



*Lisa B. Pierce, Mayor*

Sylvia Apodaca  
Mike Grant  
Jerry Lehman

Kimberly McGehee-Aldrich  
John W. Pierce  
Debra Wilson

---

**CITY COUNCIL MINUTES  
REGULAR MEETING  
THURSDAY, JUNE 14, 2018 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

---

**1. Call Meeting to Order**

Mayor Pierce called the meeting to order at 7:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Pierce led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

Mayor Pierce  
Mayor Pro-Tem Lehman  
Council Member Wilson  
Council Member Pierce  
Council Member Aldrich

ABSENT

Council Member Grant  
Council Member Apodaca

**5. Citizen Participation**

1. Robert Stevens – He said he will speak when the Kirby Softball item is presented.

**6. Consideration Of And Action On Minutes**

- a. Regular Meeting Minutes – May 24, 2018

Mayor Pro-Tem Aldrich moved to approve the Regular Meeting Minutes for May 24, 2018; seconded by Council Member Wilson. The motion carried with a 5-0 vote.

AYES – 5

NAYES- 0

**7. Presentation**

- a. Employee Of The Quarter

Mayor Pierce recognized Michelle Hinojosa as Employee of the Quarter. She thanked her for maintaining excellent customer service for municipal court, utilities and permits while we were in the hiring process for utilities and permit clerk.

- b. Traffic Control On FM 78 – Police Chief Kevin Bois

Chief Bois provided information on traffic control that is taking place on FM 78.

**8. Discussion And Possible Action**

- a. Update, Discussion And Possible Action on Kirby Heights Garbage Collection

Tom Armstrong, Republic Services, informed Council that the parties have come to a resolution regarding the Kirby Heights Garbage Collection. Republic Services has offered to pave an area of the parking lot to allow an area for the trucks to turn around. They will service two commercial sideload dumpsters. He will speak with operations to request a rear load recycle truck to service the residents on Kirby Heights. He said they will bring in an engineer to spec the property for the cement parking spot. Mr. Raul Martinez said Terry Gawlik mentioned a little revision on the contract and hopes this will be in the best interest of the customers of Kirby.

- b. Update, Discussion And Possible Action Regarding Republic Services Broken Carts

Tom Armstrong, Republic Services, informed Council that on May 24 they addressed 85 carts. As of today 200- 250 have been addressed and repaired. The drivers are proactively looking

for carts that require attention. The broken arms on trucks have been replaced. He said they prefer the carts be placed on the street by the curb because the arm is programmed to bring cart to street level, also keep space between the carts and other objects.

Mr. Armstrong will communicate with the city secretary and provide website information or a mailer about placement of the carts.

- c. Discussion And Possible Action On A Request From Donna Charette To Conduct A Rummage Sale Using The Parking Lot Located At 5510 Duffek Dr. To Benefit Hand-Me Down Hounds

Mayor Pro-Tem Aldrich moved to table this item because Ms. Donna Charette was not in attendance; seconded by Council Member Lehman. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- d. Discussion And Possible Action On Ordinance No. O-2018-841 Authorizing The City To Enter Into An Agreement For Ambulance (EMS) Billing Services With K&P Associates, Inc., D/B/A Specialized Billing & Collection Systems Of Texas And Authorizing The Mayor Or The City Manager To Execute Such Agreement. This Is The First Reading.

Blake Jamison, Director of Government Relations for Specialized Billing provided Council with information on the base EMS revenue summary.

Council Member Wilson moved to accept Ordinance No. O-2018-841 authorizing the City to enter into an agreement for ambulance (EMS) billing services with K&P Associates, Inc., D/B/A Specialized Billing & Collection Systems of Texas and authorizing the Mayor or the City Manager to execute such agreement; seconded by Mayor Pro-Tem Aldrich. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- e. Discussion And Possible Action On Softball Association Park Agreement Renewal

Mayor Pierce asked Rob Stevens, Softball Association, if he has secured liability insurance. Mr. Stevens said he has an insurance binder which addresses one additional insured but does not identify the additional insured by name. As soon as he receives the policy he will forward a copy to the City.

Mr. Stevens asked if he could have tournaments on the 4<sup>th</sup> of July, Fireman's Picnic, and HOB0 Fest to benefit those events as long as it does not interfere with any other activities at Friendship Park. He said when he receives his insurance he will provide the City a copy.

Mayor Pierce asked a member of the Parks Committee sitting in the audience if the Committee would be okay with this. Kelly Wilson, Parks and Recreation Committee member said it would be okay with it to have the games at Friendship Park during their events.

