



Lisa B. Pierce, Mayor

Barbara Collins Bowie
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL AGENDA
SPECIAL MEETING/BUDGET WORKSHOP
WEDNESDAY, JUNE 14, 2017 – 6:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. **Call Meeting to Order**
2. **Invocation and Pledge of Allegiance to the Flag**
3. **Mission Statement**

"The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner."

4. **Roll Call**
5. **Citizen Participation**

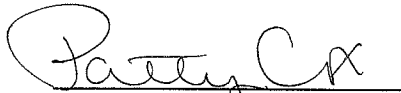
Citizens To Be Heard Is For The City Council To Receive Information On Issues That May Be Of Concern To The Public. Citizens To Be Heard Is Limited To Three (3) Minutes. A Purpose Of The Open Meetings Act Is To Insure That The Public Is Always Given Notice Of The Items That Will Be Discussed By The Council. Should A Member Of The Public Bring An Item To The Council For Which The Subject Was Not Posted On The Agenda For The Meeting, The Council May Receive The Information, But Cannot Discuss Or Act Upon It At The Meeting.

6. **Budget Workshop**
 - a. Discussion And Direction Of The Proposed Fire And Police Department Budgets For Fiscal Year 2017-2018
7. **Requests and Announcements**
 - a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council And Announcements On City Events/Community Interests

8. **Adjournment**



Monique L. Vernon
City Manager



Patty Cox, TRMC
City Secretary

The City Council reserves the right to adjourn into executive session at any time to discuss any of the matters listed on this agenda if authorized by Texas Government Code Section 551.071, Consultation with Attorney, Texas Government Code Section 551.072, Deliberations about Real Property, Texas Government Code Section 551.074, Personnel Matters, and Texas Government Code Section 551.076, Security Devices or Security Audits.

CERTIFICATE

I hereby certify that a copy of the June 14, 2017, Council Meeting Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.kirbytx.org, in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING: June 9, 2017

TIME OF POSTING:

Patty Cox, TRMC, City Secretary

REMOVED:

POLICE DEPARTMENT 2017-2018

ITEM	NUMBER REQUESTED	COST	NOTES
Add two vehicles to GPS System	2	\$600.00	This is to add the code compliance truck and new patrol car requested to the system.
Cost Increase to GPS System	x	\$2,100.00	Annual subscription to the GPS System has increased
Radios	4	\$16,866.64	4 radios at \$5800 each
Radio Access Fees	4	\$864.00	This cost is \$18.00/radio/month (\$216). The actual cost will depend on the number of radios purchased, and will reoccur each year after.
COPSync Users	4	\$1,653.36	This is additional added to our current cost to accommodate additional personnel
Body Cameras	2	\$1,000.00	To start older camera replacement program
Utility Vehicle	1	\$12,000.00	Golf cart or gator type vehicle for use in the park, on the hike and bike trail, parades, and other events
Dash Cameras	2	\$4,500.00	Replacement for two unreliable systems.
MDT's	3	\$16,000.00	To continue replacement program
Voice Recorder Service Plan	2	\$11,400.00	2 units at \$5700.00 each. One at PD and one at Dispatch
Redacting Software	2	\$7,990.00	Attorney General Ruling states we can no longer refuse to release video footage because a lack of video editing/redacting software
Garage Door Openers	2	\$5,500.00	Cost to replace both door openers. These are original openers installed when the building was built in 1997. The north motor has ceased to function entirely. The south motor still works, but has an increasing tendency to throw off sparks.
Salary Adjustments	4	\$8,840.00	Certification increases
Replace Old Fencing		\$12,000.00	City Hall has received complaints about the condition of the fencing along the north and east sides of the property. This is original fencing installed in 1997
New Patrol Vehicle		\$62,000.00	Replace 4102 a 2010 with 109,854 miles
Challenge Coins	100	\$1,500.00	2018 will mark the police departments 50th anniversary. I would like to get something to mark the occasion.
Personnel	1	\$38,000.00	Either a new second shift patrol/traffic officer
K9 Program	1	\$15,000.00	Start up costs including dog, training (dog and officer), equipment, services and supply's for the dog, and equipment for vehicle. It does not include the salary for an officer to attend the course.
K9 Program	1	\$1,020.00	Officer salary to attend course 80 hours at \$12.75 per hour
Timeclick software service plan	1	\$100.00	To renew annual tech support

