

CITY OF KIRBY, TEXAS

Timothy Wilson, Mayor



Stephanie Faulkner, Mayor Pro-Tem
Mike Grant
Jerry Lehman

Roger A. Romens
Ernest Spradling
Debra Wilson

CITY COUNCIL MEETING
REGULAR MINUTES
THURSDAY, SEPTEMBER 10, 2015 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219

1. Call Meeting to Order:

Mayor Wilson called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag:

Mayor Wilson led the invocation and followed with the pledge of allegiance to the flag.

3. Mission Statement:

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call:

PRESENT

Mayor Wilson
Mayor Pro-Tem Faulkner
Council Member Lehman
Council Member Wilson
Council Member Romens

ABSENT

Council Member Spradling
Council Member Grant

5. Citizen Participation:

There were not any residents signed up to participate.

6. Consent Agenda:

- a. Approval Of Workshop/Regular Council Minutes – August 27, 2015
- b. Approval Of Budget Workshop/Special Council Minutes – September 3, 2015
- c. Approval Of Public Hearing/Special Council Minutes – September 3, 2015
- d. Discussion And Possible Action To Consider Ordinance No. O-2015-772 Amending the 2014-2015 Municipal Budget Of The City Of Kirby. This Is the Second Reading.

Mayor Pro-Tem Faulkner moved to accept the consent agenda; seconded by Council Member Lehman. The motion carried with a 5-0 vote.

AYES: 5

NAYES: 0

7. Presentations:

- a. Payroll Week Proclamation

Mayor Wilson informed Council he attended the Alamo Chapter of the American Payroll Association's September luncheon and presented the proclamation at that time.

- b. Employee Of The Month

Mayor Wilson named Patty Cox, City Secretary as Employee of the Month.

- c. Northeast Lakeview College Presentation

Dr. Craig T. Follins, President of Northeast Lakeview College showed a video and power point presentation recognizing the College and the advancements they have made.

8. Discussion And Possible Action:

- a. Discussion And Possible Action To Consider A Proposal To Continue Storm Water Implementation With Givler Engineering, Inc.

City Manager Vernon stated this is Phase Two of our implementation with Givler Engineering, Inc. We have budgeted \$30,000 annually for this service.

Roger Aguilon, Director of Public Works, informed Council this is a State regulation that we have to abide by. Givler Engineering, Inc., has provided this service to several cities for many years and they do a great job.

Council Member Romens asked for additional information regarding Phase Two. Mayor Wilson stated Givler Engineering, Inc. can provide a presentation at a later date.

Mayor Pro-Tem Faulkner moved to approve the proposal to continue storm water implementation with Givler Engineering, Inc.; seconded by Council Member Lehman.

The motion carried with a 4 – 0 – 1 vote.

AYES – 4 NAYES – 0 ABSTAIN – 1 (Mayor Timothy Wilson)

- b. Discussion And Possible Action To Consider The Approval Of Crown Lane Alley Sewer Project Proposal

Mark Hill, Ford Engineering, presented the condition of the sewer main in the alley between Diadem and Kirby Dr. Mr. Hill identified the alternate methods for the sewer main replacement: Open Cut \$234,000; Pipe Bursting under \$214,000; or CIPP (Cured In Place Pipe) under \$200,000. Mr. Hill stated Ford Engineering recommends the CIPP method.

City Manager Vernon informed Council that staff's recommendation is the CIPP method.

Mayor Pro-Tem Faulkner moved to approve the CIPP method in the amount under \$200,000 for the Crown Lane alley sewer project; seconded by Council Member Romens.

The motion carried with a 5 – 0 vote.

AYES – 5 NAYES – 0

- c. Discussion And Possible Action To Consider Resolution No. R-2015-661 In Regard To Authorizing The City Manager To Request A Boundary Adjustment With The City Of San Antonio In Regard To A 17.8 Acre Tract Of Land Along Buzz Aldrin Drive, Corian Glen Drive, Blue Spruce Drive, And Swann Lane, And A 25 Acre Parcel Of Land Bordered By Gibbs Sprawl Road On The North And Seguin Road (F.M. 78) On The South

City Manager Vernon provided Council the steps to be taken to move forward with the proposed boundary adjustment.

Mayor Wilson stated this boundary adjustment would clarify boundaries for first responders. He asked that the city attorney attend the first meeting in October to go over the entire process.

Mayor Pro-Tem Faulkner moved to approve Resolution No. R-2015-661 in regard to authorizing the city manager to request a boundary adjustment with the City of San Antonio in regard to a 17.8 acre tract of land along Buzz Aldrin Drive, Corian Glen Drive, Blue Spruce Drive, and Swann Lane, and a 25 acre parcel of land bordered by Gibbs Sprawl Road on the north and Seguin Road (F.M. 78) on the south; seconded by Council Member Lehman.

The motion carried with a 5 – 0 vote.

AYES – 5

NAYES – 0

- d. Discussion And Possible Action Regarding The Current Garage Sale Permit Ordinance

Mayor Wilson received a consensus of the Council to table this item.

- e. Discussion And Possible Action Pertaining To Ordinance No. O-2015-773 Making Appropriations For The Support Of The City Of Kirby For The Fiscal Year Beginning October 1, 2015 And Ending September 30, 2016 Appropriating Money To A Sinking Fund To Pay Interest And Principal Due On The City's Indebtedness; And Adopting The Annual Enterprise And General Fund Budgets Of The City Of Kirby For 2015-2016 Fiscal Year. This Is The First Reading.

