

CITY OF KIRBY, TEXAS

Timothy Wilson, Mayor



Stephanie Faulkner, Mayor Pro-Tem
Mike Grant
Jerry Lehman

John W. Pierce
Roger A. Romens
Debra Wilson

CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, SEPTEMBER 22, 2016 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219

1. Call Meeting to Order

Mayor Wilson called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Wilson led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Wilson
Mayor Pro-Tem Faulkner
Council Member Grant
Council Member Pierce
Council Member Lehman
Council Member Romens

ABSENT

Council Member Wilson

Although Mayor Wilson deviated from the agenda, the minutes will be prepared in the order the agenda was posted.

5. Citizen Participation

1. Norma Hamby, Senior Center Manager – Thanked the police department for cooking breakfast last Saturday at the Senior Center. She thanked Mayor Wilson, Kelly Wilson and Council Member Wilson for joining in the fun.

2. Helga Anderson, 5119 Crown Lane – She reported that Chief Bois and Code Compliance Officer John Delagarza came over the day after the last Council meeting when she addressed Council with her concerns. She informed Council she has a new concern and it is about rats coming from residents with junk accumulating in their back yards. This is also going to have an effect on her property value.

6. Consent Agenda

a. Regular Meeting Minutes – September 8, 2016

Council Member Grant moved to accept the consent agenda; seconded by Mayor Pro-Tem Faulkner.

Council Member Romens stated during announcements he requested an update from Council regarding National Night Out. He moved that the minutes be amended; seconded by Council Member Lehman.

The vote for the amendment is as follows:

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

The vote for the main motion is as follows:

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

7. Presentations

a. Introduction Of New Employees

Chief Bois, Police Department introduced Josh Tannen and Nichole Camarillo.

January Dugan, Animal Control Officer introduced Matt Montez

8. Discussion And Possible Action

a. Discussion And Possible Action Pertaining To Ordinance No. O-2016-795 Making Appropriations For The Support Of The City Of Kirby For The Fiscal Year Beginning October 1, 2016 And Ending September 30, 2017 Appropriating Money To A Sinking Fund To Pay Interest And Principal Due On The City's Indebtedness; And Adopting The Annual Enterprise And General Fund Budgets Of The City Of Kirby For 2016-2017 Fiscal Year. This Is The Second Reading.

Council Member Grant moved to approve Ordinance No. O-2016-795 making appropriation for the support of the City of Kirby for the fiscal year beginning October 1, 2016 and ending September 30, 2017; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; and adopting the annual budgets (General Fund, Water Fund, and Interest & Sinking Fund) of the City of Kirby for the 2016-2017 Fiscal Year; seconded by Council Member Lehman.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

Tina Ynfante, Finance Director addressed updates to the budget.

b. Discussion And Possible Action To Ratify The Property Tax Revenue Increase Reflected In The Annual Budget

Council Member Grant moved that we ratify the property tax revenue increase which is a 9.98% increase from last year's budget, which is \$154,336; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 5– 1 vote.

AYES: 5

NAYES: 1 (Council Member Romens)

- c. Discussion And Possible Action Pertaining To Ordinance No. O-2016-796 Levying Ad Valorem Taxes For Use And Operation Of The Municipal Government Of The City Of Kirby, Texas For The 2016 Tax Fiscal Year; Providing For Apportioning Each Levy For Specific Purposes; And, Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid. This Is The Second Reading.

Council Member Grant moved that the property tax rate be increased by the adoption of a tax rate of \$0.729376, which is effectively a 9.98% increase in the tax rate, per Ordinance No. O-2016-796, an ordinance of the City of Kirby, Texas levying ad valorem taxes for use and support of the municipal government of the City for fiscal year beginning October 1, 2016 and ending September 30, 2017; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid; and providing for an effective date; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 6– 0 vote.

AYES: 6

NAYES: 0

Council Member Grant moved to approve and adopt the \$0.71931 per \$100 valuation for maintenance and operation (M&O) for the 2016-2017 tax rate supporting the annual budget; seconded by Council Member Lehman.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

Council Member Grant moved to approve and adopt the \$0.010066 per \$100 valuation for Interest & Sinking Debt Service for the 2016-2017 tax rate supporting the annual budget; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

- d. Discussion And Possible Action Regarding A City Of Kirby Employee Wellness Program

Jenny Haff, Wortham Insurance introduced Angela Theesfeld.

Angela Theesfeld provided information on an employee wellness program.

Jenny Haff provided suggestions to get the employees involved in the wellness program. Also, Wortham would be happy to contribute to park improvements.

Council Member Grant moved to accept a screening, physical and health risk assessment to be completed by August 1, 2017; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

- e. Discussion And Possible Action Regarding Established 2016-2017 Goals For The City Of Kirby

Mayor Wilson asked to postpone this item.

- f. Discussion And Possible Action To Consider John Sterling Park Improvements

City Manager Vernon identified the options for Council to consider regarding the John Sterling Park Improvement. City Manager Vernon stated after much consideration staff recommends Option 4.

