

# CITY OF KIRBY, TEXAS

*Timothy Wilson, Mayor*



Stephanie Faulkner, Mayor Pro-Tem  
Mike Grant  
Jerry Lehman

John W. Pierce  
Roger A. Romens  
Debra Wilson

**CITY COUNCIL MINUTES  
REGULAR MEETING  
THURSDAY, JULY 14, 2016 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219**

**1. Call Meeting to Order**

Mayor Wilson called the meeting to order at 7:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag**

Mayor Wilson led the invocation and pledge of allegiance to the flag.

**3. Mission Statement**

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

**4. Roll Call**

PRESENT

Mayor Wilson  
Mayor Pro-Tem Faulkner  
Council Member Lehman  
Council Member Pierce  
Council Member Romens

ABSENT

Council Member Grant  
Council Member Wilson

Although Mayor Wilson deviated from the agenda, the minutes will be prepared in the order the agenda was posted.

## **5. Citizen Participation**

1. Vernon Newton, 5007 John Young – He voiced a concern about a conversation he had with Code Compliance on whether or not his roofing contractor obtained a building permit. Also, his neighbor was asked to trim their trees and remove the tree limbs, but he has seen tree limbs in the yards on Binz Engleman.

2. Blanche Felan, 904 Hickory Hill – She said she’s a member of the Beautification and Recycle Committee and asked if the residents are responsible for curbs and sidewalks. Mayor Wilson stated property owners are responsible for ten (10’) feet from their property line.

## **6. Consent Agenda**

- a. Regular Meeting Minutes – June 23, 2016
- b. Special Meeting Minutes – June 30, 2016
- c. Consider And Approve The Proposed Bexar Appraisal District Budget For 2017

Council Member Romens asked to remove item b. Special Meeting Minutes – June 30, 2016 from the Consent Agenda because he did not attend the meeting.

Mayor Pro-Tem Faulkner moved to accept the consent agenda with the omission of item b. Special Meeting Minutes - June 30, 2016; seconded by Council Member Lehman. With all voting, “aye” the motion carried.

Mayor Pro-Tem Faulkner moved to accept item b. Special Meeting Minutes – June 30, 2016; seconded by Council Member Pierce. The motion carried with a 3-2 vote.

AYES – 3                      ABSTAIN – 2 (Council Member Lehman and Council Member Romens)

## **7. Budget Workshop**

- a. Budget Workshop To Discuss FY 2016-2017

Mayor Wilson asked each department to provide an overview of the capital outlay items they are requesting to be considered for the FY 2016-2017 Budget. Council reviewed the list of items from each department.

**8. Discussion And Possible Action**

- a. Discussion And Possible Action To Consider Ordinance No. O-2016-792 Amending the 2015-2016 Municipal Budget Of The City Of Kirby. This Is The Second Reading

Mayor Wilson offered one change to the amendment of the 2015-2016 Municipal Budget. In light of recent events, he asked Council to consider security for vehicles at the police department. The Council discussed amending the budget to include a security fence at the police department in the amount of \$25,000.

Mayor Pro-Tem Faulkner moved to approve Ordinance No. O-2016-792 amending the 2015-2016 Municipal Budget of the City of Kirby with the addition of \$25,000 for capital outlay to be used for the police department fence and gate project; Council Member Lehman seconded. With all voting, "aye" the motion carried.

Ayes: 5

Nays: 0

- b. Discussion And Direction Regarding An Ordinance Revising Chapter 71 Of The Code Of Ordinances Of The City Of Kirby And Adopting A Section 71.06 Of The Code Of Ordinances Of The City Of Kirby To Establish New No Parking Zones

Mayor Pro-Tem Faulkner asked that this item be brought back to Council as an ordinance at the next meeting. Mayor Wilson asked if Council could dispense of the second reading.

- c. Discussion And Possible Action Regarding Established 2016-2017 Goals For The City Of Kirby

Mayor Wilson suggested that Council discuss the first goal:

1. City Appearance  
Beautification  
Code Compliance

City Manager Vernon started the discussion by identifying that the Beautification and Recycle Committee has been working hard to beautify the City with regular clean-up days of City streets. City staff will work with them to make sure they have supplies they need and they have a schedule identifying the streets they will be working on. She met with Chief Bois and Code Compliance Officer Delagarza to discuss our focus on cleaning up local businesses with concentration on FM 78. Officer Delagarza is doing a mass mail out to businesses to bring their attention to code violations that they may not be aware of. He also sent letters to residents bringing attention to parking in the wrong direction.

Mayor Wilson said the City needs new ideas to address beautification of the City, a goal for code compliance, and a system to monitor and track code compliance violations.

Council Member Romens said the City Council can't control the pride of a business owner or property owner.

Mayor Wilson asked for updated ordinances to help code compliance move forward. At the next meeting he said Council would discuss Goal #2 Economic Development- Boundary Adjustment and Business Recruitment.

d. Economic Development Committee Presentation, Discussion And Possible Action Regarding Goals And Recommendations

Ms. Jackie Jackson, Vice-Chairperson, Economic Development Committee, presented the goals discussed at the Economic Development Committee meeting. She announced Daryl Smith, Wing-It owner, was awarded the Facade Grant. She informed Council that we need to determine our actual boundaries, consider a staff person to head up economic development, and Retail Coach will assess a fee in the amount of \$30,000 for a twelve month timeline and deliverables.