Mayor Pro-Tem Faulkner moved approve Ordinance No. O-2015-773 making appropriation for the support of the City of Kirby for the fiscal year beginning October 1, 2015 and ending September 30, 2016; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; and adopting the annual budgets (General Fund, Water Fund, and Interest & Sinking Fund) of the City of Kirby for the 2015-2016 fiscal year; seconded by Council Member Lehman.

The motion carried with a 5 – 0 vote.

AYES – 5

NAYES – 0

- f. Discussion And Possible Action To Ratify The Property Tax Revenue Increase Reflected In The Annual Budget

Mayor Wilson informed Council H.B. 3195 of the 80th Legislative Session of the State of Texas requires City Council to ratify the property tax increase reflected in the budget to be adopted. This is a necessary step in the overall budget process that needs to be done before the Council adopts the tax rate. This budget will raise more total property tax revenue than last year's budget by \$116,758 which is a 8.16% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$5,540.

Mayor Pro-Tem Faulkner moved that Council ratify the property tax revenue increase which is a 8.16% increase from last year's budget, which is \$116,758; seconded by Council Member Lehman.

The motion carried with a 4 – 1 vote.

AYES – 4

NAYES – 1 (Council Member Romens)

- g. Discussion And Possible Action Pertaining To Ordinance No. O-2015-774 Levying Ad Valorem Taxes For Use And Operation Of The Municipal Government Of The City Of Kirby, Texas For The 2015 Tax Fiscal Year; Providing For Apportioning Each Levy For Specific Purposes; And, Providing When Taxes Shall Become Due And When Same Shall Become Delinquent If Not Paid. This Is The First Reading.

Mayor Pro-Tem Faulkner moved that that the property tax rate be increased by the adoption of a tax rate of \$0.729376, which is effectively an 8.16% increase in the tax rate, per Ordinance No. O-2015-774, an ordinance of the City of Kirby, Texas Levying Ad valorem taxes for use and support of the municipal government of the City for fiscal year beginning October 1, 2015 and ending September 30, 2016; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid; and providing for an effective date; seconded by Council Member Wilson.

The motion carried with a 4 – 1 vote.

AYES – 4

NAYES – 1 (Council Member Romens)

Mayor Pro-Tem Faulkner moved to approve and adopt the \$0.678616 per \$100 valuation for maintenance and operations (M&O) for the 2015-2016 tax rate supporting the annual budget; seconded by Council Member Lehman.

The motion carried with a 5 – 0 vote.

AYES – 5

NAYES – 0

Mayor Pro-Tem Faulkner moved to approve and adopt the \$0.050760 per \$100 valuation for Interest & Sinking Debt Service for the 2015-2016 tax rate supporting the annual budget; seconded by Council Member Wilson.

The motion carried with a 5 – 0 vote.

AYES – 5

NAYES – 0

9. Council Updates:

- a. Planning & Zoning
- b. Buildings & Standards
- c. Crime Control
- d. Beautification & Recycling
- e. Parks & Recreation
- f. Economic Development
- g. Ordinance Review

a. Planning & Zoning – Council Member Romens informed Council the Commission approved the Comprehensive Plan and will place on a future Council agenda.

b. Building & Standards – Council Member Lehman informed Council the Commission will meet September 17.

c. Crime Control – There was not an update at this time.

d. Beautification & Recycling – Vice-Chairperson Richardson announced there will be a cleanup on September 19th on Diadem. A cleanup is scheduled for October 3rd on FM 78.

e. Parks and Recreation – Chairperson Kelly Wilson announced Hotel Transylvania is the movie in the park on October 3, 2015 at 7:20 P.M. Included with the event will be a costume contest and judging will begin at 6:45 P.M. “Kirby Christmas” will be discussed at their next meeting.

f. Economic Development – Mayor Wilson said the Economic Development Committee received three applications for the Façade Grant and one application was approved. The Committee will work on their goals, and work with the Planning and Zoning Commission and Building and Standards Commission at their first meeting in October.

g. Ordinance Review – Mayor Pro-Tem Faulkner informed Council the Ordinance Review Committee will meet on September 15. It’s a slow and thorough process.

10. Requests and Announcements:

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Romens – The VFW will conduct their Fall Fest on October 17.

Council Member Wilson – Halloween is coming up and Kirby Baptist Church and Kirby Middle School will have events. Watch out for the children in the City that night while they are walking from the different events.

Mayor Pro-Tem Faulkner – Asked that the Charter Review Commission be reestablished to discuss attendance of council member liaisons at assigned committee meetings.

Council Member Lehman – The police department, with help from others, will serve breakfast at the Senior Center on Saturday, September 12, 8 AM – 10 AM. Everyone was invited to attend.

Mayor Wilson asked if the new code compliance officer is using MyGov. City Manager Vernon said he is sending her a daily log and he covers a lot of ground each day. Mayor Wilson thanked the police department for doing a great job in light of everything going on across the nation. Place the employee handbook on the agenda for the second meeting in October and change the meeting dates for November and December.

12. Adjournment:

The meeting adjourned at 8:20 P.M.

Timothy Wilson
Mayor

ATTEST:

Patty Cox, TRMC
City Secretary