



Lisa B. Pierce, Mayor

Sylvia Apodaca
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, FEBRUARY 8, 2018 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Pierce
Mayor Pro-Tem Lehman
Council Member Wilson
Council Member Pierce
Council Member Apodaca

ABSENT

Council Member Grant
Council Member Aldrich

5. Citizen Participation

1. Sam Richardson, Vice-Chairperson - Beautification and Recycle Committee – He informed Council that QuikTrip brought many volunteers to help with the last clean-up on Gibbs Sprawl. On February 17, 2018 Republic Services will sponsor the clean-up at Hugo Lentz Park.

6. Consideration Of Minutes:

a. Regular Meeting Of January 25, 2018

Council Member Wilson moved to accept the minutes for January 25, 2018; seconded by Council Member Apodaca. The motion carried with a 4-0-1 vote.

AYES: 4

NAYES: 0

ABSTAIN: 1 (Mayor Pro-Tem Lehman)

6. Discussion And Possible Action

a. Discussion And Possible Action In Regard To A Potential Street Maintenance And Reconstruction Bond Election In 2018

Anne Berger, Hilltop Securities, introduced Noel Valdez, McCall Parkhurst & Horton, Bond Counsel. Ms. Berger provided the historical interest rates for the “Bond Buyer’s” index of 20 municipal bonds. The summary of priority streets was updated to indicate complete reconstruction only and all have a 20 year useful life. The amortization has been extended one year because of the change in the streets needing complete reconstruction only, meaning we have a 20 year useful life and 20 year debt. The projected issuance of the bonds is August 2018.

She expressed that based on the preliminary analysis it is projected there will be no tax rate increase for this bond issue in our 2019 year and the years thereafter. One of the things she suggested that we do is put our entire debt service payment into our Interest & Sinking Fund tax rate. Our tax rate will stay the same, but the composition of it is that our Interest & Sinking Fund tax rate may go up, but our Maintenance & Obligation tax rate will go down by a corresponding amount. In 2020 we should not see a tax rate increase at all in our debt service tax rate. This plan also assumed a transfer of excess General Fund Balance to the Debt Service Fund in order to level the Debt Service Tax Rate. She suggested using \$6,845,000 as the not to exceed for cushion in the ordinance, in case the bids are higher than expected.

Mayor Pierce asked how the voters will be informed which streets will be in the bond election. Ms. Berger said if the Council adopts the ordinance she will provide an informational

brochure that will inform the voters what we are doing, the cost and the streets that will be impacted.

City Manager Vernon said staff is comfortable with \$6,845,000 to be inserted into the ordinance.

- b. Discussion And Possible Action On Ordinance No. O-2018-829 Calling A Bond Election To Be Held On May 5, 2018 To Authorize The Issuance Of General Obligation Bonds. This Is The First Reading.

Noel Valdez, McCall, Parkhurst & Horton advised Council of his firms role in the bond election.

Council Member Wilson moved to approve Ordinance No. O-2018-829 calling a bond election to be held on May 5, 2018 to authorize the issuance of General Obligation Bonds in the amount of \$6,845,000, for the purpose of constructing street, sidewalk and related drainage improvement within the City; seconded by Council Member Pierce. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5

NAYES:0

- c. Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2018-829 Calling A Bond Election To Be Held On May 5, 2018 To Authorize The Issuance Of General Obligation Bonds

Mayor Pierce explained after the agenda was posted, we were informed that a second reading was not required. There is no action on this item.

- d. Discussion And Possible Action On Resolution No. R-2018-698 Calling A General/Special Election On May 5, 2018; For The Purpose Of Electing Three Council Members For A Two Year Term; And One Council Member for A One Year Term On The City Council, Designating The Polling Places And Directing The Giving Of Notice Of Such Election; And Providing Details Relating To The Holding Of Such Election

City Manager Vernon explained this year we are conducting a regular and special election. Council Member Apodaca was appointed to fill an unexpired term and the position will be placed on the ballot for a special election to fill the unexpired term along with the regular election.

Council Member Wilson moved to accept Resolution No. R-2018-698 calling a General/Special Election on May 5, 2018; for the purpose of electing three council members for a two year term; and one council member for a one year term on the city council, designating

the polling places and directing the giving of notice of such election; and providing details relating to the holding of such election; seconded by Mayor Pro-Tem Lehman.

With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5

NAYES:0

e. Discussion And Possible Action On City Of Kirby Employee Pay Scale

City Manager Vernon provided the background for the Kirby Employee Pay Scale. The pay scale has not been revised since its adoption. Since the implementation of the pay scale there have been many employees who moved up because of various certifications. Because we did not put in place a process to increase the pay scale when employees received the 3% cost of living adjustment in October 2017 that affected the scale because new employees will be hired at the start of the scale without the October 2017 cost of living adjustment.

She asked for direction from Council if they want to add the adjustment to the scale by setting up a process where if there is going to be a cost of living adjustment in the fiscal year that we also add that same adjustment to the scale. By doing this on an annual basis the scale will be accurate and we won't be trying to play catch-up later.

After discussing the pay scale, Council Member Wilson moved to add 3% to the employee pay scale and review it every year during budget time; seconded by Council Member Apodaca.

With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5

NAYES:0

f. Discussion And Possible Action On Garage Constructed At 4807 Gibbs Sprawl

Mayor Pierce said Council Member Aldrich requested this item. Mayor Pierce said the variance for the carport was denied because it was deemed as a garage. She provided the history on the property. The applicant was asked to come to this meeting to speak with Council, but he is not in attendance.

City Manager Vernon said she spoke with the city attorney and he suggested the City set a reasonable deadline to apply for the permit, if he fails to do that then Code Compliance can cite him daily or weekly. The judge will decide if he has to remove the garage or other action.

The Council discussed their concern that the applicant never stopped working on the carport after the initial inspection failed.

Council Member Wilson moved to cite the resident at 4807 Gibbs Sprawl for the code violations on a daily basis starting February 9, 2018; seconded by Mayor Pro-Tem Lehman.

With all voting, “aye” the motion carried with a 5-0 vote.

AYES: 5

NAYES:0

g. Discussion And Possible Action On Progress Of Construction Activity On 2017 Water Mains Replacement Project

Gilbert Salas, Public Works Director, provided an update on the progress of construction activity on 2017 Water Mains Replacement Project.

Mayor Pierce said she is concerned about the damage to the streets caused by the heavy trucks used by San Antonio Constructors.

h. Discussion And Possible Action Regarding City Of Kirby Bad Weather Emergency Action Plan

Council Member Wilson said she asked for this item to be placed on the agenda to review the City’s Emergency Action Plan. She wants the citizens of Kirby to know we are here for them.

8. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Apodaca – She said Jake and Officer Murphy are gaining popularity and she is proud of them. She was approached by someone who had flood zone questions. City Manager Vernon said they can contact the Federal Emergency Management Agency (FEMA).

Council Member Wilson – She asked that the City look at other ways of communication with our residents besides social media. She said she saw Jake on TV and its good recognition for our City. She thanked Chief Bois for all the work done in that area. She said she will not be available to attend the next meeting.

Mayor Pierce – She said donations are being accepted for the Junior Responder Academy March 12 – March 16, 2018 and Kirby dispatch will be accepting the donations. The candidate’s deadline to file for office is February 16, 2018 at 5:00 P.M. and applications can be picked up at city hall Monday through Friday, 8:00 A.M. to 5:00 P.M. City offices are closed February 19, 2018.

9. Adjournment

The meeting adjourned at 8:04 P.M.

Lisa B. Pierce
Mayor

ATTEST:

Patty Cox, TRMC
City Secretary