

CITY OF KIRBY, TEXAS

Timothy Wilson, Mayor



Stephanie Faulkner, Mayor Pro-Tem
Mike Grant
Jerry Lehman

John W. Pierce
Roger A. Romens
Debra Wilson

CITY COUNCIL MINUTES
REGULAR MEETING
THURSDAY, FEBRUARY 11, 2016 – 7:00 P.M.
CITY HALL COUNCIL CHAMBER
112 BAUMAN, KIRBY, TX 78219

1. Call Meeting to Order

Mayor Wilson called the meeting to order at 7:00 P.M.

2. Invocation and Pledge of Allegiance to the Flag:

Mayor Wilson led the invocation and followed with the pledge of allegiance to the flag.

3. Mission Statement:

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

4. Roll Call:

PRESENT

ABSENT

Mayor Wilson
Mayor Pro-Tem Faulkner
Council Member Grant
Council Member Pierce

Council Member Lehman
Council Member Wilson
Council Member Romens

5. Citizen Participation

1. Jesse Martinez, 610 Edalyn, brought several concerns to Council's attention. He said there were potholes in the street, garbage carts are being left at the curb, when debris flies out of the carts he has to pick it up, there needs to be more police patrolling in the area, and a basketball goal has been left on the street overnight. We are here to work together and not against each other.

6. Consent Agenda

- a. Regular Meeting Minutes – January 14, 2016
- b. Special Meeting Minutes – January 23, 2016
- c. Regular Meeting Minutes – January 28, 2016
- d. Discussion And Possible Action To Consider Ordinance No. O-2016-780 Amending Chapter 132, "Restrictions For Sex Offenders," To Title XIII Of The Code Of Ordinances By Adding And Modifying Certain Definitions, By Modifying The Provisions As To The Places Where A Person Who Is Required To Register As A Sex Offender May Not Enter Or Remain; Containing A Savings Clause; Prescribing A Maximum Penalty Of Five Hundred Dollars (\$500) Per Day For Violation, With Each Day Constituting A Separate Violation; And Providing For Publication And An Effective Date. This Is The Second Reading.
- e. Discussion And Possible Action To Consider Ordinance No. O-2016-781 Adding Chapter 134 To The Code Of Ordinances To Prohibit Possession Of A Concealed Handgun Or Of An Open Carry Handgun (A) In The City Council Chambers Of The City Of Kirby, Texas, And At Other Places At Kirby City Hall When Such City Council Chambers Or Other Places Are Being Used For A Meeting Subject To The Texas Open Meetings Act, As The Municipal Courtroom For The City, Or As A Polling Place For Elections (Including Early Voting), And (B) In Any Office Of The Municipal Court And Setting Out The Penalty For Violation. This Is The Second Reading.

Mayor Pro-Tem Faulkner moved to accept the Consent Agenda; seconded by Council Member Grant. With all voting, “aye” the motion carried.

7. Presentations:

a. San Antonio Tennis Association – Roger S. Ojeda

Mr. Roger S. Ojeda, Executive Director, San Antonio Tennis Association, approached City Council to offer a new tennis program for our youth. There would not be a cost to the City and he would like to start the program in March.

b. Monarch Butterfly Proclamation & Pledge

Mayor Wilson read the proclamation. He suggested the Parks and Recreation Committee and Hopkins Elementary School work together to find a spot in the park for a habitat for the monarch butterfly.

c. Stormwater Update – Givler Engineering

Abraham Galindo provided an overview of the stormwater system.

d. Hike & Bike Trail Design - Ford Engineering

Mark Hill, Ford Engineering, identified the location of the trail and stated they chose concrete instead of asphalt because of the quality and aesthetics. They were considering the installation of a prefab pedestrian truss and will make sure funds will be available, even if they have to build one bridge and not two bridges.