Council Member Grant moved to approve Option 4; seconded by Council Member Romens.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

- g. Update And Discussion Regarding The Boundary Adjustment With The City Of San Antonio In Regard To (1) A 36.7 Acre Parcel Of Land Along Springfield Road, Buzz Aldrin Drive, Corian Glen Drive, Blue Spruce Drive, And Swann Lane, (2) A 32.6 Acre Parcel Of Land Bordered By Gibbs Sprawl Road On The North And Seguin Road (F.M. 78) On The South And Including A Portion Of Summer Fest Drive, And (3) A 47.7 Acre Parcel Of Land Adjacent To Candlewood Park, Unit 8 On The East And Having A Northern Boundary Along Binz Engleman Road

City Manager Vernon provided an update on the progress of the boundary adjustment.

- h. Discussion And Possible Action For City Council To Vote For Board Of Trustee Members For The Texas Municipal League's Intergovernmental Risk Pool Board of Trustees Places 6, 7, 8 And 9.

Council Member Grant moved to vote for Jerry Lehman as a Board of Trustee for Place Six; seconded by Council Member Romens.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

Council Member Grant moved to vote for Rick A. Schroder as Board of Trustee for Place Nine; seconded by Council Member Romens.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

- i. Discussion And Possible Action To Consider Ordinance No. O-2016-797 Amending the 2015-2016 Municipal Budget Of The City Of Kirby. This Is The First Reading.

Tina Ynfante, Finance Director provided Council an update on the amendments to the 2015-2016 Municipal Budget.

Mayor Pro-Tem Faulkner moved to approve Ordinance No. O-2016-797 amending the 2015-2016 Municipal Budget of the City of Kirby; seconded by Council Member Grant.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

- j. Discussion And Possible Action To Dispense With The Second Reading Of Ordinance No. O-2016-797 So That Ordinance No. O-2016-797 Becomes Effective Immediately.

Council Member Grant moved to dispense with the second reading of Ordinance No. O-2016-797 so that Ordinance No. O-2016-797 becomes effective immediately; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 6 – 0 vote.

AYES: 6

NAYES: 0

9. Department Updates

- a. Administration
- b. Public Works
- c. Finance

- d. Fire
- e. Police
- f. Animal Care Services
- g. Code Compliance

a. Administration – City Manager Vernon – The brush and bulky items pick up would go through September 30. They will not pick up hazardous material, tires, and residents are allowed to place five cubic yards at the curb. Code Compliance would be going through the City to keep check on the items. There will be a joint Building and Standards Commission workshop meeting with City Council on October 27, 2016 at 6:00 P.M.

b. Public Works – There was not an update on this item.

c. Finance – Finance Director – Tina Ynfante provided an update on personnel.

d. Fire – Chief Riedel provided the number of calls for the month, there will be a Bike Rodeo and upcoming Fire Prevention week, and the new truck is getting repaired.

e. Police – Chief Bois provided the number of calls for the month and National Night out is October 4. The parking ordinance amendments will be placed on the next agenda and the security fence is 99.8% complete.

f. Animal Care Services – City Manager Vernon provided the number of calls for the month. Animal Care Services will be participating in the Home and Garden Show and the calendar photo shoot.

g. Code Compliance – John Delagarza said he would be checking on the bulk and brush at the homes. He advised commercial drivers there is no parking on the street. He provided the number of calls for the month. He stated there were five vacant properties on lien list. Council Member Grant asked that the plat for the property on 5631 Seguin Road be confirmed. Mayor Pro-Tem Faulkner asked that yard sale sign violations be addressed.

10. Requests and Announcements

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Grant – He suggested the garage sale signs be placed on steel stakes. Mayor Pro-Tem Faulkner stated the new ordinance states the signs will be placed on stakes.

Council Member Romens – He spoke with Gerome Johnson the new principal at Kirby Middle School and they are excited about working on the tag line drawings and they will have

finished products to present at the October 27 meeting. The Planning and Zoning Commission approved a recommendation to have a joint workshop with City Council to establish a process to create a Comprehensive Plan. Ideally it would be beneficial to have a representative from AACOG available to assist in the process.

Mayor Pro-Tem Faulkner – She asked for an update on the Binz Engleman Road property. Tennis in Park taking place this Saturday and the Ordinance Review Committee’s next meeting is September 28 at 6:30 P.M.

Mayor Wilson – He stated the City needs the schedule when groups use the Park. City Hall will be closed September 30 because the parking lot will be repaved, city staff will be working. Two weeks ago he and Kelly had the pleasure to attend the Renaissance Dancing with the Stars event and recognized City Manager Vernon for dancing to raise money; she did a fantastic job representing the City and she was the only dancer to receive a standing ovation.

11. Adjournment

The meeting adjourned at 8:30 P.M.

Timothy Wilson
Mayor

Patty Cox, TRMC
City Secretary