



Lisa B. Pierce, Mayor

Barbara Collins Bowie
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, AUGUST 24, 2017 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Pierce
Mayor Pro-Tem Lehman
Council Member Pierce
Council Member Wilson
Council Member Aldrich

ABSENT

Council Member Bowie
Council Member Grant

5. Citizen Participation

1. William Hilburn – Fire Department. He provided an update on Hurricane Harvey. He provided Council a copy of the Public Release that was prepared advising residents of the precautions for their safety and wellbeing.

2. Steve Lipscomb – Judson I.S.D. Communications Director. He provided Judson I.S.D.'s operations plan regarding Hurricane Harvey.

3. Sandra Goveia – She said she is not speaking as a Senior Center Board Member. She expressed that the staff at the Senior Center is working very hard and help is needed to promote the Senior Center. The Board members are there for us and a part of the center was hoping the latest applicant would have been appointed to the Board because he's very helpful.

6. Consent Agenda

a. Approval Of Regular Meeting Minutes – August 10, 2017

Council Member Wilson moved to accept the Consent Agenda; seconded by Council Member Aldrich. The motion carried with a 5-0 vote.

7. Presentation

a. Proclamation Recognizing Suicide Awareness Month

Mayor Pierce presented the Proclamation recognizing Suicide Awareness Month to Veronica Herrera. Ms. Herrera said there will be an event, including a balloon release, at Friendship Park September 10, 2 P.M. – 6 P.M.

b. Pool Manager Recognition

Mayor Pierce presented a certificate to Glenna Berthold recognizing her for her service during the pool season.

c. Status Update From CPS Energy

Roland Hinojosa, CPS Energy- Local Government Relations – He presented a briefing about CPS Energy and their on-going initiatives. The Smart Grid installation program is almost complete; the Solar Host roof top program and bulb replacement program are taking place throughout Kirby. They are working with communication providers on SB-1004 regarding wireless technologies allowing companies access to public right of ways, that will become effective September 2017. The Annual Suburban City Summit addresses this and is scheduled for October 20. City staff and elected officials will be invited to attend the Summit. The projects

regarding street lighting on Gaiety Lane and lighting improvements along the Senior Center area are in progress. They are preparing for the storm restoration and will have available resources 24-7 to get services restored due to Hurricane Harvey. If you see powerlines that are down call 9-1-1 and 353-HELP for emergency service calls for gas or electric outage.

Regarding tree branches in the lines, he said CPS Energy strives on safety and when City staff provides the location information they will investigate the location and CPS will create a work order to have it taken care of. If the line is not CPS's they will create a request with the cellular communication provider. If a pole needs to be replaced, CPS Energy will investigate the location of the pole and contact the responsible party.

Mayor Pierce stated it might be easier when residents see branches that need to be trimmed or poles that are leaning that they contact City staff. City staff will forward the information to CPS Energy.

d. Status Update On Kirby Bexar Animal Facility

Mayor Pierce spoke on behalf of Council Member Grant who was not able to attend the meeting. She said there were several adoptions and we are fully staffed.

e. Proclamation Recognizing National Payroll Week

Mayor Pierce presented Emma Jackson, Alamo Chapter of the American Payroll Association, a proclamation recognizing National Payroll Week.

Mayor Pierce recognized Tina Ynfante, Finance Director, for her payroll efforts making sure employees are paid timely and efficiently.

8. Public Hearing

a. Public Hearing On Proposed Tax Rate Of \$0.729376 For 2017-2018 Fiscal Year

Mayor Pierce opened the public hearing at 7:30 P.M.

Tina Ynfante, Finance Director, stated this is the first public hearing on the tax rate for Fiscal Year 2017-2018 budget which is effective October 1, 2017 and ends September 30, 2018. The 2017 actual M&O is \$0.71931 and Interest and Sinking is \$0.010066 and the total is \$0.729376. The 2018 proposed M&O will be \$0.689376 and Interest and Sinking will be \$0.04000 and the total is \$ 0.729376 per \$100 valuation. The City is proposing the same tax rate \$0.729376 per \$100 valuation. If this rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The effective tax rate is \$0.658738 per 100. and the rollback tax rate is \$0.742519 per hundred. The effective tax rate is the total rate needed to raise same amount of property tax revenue for the City Kirby from the same properties in both the 2016 tax year and the 2017 tax year. The rollback tax rate is that highest tax rate that the City of Kirby may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

She stated today is our first public hearing and the second public hearing is August 31, 2017, 6:00 P.M., a Special Meeting at Kirby City Hall. The property taxes for 2016 property tax was \$233,205,114. Our tax levy was \$1,700,942, M&O was \$1,582,567 and Interest & Sinking was \$118,375.

