

CITY OF KIRBY, TEXAS

Timothy Wilson, Mayor



Stephanie Faulkner, Mayor Pro-Tem
Mike Grant
Jerry Lehman

John W. Pierce
Roger A. Romens
Debra Wilson

CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, JANUARY 14, 2016 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219

1. Call Meeting to Order:

Mayor Wilson called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag:

Mayor Wilson led the invocation and followed with the pledge of allegiance to the flag.

3. Mission Statement:

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call:

PRESENT

ABSENT

Mayor Wilson
Mayor Pro-Tem Faulkner
Council Member Grant
Council Member Pierce
Council Member Lehman

Council Member Wilson
Council Member Romens

5. Citizen Participation:

1. Sam Richardson, 4802 Gibbs Sprawl – There will be a clean-up at Hugo Lenz Park on January 16 from 9 A.M. to 11 A.M. He asked if Council Member Grant could serve as the liaison for Keep Kirby Beautiful.

2. Barbara Bowie, 4815 Gibbs Sprawl – Thanked City Council for advertising the Martin Luther King, Jr. event on the marquee and invited them to participate in the Martin Luther King, Jr. Parade, and speak at the event.

6. Consent Agenda:

a. Regular Meeting Minutes – December 10, 2015

b. Special Meeting Minutes – December 17, 2015

c. Quarterly Financial Statement For October 1, 2015 – December 31, 2015

Mayor Pro-Tem Faulkner moved to approve the Consent Agenda; seconded by Council Member Grant. With all voting, “aye” the motion carried.

7. Presentation:

a. VIA Bus Stop Improvements Project Update, Abigail Rodriguez

Abigail Rodriguez, VIA, Manager of Facilities, provided an update on the project. There are nine existing bus stops, which include sidewalks, connection pads, and will be ADA compliant. The bid opening is January 26 for the \$300,000 project. They will work with the contractor and once all the criteria is submitted, the construction begins in 90 days.

b. Overview of Texas Fleet Fuel Services, Justin Upshaw

Justin Upshaw, Texas Fleet Fuel Services, presented their fuel card process. They have 25 locations within a five mile radius of Kirby. Card users (employees) will be issued a Personal Identification Number (PIN) to be used with the Texas Fleet Fuel cards, the employee will have to completely fill the vehicle’s fuel tank and enter an accurate odometer reading. This will allow the company to monitor fuel usage and track required maintenance intervals. The

services that will be provided are: A. Fuel cost savings through cost plus pricing both on-site and off-site at service stations; B. Nationwide network of fueling locations; C. No fees for anything; D. Customized electronic files and exception alerts; E. Purchasing controls to cut spending, the strongest in the industry; F. Level three reporting that is easy to read; G. Online access 24-7; H. Subscriber friendly customer service; and I. Fleetmatics GPS reporting integration.

c. 2015 Fire Department Awards

Chief Riedel, Fire Department, announced the recipients of the annual awards in the Fire Department: Sam Lara – EMT/Paramedic of the Year, John Speed -Firefighter Most Improved and William Hilburn – Fire Fighter of Year.

8. Discussion And Possible Action:

a. Discussion And Possible Action Of Entering Into An Agreement With Greater Northeast Little League Inc., For The Use Of Land Owned By The City Of Kirby To Conduct Little League Baseball Athletic Functions

Doug Wolfe, President of GNELL, was present to answer to questions.

Council Member Romens asked if the concession stand belongs to GNELL or the City. Mayor Wilson stated it is a City facility. Mayor Wilson stated GNELL has been a part of Kirby for over 50 years and should continue to be a part of Kirby.

Mayor Pro-Tem Faulkner asked if schools want to host a tournament at Friendship Park could they use the concession. Mr. Wolfe stated GNELL has a lot of equipment in the concession stand and storage area and would prefer others not have access to their equipment.

Council Member Grant moved to accept the agreement as written; seconded by Mayor Pro-Tem Faulkner.

Council Member Romens stated the current fee in the amount of \$500 does not cover the cost of electricity.

Council Member Grant stated he will pay the extra if it's for the kids and "You can't tell a kid they can't play." Mr. Wolfe informed Council that GNELL will budget \$14,000 to improve the fields once the contract is approved.

