



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, AUGUST 9, 2018 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Pierce
Mayor Pro-Tem Aldrich
Council Member Grant
Council Member Pierce
Council Member Wilson
Council Member Apodaca

ABSENT

Council Member Lehman

5. Citizen Participation

1. Raul Martinez – He will wait to speak when a representative from Republic Services is in attendance.

6. Consideration Of And Action On Minutes

a. Special Meeting/Workshop Minutes July 19, 2018

Council Member Grant moved to accept the Special Meeting/Workshop Minutes of July 19, 2018; seconded by Council Member Apodaca. The motion carried with a 4-0-2 vote.

AYES: 4 NAYES: 0 ABSTAIN: 2 (Mayor Pro-Tem Aldrich and Council Member Wilson)

b. Special Meeting/Workshop Minutes July 26, 2018

Mayor Pro-Tem Aldrich moved to accept the Special Meeting/Workshop Minutes of July 26, 2018; seconded by Council Member Grant. With all voting, "aye" the motion carried with a 6 – 0 vote.

AYES: 6 NAYES: 0

c. Regular Meeting Minutes – July 26, 2018

Mayor Pro-Tem Aldrich moved to accept the Regular Meeting Minutes of July 26, 2018; seconded by Council Member Grant. With all voting, "aye" the motion carried with a 6-0 vote.

AYES: 6 NAYES: 0

7. Discussion And Possible Action

a. Discuss And Approve An Ordinance Authorizing The Issuance, Sale And Delivery Of Approximately \$6,845,000 In Aggregate Principal Amount Of "City Of Kirby, Texas General Obligation Bonds, Series 2018"; Securing The Payment Thereof By Authorizing The Levy Of An Annual Ad Valorem Tax; Approving And Authorizing The Execution Of All Instruments And Procedures Related Thereto Including A Paying Agent/Registrar Agreement; Approving The Form Of An Official Statement; And Declaring An Effective Date

Anne Burger, Hilltop Securities, introduced Orlando “Jay” Juarez, Jr., McCall Parkhurst & Horton who serves as the City’s bond counsel and Lawrence Kostiw who is an analyst with Hilltop Securities. She informed Council that they used the Standard & Poor rating which assigned its ‘A+’ long-term rating to Kirby, Texas’ series 2018 General Election (GO) Bonds. At the same time they affirmed their ‘A+’ underlying rating (SPUR) on the City’s outstanding GO Bonds. She stated there were eleven bidders for the bonds and recommended The Baker Group, True Interest Cost (TIC) 3.179812%.

City Manager Vernon stated staff is very pleased with the rate submitted by The Baker Group.

Council Member Grant moved to accept The Baker Group with a True Interest Cost (TIC) 3.179812%, seconded by Council Member Wilson. The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

b. Update, Discussion And Possible Action On Kirby Bexar Animal Facility Operations

City Manager Vernon provided a recap of the history of the Kirby Bexar Animal Facility and current concerns.

Andy Winter, Bexar County, provided the Council with the number of animals that have been picked up around 900; quarantined around 100 animals; adopted out around 200 animals; and transported around 550 animals. Mr. Winter said transporting is the number one way for a live outcome. He identified the budget items that are awaiting approval by Bexar County Commissioners Court. There was extensive discussion regarding the budget items, animal intake, adoptions and transfers.

Mayor Pierce asked that this item be brought back on the August 23, 2018 agenda.

c. Discussion And Possible Action On An Eagle Scout Project At Friendship Park By Richard Hocking, Scouts Of America Troop 1412

Mayor Pierce asked Richard Hocking to present his project to the Council.

Richard Hocking said he’s a Life Scout of Troop 1412 working on attaining his Eagle. For his Eagle Project he would like to build a pergola in the Kirby Friendship Park. He provided the Council with the specifics of the project. The pergola will be placed on a concrete pad near the basketball court.

City Manager Vernon asked for the exact location. Mr. Hocking stated it would be the concrete pad that won't interfere with the tree. Ms. Vernon asked Richard to get with the Public Works Director to make sure the tree is not subject to any damage.

Council Member Grant moved to accept the Eagle Scout Project at Friendship Park by Richard Hocking, Scouts of America Troop 1412; seconded by Council Member Pierce. With all voting, "aye" the motion carried with a 6 – 0 vote.

AYES: 6

NAYES 0

d. Discussion And Possible Action Pertaining To An Agreement Between Texas Spartans And City Of Kirby For Use Of Friendship Park

Mayor Pierce said Brian Medina is present to answer questions regarding the renewal of the two year agreement that will expire August 14, 2018. She informed Council that all required information has been submitted.

Mayor Pro-Tem Aldrich moved to accept the agreement that expires August 14, 2020 between Texas Spartans and City of Kirby for use of Friendship Park; seconded by Council Member Grant. With all voting, "aye" the motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

Mayor Pierce asked that the Director of Public Works, Fire Chief and Mr. Medina get together and prepare for events in advance because of the damage to the field during the Fireman's Picnic. She asked that all parties involved be included in the discussion.

e. Discussion And Possible Action On Review of Code Compliance Ordinances And Enforcement Procedures And Time Tables

Council Member Grant said he wanted to review the time periods for compliance of all infractions. He would prefer reduced time periods to comply with code complaints. He complimented Code Compliance Officer Megan Thompson for doing a great job. He said his specific request is for normal code complaints to shorten the time to comply, accelerate the fine base, and address all health and safety issues.