		2015-2016	2016-2017	2016-2017	2016-2017			
		Final Budget	Adopted Budget	Amended Budget #1	Amended Budget #2			
		2015-2016	2016-2017	2016-2017	2016-2017			
	Police Department	Final Budget	Adopted Budget	Amended Budget #1	Amended Budget #2			
	Salaries & Benefits							
530-0000	Salaries - Police Dept	599,413.00	638,283.00	638,283.00	648,283.00			
530-0005	Overtime-PD	72,446.00	42,446.00	42,446.00	42,446.00			
530-0007	Longevity Pay-PD	21,683.00	21,965.00	21,965.00	21,965.00			
530-0010	Insurance-PD	108,428.00	135,600.00	135,600.00	135,600.00			
530-0015	Retirement-PD	90,057.00	97,430.00	97,430.00	97,430.00			
530-0020	FICA Tax-PD	10,693.00	12,068.00	12,068.00	12,068.00			
530-0025	Workers Comp-PD	17,780.00	17,300.00	17,300.00	17,300.00			
530-0030	TWC Unemployment Tax-PD	5,623.00	5,623.00	5,623.00	5,623.00			
	Total Salaries & Benefits	926,123.00	970,715.00	970,715.00	980,715.00			
	Supplies							
530-1000	Operational Supplies PD	6,500.00	7,000.00	7,000.00	7,000.00			
530-1003	PD Special Expenses	1,500.00	1,500.00	1,500.00	1,500.00			
530-1006	Crime Prevention PD	0	600.00	600.00	600.00			
530-1050	Computer PD	5,000.00	0	0	0			
530-1100	Fuel & Lubricants PD	34,680.00	49,680.00	49,680.00	49,680.00			
530-1200	Uniforms PD	6,320.00	6,320.00	6,320.00	6,320.00			
	Total Supplies	54,000.00	65,100.00	65,100.00	65,100.00			
	Maintenance							
530-2100	Building Maintenance PD	3,000.00	3,000.00	3,000.00	3,000.00			
530-2200	Equipment Maintenance PD	4,900.00	7,400.00	7,400.00	7,400.00			
530-2300	Vehicle Maintenance PD	20,000.00	15,000.00	15,000.00	20,000.00			
530-2400	Software Maintenance PD	16,200.00	22,000.00	22,000.00	23,750.00			
530-2600	Radio Maintenance PD	1,000.00	1,000.00	1,000.00	1,000.00			
530-2601	Radio Access Fee PD	9,900.00	9,900.00	9,900.00	9,900.00			
	Total Maintenance	55,000.00	58,300.00	58,300.00	65,050.00			
	Contract Services							
530-3100	Recruiting PD	2,000.00	0	0	0			
530-3140	Janitorial PD	0	0	0	0			
530-3150	Crime Lab Testing PD	4,000.00	4,000.00	4,000.00	4,000.00			
530-3160	Mobile Air Time PD	3,500.00	3,500.00	3,500.00	3,500.00			
530-3170	Prisoners PD	6,000.00	6,000.00	6,000.00	6,000.00			
530-3180	Firearms Qualifications PD	4,000.00	4,000.00	4,000.00	4,000.00			
	Total Contract Services	19,500.00	17,500.00	17,500.00	17,500.00			
	Miscellaneous							
530-4000	Travel Expense PD	2,000.00	3,000.00	3,000.00	3,000.00			
530-4001	Training Expense PD	5,800.00	5,800.00	5,800.00	5,800.00			
530-4010	Memberships PD	600.00	600.00	600.00	600.00			
	Total Miscellaneous	8,400.00	9,400.00	9,400.00	9,400.00			
	Capital Outlay							
530-5000	Body Armor	3,000.00	7,000.00	7,000.00	7,000.00			
530-5001	Surveillance Cameras	0	0	0	0			
530-5003	Capital Outlay-Asset Forfeiture	0	1,200.00	1,200.00	1,200.00			
530-5006	Refurbish Sign @ Police Dept	0	0	0	0			
530-5007	Traffic Count Device	0	0	0	0			
530-5008	Dispatch Remodel & Radio Upgrade (Bexar Metro	0	0	0	0			
530-5009	Vehicles	60,300.00	0	0	0			
530-5010	Shipping Container Stg Unit @ Impound Yar	0	0	0	0			
530-5011	2 Tasers	6,920.00	2,400.00	2,400.00	2,400.00			
530-5012	6 Body Cameras	1,619.00	0	0	0			
530-5013	P-25 Radio Upgrade (DOJ Byrne JAG Grant)	0	0	0	0			
530-5014	Security Fencing/Gates	25,000.00	0	0	0			
530-5015	3 Radar Unit Replacements	0	9,700.00	9,700.00	9,700.00			
530-5016	Code Compliance Truck	0	30,000.00	30,000.00	30,000.00			
	Total Capital Outlay	96,839.00	50,300.00	50,300.00	50,300.00			
	Total Police Department	1,159,862.00	1,171,315.00	1,171,315.00	1,188,065.00			

ANIMAL CONTROL 2017-2018

[illegible]