City Manager Vernon informed the Council there will be a public hearing on March 10, 2016 and the Parks and Recreation Committee meets at 6:00 PM., the members can stay for the public hearing.

e. Binz Engleman Road Reconstruction Design - Ford Engineering

Mark Hill, Ford Engineering, provided an update on the Binz Engleman Road reconstruction design. He presented a couple of alternatives for the design: Alternative One allows for parking on south side of the street with a bike trail and Alternative Two has an eight foot multi-use path on one side with parking on both sides of the street. The mailboxes will be affected with the design.

City Manager Vernon said she will have to contact TxDOT because the grant was approved with bike lanes.

Council Member Romens suggested they consider community mailboxes.

8. Discussion And Possible Action

- a. Discussion And Possible Action To Authorize The City Manager To Enter Into An Election Memorandum Of Understanding And Joint Election Agreement With Bexar County Elections Department For Services During Early Voting And Election Day

Mayor Pro-Tem Faulkner moved to authorize the city manager to enter into an Election Memorandum of Understanding and Joint Election Agreement with Bexar County Elections Department for services during early voting and Election Day; seconded by Council Member Grant.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

- b. Discussion And Possible Action To Consider Resolution No. R-2016-667 Calling A General Election On May 7, 2016; For The Purpose Of Electing Three Council Members; Designating The Polling Places And Directing The Giving Of Notice Of Such Election; And Providing Details Relating To The Holding Of Such Election, In The City Of Kirby.

DISCUSIÓN Y POSIBLE ACCIÓN PARA CONSIDERAR LA RESOLUCIÓN NO. R-2016-667 LLAMANDO UNA ELECCIÓN GENERAL EN 07 DE MAYO DE 2016; ASIGNAR LUGARES DE VOTACIÓN Y DIRIGIR EL AVISO DE DICHAS ELECCIONES; ASIGNAR LA FECHA PARA UA ELECCIÓN DE DESEMPATE, SI ES NECESARIO Y PROVEER DETALLES RELACIONADOS CON LA REALIZACIÓN DE DICHAS ELECCIONES

Mayor Pro-Tem Faulkner moved to approve Resolution No. R-2016-667 calling a General Election on May 7, 2016; for the purpose of electing three council members; designating the polling places and directing the giving of notice of such election; and providing details relating to the holding of such election, in the City of Kirby; seconded by Council Member Lehman.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

c. Discussion And Possible Action Accepting The Audit For FY 2014-2015

Kim Roach provided a thorough overview of the FY 2014-2015 Audit. The City of Kirby received an unmodified opinion. She addressed the new standard referencing pensions and they will be recorded on our audits.

Council Member Grant moved to accept the audit for FY 2014-2015; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

d. Discussion And Possible Action Adopting A Local Government Project Procedures Manual

Council Member Grant moved to adopt the Local government Project Procedures Manual; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

e. Discussion And Possible Action To Consider Ordinance No. O-2016-783 Repealing All Ordinances Relating To Solid Waste Collection And Awarding A Contract for Solid Waste Collection And Disposal And Recycling Services Within The city Of Kirby, And Authorizing The Mayor To Execute The Contract. This Is The First Reading.

Mayor Wilson identified the changes to consider with the proposed agreement: service will be provided on Thursday only which would allow for broken carts or missed services to be taken care of on Friday, lower residential rates, higher commercial rates, and includes a 5% franchise fee. Mr. Tom Armstrong, Republic Services, said they would waive first year price increase. Mayor Wilson said the carts must be serviced by 5:00 P.M. on Friday.

City Manager Vernon asked Mr. Armstrong if this will allow enough time to take care of the concerns. Mr. Armstrong stated there would need to be a cutoff time for the emails reporting the concerns to customer service. City Manager Vernon suggested the citizens report their concerns by noon on Friday and city staff will convey the information to customer service. Mr. Armstrong said he will find out why there are so many broken carts.

Council Member Grant moved to approve Ordinance No. O-2016-783 repealing all ordinances relating to solid waste collection and awarding a contract for solid waste collection and disposal and recycling services within the City of Kirby, and authorizing the mayor to execute the contract; seconded by Council Member Lehman.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

- f. Discussion And Possible Action To Consider Resolution No. R-2016-668 Authorizing The City Manager To Submit An Application For Funding From The PY 2016 Allocation Of Bexar County's Community Development Block Grant (CDBG) Program

City Manager Vernon informed Council a map was provided identifying approved locations and asked for direction on which street they want to place on the application. The resolution will be presented at the next meeting. Accurate numbers for funding are required. Autumn Lane is not in the area for funding, but Fred Haise is.

