

# CITY OF KIRBY, TEXAS

*Timothy Wilson, Mayor*



Stephanie Faulkner, Mayor Pro-Tem  
Mike Grant  
Jerry Lehman

Roger A. Romens  
Debra Wilson

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CITY COUNCIL MINUTES  
SPECIAL MEETING  
THURSDAY, DECEMBER 17, 2015 – 7:00 P.M.  
CITY HALL COUNCIL CHAMBER  
112 BAUMAN, KIRBY, TX 78219

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**1. Call Meeting to Order:**

Mayor Wilson called the meeting to order at 7:00 P.M.

**2. Invocation and Pledge of Allegiance to the Flag:**

Mayor Wilson led the invocation and followed with the pledge of allegiance to the flag.

**3. Mission Statement:**

“The City of Kirby is dedicated to delivering excellent municipal services to our entire community in a fiscally responsible manner.”

**4. Roll Call:**

PRESENT

Mayor Wilson  
Mayor Pro-Tem Faulkner  
Council Member Grant  
Council Member Lehman  
Council Member Romens

ABSENT

Council Member Wilson

**5. Citizen Participation:**

Sam Richardson – 4802 Gibbs Sprawl Rd. – Distributed flyer for Saturday Clean-up – December 19.

**6. Consent Agenda:**

- a. Discussion And Possible Action To Consider Ordinance No. O-2015-775 Designating The Official City Newspaper For Publication of Matters Pertaining To The City Of Kirby. This Is The Second Reading.
- b. Discussion And Possible Action To Consider Ordinance No. O-2015-778 Repealing Ordinance No. O-2008-653 And Providing A Declaration Of Purpose; Providing A Definition Of Garage/Yard/Estate Sales; Providing For A Requirement And Display Of Permit; Establishing A Permit Application Fee; Limiting The Number Of Garage/Yard/Estate Sales; Regulating Signage, Hours Of Operation And Prohibiting The Sale Of Prepared Food; Providing A Civil Remedy And A Penalty For Each Violation Thereof; And Providing For Severability. This Is The Second Reading.
- c. Discussion And Possible Action To Consider Ordinance No. O-2015-779 Of The City Of Kirby, Texas Amending Sections 93.04 And 93.05 Of The City's Code Of Ordinances Relating To Adoption Of The International Fire Code, 2015 Edition, And Local Amendments Thereto, And Establishing A Penalty Of A Fine Of Not Less Than \$500 Nor More Than \$2,000 For Violations With Each Day A Violation Occurs Constituting A Separate Offense. This Is The Second Reading.

Council Member Grant moved to accept the Consent Agenda; seconded by Mayor Pro-Tem Faulkner.

The motion carried with a 4-1 vote.

AYE – 4

NAYE - 1 (Council Member Lehman)

**7. Presentation:**

- a. Presentation To Recognize Former Council Member Ernest Spradling And Receive Remarks

Former Council Member Ernest Spradling was not able to attend the meeting due to a conflict with his schedule. Mayor Wilson read the plaque for former Council Member Spradling.

b. Presentation On License Plate Recognition Products By Hannah Karr, Sales Executive, Vigilant Solutions, Inc.

Hannah Karr, Vigilant Solutions, Inc., presented the license plate recognition product. Vigilant Solutions, Inc., is offering license plate recognition free of charge to any agency that is willing to load their warrant list into their system. Usually, to outfit one vehicle with LPR is about \$30,000.00 and that does not include any of the added benefits that they are going to be offering. They provide all of the installation and any other fees, cover all warranties, all training, and a support team on standby for all customers. Some of their customers are Bexar County, Guadalupe County, Atascosa County, Hill Country Village, Hollywood Park, and Windcrest. To make our money back the vehicle has a credit/debit card swiper and receipt printer allowing for the option of roadside payments. If person chooses not to pay roadside payment then Kirby's normal process will be followed. Vigilant Solutions, Inc. charges a 25% convenience fee should they chose to pay roadside. For example: Ticket is \$400. The 25% convenience fee is \$100, total paid is \$500. \$400 goes to pay off warrant and \$100 goes to Vigilant Solutions, Inc. Another feature is Kirby police can connect to TCIC and FBI hotlist, connect and load any hotlist or hotplate , Amber Alerts, FBI Alerts, alert to stolen vehicles. If you are driving past someone driving a stolen vehicle you are going to get that live alert in the police car the same way you would with an amber alert. The police can use it for all uses; Vigilant Solutions, Inc. asked that Kirby load our warrant list in order to maintain the equipment for free. The contract is an MOU, there is no minimum and there is no quota. Either party can give a 30 day written notice to end the program. Vigilant Solutions, Inc. will pick up the equipment. They only transactions they use are either with credit cards or debit cards. If the person is not able to pay the full amount by credit or debit then Vigilant Solutions, Inc. would not apply their 25% fee. Kirby would follow their normal process to collect warrant fees.

