



Lisa B. Pierce, Mayor

Barbara Collins Bowie
Mike Grant
Jerry Lehman

Kimberly McGehee-Aldrich
John W. Pierce
Debra Wilson

**CITY COUNCIL MINUTES
SPECIAL MEETING/BUDGET WORKSHOP
WEDNESDAY, JUNE 14, 2017 – 6:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219**

1. Call Meeting to Order

Mayor Pierce called the meeting to order at 6:03 P.M.

2. Invocation and Pledge of Allegiance to the Flag

Mayor Pierce led the invocation and pledge of allegiance to the flag.

3. Mission Statement

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call

PRESENT

Mayor Pierce
Council Member Lehman
Council Member Pierce
Council Member Wilson

ABSENT

Council Member Grant
Council Member Bowie
Council Member Aldrich

5. Citizen Participation

There were not any citizens signed up to participate.

6. Budget Workshop

a. Discussion And Direction Of The Proposed Fire And Police Department Budgets

For Fiscal Year 2017-2018

Chief Charlie Alfaro, Fire Department, identified the capital items being requested:

1. 2018 Frazer ambulance - \$200,000. Replacement for 11 year old Medic 1 ambulance.
2. Fire bunker gear washer extractor - \$15,000. This will reduce the incidents of carcinogenic exposure after fires to fire personnel.
3. Radio - \$19,833.30. Requesting five radios at \$3,966.66 each through Dailey Wells Communications.
4. Requesting personnel for projected new ESD Station July/August 2018 - \$33,750. Three personnel for additional staffing for the new ESD 11 Fire Station being built with a projected completion date of July/August 2018.
5. Hepatitis B Exposure Plan - \$7,000. Hepatitis B Exposure Plan for 15 fulltime personnel (pro health prevention measure). To include inoculations and subsequent blood titer.

The following are operational items:

6. DeWalt Cordless Drill/Saws all 20V - \$350. DeWalt Cordless Drill Saws all 20 Volt Model #DCK 29212.
7. DeWalt Car Charger for 20 Volt Model #DCK 29212 - \$99. 20 volt charger
8. Diablo Reciprocating Blade Set - \$29.99. Reciprocating saw blade set (14) pieces.
9. Vent Boss Rescue Saw 16' - \$1,299.99. Vent Boss Rescue Saw (chainsaw) 16' (the Fire Store)
10. Lettering for building (Kevin L. Riedel Retirement) - \$1,529. Lettering for the Fire Station to adorn the front wall over apron entrances.

Chief Kevin Bois, Police Department, identified the capital items being requested:

ANIMAL CONTROL

1. One vehicle to CPS System - \$300. This is to add the newest ACO truck to the GPS System.
2. Body cameras - \$1,000. To extend the program and issue cameras to the ACO's.
3. Animal control vehicle - \$40,000. To replace the 2003 Ford that the kennel techs use.

POLICE DEPARTMENT

1. Add two vehicles to GPS System - \$600. This is to add the code compliance truck and new patrol car requested to the system.

2. Cost increase to GPS System - \$2,100. Annual subscription to the GPS System has increased.
3. Radios - \$16,866.64. Four radios at \$5,800 each.
4. Radio access fees - \$864. This cost is for four radios \$18/radio/month (\$216). The actual cost will depend on the number of radios purchased, and will reoccur each year after.
5. COPSync users - \$1,653.36. Requesting four additional added to our current cost to accommodate additional personnel.
6. Body cameras - \$1,000. Requesting two to start older camera replacement program.
7. Utility vehicle - \$12,000. Golf cart or gator type vehicle for use in the park, on the hike and bike trail, parades, and other events.
8. Dash cameras - \$4,500. Replacement for two unreliable systems.
9. MDT's - \$16,000. Three MDT's to continue replacement program.
10. Voice recorder service plan - \$11,400. Two units at \$5,700 each. One at PD and one at Dispatch.
11. Redacting software - \$7,990. Requesting two copies because attorney general ruling states we can no longer refuse to release video footage because a lack of video editing/redacting software.
12. Garage door openers - \$5,500. Cost to replace two door openers. These are original openers installed when the building was built in 1997. The north motor has ceased to function entirely. The south motor still works, but has an increasing tendency to throw off sparks.
13. Salary adjustments - \$8,840. Certification increases for four staff.
14. Replace old fencing - \$12,000. City hall has received complaints about the condition of the fencing along the north and east sides of the property. This is original fencing was installed in 1997.
15. New patrol vehicle - \$62,000. Replace 4102 a 2010 with 109,854 miles.
16. Challenge coins - \$1,500. 2018 will mark the police department's 50th anniversary. Requesting 100 coins to mark the occasion.
17. Personnel - \$38,000. Requesting either a second shift patrol or traffic officer.
18. K9 Program - \$15,000. Startup costs including training dog, training (dog and officer),

equipment, services and supplies for the dog, and equipment for vehicle. It does not include the salary for an officer to attend the course.

19. K9 Program - \$1,020. Officer salary to attend 80 hour course at \$12.75 per hour.

20. Timeclock software service plan - \$100. To renew annual tech support.

7. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council And Announcements On City Events/Community Interests

City Manager Vernon – She said the budget calendar will be updated and she reviewed the meeting dates with Council. It’s important that we have a quorum for each meeting. Our Charter requires we adopt the budget by September 27, 2019. She informed Council she will be on vacation July 13, 2017 and Chief Bois will be filling in at the meeting.

Mayor Pierce – She asked City Manager Vernon to send the dates for the meetings as calendar requests to Council members to accept.

Mayor Pierce – She encouraged Council members visit the AACOG website because they have a lot to offer and schedule a meeting with our finance director if you have any questions about the budget.

8. Adjournment

The meeting adjourned at 7:45 P.M.

Lisa B. Pierce
Mayor

Attest:

Patty Cox, TRMC
City Secretary