Council Member Grant moved to approve Fred Haise for the PY 2016 allocation of Bexar County's Community Development Block Grant (CDBG) program; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

- g. Discussion And Possible Action Regarding A Municipal Pool Plan for 2016

City Manager Vernon informed Council she has received one pool manager application. We will continue advertising for the pool manager and lifeguard positions.

After discussing the qualifications, Council Member Grant moved to bring this item back with a new job description; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

- h. Discussion And Possible Action To Approve Adopt-A-Spot Program Guidelines

Mayor Pro-Tem Faulkner stated there's a lot of information available and a template could be created. She suggested continue developing the new guidelines and researching more information.

Mayor Pro-Tem Faulkner moved to table this item; seconded by Council Member Wilson.

The motion carried with a 7-0 vote. (hands raised)

AYES – 7

NO – 0

- i. Discussion And Possible Action To Consider The Vigilant Warrant Reader Program

Mayor Wilson stated the city attorney has the agreement and suggested this item be tabled to the next meeting. Council Member Grant moved to table this item to the next meeting; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 7-0 vote.

AYES – 7

NO – 0

9. Council Updates:

- a. Planning & Zoning
- b. Buildings & Standards
- c. Crime Control
- d. Beautification & Recycling
- e. Parks & Recreation
- f. Economic Development
- g. Ordinance Review

a. Planning & Zoning – Council Member Romens said the Planning and Zoning Commission has recommendations for the Zoning Ordinance. They discussed carports, screening, and considered community mailboxes. He asked Council if there were any items they would like for the Planning and Zoning Commission to consider. Mayor Wilson said carports must be attached to the house. Council Member Romens said the Commission also addressed parking on public streets with non-residential vehicles, etc. We will need to provide a place for them to park these vehicles.

b. Building & Standards – Council Member Lehman said the city attorney addressed roles and procedures at their meeting.

c. Crime Control – Mayor Wilson assigned Council Member Pierce to Crime Control.

d. Beautification & Recycling – Council Member Wilson said February 13 and March 19 are clean up dates.

e. Parks & Recreation – Council Member Grant said the Committee had a good meeting tonight. They discussed the Easter Egg Hunt, 4th of July carnival, and HOB0 Fest.

f. Economic Development – Mayor Wilson said the City will move forward with the boundary adjustment, brand the City, and create a map with all property and property cost available and place the information on the website. Council Member Lehman said he has talked to businesses about coming to Kirby. Their first question is can you show us a building we can move into. We have to find a developer, someone willing to build in Kirby.

g. Ordinance Review – Mayor Pro-Tem Faulkner said they discussed food handler and peddler permits. They will finish discussions on food handler and peddlers, and alcohol.

10. Requests and Announcements

a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Lehman – Senior Center spaghetti dinner is tomorrow. He asked that the volume for the sound system be increased for those in the audience to be able to hear the Council or committee member speaking from the dais.

Council Member Romens – Happy Valentine’s Day.

Mayor Pro-Tem Faulkner – Inquired about the City’s plans for the property acquired on Binz Engleman, an update for employee of the month, and adopt a spot.

Mayor Wilson – The street sweeper has arrived and training begins on Friday with TYMCO. The Spartans should come before Council to discuss their use of the softball field. More signs are needed for the road closure from Edalyn to Seguin Road. He suggested placing a sign in front of the church. He requested cost estimates for towers, etc. and we need a representative from the postal service to provide information about community mailboxes. The Planning and Zoning Commission and Economic Development Committee should look at

branding the City. Place on the agenda for March 10, 2016 - Five year budget by department heads.

11. Adjournment

The Council meeting adjourned at 9:00 P.M.

Timothy Wilson
Mayor

ATTEST:

Patty Cox, TRMC
City Secretary