

CITY OF KIRBY, TEXAS

Timothy Wilson, Mayor



Stephanie Faulkner, Mayor Pro-Tem
Mike Grant
Jerry Lehman

John W. Pierce
Roger A. Romens
Debra Wilson

**CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, NOVEMBER 10, 2016 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pro-Tem Faulkner called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pro-Tem Faulkner led the invocation and pledge of allegiance.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Pro-Tem Faulkner
Council Member Wilson
Council Member Grant
Council Member Pierce
Council Member Lehman

ABSENT

Mayor Wilson
Council Member Romens

5. Citizen Participation

There were not any citizens signed up to participate.

6. Consent Agenda

a. Regular Meeting Minutes – October 27, 2016

Council Member Lehman moved to accept the Consent Agenda; seconded by Council Member Grant. With all voting, “aye” the motion carried.

7. Presentations

a. Recognize Employee Of The Month

This item was postponed to the next meeting.

b. Introduction of New Employees

January Dugan introduced Tracee McDaniel, animal control officer

8. Discussion And Possible Action

a. Presentation, Discussion And Possible Action On Well Site Monitoring – Smith Pump Company

Darrel R. Mize, Smith Pump Company, Inc. explained the functions of the well site monitoring system.

Council Member Pierce inquired about the warranty and what if there is a technical problem with the system. Mr. Mize said there is a one year warranty and anytime there are service concerns there are 1-800 numbers the City can call for assistance. There will be someone available to help right away.

Mayor Pro-Tem Faulkner asked how long it will take to complete the installation. Mr. Mize said he will make sure the double transducers are installed correctly before releasing the system.

City Manager Vernon informed City Council that in addition to the cost provided in their packet the City would need to buy a cellular service package for each wellsite which is

estimated at \$384 per year for each site. Her recommendation is to receive direction from Council to amend the budget and find \$10,000 in the water fund to be able to purchase the system.

Council Member Grant moved to table this item until all Council Members are present to make the decision; seconded by Council Member Lehman.

The motion carried with a 5 – 0 vote.

AYES: 5

NAYES: 0

b. Discussion And Possible Action Regarding Established 2016-2017 Goals For The City Of Kirby

City Manager Vernon addressed City Communication and provided a recap stating the website was redesigned and was launched October 2015, the electronic newsletter has 325 subscribers, 172 Facebook likes; departments maintain their separate Facebook pages, and 33 Twitter followers. Council Member Grant worked with the NE Herald to get us six additional distribution locations for the papers. We use the City water bill as a form of communication. The new water customers receive a welcome packet providing City information. The newsletter will be issued bi-monthly and we continue to increase likes on social media. The digital sign is another tool to reach out to the community and there have been several inquiries about when it will be replaced.

The Council discussed different ways to raise funds for a new digital sign. Some suggestions included fill the boot, approach businesses, and create new fundraisers.

City Manager Vernon said Council suggested adding a page to the website listing businesses, churches, and schools and include the information in the welcome packet that new water customers receive.

c. Discussion And Possible Action Regarding Mary Wright's Request To Be Removed From The Building And Standards Commission

Council Member Grant moved to accept Mary Wright's request to be removed from the Building and Standards Commission; seconded by Council Member Pierce.

The motion carried with a 5 – 0 vote.

AYES: 5

NAYES: 0

d. Discussion And Possible Action To Consider An Intergovernmental Cooperative Agreement With Bexar County's Community Development Block Grant (CDBG) Program For Pageland And Theodore

City Manager Vernon said this is the CDBG grant that was funded this fiscal year from Bexar County. They need the agreement signed so we can move forward with the design then bid out the project.

Council Member Grant moved to authorize the City Manager to sign the Intergovernmental Cooperative Agreement with Bexar County's Community Development Block Grant (CDBG) Program for Pageland and Theodore; seconded by Council Member Wilson.

The motion carried with a 5 – 0 vote.

AYES: 5

NAYES: 0

e. Discussion And Possible Action Regarding Hauling Milling Materials

City Manager Vernon said Bexar County started a group called Bexar County Suburban Cities Council and one of the benefits is when they hear about things they pass the information onto the cities. TxDot had excess milling material from a project they completed and they sent out an email asking cities if they were interested. The material is free, but we have to load and haul it ourselves. We don't have the equipment or personnel to move the material. We received a couple of cost estimates, one is \$10,200 and the other is \$11,953. In order to move forward we need to find the money to take care of this because we do not have funds budgeted for this.

Council Member Grant moved to allow M&M Services in the amount of \$10,200 to haul the milling material; seconded by Council Member Wilson.

The motion carried with a 5 – 0 vote.

AYES: 5

NAYES: 0

9. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Pierce – He thanked veterans for their service.

Council Member Grant – He said the green lightbulb is a symbol to recognize veterans. The animal calendar came out super and offered suggestions for the next calendar.

Council Member Lehman – He requested two items for the next agenda: no parking on north side of Binz Engleman parking concerns and cleaning up Springfield Road.

Council Member Wilson – She asked about the City’s plans to notify the residents included in the boundary adjustment that they are now Kirby residents. City Manager Vernon said the residents will receive a letter which addresses the transfer of garbage service, police, fire and all city services. Council Member Wilson asked to place the Seguin Road property on the next agenda for an update. One of our goals is communication and to meet that goal she announced several events. December 10 is Christmas in Kirby and that needs to be advertised continuously and on January 29 Kirby Baptist Church is going to recognize city employees at their church service and they are asking all city employees to attend. Also Christmas in Kirby is accepting donations. The Crime Control District is going to be doing the Blue Santa Program. Donations can be dropped off at the police department.

Mayor Pro Tem Faulkner – She said Tennis in the Park is on Saturday at 11:00 A.M. The Ordinance Review Committee completed two titles and would like the ordinances brought before Council. Wellness on Wheels event will be on Saturday, 8:00 A.M. – 11:00 A.M. at the Animal Shelter and the Santa Parade is on December 18. She read a tribute to veterans from Mayor Wilson.

10. Adjournment

The meeting adjourned at 7:50 P.M.

Timothy Wilson
Mayor

Patty Cox, TRMC
City Secretary