The motion carried with a 5-2 vote.

AYES – 5

NO – 2 (Council Members Lehman and Romens)

b. Discussion And Possible Action Regarding Kirby Animal Shelter Renovations, Operations And Future Plans

City Manager Vernon addressed City Council to provide an update on the Kirby Animal Shelter renovations, operations and future plans. The staff from Animal Care has relocated to the Public Works building because the facility was closed on December 22, 2015 for repairs. The ACO and kennel tech are qualified and capable staff. Puppy Power and Kirby Animal Hospital have agreed to provide emergency placement for animals. We have minimized calls to vicious or dead animals. Currently there is \$2,500 in the animal shelter budget for maintenance. She reached out to City Council to increase the expenditures an additional \$12,000 to take care of shelter which included commercial cleaning. Bexar County was looking at placing the Animal Shelter construction contract award on their January 26, 2016 agenda. She stated a formal land use agreement would be provided at another meeting.

Mayor Pro-Tem Faulkner said she wanted to see the bids before approving an additional \$12,000.

Mayor Wilson said he wants to see where the money is going.

Council discussed their concern with approving the \$12,000 expense without seeing an itemization of how the money is being spent.

Council Member Lehman moved to table this item and place it on the agenda for the January 23, 2016 Special Meeting; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 7-0 vote.

AYES – 7

NAY- 0

c. Discussion And Possible Action To Review And Approve Keep Kirby Beautiful Adopt-A-Spot Application

Council Member Grant moved to approve the Keep Kirby Beautiful Adopt-A-Spot application; seconded by Council Member Lehman.

Monique Vernon, City Manager stated the organization's request was to adopt a spot and they will have to come to City Council to receive approval for their projects.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

- d. Discussion And Possible Action To Consider Resolution No. R-2016-665 Supporting The Vision Zero Initiative For The City Of San Antonio And Other Communities Within The Region

Council Member Grant moved to approve Resolution No. R-2016-665 supporting the Vision Zero Initiative for the City of San Antonio and other communities within the region; seconded by Council Member Lehman.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

9. Council Updates:

- a. Planning & Zoning
- b. Buildings & Standards
- c. Crime Control
- d. Beautification & Recycling
- e. Parks & Recreation
- f. Economic Development
- g. Ordinance Review

Mayor Wilson asked to postpone this item to the January 23, 2016 Special Meeting. All council members concurred.

10. Requests and Announcements:

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Romens – Planning and Zoning Commission will be reviewing the zoning ordinance and will look into carports because of 25' setback violation.

Council Member Wilson – Thanked everyone for the flowers she received. She asked that the warrant license plate reader be placed on the next agenda so we can move forward.

Council Member Grant – Concurred with Council Member Wilson regarding the warrant license plate reader. Public works did an exemplary job cleaning the outside of the animal control building. He would like to be considered as the Keep Kirby Beautiful liaison.

Council Member Lehman – He wants to look into reconstructing Autumn Lane due to the increase of traffic.

Mayor Pro-Tem Faulkner – The Ordinance Review Committee did not have a quorum on January 27, requested an update on MPO grants and other grants on the next City Council agenda. She inquired about the Sex Offender Ordinance. City Manager Vernon stated our city attorney is reviewing the ordinance.

Mayor Pro-Tem Faulkner asked that an update on the swimming pool be placed on the next agenda. The City needs to hire lifeguards with qualifications. She stated the City should move forward with the Texas Fleet Fuel contract.

Mayor Wilson – Stated there will be three new policies for the City: Alcohol policy, public works on-call policy and revise the uniform policy. He said there were meetings regarding the boundary adjustment; HEB would donate \$10,000 for 4th of July and he will meet with Republic Services to discuss the new rates and service. He asked that carports, license plate reader, fill two vacancies on the Parks and Recreation Committee be placed on the next Council agenda. Future agenda items: Consider a CDBG grant for Redding to Starfire on Autumn and place municipal pool on January 23rd agenda.

11. Adjournment:

The Council meeting adjourned at 8:45 P.M.

Timothy Wilson
Mayor

ATTEST:

Patty Cox, TRMC
City Secretary