		2015-2016	2016-2017	2016-2017	2016-2017			
		Final Budget	Adopted Budget	Amended Budget #1	Amended Budget #2			
		2015-2016	2016-2017	2016-2017	2016-2017			
	Animal Care Services	Final Budget	Adopted Budget	Amended Budget #1	Amended Budget #2			
	Salaries & Benefits							
560-0000	Salaries-Animal Shelter	81,101.00	90,404.00	90,404.00	90,404.00			
560-0005	Overtime-AS	7,686.00	1,586.00	1,586.00	1,586.00			
560-0007	Longevity Pay-AS	3,228.00	3,228.00	3,228.00	3,228.00			
560-0010	Insurance-AS	18,420.00	16,300.00	16,300.00	16,300.00			
560-0015	Retirement-AS	12,238.00	12,238.00	12,238.00	12,238.00			
560-0020	FICA-Tax AS	1,334.00	1,334.00	1,334.00	1,334.00			
560-0025	Workers Comp-AS	4,347.00	4,508.00	4,508.00	4,508.00			
560-0030	TWC Unemployment Tax-AS	810.00	810.00	810.00	810.00			
	Total Salaries & Benefits	129,164.00	130,408.00	130,408.00	130,408.00			
	Supplies							
560-1000	Operational Supplies AS	11,000.00	10,000.00	10,000.00	10,000.00			
560-1001	Medical Supplies AS	10,000.00	15,000.00	15,000.00	15,000.00			
560-1100	Fuel & Lubricants AS	2,808.00	4,300.00	4,300.00	4,300.00			
560-1200	Uniforms AS	1,000.00	1,800.00	1,800.00	1,800.00			
	Total Supplies	24,808.00	31,100.00	31,100.00	31,100.00			
	Maintenance							
560-2100	Building Maintenance AS	17,500.00	3,000.00	3,000.00	3,000.00			
560-2200	Equipment Maintenance AS	0	1,500.00	1,500.00	1,500.00			
560-2300	Vehicle Maintenance AS	2,500.00	2,500.00	2,500.00	2,500.00			
560-2601	Radio Access Fee AS	650.00	650.00	650.00	650.00			
	Total Maintenance	20,650.00	7,650.00	7,650.00	7,650.00			
	Contract Services							
560-3260	Veterinary Services	20,000.00	20,000.00	20,000.00	20,000.00			
560-3270	Public Relations AS	0	0	0	0			
	Total Contract Services	20,000.00	20,000.00	20,000.00	20,000.00			
	Miscellaneous							
560-4000	Training AS	2,000.00	2,000.00	2,000.00	2,000.00			
560-4010	Memberships AS	200.00	200.00	200.00	200.00			
	Total Miscellaneous	2,200.00	2,200.00	2,200.00	2,200.00			
	Capital Outlay							
560-5000	Shelter Expansion	0	0	0	0			
560-5002	Show Trailer	0	0	0	0			
560-5003	Show Trailer Wrap	0	0	0	0			
560-5004	New Truck w/ Animal Bed	0	40,000.00	40,000.00	40,000.00			
	Total Capital Outlay	0	40,000.00	40,000.00	40,000.00			
	Total Animal Services	196,822.00	231,358.00	231,358.00	231,358.00			

Fire Department 2017-2018

PRIORITY	ITEM	NUMBER REQUESTED	COST	NOTES
1	2018 Frazer Ambulance	1	\$200,000.00	Replacement Ambulance for Medic 1 who's life is currently 11 yrs.
2	Fire Bunker Gear Washer Extractor	1	\$15,000.00	This is to reduce the incidents of carcinogenic exposure after fires to fire personnel
3	Radios	5	\$29,000.00	5 radios at \$5800 each Dailey Wells Communications
4	Personnel for projected new ESD Station July/ August 2018	3	\$33,750.00	3 X 11,250 for a 3 month period for 3 additional personnel, one per shift for additional staffing of the new Fire Station ESD 11 is building with projected completion of July/August 2018
5	Hepatitis B exposure Plan	15	\$7,000.00	Hep-B plan for fulltime personnel (pro health prevention measure). To include inoculations and subsequent blood titer
6	DeWalt Cordless Drill/Saws all 20V.	1	\$350.00	DeWalt Cordless Drill Saws all 20 Volt Model #DCK 292L2
7	DeWalt Car Charger for said Drill	1	\$99.00	20 volt charger
8	Diablo Reciprocating Blade Set	1	\$29.99	Reciprocating Saw blade set (14) pieces
9	Vent Boss Rescue Saw 16"	1	\$1,299.99	Vent Boss Rescue Saw (chainsaw) 16 " (the Fire Store)
10	Lettering for Building (Kevin L. Riedel Retirement)		\$1,529.00	Lettering for the Fire Station "Kevin L. Riedel Ret. " to adorn the front wall over apron entrances.