Chief Bois stated another advantage is that other cities will be able to collect a Kirby warrant payment and we can take theirs.

**8. Discussion And Possible Action:**

a. Administration of Oath Of Office To Newly Appointed Official

John W. Pierce was administered the oath of office by City Secretary Patty Cox.

b. Approve The 2015 Tax Assessment Rolls As Submitted By The Bexar County Tax Assessor Collector For The City Of Kirby

Council Member Grant moved to approve the 2015 Tax Assessment rolls as submitted by Bexar County Tax Assessor Collector for the City of Kirby; seconded by Council Member Romens.

Motion carried with a 6-0 vote.

AYE – 6

NAY - 0

- c. Discussion And Possible Action Of Entering Into An Agreement With Greater Northeast Little League Inc., For The Use Of Land Owned By The City Of Kirby To Conduct Little League Baseball Athletic Functions

City Manager Vernon informed Council the current agreement expires December 31, 2015. This agreement was placed on a Parks and Recreation Committee agenda and it was deferred to City Council for consideration for renewal. We don't have a new contract; this is an opportunity to discuss any changes you would like to see in the new contract. One recommendation is to renew for a two year term, January 1, 2016 – December 31, 2018. Another change is to allow GNELL to submit their financial statement no later than October 15, to allow time to prepare the statement.

Council Member Grant moved to allow use of the facility through January 2016 and to table discussion until a representative is present, seconded by Mayor Pro-Tem Faulkner.

Motion carried with a 6-0 vote.

AYE – 6

NAY - 0

- d. Discussion And Consideration Of Adopt-A-Park Program Application

Council discussed the application and concurred the applicant would have to be specific in identifying what they are going to be doing and staff needs to track these requests that are granted.

Council Member Grant suggested allow Sam Richardson to complete the first application so we can get an idea and use as a test to see how we can tweak it for future use.

Council Member Grant moved to accept the agreement; seconded by Mayor Pro-Tem Faulkner.

Motion carried with a 6-0 vote.

AYE – 6

NAY - 0

**9. Department Updates:**

- a. Administration
- b. Public Works
- c. Finance
- d. Fire
- e. Police
- f. Animal Control

a. Administration - Monique Vernon – On Tuesday Bexar County Commissioners Court approved the Interlocal Agreement for Cooperative Purchasing and they have 12 cities that are now a part of the program so that takes effect immediately and we will be able to take advantage of those services. They are going to consider the animal shelter construction contract at their January 12 meeting and also we submitted our metes and bounds and legal descriptions on our boundary adjustment request to the City of San Antonio on Wednesday. They have started the analyzation so we hope to hear back from them soon.

b. Public Works - Roger Aguillon on vacation, there was no report.

c. Finance - Tina Ynfante - Reconciling accounts, daily reports, waiting for draft/final audit from Armstrong Vaughan & Associates. The annual Worker Compensation audit was completed and attended a Public Finance Investment Act class.

d. Fire - Kevin Riedel – Reported the number of calls they responded to in November. The breathing apparatus is in. Santa Parade this Sunday December 20 starting a 5:00 P.M. Two individuals with the department took the on-line fire academy classes and passed. Gave out annual awards and Fire Fighter of the Year - William Hilburn, EMT of the Year - Sam Mora, and Most Improved John Speed.

e. Police - Kevin Bois – Reported on the number of calls for service and provided an update on staff.

**10. Requests and Announcements:**

- a. Requests By Mayor And Council Members For Items To Be Placed On Future City Council Agendas And Announcements On City Events/Community Interests

Council Member Grant – Asked for new chairs, wished everyone Happy Holidays, Merry Christmas, and Happy New Year. Thanked staff for all they do.

Council Member Lehman – Congratulated Council Member Pierce. Wished everyone a Merry Christmas and Happy New Year.

Council Member Romens – Attended the City Christmas Party. Service awards were awarded and recognitions were given out. Wished everyone a Merry Christmas and Joyous Holiday.

Mayor Pro-Tem Faulkner – Ordinance Review will meet on January 13 at 6:00 P.M. at City Hall. Thanked the Committee for sticking it out. Wished everyone a Merry Christmas and Congratulations Council Member Pierce.

Mayor Wilson – Welcomed Council Member Pierce to the City Council. Wished everyone a Good Christmas and Happy New Year. Remember our employees who work during the holidays. Asked that winter averaging be addressed in the next newsletter. HEB Get Fit Challenge is getting started and this is a great opportunity for us to bring back a successful program.

**11. Adjournment:**

The Council meeting adjourned at 7:45 P.M.

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Timothy Wilson  
Mayor

ATTEST:

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Patty Cox, TRMC  
City Secretary