Mayor Pierce closed the public hearing at 7:36 P.M.

9. Discussion And Possible Action

a. Discussion And Possible Action To Award A Bid For Group Insurance Decision

Jenni Haff introduced herself and provided a brief introduction on what Wortham does for the City. She shopped the market to ensure we received the best options available. This is our first renewal with United Health Care and they bid with a 16% increase. The following options were submitted:

Option 1 – Current PPO plans are 100% plans with \$3,000 deductible Max OOP \$4,500, 100% Coinsurance. Annual Employer Contribution: Current \$313,850 Held EE/Dep rates from 2016; Renewal \$361,527 (assumes 100% EE only cost and 45% of dep). The annual increase is \$47,677.

Option 2 – Move to United Health Care EPO plan with \$3,000 deductible/Max OOP \$6,000, 80% Coinsurance; reflects an overall 8% plan increase; No out-of-network benefits (emergency only); City contribution will be 100% to employee only cost and 45% to dependents; Annual Employer contribution: Current \$313,850; Option 1 \$336,376 (assumes current enrollment); Annual Increase \$22,526.

She said the dental, vision and life coverage are provided by Principal Financial. They submitted the following proposal:

Dental renewal: 4.9% increase; Recommendation to renew with Principal Financial; City contributes 50% of Employee Only cost; Other carriers were not competitive; Annual Employer Contribution: Current \$4,096; Principal \$4,296 (assumes current enrollment); Annual Increase \$200.

Vision renewal: 0% increase; Recommendation to renew with Principal Financial; City contributes 50% of the Employee Only cost; Annual Employer Contribution: Current \$1,682; Principal \$1,682 (assumes current enrollment).

Life renewal: 0% increase; Recommendation to renew with Principal Financial; City contributes 100% to premium for \$50,000 Life/AD&D policy; Annual Employer Contribution: Current \$5,347; Renewal \$5,347 (assumes current enrollment); Annual increase \$0.

City Manager Vernon said staff's recommendation is Option 1.

Council Member Wilson moved to accept Option 1; seconded by Council Member Pierce.

The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

b. Status Update, Discussion And Possible Action On The Rosillo Creek Drainage Project

Roger Aguillon, Director of Public Works, informed Council he spoke with the contractor and Bexar County's representative and they assured him the project is completed. The delay is with the Core of Engineers and they want the plants to take root before they will release and accept the project. They told him they should be out of there next week. They were informed they can water on designated days only. He explained the plants will help with erosion control and the area could not be mowed until one year after acceptance of the project.

Mayor Pierce said the other concern was mosquitos. Roger Aguillon said spraying was scheduled for Friday and Saturday, but Hurricane Harvey stopped those plans. The spraying will be reschedule for next week.

Mayor Pierce said they were previously granted approval to use Gaiety until the project was approved. Roger Aguillon said they will remove their equipment and other items after approval of the project.

c. Discussion And Possible Action Regarding Ordinance No. 2016-798 Repealing Current Section 71.06 Of The Code Of Ordinances And Adopting A New Section 71.06, No Parking Zones, To Chapter 71, Stopping, Standing, And Parking, Of The Code Of Ordinances To Specify No Parking Zones And Related Restrictions And Including A Penalty Of A Fine Not To Exceed \$500 For Violations.

Mayor Pierce said this item was previously tabled to allow Chief Bois time to gather additional information regarding FM 78.