		2015-2016	2016-2017	2016-2017	2016-2017			
		Final Budget	Adopted Budget	Amended Budget #1	Amended Budget #2			
		2015-2016	2016-2017	2016-2017	2016-2017			
	Fire Department	Final Budget	Adopted Budget	Amended Budget #1	Amended Budget #2			
	<u>Salaries & Benefits</u>							
550-0000	Salaries-Fire Dept.	586,517.00	623,150.00	595,457.00	595,457.00			
550-0005	Overtime-Fire	40,629.00	40,629.00	40,629.00	40,629.00			
550-0007	Longevity Pay-Fire	21,093.00	21,445.00	21,445.00	21,445.00			
550-0010	Insurance-Fire	90,516.00	110,100.00	105,925.00	105,925.00			
550-0015	Retirement-Fire	87,714.00	95,251.00	92,079.00	92,079.00			
550-0020	FICA Tax-Fire	9,932.00	10,175.00	10,175.00	10,175.00			
550-0025	Workers Comp-Fire	19,926.00	20,000.00	20,000.00	20,000.00			
550-0030	TWC Unemployment Tax-Fire	5,324.00	5,324.00	5,324.00	5,324.00			
	Total Salaries & Benefits	861,651.00	926,074.00	891,034.00	891,034.00			
	<u>Supplies</u>							
550-1000	Operational Supplies Fire	2,500.00	2,750.00	2,750.00	2,750.00			
550-1001	Medical Supplies EMS	20,000.00	25,000.00	25,000.00	25,000.00			
550-1050	Computer - Fire/EMS	1,000.00	0	0	0			
550-1100	Fuel & Lubricants Fire	18,840.00	27,840.00	27,840.00	27,840.00			
550-1200	Uniforms Fire	3,000.00	3,300.00	3,300.00	3,300.00			
	Total Supplies	45,340.00	58,890.00	58,890.00	58,890.00			
	<u>Maintenance</u>							
550-2100	Building Maintenance Fire	3,500.00	3,850.00	3,850.00	5,150.00			
550-2200	Equipment Maintenance Fire	15,000.00	16,500.00	16,500.00	16,500.00			
550-2300	Vehicle Maintenance Fire	20,000.00	22,000.00	22,000.00	31,000.00			
550-2400	Software Maintenance fire	1,500.00	1,500.00	1,500.00	1,500.00			
550-2600	Radio Maintenance Fire	2,000.00	2,000.00	2,000.00	2,500.00			
550-2601	Radio Access Fee Fire	5,700.00	6,000.00	6,000.00	6,000.00			
	Total Maintenance	47,700.00	51,850.00	51,850.00	62,650.00			
	<u>Contract Services</u>							
550-3240	Medical Waste Disposal Fire	3,500.00	3,675.00	3,675.00	3,675.00			
550-3250	Medical Doctor Fire	6,000.00	6,100.00	6,100.00	6,100.00			
550-3260	Fire Pumper Lease Purchase 10 yrs	58,674.00	56,654.00	56,654.00	56,654.00			
550-3261	Breathing Apparatus Lease Purchase 3 yrs	42,063.00	32,063.00	32,063.00	32,063.00			
	Total Contract Services	110,237.00	98,492.00	98,492.00	98,492.00			
	<u>Miscellaneous</u>							
550-4000	Training Fire	4,000.00	4,100.00	4,100.00	4,100.00			
550-4010	Memberships Fire	2,700.00	3,670.00	3,670.00	3,670.00			
	Total Miscellaneous	6,700.00	7,770.00	7,770.00	7,770.00			
	<u>Capital Outlay</u>							
550-5000	SCBA Self Contained Breathing App	0	0	0	0			
550-5002	STRACC Equipment	5,000.00	5,000.00	5,000.00	5,000.00			
550-5003	Bunker Gear	8,000.00	8,800.00	8,800.00	8,800.00			
550-5004	Heart Monitor	0	30,000.00	30,000.00	19,200.00			
550-5006	Hose	0	7,000.00	7,000.00	7,000.00			
550-5007	Ambulance	0	0	0	0			
550-5008	Replace SCBA Bottles	0	0	0	0			
550-5009	Fire Pumper	0	0	0	0			
550-5010	Breathing Apparatus	100,000.00	0	0	0			
550-5011	Thermo-imaging Camera	5,500.00	0	0	0			
	Total Capital Outlay	118,500.00	50,800.00	50,800.00	40,000.00			
	Total Fire Department	1,190,128.00	1,193,876.00	1,158,836.00	1,158,836.00			