CITY OF KIRBY, TEXAS



Barbara Collins Bowie Mike Grant Jerry Lehman Kimberly McGehee-Aldrich John W. Pierce Debra Wilson

CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, SEPTEMBER 28, 2017 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219

1. <u>Call Meeting to Order</u>

Mayor Pierce called the meeting to order at 7:00 P.M.

2. <u>Invocation and Pledge of Allegiance to the Flag</u>

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

"The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner."

4. Roll Call

PRESENT

ABSENT

Mayor Pierce
Mayor Pro-Tem Lehman
Council Member Pierce
Council Member Wilson
Council Member Aldrich

Council Member Bowie
Council Member Grant

5. <u>Citizen Participation</u>

- 1. Sherri Bujano She informed Council that after the fence was installed by her property there are people walking along her property to reach Binz Engleman. She said there is not enough lighting at her end of the street.
- 2. Steve Linscomb Judson I.S.D. Communications Director. He provided an update on the bond projects. There is a pay order for the construction at Kirby Middle School and this will get the ball rolling for proposals. This will be a multi-million dollar project.

6. Consideration Of Minutes

a. Approval Of Public Hearing/Regular Meeting Minutes – September 14, 2017

Mayor Pro-Tem Lehman moved to accept the minutes of September 14, 2017; seconded by Council Member Wilson. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5 NAYES: 0

b. <u>Approval Of Special Meeting Minutes – September 21, 2017</u>

Council Member Aldrich moved to accept the minutes of September 21, 2017; seconded by Mayor Pro-Tem Lehman. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5 NAYES: 0

7. Presentations And Announcements

a. Recognition Of Years Of Service For Health Inspector

City Manager Vernon informed Council that our current health inspector, Gary Davis, was unable to attend the meeting. She recognized him for over 20 years of service to the City. His last day working for the City of Kirby is September 30, 2017.

b. <u>Status Update On Kirby Bexar Animal Facility</u>

City Manager Vernon said she met with Bexar County Animal Control staff and joint facility manager. Standard Operation Procedures have been prepared for both Bexar County and Kirby staff, and upon approval the procedures will be issued to the employees in the next 30 days. She said we are fully staffed with two Kirby animal control officers and three kennel techs and adoptions have increased. Bexar County Sheriff Javier Salazar has a couple of proposals he would like Council to consider in the near future. Mayor Pierce expressed that the

CITY COUNCIL REGULAR MEETING SEPTEMBER 28, 2017 Page **3** of **6**

facility has a foster program. She said anyone who is interested can contact Jaycee the kennel manager about the program.

c. National Night Out 2017

Chief Bois said National Night Out is Tuesday, October 3, 6 P.M. to 8 P.M. and will held at three locations, Hugo Lentz Park, Senior Center and True Vision Church. He provided the activities for each location.

d. Resignation Of Council Member Barbara Collins Bowie

Mayor Pierce informed Council that Ms. Bowie submitted her resignation on September 25, 2017.

8. <u>Discussion And Possible Action</u>

a. <u>Discussion And Possible Action To Appoint Member(s) To The Kirby Senior Center</u>
Board

Mayor Pierce said she was informed that there have not been any applications submitted at this time and she was asked to table this item. Council Member Aldrich moved to table this item; seconded by Council Member Pierce. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5 NAYES: 0

b. <u>Discussion And Possible Action To Appoint Member(s) To The Economic Development Committee</u>

Mayor Pierce said she attended the Economic Development Committee meeting and they asked that this item be tabled to allow time for more applications to be submitted so they can have a larger base to choose from.

Council Member Wilson moved to table this item to appoint members to the Economic Development Committee; seconded by Council Member Aldrich. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5 NAYES: 0

c. Discussion And Possible Action On Swimming Pool Management Proposals

City Manager Vernon informed Council she received proposals from the YMCA, San Antonio Pool Management and Veterans Pool Management. She said that that tonight we will

CITY COUNCIL REGULAR MEETING SEPTEMBER 28, 2017 Page **4** of **6**

hear about the different proposals and ask questions. Something to be considered is do we want to continue with the regular pool season (Memorial Day to Labor Day) or do we want to look at a year round program. Also, determine if we want all the services available in the proposals. This year it cost us a little less than \$20,000 to operate the pool.

City Manager Vernon introduced Crystal Vega, representing YMCA and Shawn Ruis representing SA Pool Management. They provided Council with information on their programs.

d. <u>Discussion And Possible Action To Change The Date Of The November 23, 2017</u>
<u>Regular Council Meeting To November 30, 2017</u>

Council Member Wilson moved to change the date of the November 23, 2017 regular Council meeting to November 30, 2017; seconded by Mayor Pro-Tem Lehman. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5 NAYES: 0

e. <u>Discussion And Possible Action On Procedure For Filling City Council Vacancy</u>

Mayor Pierce opened the discussion on the process to fill the vacancy. She asked Marc Schnall to offer his comments on the process.

Mr. Schnall, city attorney, informed Council the vacancy must be filled on or before October 24, 2017. Ms. Bowie did not propose a nominee; therefore, the Council can proceed to discuss and act upon the procedure to fill the vacancy. The deadline is October 24, so action should be taken on October 12 to fill the vacancy.

The Council discussed that whoever is interested in being appointed should submit an application to be reviewed by City Council. The application will be specific to appointment to the City Council. The deadline to submit the application will be 1:00 PM, October 6, 2017.

Council Member Aldrich moved to advertise this position on the Council for the vacancy with a deadline October 6 at 1 P.M.; seconded by Council Member Wilson.

Mr. Schnall asked that the motion be amended to reflect the deadline is for applications from persons interested in being considered for appointment to the Council.

Council Member Aldrich moved to amend her motion to accept applications for the vacant Council position with the deadline to be October 6, 2017 at 1 PM; seconded by Council Member Wilson. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5 NAYES: 0

CITY COUNCIL REGULAR MEETING SEPTEMBER 28, 2017 Page **5** of **6**

The vote on the main motion as amended carried with a 5-0 vote. With all voting, "aye" the motion carried with a 5-0 vote.

AYES: 5 NAYES: 0

9. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City
Council Agendas And Announcements On City Events/Community Interests

Council Member Wilson – She said she will not be attending the October 12, 2017 Council meeting. The recipient of the Yard of the Quarter showed her his backyard and how it floods between the alley and back porch when it rains. She inquired when the lights will be installed on Gaiety. City Manager Vernon said she has not been provided a completion date.

Council Member Aldrich – She said the Parks and Recreation Committee scheduled Movie in the Park on October 28 with a costume contest.

Mayor Pierce – She said on the October 12 agenda include filling the vacancy on City Council. The Annual Community Garage Sale is October 6 - 8, 7 A.M. to 6 P.M.; Bulk and Brush Pick Up is October 9 - 27. Residents need to be sure and confirm which zone they are located in. The information is on our website, Facebook, City Facebook, and glass display case. She thanked everyone for attending the meeting.

10. <u>Executive Session 551.071 Texas Government Code, Consultation With Attorney</u>

a. For City Council To Receive Legal Advice On Council Compensation

Mayor Pierce closed the regular meeting and Council convened into executive session at 7:45 P.M.

Mayor Pierce closed the executive session at 8:14 P.M. and reconvened into open session at 8:16 P.M. She stated that there was no action taken during executive session.

11. Adjournment

The meeting adjourned at 8:16 P.M.

	Lisa B. Pierce Mayor	
ATTEST:		
Patty Cox, TRMC		

CITY COUNCIL REGULAR MEETING SEPTEMBER 28, 2017

Page 6 of 6

City Secretary