Chief Bois said after reviewing the original maintenance agreement with TxDOT, one of the stipulations is that we are responsible for controlling parking. TxDOT is asking that a request be submitted to the Regional Engineer for erection of signs and/or striping. He said the contact person is Mr. Jay Davenport and he left him a message to contact us to let us know what paperwork needs to be submitted. After submittal, we will request the engineers conduct a survey and discuss the project. We have to meet their requirements to get the signs erected.

d. Discussion And Possible Action Considering The Crime Control And Prevention District FY 2017-2018 Budget

Chief Bois presented the proposed budget due to the absence of a Board member. There were very few changes to the budget. Most operational costs were decreased. The capital items are: replace the video camera for patrol cars - \$40,000 and purchase an ATV - \$15,000.

Council Member Aldrich moved to accept the Crime Control and Prevention District FY 2017-2018 Budget; seconded by Council Member Wilson. The motion carried with a 5-0 vote.

AYES – 5

NAYES - 0

e. Status Update, Discussion And Possible Action Regarding The Senior Center Strategic Planning Committee

Mayor Pierce said she asked for this item and said she hasn't attended the Senior Center Strategic Planning Committee meetings in order to prevent a quorum. The Committee was created to come to an agreement about whether or not the City is going to take the Senior Center as a piece of the City or if the Senior Center is going to stay independent of the City, not to discuss programs.

Council discussed the two meetings the Committee had conducted.

Councilmember Aldrich moved to dissolve the Kirby Senior Center Strategic Planning Committee; seconded by Council Member Wilson. The motion carried with a 5-0 vote.

AYES – 5

NAYES - 0

f. Discussion And Possible Action To Appoint Members To The Kirby Senior Center Board

Mayor Pierce said the Senior Center Manager, Norma Hamby, asked that this item be tabled because she is not able to attend the meeting.

Council Member Aldrich moved to table this item; seconded by Mayor Pro-Tem Lehman. The motion carried with a 4-1 vote.

AYES – 4

NAYES – 1 (Mayor Pierce)

10. Budget Workshop

a. Discussion And Direction Of Fiscal Year 2017-2018 Budget

City Manager Vernon identified the changes:

Street Department: Pg. 13 – General Operation Expense - Fred Haise project removed.
Pg. 14 – Operational Expense - \$6,000 decreased to \$5,000; This budget includes the new insurance rate and a 3% pay increase for employees; Pg. 15 – Reflects 5.64 months reserve in budget.

City Manager Vernon asked Council if there was anything they wanted removed from the budget or proceed with the adoption of this budget with the first reading on September 14 and second reading on September 21.

Mayor Pierce said she would like to move forward. She said we have worked hard on this budget and it will be a useful tool later; Council concurred.

11. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Wilson – She thanked the Fire Department, Police Department and EMT. She advised everyone to stay home.

Council Member Aldrich – She asked that appointing members to the Kirby Senior Center Board be placed on the next agenda.

Mayor Pro-Tem Lehman – He said Council needs to finalize their position regarding the Kirby Senior Center.

Council Member Pierce – He asked everyone to be safe this weekend.

Mayor Pierce – She asked that the Comprehensive Plan be brought back after the budget is finalized and continue working with the Planning and Zoning Commission.

Mayor Pro-Tem Lehman – He said the Economic Development Committee met and the next Business Breakfast is August 30, 8:30 A.M. to 10:00 A.M. in the conference room at City Hall.

Mayor Pierce – She asked Chief Bois to thank Officer Thompson for her hard work as Code Compliance Officer by creating signs identifying properties she has notified of violations. She thanked City staff for this budget. She welcomed Gilbert Salas aboard as our new Assistant Public Works Director. Keep the family in prayers that was involved in the accident. Regarding the Senior Center, she is confident that whatever happens will be in the best interest for everyone. The Senior Center is responsible for the Articles of Incorporation. On October 6 -8 we are having our Annual Community Garage Sale. The phone system has been updated and every Council Member has a phantom voicemail that goes to their email.

City Manager Vernon congratulated Chief Alfaro and the Fire Department staff for achieving a 100% on their fire inspection through the Texas Commission on Fire Protection.

Council Member Wilson – She thanked the public works staff for covering the graffiti on the rail road retaining wall.

City Manager Vernon – She urged Council to attend the August 31 special meeting because we must have a quorum.

Mayor Pierce closed the meeting by thanking everyone for attending.

12. Adjournment

The meeting was adjourned at 8:34 P.M.

Lisa B. Pierce
Mayor

ATTEST:

Patty Cox, TRMC
City Secretary