Council Member Lehman said he spoke with the Retail Coach representative and he was assured he will not just hand us a list of names. He will make sure that we have businesses lined up that have an interest in Kirby.

Council discussed using the website to promote the City, and the Economic Development Committee could conduct ribbon cuttings for businesses.

e. Discussion And Possible Action To Consider Resolution No. R-2016-675 Reappointing John Hrncir As Judge Of The Municipal Court Of The City Of Kirby, Texas For A Two Year Term Beginning July 1, 2016, Setting The Compensation Of The Judge Of The Municipal Court, And Setting The Dates, Time, And Place For Holding Regular Sessions Of The Municipal Court Of The City Of Kirby, Texas

Mayor Pro-Tem Faulkner moved to accept Resolution No. R-2016-675 reappointing John Hrncir as judge of the municipal court of the City of Kirby, Texas for a two year term beginning July 1, 2016, setting the compensation of the judge of the municipal court in the amount of \$750 per month, and setting the dates, time, and place for holding regular sessions of the municipal court to be held on the third Wednesday at 1:00 P.M. in City Hall, of the City of Kirby, Texas; seconded by Council Member Lehman.

With all voting, "aye" the motion carried.

Ayes: 4

Nays: 0

- f. Discussion And Possible Action To Consider City Of Kirby Branding and Marketing Plans

City Manager Vernon stated an implementation matrix with recommendations for Council to consider is included in their packet. The implementation matrix contains the goals that were developed at the Marketing and Branding workshop. Everyone was asked to provide action steps or tasks to include in the matrix. If Council has any steps or tasks to add, the implementation matrix will be updated.

Mayor Wilson asked if the City is reaching the public with Facebook and Twitter and what is Council's goal on the number of people we want to reach. He stated that Council will need to set more goals.

- g. Discussion And Possible Action In Regard To Gabriela S. Lopez's Resignation From Beautification And Recycle Committee

Council Member Romens moved to accept Gabriela S. Lopez's resignation from the Beautification and Recycle Committee; seconded by Council Member Pierce.

With all voting, "aye" the motion carried.

Ayes: 4

Nays: 0

- h. Discussion And Possible Action To Appoint Barbara Herb To The Beautification And Recycle Committee To Fill A Term That Expires On October 1, 2017 And Appoint Francisco F. Canales To Fill A Term That Expires on October 1, 2016

Mayor Pro-Tem Faulkner moved to appoint Barbara Herb to the Beautification and Recycle Committee to fill a term that expires on October 1, 2017 and appoint Francisco F. Canales to fill a term that expires on October 1, 2016; seconded by Council Member Romens.

With all voting, "aye" the motion carried.

Ayes: 5

Nays: 0

- i. Discussion And Possible Action To Amend Resolution No. R-2015-661 Concerning The Request For A Boundary Adjustment With The City Of San Antonio In Regard To A 17.8 Acre Tract Of Land Along Buzz Aldrin Drive, Corian Glen Drive, Blue Spruce Drive, And Swann Lane, And A 25 Acre Parcel Of Land Bordered By Gibbs Sprawl Road On The North And Seguin Road (F.M. 78) On The South.

Mayor Wilson provided an update on the boundary adjustment. He asked to place this item on next agenda and include the legal description for the property behind the elementary school.

Mayor Pro-Tem Faulkner moved to amend Resolution R-2015-661 concerning the request for a boundary adjustment with the City of San Antonio in regard to a 17.8 acre tract of land along Buzz Aldrin Drive, Corian Glen Drive, Blue Spruce Drive, and Swann Lane, and a 25 acre parcel of land bordered by Gibbs Sprawl Road on the north and Seguin Road (F.M. 78) on the south; seconded by Council Member Lehman.

With all voting, "aye" the motion carried.

Ayes: 5

Nays: 0

**9. Council Updates**

- a. Planning & Zoning
- b. Buildings & Standards
- c. Crime Control
- d. Beautification & Recycling
- e. Parks & Recreation
- f. Economic Development
- g. Ordinance Review

Mayor Wilson moved to item 10 without discussion of this item.

**10. Requests and Announcements**

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Romens said he was glad to see everyone at the meeting.

Council Member Pierce said the 4<sup>th</sup> of July event was good. He thanked the first responders and police department for keeping it safe.

Council Member Lehman thanked everyone for attending the meeting. He apologized for not attending the 4<sup>th</sup> of July event; he had not been feeling well.

Mayor Pro-Tem Faulkner said the Ordinance Review Committee would meet next Wednesday at 6:30 P.M. at City Hall. She asked when the warrant camera would be put into

operation. Chief Bois said they were finishing the warrant list and then the equipment would be delivered. She asked about the specific use permit that was denied. City Manager Vernon said the owner is out of the country for a few weeks. Mayor Pro-Tem Faulkner said she will not be at the next meeting.

Mayor Wilson thanked the City for the Fireworks in the Park and thanked the Parks and Recreation Committee for putting together a good event. He thanked City staff for their time volunteering to help. He said he met with the city attorney about what would be best for the senior center. Mayor Wilson read a letter he wrote to Tom Armstrong, Republic Services.

**11. Adjournment**

The Council meeting adjourned at 10:05 P.M.

---

Timothy Wilson  
Mayor

ATTEST:

---

Patty Cox, TRMC  
City Secretary