Mayor Pro-Tem Aldrich moved to accept the Park agreement renewal contract with Kirby Softball Association terminating May 3, 2020 that will include Sunday's, Wednesday's, tournaments being allowed on 4<sup>th</sup> of July, Fireman's Picnic and HOBO Fest with the approval of the Parks and Recreation Committee; seconded by Council Member Wilson. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

f. Update, Discussion And Possible Action On Binz Engleman Road Reconstruction Project

Arnold Martinez, Ford Engineering, provided Council an update on the progress of the Binz Engleman Road Reconstruction Project. Currently working in Phase 1 between Buzz Aldrin and Alan Shepard. Phase II will start the beginning of July with milling Binz Engleman.

Mayor Pierce stated the signage they provided is confusing and asked if there was a way to improve this for the drivers on the roadways that are affected by the project.

Council Member Wilson said part of the confusion is that the roads that are blocked, drivers are still allowed to travel on the road.

Council Member Lehman inquired about the work ending at Buzz Aldrin and not Springfield Rd. Mr. Martinez said he that he was not aware who set the limits and he will find out.

Mayor Pierce said she was informed that cable service provided by AT&T and Spectrum were interrupted due to the construction.

Council Member Pierce said it was his understanding that during construction one side of Binz Engleman would be closed, then the other side. He said this is not what is taking place.

Mr. Martinez said he will get answers for their concerns and forward the information to Chief Bois. Mayor Pierce asked if he could take care of this as soon as possible so the information can be provided to our residents, especially those residents who live in the area of the construction.

g. Discussion And Possible Action On Economic Development Committee City Entrance Signage

Council Member Lehman displayed a flyer showing the design of the Welcome to Kirby sign. Jose Garcia and Diego McClain-Lopez, members of the Economic Development Committee, presented a banner that reflected the actual size of the Welcome to Kirby sign.

Council Member Lehman explained there will be one sign purchased per year. The Economic Development Committee (EDC) placed a cap for the request, to pay for the first sign, in the amount of \$5,000.00. Today he was informed that the sign will cost \$5,196.00 because only one sign will be purchased. The new bid reflects the cost of the sign without the letters. Also, instead of concrete, the sign will be constructed out of rock. He asked the City Council for permission to allow between \$5,500.00 to \$6,000.00 maximum for the sign and the EDC will only spend what is needed.

Mayor Pro-Tem Aldrich asked if the sign is damaged by a motorist will it be covered by our insurance to repair the sign and will our insurance cover the cost of any injured parties.

Marc Schnall, city attorney, said that typically when City property is damaged by a third party our insurance provider will pursue the actual party who caused the damage. The motion could be to authorize up to \$6,000 for the signage provided that no funds be spent until the Economic Development Committee has obtained both TxDot and landowner consent for placement of the sign.

Mayor Pierce asked that this be placed on an agenda after the approvals are received.

Mayor Pro-Tem Aldrich moved to authorize the Economic Development Committee to spend up to \$6,000.00 for an entrance sign, providing no money is to be spent until the approval of the land owner and TxDot has been received; seconded by Council Member Wilson. The motion carried with a 4-0-1 vote.

AYES: 4                      NAYES: 0                      ABSTAIN: 1 (Council Member Lehman)

h. Discussion And Possible Action On Results From May 5, 2018 Bond Election

Mayor Pierce said this is not an action item.

Patty Cox, City Secretary, said at the last meeting we were informed there is a discrepancy with the total number of votes for the Bond Election. The total number of votes was 234 for the Bond Election.

i. Update, Discussion And Possible Action Regarding Revisions To Stop Intersections In Chapter 72 Of The Code Of Ordinances

Chief Bois said that the stop signs are listed as designated stop signs by ordinance and currently the signs are still in place. The ordinance removing the stop signs will be placed on the next agenda.

Mr. Schnall said because the signs are listed in an ordinance the ordinance will have to be amended to reflect removal of the signs.

Council Member Lehman moved to place Chapter 72 on the next agenda to amend the stop signs that have been discussed; seconded by Council Member Wilson. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

**9. Requests and Announcements**

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Wilson - She stated she will not be attending the next meeting.

Mayor Pro-Tem Aldrich – She provided an update on the July 4<sup>th</sup> Fireworks in the Park.

Council Member Pierce – He thanked everyone for attending the meeting and Happy Father's Day.

Mayor Pierce – She announced upcoming events: June 16 – Hugo Lentz Park Clean up and book share library meet up at the police station; June 23 Welcome Back to Summer at Kirby Senior Center; and review the information you were provided regarding the upcoming budget meetings, and bring back the items that were discussed this evening. Happy Father's Day and thank you for attending tonight.

**10. Adjournment**

The meeting adjourned at 8:30 P.M.

---

Lisa B. Pierce  
Mayor

---

Patty Cox, TRMC  
City Secretary