

# CITY OF KIRBY, TEXAS



*Lisa B. Pierce, Mayor*

Barbara Collins Bowie  
Mike Grant  
Jerry Lehman

Kimberly McGehee-Aldrich  
John W. Pierce  
Debra Wilson

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**CITY COUNCIL MINUTES  
SPECIAL MEETING  
THURSDAY, SEPTEMBER 21, 2017 – 6:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

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**1. Call Meeting to Order**

Mayor Pierce called the meeting to order at 6:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Pierce led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

Mayor Pierce  
Mayor Pro-Tem Lehman  
Council Member Pierce  
Council Member Wilson  
Council Member Aldrich

ABSENT

Council Member Bowie  
Council Member Grant

**5. Citizen Participation**

There were not any citizens signed up to participate.

**6. Discussion And Possible Action**

a. Discussion and Possible Action Regarding Kirby Bexar Animal Facility Expenses

City Manager Vernon informed Council that staff needed approval for the June and July expenses because the expenses are not budgeted in the 2016-2017 budget. The June expenses were \$18,720.99 and July expenses were \$2,847.09. These required Council approval because the combined invoices exceed \$10,000, which is above her cap where she can approve invoices.

Council Member Aldrich moved to accept the payment for the invoices for the Kirby Bexar Animal Facility Expenses totaling \$21,568.08; seconded by Council Member Wilson. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

b. Discussion And Possible Action Pertaining To Ordinance No. O-2017-818 Making Appropriations For The Support Of The City Of Kirby For The Fiscal Year Beginning October 1, 2017 And Ending September 30, 2018 Appropriating Money To A Sinking Fund To Pay Interest And Principal Due On The City's Indebtedness; And Adopting The Annual Enterprise And General Fund Budgets Of The City Of Kirby For 2017-2018 Fiscal Year. This Is The Second Reading.

Council Member Wilson moved to approve Ordinance No. O-2017-818 making appropriation for the support of the City of Kirby for the fiscal year beginning October 1, 2017 and ending September 30, 2018; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; and adopting the annual budgets (General Fund, Water Fund, and Interest & Sinking Fund) of the City of Kirby for the 2017-2018 fiscal year; seconded by Mayor Pro-Tem Lehman. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

c. Discussion And Possible Action To Ratify The Property Tax Revenue Increase Reflected In The Annual Budget For The Fiscal Year Beginning October 1, 2017

Council Member Aldrich moved that we ratify the property tax revenue increase which is a 10.76% increase from last year's budget, which is \$183,038; seconded by Council Member Wilson. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- d. Discussion And Possible Action Pertaining To Ordinance No. O-2017-819 Levying Ad Valorem Taxes For Use And Operation Of The Municipal Government Of The City Of Kirby, Texas For The 2017 Tax Fiscal Year; Providing For Apportioning Each Levy For Specific Purposes; And, Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid. This Is The Second Reading.

Council Member Wilson moved that that the property tax rate be increased by the adoption of a tax rate of \$0.729376, which is effectively a 10.76% increase in the tax rate, per Ordinance No. O-2017-819, an ordinance of the City of Kirby, Texas Levying Ad valorem taxes for use and support of the municipal government of the City for fiscal year beginning October 1, 2017 and ending September 30, 2018; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid; and providing for an effective date; seconded by Council Member Aldrich. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

Council Member Pierce moved to approve and adopt the \$0.689376 per \$100 valuation for maintenance and operations (M&O) for the 2017-2018 tax rate supporting the annual budget, seconded by Mayor Pro-Tem Lehman. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

Mayor Pro-Tem Lehman moved to approve and adopt the \$0.040000 per \$100 valuation for Interest & Sinking Debt Service for the 2017-2018 tax rate supporting the annual budget; seconded by Council Member Wilson. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

- e. Discussion And Possible Action To Consider Ordinance No. O-2017-820 Amending The 2016-2017 Fiscal Year Municipal Budget Of the City Of Kirby. This Is The Second Reading.

City Manager Vernon stated this is the second reading for the 2016-2017 FY Municipal Budget amendment.

Council Member Aldrich moved to accept Ordinance No. O-2017-820 amending the 2016-2017 Fiscal Year Municipal Budget of the City of Kirby; seconded by Mayor Pro-Tem Lehman. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

**7. Workshop**

a. Review And Discussion Regarding The Kirby Senior Center Activities, Operations And Related Matters

Mayor Pierce stated that this item was requested by Council Member Wilson. Mayor Pierce stated except for dissolving the Strategic Planning Committee and appointing Glenda Bayer and Patricia Baber to the Senior Center Board there has been no further action taken by Council regarding the Senior Center. There had been points of discussion during City Council agenda items surrounding the Senior Center which included a suggestion that the \$20,000 be rescinded as a grant to the Senior Center until a plan was formalized as to the disposition, but there was never an agenda item for such action. During the last Council meeting a motion was made and seconded to appoint the two newest members of the Senior Center Board. It was discussed by Council Members Pierce and Aldrich that all applicants should be appointed, but the original motion was not amended to reflect three being appointed; therefore the vote was only taken on the two applicants. This is an agenda item and not a public hearing so there will be no going back and forth from audience members. If any Council Members have a question they are to be directed to the Board Member present or the Senior Center Manager Norma Hamby if the Board Member defers the questions to her. The Senior Center Board members present are Larry Wolfe and Sid Sanders, Jr.

Council Member Wilson opened the discussion by stating that she and Mayor Pierce met with someone who shared concerns regarding the Senior Center. She addressed her questions to Larry Wolfe who replied to the best of his knowledge. During the discussion regarding the concerns, Sid Sander, Jr. was able to provide answers to questions. Senior Center Manager, Norma Hamby, offered feedback to questions that were in regards to the areas she was familiar with.

Mayor Pierce asked City Manager Vernon to provide the Senior Center Board with information regarding tasks that City staff has taken on to assist the Senior Center with their accounts payable and payroll. She asked City Manager Vernon to provide the Board with the history of the annual \$20,000 payment that is distributed quarterly.

**8. Adjournment**

The meeting adjourned at 7:25 P.M.

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Lisa B. Pierce  
Mayor

ATTEST:

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Patty Cox, TRMC  
City Secretary