Chief Bois asked that this item be brought back in September to provide him sufficient time to speak with the city attorney.

f. Update, Discussion And Possible Action On Annual Kirby Senior Center Report

Roger Romens, President of the Senior Center Board, presented a letter to Council from the Senior Center. He said Ms. Norma Hamby, Senior Center Manager, was not able to attend

the meeting and extended her apologies. Mr. Romens provided an overview of Senior Center contributions.

Mayor Pierce informed Mr. Romens this is an opportunity to share the activities and events the Senior Center offers.

Mr. Romens provided information on the Senior Center activities and events.

g. Update, Discussion And Possible Action On Republic Services Garbage Carts And Recycling

Mayor Pierce said there was not a representative from Republic Services available to provide an update.

Council Member Pierce moved to table this item until August 23, 2018; seconded by Mayor Pro-Tem Aldrich. With all voting, "aye" the motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

h. Discussion And Possible Action On National Night Out Being Moved To Friendship Park

Mayor Pierce said this item was postponed from the last meeting and the request is to move National Night Out to Friendship Park.

Council Member Grant mentioned that the road construction on Binz Engleman Road would interfere with parking this year.

The Council discussed last year's National Night Out recognizing there were three locations that were convenient for our residents to visit.

After discussing the location for National Night Out, Council Member Grant moved to have Friendship Park as the main location for National Night Out along with additional locations; seconded by Council Member Pierce. With all voting, "aye" the motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

i. Discussion And Possible Action Appointing A Member To The Beautification And Recycle Committee

Mayor Pierce informed Council there is one applicant, Donna Dryja who has an interest in being a member of the Beautification and Recycle Committee.

Council Member Grant moved to appoint Donna Dryja to the Beautification and Recycle Committee; seconded by Mayor Pro-Tem Aldrich. With all voting, “aye” the motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

j. Discussion And Possible Action Appointing An Alternate Member To The Building And Standards Commission

Mayor Pierce informed Council there is one applicant, Donna Dryja who has an interest in being a member of the Building and Standards Commission.

Council Member Grant moved to appoint Donna Dryja to the Building and Standards Commission as an alternate member; seconded by Mayor Pro-Tem Aldrich. With all voting, “aye” the motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

k. Discussion And Possible Action On Fund Balance Policy Revisions For The City Of Kirby

City Manager Vernon explained there were some changes to the Fund Balance Policy Revisions that would make the Policy more in line with recommendations from the Government Finance Officers Association.

Council Member Grant moved to accept the Fund Balance Policy revisions for the City of Kirby; seconded by Council Member Wilson. With all voting, “aye” the motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

l. Discussion And Possible Action On Personnel Policies Manual Revisions

City Manager Vernon provided the revisions to the Personnel Policies Manual. The Council identified an additional change to the Manual: City staff will maintain 240 hours of sick leave before they can consider donating sick leave.

Council Member Pierce moved to accept the Personnel Policies Manual with the revisions that were stated; seconded by Council Member Grant. With all voting, “aye” the motion carried with a 6-0 vote.

AYES: 6

NAYES: 0

m. Update, Discussion And Possible Action On Binz Engleman Road Reconstruction Project

Mark Hill, Ford Engineering, provided an update on the Binz Engleman Road Construction Project.

Mayor Pierce asked about the traffic control on the project. Director of Public Works, Gilbert Salas, provided an update. The Council discussed their concerns with the project. Mayor Pierce asked how far they are behind schedule. Mr. Hill said one month and the contractor informed him they can catch up. Mr. Hill said he can issue a letter putting them on notice for deficiencies according to the contract and it gives them a warning the contract could be terminated. To do this he will review the contract and this must be coordinated through TxDot.

n. Update And Discussion On City Of Kirby Certificates Of Deposit

City Manager Vernon provided Council with the purpose of the Certificates of Deposit.

8. Budget Workshop

a. Discussion And Direction Of The Proposed Fiscal Year 2018-2019 Budget

Tina Ynfante, Finance Director, provided the update on the most current proposed Fiscal Year 2018-2019 Budget.

9. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Wilson – She asked that temporary mailboxes be provided on Binz Engleman to be used during the road construction.

Mayor Pro-Tem Aldrich – She asked that the Non-Profit Grant Applications be placed on the next agenda.

Council Member Grant – He requested the Council consider no parking on the east side of Charles Conrad. City Manager Vernon said the current ordinance will be brought back to Council.

Mayor Pierce - She thanked everyone attending the meeting. She thanked city staff for their time with the budget and Binz Engleman Road project. She asked that Kirby Bexar Animal

Facility Operations be placed on the August 23 agenda along with the ordinance addressing animals control and care; August 16 is the date for opening the group insurance bids and August 23 is the next budget workshop.

10. Adjournment

Meeting adjourned at 10:50 P.M

Lisa B. Pierce
Mayor

Attest:

Patty Cox, TRMC, City Secretary