant.

With all voting, "aye" the motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

- i. Discussion And Possible Action On A Temporary Certificate Of Occupancy For Greater Joy Church Located At 5020 Old Seguin Road, Suite 1A, Kirby, TX 78219

Pastor Adam Zarb-Cousin, Greater Joy Church, presented City Council with the numerous ways the church invests in Kirby along with the issues he has been experiencing since he signed the lease agreement.

Officer Thompson, Code Compliance, provided the history of the suite.

Council Member Grant moved to allow a temporary certificate of occupancy with the stipulation they have a food handler license; seconded by Council Member Pierce.

Mayor Pro-Tem Aldrich asked what the issue is with the food handler license. Officer Thompson explained the concern.

Mr. Schnall said Local Government Code 54 and the City's health codes need to be reviewed before a process can be expedited. The City needs to address the City ordinances and health and safety and the relationship between landlord and tenant is between landlord and tenant. The suggestions about the tenants working together to put pressure on the landlord may be an appropriate thing to do. The city needs to limit itself with just the areas that relate to health and safety. The motion appears to deal with fire and health safety, so going in direction we need to go.

With all voting, "aye" the motion carried with a 7-0 vote.

AYES: 7

NAYES: 0

9. Requests and Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Apodaca – She said the 4th of July event was rained out and she is glad the event is rescheduled. She informed Police Chief Bois that customers who come into her

shop have been praising the police department and she's waiting for the Police Department lip sync video.

Council Member Wilson – She said she is proud to live in the City of Kirby and have the emergency care that we have. She asked that someone look at the drainage behind the houses throughout the City because they need to be cleaned. She said there was a group of 33 people from Kirby Baptist Church who went to Corpus Christi to help around the area. The youth were from the City of Kirby and they worked hard and slept on the floor after working all day to help others. We should be proud of these youth who didn't complain.

Council Member Lehman – He asked staff if there has been a reply about the Welcome to Kirby sign. Ms. Cox said she will resend the email.

Mayor Pro-Tem Aldrich – She said she welcomed the rain on the 4th of July and was disappointed the festivities had to be canceled, but the event is in the works to be rescheduled Labor Day Weekend. She thanked everyone for attending the meeting.

Council Member Grant – He suggested moving National Night Out to Friendship Park and asked that this be placed on the next agenda. He thanked everyone for attending the meeting.

Council Member Pierce – He echoed what has been said about the fire department staff, emergency medical services staff, police department staff, public works staff and all staff. He thanked everyone for attending the meeting.

Mayor Pierce – She echoed what everyone has said. She suggested placing the health and safety ordinances on future agendas to bring them up to date. There will be a budget workshop on July 19 and July 26 starting at 6:00 P.M. She said Animal Care is looking for volunteers. She asked that the committees with vacancies be posted to the website. She asked that there be an update on the next agenda from Little Free Libraries – Donna Dryja.

10. Adjournment

The meeting adjourned at 8:27 P.M.

Lisa B. Pierce
Mayor

Attest:

Patty Cox, TRMC, City Secretary

